

STATE BOARD OF TECHNICAL EDUCATION AND TRAINING
ANDHRA PRADESH:: HYDERABAD

EXAMINATION NOTIFICATION

No:SBTET/TE-2/CRAFT& CCIC /2010

DATED: 24-02-2012.

Applications are invited from the eligible candidates who studied in the following Certificate Courses affiliated with the State Board of Technical Education and Training, Andhra Pradesh, Hyderabad. Examinations (Regular/Supplementary) will be conducted during April,2012.

CERTIFICATE COURSES

SL. No.	COURSES OFFERED AND CODE	DURATION	REGULAR	SUPPLEME NTARY
01	Land Surveying (LSUR)	4 Months	2011-12	2010-2011 (Batch-II)

CERTIFICATE COURSE IN COMPUTER EXAMINATION (CCIC)

SL. No.	COURSES OFFERED AND CODE	DURATION Admitted in 2011-2012 (Batch-1) & Duration
02	Office Automation (01)	3 Months
03	Multi Media with Basic Automation (02)	-do-
04	Auto Cad (03)	-do-
05	P.C.Maintenance & Trouble Shooting (09)	-do-
06	Web Designing (13)	-do-

INSTRUCTIONS:

1. Applicants admitted in 2011-2012 Academic Year are only eligible to appear for the above examinations and have to appear for only one course for one time as there is no supplementary examination for the above courses.
2. Examinations for PAPER-I & II (THEORY) will be conducted at notified Govt., Polytechnics in Districts in which the Computer Instruction are situated.

EXAMINATION FEE:

- | | | | |
|-----|--|---|----------|
| (A) | For CCIC, Land Surveying, | - | Rs.500/- |
| (B) | Condonation Fee (up to 10%) for all the Courses. | - | Rs.350/- |

EXAMINATION APPLICATION FORM:

1. The Examination application form along with the Notification is displayed in the website of the Board viz., <http://sbtetap.gov.in> and can be downloaded or blank application form enclosed herewith can be photocopied and used for the examination.
2. Applications along with attested copy of requisite qualifications as prescribed in the respective syllabus and attested copy of affiliation/recognition order must be sent to State Board of Technical Education and Training, A.P.,Hyderabad along with the Nominal Roll Lists.
3. Last date for payment of examination fee and submission of application without penalty: : 12-03-2012.
4. Last date for payment of examination fee and Submission of application with penalty of Rs.250/-: : 16-03-2012.

5. Last date for payment of examination fee
And Submission of application under
TATKAL Scheme of Rs.1800/- : 21-03-2012.
6. Last date for submission of Nominal Roll List:
(In CD/Hard Copy) : 16-03-2012.
- 7 Last date for submission of Practical Marks : Before Theory Exam.
(in CD/Hard Copy)
8. Last date for submission of Sessional Marks : 16-03-2012.
9. Conduct of Theory Examination : 04-04-2012.

GENERAL INSTRUCTIONS:

