

EXAMINATION BRANCH; OSMANIA UNIVERSITY; HYDERABAD – 500 007

No.016/PG/MBA/Exams/2013

Date : 16.04.2013

P R E S S N O T E

It is hereby notified that the Examinations of **M.B.A. (Evening) I, II, III, IV, V & VI-Semester Special Examinations (Backlog – 2008, 2009 & 2010 Batches only)** pertaining to the candidates of University College of Commerce & Business Management, O.U. is scheduled to be held in the Month of **May, 2013**. The detailed Time-Table will be notified separately in due course. **PAPER-WISE IMPROVEMENT IS PERMISSIBLE IN THE NEXT IMMEDIATE EXAMINATION ONLY.**

SCHEDULE OF EXAMINATION FEE

- | | |
|-------------------------|--|
| 1. Fee for all Papers | Rs.1250+60 =1310/- (Memorandum of Marks) |
| 2. Fee up to Two Papers | Rs.650+60 = 710/- (Memorandum of Marks) |

It is informed that the candidates who were admitted during 2007-2008 and earlier batch candidates will have to pay Rs.1000/- for each backlog paper in addition to normal examination fee as per the University letter No.87/M/503/Acad/04. However, the candidates concerned are advised to contact the office of the Controller of Examinations, before submitting the examination form with regard to syllabus to be followed.

The last date for payment of Examination fee and submission of Examination Application Forms is shown below :-

- | | |
|--|---------------------------------|
| i) Last date for payment of examination fee without late fee and submission of Examination forms at the respective Colleges. | Saturday
04.05.2013 |
| ii) Last date for payment of examination fee with a late fee of Rs.200/- and submission of examination application forms at the respective Colleges. | Thursday
10.05.2013 |
| iii) The last date for submission of Examination application forms to the Controller of Examinations, Osmania University by the Colleges. | Wednesday
15.05.2013 |

The candidates appearing for the above examinations should fill Examination Application forms carefully and enclose Xerox copies of Memorandum of Marks for the earlier examinations duly attested by the Principal of the concerned College for ready reference, failing with the forms will not be accepted Xerox copies of Examination Application Forms & Photographs will not be considered.

The Principal is requested to verify the examination forms and eligibility of the candidates and forward the same to the Controller of Examinations, Osmania University by positively, **15.05.2013** along with the Nominal Roll (in duplicate) Semester-wise. Separate abstract statement required about the payment of Examination Fee.

P. T. O.

The University has decided to accept the payment of Examination fee through Core Banking system from the colleges under Osmania University Jurisdiction as communicated vide. Lr. No.171207/COE/2007, dated 17.12.2007. The Core Banking system has come into **effect from 01.04.2008** onwards.

The College is maintaining its account with the branches of State Bank of Hyderabad can remit the fees through the same branch for credit of Registrar, Osmania University Examination Fee Fund **A/c No. 52198262033** maintained with **Osmania University Branch of State Bank of Hyderabad**.

In case the College is maintaining its account with any Bank other than State Bank of Hyderabad they are required to deposit money/cheque in favour of the Registrar University examination fee fund **A/C No.52198262033** in any Branch of State Bank of Hyderabad for credit.

Further after remitting the Examination fee into Registrar, Examination Fee Fund Account through Core Banking system the College can obtain a receipt from the Bank and submit the same to the Examination Branch along with Examination Forms.

The Principal is requested to submit the examination application forms to the Controller of Examinations, O.U. by date **15.05.2013**. If the examination application forms received after due date is over, the College has to pay **Rs.1000/-** per day as penalty for late submission of forms.

NOTE : 1. **The College is required to enclose the clearance certificate issued by the stores section of the Examination Branch as a proof for the unused examination stationery returned by the college pertaining to the examinations conducted earlier.**

2. 2008, 2009 & 2010 admitted batches candidates should submit **EAF online** only.
3. 2007 - 2008 and earlier admitted candidates should submit the Examination Application Forms manually and submit to Controller of Examinations, O.U.

Sd/-

CONTROLLER OF EXAMINATIONS

Copy to:-

1. All the Principals of MBA Colleges
2. The Director, Academic Audit Cell, O.U.
3. The Director, University Press, O.U.
4. The Dean, Faculty of Management, O.U.
5. The Head, Dept. of Business Management, O.U.
6. The Chairman, B.O.S. in Business Management, O.U.
7. The Dy. Registrar (Academic), O.U.
8. The Addl. Controller of Examinations (Confidential), O.U.
9. The P.A. to the Registrar, O.U.
10. The Addl. Controller of Examinations (EDP Section), Exam. Branch, O.U.
11. The Supdt. (Stores Section), Exam Branch, O.U.

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