



KARNATAKA STATE OPEN UNIVERSITY

MANASAGANGOTTHRI MYSORE-570006

DEPARTMENT OF COMMERCE AND MANAGEMENT

NO. KSOU/MBA-SEC/ADM-IL/BNB/2011-12 Ref: VC Approval Date: 11.11.2011

Dated: 16.11.2011

MBA-ADMISSION: 2011-12

The University is pleased to inform you that you are **PROVISIONALLY SELECTED** as a candidate for admission to MBA Programme. You are hereby informed to remit the Admission Fee (Tuition Fee, Registration Fee etc.,) as shown at SL.No.1. on or before **9th of December 2011 without penal fee**, and **23rd of December 2011 with penal fee of ` 200/-** failing which your seat will be forfeited without considering any reason.

Payment of admission fee shall be made through the **KSOU-SBM/SBI Bank Challan** supplied by KSOU along with the admission intimation, *quoting the CET Application Number / CET Register Number. Fee shall be remitted in one installment. Fee once paid will not be refunded under any circumstances. Cash/Money Order will not be accepted.*

The number given at the time of Common Entrance Test (OMR Sheet No.) shall be quoted in all your future correspondence with this University, till such time a **permanent roll number** is allotted to you. Please ensure that you have fulfilled eligibility conditions to join MBA as per the KSOU regulations given in the prospectus. Please note that mere qualification in CET is not sufficient, unless you are qualified. In case you have any doubts about your eligibility you may contact the Department with your records before paying admission fees.

1. Payment of Fee:

Fee Structure For MBA Programme	Registration Fee	Programme / Tuition Fee	Eligibility Fee	Total Fee
First Year MBA (Both 1st and 2nd Semester)	` 500/-	` 12,600/-	-	` 13,100/-
For applicants from other than Karnataka state or those who have passed their Degree or other qualifying examination from outside Karnataka State	` 500/-	` 12,600/-	` 2,000/-	` 15,100/- <i>(Refer Sl.No.4 and 5 of 6.13 at Page Number 17 of MBA Prospectus 2011-12)</i>
NRI & Foreign National	` 500/-	` 12,600/-	` 15,000/-	` 28,100/- <i>(Refer Sl.No.6, of 6.13 at Page Number 17 of MBA Prospectus 2011-12)</i>

Sl.No.	Fee	Last Date for Payment of Fee
1.	Without Penal Fee	09th of December 2011
2.	With Penal Fee of ` 200/-	23rd of December 2011

Note:

- 1. Applicants from places other than Karnataka State / Non-resident of Karnataka State or those who have passed their Degree or other qualifying examination from Outside Karnataka will have to pay an Eligibility Fee of ` .2000/-.*
- 2. Tibetan candidates who have studied in Karnataka for 5 years shall pay ` .2000/- by way of special fee in addition to admission fee.*
- 3. Foreign /NRI candidates shall pay the eligibility fee ` .15,000/- only. Such candidate shall enclose qualifying Marks Cards/TC/Migration Certificate along with the passport of the student (+”S”) student visa / provisional student visa and foreign registration officer (FRO) certificate obtained from the Commissioner of Police, compulsory for admission.*

2. Documents to be submitted at the time of admission are:

- Original Marks Cards for Verification Only + One Set of Compulsory Attested (From Gazetted Officer) Photo Copies of S.S.L.C and all the Years /Semesters of Bachelor Degree (i.e, I, II & III Year/All Semester Marks Cards of B.A/ B.Sc/ B.Com/ B.B.M/ M.B.B.S/ B.E/ B.L/ B.Pharma/ B.Sc Agr. etc.,) Candidates are required to submit / send the relevant Original Marks Cards for verification and return. If Original Marks Cards are not submitted such Admission will be rejected.**

See Overleaf.....

- Original Certificates (SC/ST, OBC) if admission is sought under any reservation category (Applicable to students of Karnataka State Only).
- d. Candidate shall submit **Original Transfer Certificate (TC)** of the College/ University/ Institute in which the candidate last attended, either at the time of admission or at a later date, for which a letter for TC will be issued by the Department at the time of admission.

The Candidates whose marks is below 50% in Bachelor Degree level should submit the Original Service Certificate for a minimum of three years experience from the Employer / Appointing Authority's Letter-Head stating clearly the Date of joining, leaving, and position held without fail, at the time of admission.

3. Registered Post should be sent to the below mentioned address:

Applicants residing other than Karnataka State, shall send a requisition letter along with the Bank Challan, Original Marks Cards, Caste Certificate and Original Service Certificate either through **Registered Post or by In-Person**, so as to reach this office on or before **9th of December 2011**

**The Chairman
DoS in Management
Karnataka State Open University
Manasagangotri, Mysore-570006
Karnataka State, India**

4. If the documents are not received on or before the date mentioned above, your selection will be cancelled without any further intimation. *Candidates are advised to preserve the admission intimation letter with Fee paid Challan, and produce it whenever the University demands it.*
5. The study materials of First Year MBA (1st and 2nd Semester) will be given In-Person to the Candidates only soon after completion of admission, and if the candidate sought admission through post, study materials will be sent by-post after verification of original documents. Arrangements will be made to dispatch study materials to out stationed students in due course.
6. No correspondence is entertained with regard to admission.
7. **Caution:** The University has not authorized any centre / person in any place to enroll the candidates for MBA admission. MBA admission is done only at the Department of Management, Karnataka State Open University Manasagangotri, Mysore only. Therefore, Karnataka State Open University will not be responsible, in case the candidates remit the cash to any other centres.

For more information refer Page No: 12 to 21 of MBA: 2011-12 Prospectus.

Sd/-
Chairman
Department of Studies in Management

Sd/-
Registrar
Karnataka State Open University

BOOK POST

ON INDIA GOVERNMENT SERVICE

To,

Sri. / Smt.

FROM:
THE CHAIRMAN
DOS IN MANAGEMENT
Karnataka State Open University
Manasagangotri, Mysore-570006

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