1. The Principles of Land Surveying & Computer Certificate Courses should send the Nominal Roll List of the candidates along with the filled in application forms Attested Copies of requisite qualifications DD's and affiliation order of the Institute, Sessional Marks & Practical Marks in the enclosed Proforma in the named cover to **Sri I.Bob Pears, Deputy Secretary, State Board of Technical Education and Training, S.V.Bhavan, Masab Tank, Hyderabad-500 028** before the last date of receipt of applications given above.
2. The Filled in application received after due date on account of postal delay in transit or loss will not be considered under any circumstances and will summarily be rejected.
3. Fee once paid will not be refunded or adjusted under any circumstances.
4. Application without requisite certificates, Fees etc., will be rejected without any notice.
5. D.D. shall be taken in by any Nationalised Bank and it should not be prior to **24-02-2012** and should be drawn in favour of the Secretary, SBTET, A.P.Hyderabad.
6. The CCIC Institutions should bear the expenditure towards practical examinations and remuneration to Observers and External Examiners as per norms only.
7. Lists of **Nominal Rolls, Sessional Marks and Practical Marks** of the respective courses must be submitted to this office in a soft and hard copy as per proforma enclosed.
8. The Head of Institutions shall verify all the entries filled by the candidates particularly (1) District Code (Govt.Polytechnic of the District given in the Annexure)-(2) Institute Code (3) Course Code-(4) Year Code (5) Sl.No. in the application form and Hall Tickets with their Institute Stamp. Otherwise the applications will be rejected without any notice.
(List of District Codes and List of Institution Codes for CCIC are enclosed)
 - a) For 3 Months
For Example:-VIMES Computers Education, Chandanagar, Hyderabad.
Personal Identification Number = **PIN : 22-20-CCIC-OA-11-101**
Fist two digits indicates =District Code (Examination Centre Code i.e.22)
Second two digits indicates = Institute Code i.e.20
Course Code = CCIC (OA)
Year Code = 11 (2011)
Sl.No. = 101, 102, 103 and so on.
 - b) For Land Surveying PIN as per Diploma.
9. The details of Practical Examinations of the respective courses should be intimated to this office well in advance.
10. The SBTET will not bear any expenditure in connection with practical examinations. No Expenditure towards practical examinations is allowed in D.C.Bills as the courses are Being run by the self financing.

Yours faithfully
Sd/- SECRETARY

CERTIFICATE
(For regular examination)

This is to certify that Sri/ kum/Smt----- S/o D/o
W/o----- bearing pin----- has completed the
prescribed course of study for admission to the examination. the entries are correct to the best of my
knowledge He/She has put in the minimum attendance of 75% or is having an attendance of 65% and
paid the condonation fee and thus eligible to appear for the examinations.

Class in –charge

Head of Section

Principal

CERTIFICATE
(For Backlog examination)

This is to certify that sri/ kum/Smt----- S/o D/o
W/o----- bearing pin----- has to appear for the backlog
Subject(S), as mentioned in the application form, being a failed/absent in the previous examination(S),
verified and found correct. .

Class in –charge

Head of Section

Principal

STATE BOARD OF TECHNICAL EDUCATION AND TRAINING A.P
CRAFT AND COMPUTER CERTIFICATE COURSES EXAMINATIONS
DUPLICATE HALL TICKET (to be filled by candidate)

1. Month & Year : Course
(write with BLACK ink)



2. Pin No.

Dist.Code	Inst. code	Course Code	year	SL No. of candidate

Photo
should be
attested by
Head of the
Institution/

3. Examination Centre :

4 Certified that Sri/Kum/Smt :

S/o D/o.....

is a candidate for the under mentioned examination

5. WHOLE/PART Examination

Subject Code	Subject Name	Subject Code	Subject Name

6. Identification marks 1:
2:

7. Signature of the candidate

For Secretary S.B.T.E.T

STATE BOARD OF TECHNICAL EDUCATION AND TRAINING A.P
CRAFT AND COMPUTER CERTIFICATE COURSES EXAMINATIONS
ORIGINAL HALL TICKET (to be filled by candidate)

1. Month & Year : Course

2. Pin No

(write with BLACK ink)

Dist.Code	Inst code	Course Code	year	SL No. candidate



Photo should
be attested by
Head of the
Institution/
Principal

3. Examination Centre :

4 Certified that Sri/Kum/Smt :

S/o D/o.....

is a candidate for the under mentioned examination

5. WHOLE/PART Examination

Subject Code	Subject Name	Subject Code	Subject Name

6. Identification marks 1:
2:

7. Signature of the candidate

For Secretary S.B.T.E.T

IMPORTANT INSTRUCTIONS TO CANDIDATE:

