

# PUBLIC SERVICE COMMISSION, WEST BENGAL

## Advertisement No. 13/2011

Applications in the prescribed format given below are invited from Indian Citizens and such other nationals as are declared eligible by Govt. of India for recruitment to the under mentioned post. The post is temporary (likely to be permanent). The number of vacancy may increase.

**N.B.:** ABILITY TO READ, WRITE AND SPEAK IN BENGALI IS AN ESSENTIAL QUALIFICATION FOR RECRUITMENT TO THE POST MENTIONED BELOW. PROVIDED THAT THE SAID COMPULSORY REQUIREMENT OF KNOWLEDGE IN BENGALI IS NOT APPLICABLE FOR NEPALI SPEAKING CANDIDATES FROM THE HILL AREAS OF THE DISTRICT OF DARJEELING. THIS WILL BE TESTED AT THE TIME OF INTERVIEW.

**ASSISTANT ENGINEER (MECHANICAL/ELECTRICAL) IN WEST BENGAL PUBLIC HEALTH ENGINEERING SERVICE (MECHANICAL/ELECTRICAL) – NINE (THREE RESERVED FOR S.C., ONE EACH RESERVED FOR S.T. & B.C. CATEGORY 'A' CANDIDATES).**

**PAY:** Rs.15, 600/- - Rs. 42, 000/- plus Grade Pay Rs. 5,400/- (PB – 4A)

**QUALIFICATIONS:** **Essential:** Degree in Mechanical/Electrical Engineering from a recognized university or equivalent.

**Desirable:** 1 (one) year's post-graduate practical training or study or research or practical engineering experience.

**AGE:** Not more than 32 years on 01.01.2011, relaxable for those who have been in the employ of Central or State Govt. or Statutory Body recognized for the purpose by Govt. and are not out of such employment for more than a year on 01.01.2011 to the extent of actual period spent continuously in such employment.

**N.B.** (i) Candidates will be selected on the basis of competitive examinations followed by interviews, (ii) Selected candidates may be liable, before completing 10 years' service or ordinarily before attaining the age of 40 years, to serve in any post or service connected with the defence of India, for a minimum period of 4 years including period of training, if any, (iii) No candidate will be allowed to take more than 3 (three) chances. Candidates must submit a declaration to that effect in their application, (iv) Selected candidates are liable to be transferred to anywhere in west Bengal, (v) Departmental candidates are eligible to apply provided they fulfil the requisite qualifications.

**FEE:** Candidates must enclose with the application a fee of Rs.210/- (Rupees two hundred and ten) only by Indian Postal Order which **MUST BE PURCHASED ON A DATE AFTER PUBLICATION OF THIS ADVERTISEMENT AND BEFORE THE CLOSING DATE OF SUBMISSION OF APPLICATION** and crossed and endorsed to the Secretary, Public Service Commission, West Bengal, or by a receipted Challan from a Govt. Treasury in West Bengal or the Reserve Bank of India, Kolkata under the head "0051-00-105-State PSC Examination fees-001-Examination fees-16 other fees". The Postal Orders should be made payable at G.P.O., Kolkata. Money Order, Cheque, Bank Draft, Cash etc. will not be accepted. No application will be considered unless accompanied with the requisite application fees. Candidates belonging to S.C./S.T. of West Bengal and Persons with Disabilities specified under Persons with Disabilities Rules, 1999 are not required to pay any fee. The application of such candidates will not be accepted if the same is not accompanied with the attested copy of S.C./S.T./Persons with Disabilities certificate. Such exemption of fees is, however, not applicable to any O.B.C. (category 'A' or 'B') candidate. No claim for refund of the fee will be entertained nor will it be held in reserve for any other examination.