1. Hall-ticket issued to you is an important document preserve carefully,
 2. No candidates will be allowed to enter the examination hall without proper hall-ticket.
 3. Candidate shall arrive at the examination center at east 30 minutes before the commencement of the examination. While entering the examination hall every student shall deposit all books, personal belongings etc., at the counter provided.
 4. No printer/written material, in any form, shall be taken inside the exam hall, other than hall ticket.
 5. Every student shall cooperate while pockets are being checked or frisked.
 6. Candidates will not be allowed to enter the examination hall, after half-an-hour of the commencement of examination.
 7. Candidates will not be allowed to leave the examination hall before one hour from the commencement of examination. After one hour, if any candidate wishes to leave or wants to attend any emergency needs, the candidate must return his/her answer script along with question paper to the Invigilator.
 8. Candidates are advised to go through the instructions given on Answer Booklet or OMR Bar Code Sheet before starting answering.
 9. Candidates should not write any matter inside the Answer Booklet which may lead to the identification of the candidate or institution. If he/she do so, he/she will be booked under malpractice. No color sketch pens are to be used unless specified in question.
 10. Candidates should carry their own Scientific Calculators, Pens, Pencils and required drawing instruments.
 11. Candidates will not be allowed with cell Phone (CDMA & GSM), Pagers, Organizers, PDA's and Palmtops or any other Electronic Gadgets, etc.,
 12. Every student shall follow the regulations during examinations, failing which he/she will be booked under malpractice case.
 13. No additional sheet/will be supplied under any circumstances.
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APRIL, 2012 CCIC EXAMINATION CENTERS
VISAKHAPATNAM-03

INSTT. CODE	NAME OF THE INSTITUTION	COURSES AFFILIATED	IN TAKE	PIN NO. OF CANDIDATE
04	DATAPRO , 47-9 -20/2 1 ST FLOOR 3 RD LANE DWARAKANAGAR, VISAKHAPATNAM-530016, 0891-2717919/2711717- 9849188822	WEB DESIGNING	30	03-04-CCIC-WD-11-101 TO 03-04-CCIC-WD-11-130

EAST GODAVARI-04

INSTT. CODE	NAME OF THE INSTITUTION	COURSES AFFILIATED	IN TAKE	PIN NO. OF CANDIDATE
05	DR D.N.R.BHAVAN COMPUTER EDUCATIONAL & INFORMATION TECHNOLOGY. YEDITHA -533234 . EAST GODAVARI DISTRICT, K.PRABHAKAR RAO -08855- 233779, 9849300869.	1.OFFICE AUTOMATION (M.S.OFFICE)	30	04-05-CCIC-OA-11-101 TO 04-05-CCIC-OA -11-130
		2. P.C.MAINTENANCE & TROUBLE SHOOTING.	30	04-05-CCIC-PC-11-101 TO 04-05-CCIC-PC -11-130

WEST GODAVARI-05

INSTT. CODE	NAME OF THE INSTITUTION	COURSES AFFILIATED	IN TAKE	PIN NO. OF CANDIDATE
06	MULTI PURPOSE INSIGHT FULL SOCIAL SERVICE INGENIOUS ORGANIZATION (MISSION) COACHING CENTRE, D.NO.3-155, NEAR E- SEVA KENDRAM DEVARAPALLI.. MARIO VARA PRASAD- 9440228536	1.OFFICE AUTOMATION (M.S.OFFICE)	30	05-06-CCIC-OA-11-101 TO 05-06-CCIC-OA -11-130

KRISHNA-06

INSTT. CODE	NAME OF THE INSTITUTION	COURSES AFFILIATED	IN TAKE	PIN NO. OF CANDIDATE
07	BDPS COMPUTER EDUCATION, III FLOOR, SWARNALOK COMPLEX, OPP. APSARATHEATRE, VIJAYAWADA 520 020. B.KRISHNA KUMARI- 9848112064	1.OFFICE AUTOMATION (MS OFFICE)	30	06-07-CCIC-OA-11-101 TO 06-07-CCIC-OA -11-130
		2. PC MAINTENANCE & TROUBLE SHOOTING	30	06-07-CCIC-PC-11-101 TO 06-07-CCIC-OA -11-130

GUNTUR-07

INSTT. CODE	NAME OF THE INSTITUTION	COURSES AFFILIATED	IN TAKE	PIN NO. OF CANDIDATE
08	SYNERGY. CENTRE. OPP :MBTS GOVT. POLYTECHNIC, NALLAPADU, GUNTUR.522005. PHONE: 9866098255	1. OFFICE AUTOMATION (M.S.OFFICE)	30	07-08-CCIC-OA-11-101 TO 07-08-CCIC-OA -11-130
		2. PC MAINTENANCE & TROUBLE SHOOTING	30	07-08-CCIC-PC-11-101 TO 07-08-CCIC-PC-11-130

PRAKASAM-08

INSTT. CODE	NAME OF THE INSTITUTION	COURSES AFFILIATED	IN TAKE	PIN NO. OF CANDIDATE
09	SRI PADMALAYA COMPUTER INSTITUTE.(T/W), ANJALIAH ROAD., ONGOLE. 523002. PRAKASAM DISTRICT. PHONE: 9912280148	OFFICE AUTOMATION (M.S.OFFICE)	30	08-09-CCIC-OA-11-101 TO 08-09-CCIC-OA -11-130
10	UNIVERSAL STUDY CENTRE, (VIRAT EDUCATIONAL SOCIETY) L.I.G. 150, APHB COLONY, ONGOLE , SK. KHADAR VALI PH.NO.9908223667,	OFFICE AUTOMATION (M.S.OFFICE)	30	08-10-CCIC-OA-11-101 TO 08-10-CCIC-OA -11-130

CHITTOOR-10

INSTT. CODE	NAME OF THE INSTITUTION	COURSES AFFILIATED	IN TAKE	PIN NO.OF CANDIDATE
12	ANU INSTITUTE OF TECHNICAL EDUCATION NEAR S.S.R.KALYANA MANDAPAM, RENIGUNTLA ROAD, TIRUPATHI, M.GEETHA-9440511697	OFFICE AUTOMATION (M.S.OFFICE)	30	10-12-CCIC-OA-11-101 TO 10-12-CCIC-OA -11-130

KADAPA-11

INSTT. CODE	NAME OF THE INSTITUTION	COURSES AFFILIATED	IN TAKE	PIN NO.OF CANDIDATE
13	FUTURE TECH COMPUTER, EDUCATION & CONSULTANCY, NEAR KRISHNA THEATRE, MADRAS ROAD, KADAPA. S.MD.ELIAS-9849363511	OFFICE AUTOMATION	30	11-13-CCIC-OA-11-101 TO 11-13-CCIC-OA -11-130

ANANTHAPUR-12

INSTT. CODE	NAME OF THE INSTITUTION	COURSES AFFILIATED	IN TAKE	PIN NO.OF CANDIDATE
14	JAN SHIKHAN SANSTHAN. D NO 12/678. SAINAGAR. 2 ND CROSS, NEAR: SBI , ANANTAPUR. 515001 DR.SODHAGAR K.B- 9848221705.	OFFICE AUTOMATION	30	12-14-CCIC- OA-11-101 TO 12-14-CCIC-OA -11-130
15	SRI VIJAYA COMPUTER INSTITUTE (T/W), DNO 18/444- NEELAM TALKIES ONE WAY CIRCLE, OLD TOWN , ANANTAPUR.515001. B.VENKATESWARLU . 9440323907	OFFICE AUTOMATION	30	12-15-CCIC- OA-11-101 TO 12-15-CCIC-OA -11-130

KURNOOL-13

INSTT. CODE	NAME OF THE INSTITUTION	COURSES AFFILIATED	IN TAKE	PIN NO.OF CANDIDATE
16	INSTITUTE OF COMPUTER TECHNOLOGY.(ICT), 57-70, SHOP NO 6, NAMASTHE FUNCTION HALL, NEAR: KING MARKET, FORT ROAD, KURNOOL- 518 001. M.RAFEEQ AHMED. 9949250133/9396500000	OFFICE AUTOMATION	30	13-16-CCIC-OA-11-101 TO 13-16-CCIC-OA -11-130
17	NATIONAL SHORT TERM VOCATIONAL INSTITUTE, 25/518, UPSTAIRS SRINIVASA NAGAR, NANDYAL, S.SHANMUGA SRINIVAS- 9247277353	OFFICE AUTOMATION	30	13-17-CCIC-OA-11-101 TO 13-17-CCIC-OA -11-130