## INFORMATION

1. The qualifications prescribed in the advertisement are as per the notified recruitment rules issued by Government.
2. All the degrees/diplomas/certificates mentioned in the advertisement must have been obtained from recognized Universities/Institutions.
3. The prescribed 'essential qualifications' are the minimum and mere possession of the same does not entitle applicants to be called in for the interview. Where the number of applications received in response to the advertisement is large and it is not convenient or possible for the Commission to interview all the applicants the Commission may restrict the number of candidates for interview to a reasonable limit on the basis of either qualifications or experience higher than the minimum prescribed in the advertisement or on the basis of a Screening Test /Written Test .
4. In cases where no Division/Class is awarded and only grading is done, exact percentage of marks and conversion formula adopted are to be mentioned with documentary evidence.
5. Where experience of a number of years is prescribed as an item of qualification this would mean only experience/research experience gained in full time employment/research.  
[Certificate(s) from the Head(s) of Organisation(s)/Department(s) for the entire experience claimed, clearly mentioning the duration of employment (date, month and year) and indicating basic pay and consolidated pay must be furnished together with applications. The certificate(s) should also mention the nature of duties performed/experience obtained in the post(s) with duration(s)].
6. Besides pay, the posts carry allowances as admissible.
7. The benefits of reservation of vacancies and upper age concession upto 5 years are admissible only to S.C. and S.T. candidates of West Bengal and upto 3 years to O.B.C. (category 'A' or 'B') candidates of West Bengal. S.C., S.T. and B.C. candidates of other States may apply for unreserved vacancies as general candidates. Such benefits are also available upto 45 years for Persons with Disabilities. PROOF OF BELONGING TO AN S.C. OR S.T. OR B.C. OR PERSONS WITH DISABILITY MUST BE SUBMITTED ALONG WITH THE APPLICATION FORM AND NO CLAIM IN THIS REGARD WILL BE ENTERTAINED AFTERWARDS.
8. If at any stage even after issue of a letter of recommendation for appointment a candidate is found ineligible in terms of the advertisement his/her candidature will be cancelled without further reference to him/her.
9. Applications should be sent to the Secretary, Public Service Commission, West Bengal, 161-A, S.P.Mukherjee Road, Kolkata – 700 026 so as to reach him on or before the closing date. Application may also be submitted personally between 11-00 a.m. and 3-30 p.m. on all working days to the above address of the Commission's office on or before the closing date.
10. Completed application must be submitted along with the copies of the following documents either Self Certified or attested by competent authority:  
(i) Madhyamik or equivalent certificate. (ii) S.C./S.T./B.C. (category 'A' or 'B')/Persons with Disability certificate issued by competent authority. (iii) Registration certificate for citizenship (if by registration) as required under item 9(b) of the application. (iv) Marksheet and certificate for each examination passed. (v) Experience certificate.
11. **APPLICATION FORMS, NOT PROPERLY FILLED IN OR INCOMPLETE IN ANY RESPECT OR WITHOUT REQUISITE DOCUMENTS WOULD BE SUMMARILY REJECTED.**
12. **SUBMISSION OF MORE THAN ONE APPLICATION FOR THE POST IS STRICTLY FORBIDDEN.**
13. Two self-addressed unstamped envelopes and one self-addressed post card should be enclosed with the application.
14. CANVASSING IN ANY FORM WILL DISQUALIFY THE CANDIDATE.
15. **NAMES OF THE CANDIDATES TO BE CALLED TO INTERVIEW WOULD BE DISPLAYED IN THE COMMISSION'S WEBSITE AT <http://www.pscwb.org.in>. THE CANDIDATES WHOSE NAME APPEAR IN THE WEBSITE BUT ARE NOT IN RECEIPT OF CAL LETTERS FOR INTERVIEW AT LEAST SEVEN DAYS BEFORE THE SCHEDULED DATE OF INTERVIEW MAY CONTACT THIS OFFICE OVER TELEPHONE NO. 2466-2266/0546/1540/5662/2463 – 5161, EXTN. 400 & 452.**
16. **CLOSING DATE FOR RECEIPT OF APPLICATION : The 11<sup>th</sup> November, 2011.**
17. **CANDIDATES MUST FULFIL THE ESSENTIAL QUALIFICATIONS BY THE CLOSING DATE.**

Dated, Kolkata  
The 14<sup>th</sup> October, 2011

Secretary  
Public Service Commission,  
West Bengal

APPLICATION FORMAT  
PUBLIC SERVICE COMMISSION, WEST BENGAL  
161-A, S.P. MUKHERJEE ROAD, KOLKATA – 700 026

N.B. : Candidate should fill in the Application form in his/her own handwriting.  
INCOMPLETE APPLICATION OR APPLICATION WITH DEFECT IN ANY  
RESPECT OR WITHOUT REQUISITE DOCUMENTS WILL BE  
SUMMARILY REJECTED.