MAHABUBNAGAR-14

INSTT. CODE	NAME OF THE INSTITUTION	COURSES AFFILIATED	IN TAKE	PIN NO.OF CANDIDATE
18	BRAHMA COMPUTERS, D.NO. 2-2-36 & 2-2-37, BHAVASAR KASHTRIYA MANDALI , BHAVANI NAGAR, GADWAL-50125, MAHABUBNAGAR DIST, PHONE: 9705184862	OFFICE AUTOMATION	30	14-18-CCIC-OA-11-101 TO 14-18-CCIC-OA -11-130

HYDERABAD-22

INSTT. CODE	NAME OF THE INSTITUTION	COURSES AFFILIATED	IN TAKE	PIN NO.OF CANDIDATE
20	VIMES COMPUTER EDUCATION, 2 ND FLOOR , SR HOUSE, ABOVE EENADU, CHANDANAGAR , HYDERABAD - 050. PHONE:, 9246154991	OFFICE AUTOMATION	30	22-20-CCIC-OA-11-101 TO 22-20-CCIC-OA -11-130

21	CSI EVAMAIR TECHNICAL INSTITUTE, 10-3-165/A, SAROJINI DEVI ROAD, SECUNDERABAD-500025. K. SHIRLEY SUNEETHA – PHONE: 9676637676	OFFICE AUTOMATION	30	22-21-CCIC-OA-11-101 TO 22-21-CCIC-OA -11-130
22	H A S A CENTRE OF COMPUTER COACHING., H NO .8-2-708/2, KHAJA NAGAR., FIRST LANCER, MASAB TANK, HYDERABAD .28. PHONE:9396577798	OFFICE AUTOMATION	30	22-22-CCIC-OA-11-101 TO 22-22-CCIC-OA -11-130
23	JYTRA ENGINEERING SERVICES, BLOCK – A II FLOOR, SRINIVASA COMPLEX, OPP.LAL-BUNGLow, AMEERPET, HYD-500016, M.MURALIKRISHNA- 9246553857	AUTO CAD	30	22-23-CCIC-AC-11-101 TO 22-23-CCIC-AC-11-130
24	DURGABAI DESMUKH VOCATIONAL TRAINING AND REHABILITATION CENTRE FOR HANDICAPPED (T/W), OSMANIA UNIVERSITY ROAD, VIDYANAGER. HYDERABAD. 044, 2763429927636680, T.SUREKHA-9849057800	OFFICE AUTOMATION	30	22-24-CCIC-OA-11-101 TO 22-24-CCIC-OA -11-130
26	ST. MARYS INSTITUTE OF INFORMATION TECHNOLOGY AND TRAINING. ECIL X ROADS, EPSILON TOWERS., HYDERABAD. C.RAJAGOPAL-.9391044704	OFFICE AUTOMATION	30	22-26-CCIC-OA-11-101 TO 22-26-CCIC-OA -11-130
27	ALIYAVAR JUNG NATIONAL INSTITUTE FOR HEARING HANDICAPPED, MANOVIKAS NAGAR, SECUNDERABAD -009, PHONE: 27750827 ,, 9441605455	OFFICE AUTOMATION	30	22-27-CCIC-OA-11-101 TO 22-27-CCIC-OA -11-130
28	A.P.VIKALANGULULA CO- OPERATIVE CORPORATION TRG & PRODUCTION CENTRE FOR P.H, NALGONDA "X" ROAD MALAKPET. HYDERABAD. PHONE: 65948124..9440095553.	OFFICE AUTOMATION	30	22-28-CCIC-OA-11-101 TO 22-28-CCIC-OA -11-130
29	RAMANANDA CENTRE FOR ADVANCED, LEARNING & RESEARCH FOR THE VISUALLY IMPAIRED, HOUSE NO.6-270, OPP: HOME FOR THE DISABLED, BANSILAL PET, SECUNDERABAD-500 003. N.S.PRASAD – 9441033802/9032313382.	OFFICE AUTOMATION	30	22-29-CCIC-OA-11-101 TO 22-29-CCIC-OA -11-130
30	N.V.REDDY VISWAS TRUST , H.NO.10-1-12/94, ABOVE AMBER CAFE, 1ST FLOOR, A.C.GUARDS, HYDERABAD-500 004, PHONE: 9848453112	OFFICE AUTOMATION	30	22-30-CCIC-OA-11-101 TO 22-30-CCIC-OA -11-130

**LIST OF EXAMINATION CENTRES FOR CONDUCT OF
COMPUTERS CERTIFICATE COURSES
APRIL, 2012.**

Dist. Code	Dist. In which comp. Instt., situated	District Co.ordinator/Examination Centre
03	VISAKHAPATNAM	PRINCIPAL, GOVT. POLY., VISAKHAPATNAM
04	EAST GODAVARI	PRINCIPAL, ANDHRA POLY., KAKINADA-533 002
05	WEST GODAVARI	PRINCIPAL, SMVM POLY., TANUKU-534 211
06	KRISHNA	PRINCIPAL, GOVT.POLY., VIJAYAWADA-520 008
07	GUNTUR	PRINCIPAL, MBTS GOVT. POLY., GUNTUR -
08	PRAKASHAM	PRINCIPAL, D A GOVT. POLY., ONGOLE-523 001
10	CHITTOOR	PRINCIPAL, S V GOVT. POLY., TIRUPATHI- 517 507
11	KADAPA	PRINCIPAL, GOVT. POLY., FOR WOMEN, KADAPA- 001
12	ANANTAPUR	PRINCIPAL, GOVT. POLY., ANANATAPUR-515 002
13	KURNOOL	PRINCIPAL, E S C GOVT. POLY., NANDYAL-518 501
14	MAHABUBNAGAR	PRINCIPAL, GOVT. POLY., MAHABUBNAGAR-509001
22	HYDERABAD & Ranga Reddy	PRINCIPAL, GOVT. POLY., MASABTANK, HYDERABAD-500029

**Sd/-
SECRETARY**

**LIST OF EXAMINATION CENTRES FOR CONDUCT OF
LAND SURVEYING
APRIL, 2012.**

Instt. Code	EXAMINATION CENTRE
04	PRINCIPAL, GOVT. POLY., WARANGAL-506 007
05	PRINCIPAL, GOVT. POLY., NIZAMABAD- 503 002
06	PRINIPAL, GOVT. POLY., MAHABOONNAGAR-509 001
07	PRINIPAL, KDR GOVT. POLYTECHNIC, WANAPARTHY – 509 103
13	PRINCIPAL, GOVT. POLY, VIJAYAWADA – 520 008
16	PRINCIPAL, GOVT. POLY., NELLORE-524 005
20	PRINCIPAL, GOVT. POLY., ANANATAPUR-515 002
26	PRINCIPAL, SG. GOVT. POLY., ADILABAD- 504 001
27	PRINCIPAL, GOT. POLY.,MARRIGUDA, NALGONDA. 508 001
32	PRINCIPAL, MRK POLYTECHNIC, VEERAVASARAM – 534 245
40	PRINCIPAL, CR POLYTECHNIC, CHILAKALURIPETA – 522 616
44	PRINCIPAL, GOVT POLY FOR WOMEN, WARANGAL -506 007
46	PRINCIPAL,GOVT., POLY.,RUDRAMPUR, KOTHAGUDEM-507 119
86	PRINCIPAL, GOVT. POLY, BELLAMPALLY – 504 251
90	PRINCIPAL, VMR POLYTECHNIC, WARANGAL – 506 151
217	PRINCIPAL, BELLAM KONDA POLYTECHNIC, PODILI – 523 240

**Sd/-
SECRETARY**