Space for pasting  
recent passport  
size photograph  
duly signed by  
the candidate.

1. (a) Name of the post applied for

:

(b) Advertisement No.

:

(c) Item No.

:

2. (a) Indian Postal Order/Treasury Challan

:

Rs-\_\_\_\_\_ No. \_\_\_\_\_

date \_\_\_\_\_

Rs-\_\_\_\_\_ No. \_\_\_\_\_

date \_\_\_\_\_

(b) Name of issuing Post Office with address

:

3. Name in full (in Capital Letters)

:

4. Date of birth according to Madhyamik or equivalent examination Certificate

:

5. Sex (Male/Female)

:

6. (a) (i) Do you belong to S.C./S.T./O.B.C.-A/O.B.C.-B of West Bengal ?  
(State 'Yes' or 'No')

:

(ii) If Yes, mention your Community/Category  
[Put '√' mark in the appropriate box]

:

S.C.

S.T.

O.B.C.-A

O.B.C.-B

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(iii) Designation of issuing authority of S.C./S.T./B.C. Certificate

:

(b) Are you a Person with Disability? (State 'Yes' or 'No')

:

(i) If Yes, specify the category of disability

:

(c) Are you a Govt. Servant ?  
(State 'Yes' or 'No')

:

7. Postal address in full (in capital letters) to which communication should be sent (mentioning Post Office, Sub-Division, District and PIN CODE).

:

8. Permanent address (in capital letters)

:

9. (a) Whether citizen of India  
(Write 'Yes' or 'No')

:

(b) Whether a natural citizen or a citizen by registration.

:

10. (a) Father’s Name :  
(b) Husband’s Name :

11. Do you claim relaxation of age limit? (State ‘Yes’ or ‘No’) :  
If Yes, state reason :

12. Do you possess qualifications as per advertisement : Yes/No

13. Academic Qualifications (attach extra sheets if necessary)

Name of Examinations passed	Name of Board/University/Institute	Division/Class	Year of passing	% of Marks obtained	Subject(s) taken

14. Research Experience, if any (attach extra sheet, if necessary):

Name of Institution/Office	Full time/Part time	Particulars in full	From(Date)	To(Date)

15. (a) Do you have the ability to read, write and speak in Bengali :  
(Write yes/No)  
(b) Whether you are a Nepali Speaking person from the hill :  
area of Darjeeling District(Write Yes/No)

16. Language(s) known :  
(a) Spoken :  
(b) Written :  
(c) Mother Tongue :

17. (a) Were you debarred previously by the Commission from appearing at any examination/selection? :   
(Write Yes or No)

(b) If yes, give details : Year Exam. Roll No.

18. Have you at any time been employed :   
(Write Yes or No)

If yes, give details (attach extra sheet, if necessary):

Name of Post	Institution/Office where employed	Permanent or temporary	Date of joining (exact date)	Date of leaving (exact date)	Cause of leaving	Pay, basic pay last drawn and total pay

19. If applied previously for the post, give details:

Year(s)	Advt. No.(s)	Appln. No (s)

20. Any other relevant information with reference to the :  
Requirement of the post (attach extra sheet, if necessary)

21. List of documents enclosed :

**DECLARATION**

I hereby declare that (a) all statements made in this application are true, complete and correct to the best of my knowledge and belief and in the event of any information being found false my candidature is liable to be cancelled.

\* (b) (Only for candidates serving under Govt./Statutory body/Govt. undertaking) I have informed the Head of my office/Department in writing that I am applying for this post.

\*Strike out if not applicable.

Date: \_\_\_\_\_  
Place: \_\_\_\_\_

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Signature of the candidate in full

Note : Copies attested by competent authority or Self Certified copies of the following documents other than item (i) must be attached with the application.

- (i) I.P.O./Treasury Challan in original for Rs.210/- for all the posts (for candidates other than S.C. /S.T. of West Bengal and Persons with disability);
- (ii) Madhyamik or equivalent certificate;
- (iii) S.C./S.T./O.B.C./ Persons with Disability certificate;
- (iv) Registration Certificate for Citizenship (if by registration) as required under item 9(b) of the application;
- (v) Mark sheet and certificate for each examination passed;
- (vi) Experience certificate;
- (vii) For other documents if any with reference to the requirement of the post applied for.