ANDHRA UNIVERSITY

SCHOOL OF DISTANCE EDUCATION
VISAKHAPATNAM 530 003 : ANDHRA PRADESH
Ph.Nos.0891-2550223, 2548522 Fax No. 0891-2575752

Prof. N.L.Narasimha Rao.,M.Com., Ph.D   15-05-2013
Director,   Visakhapatnam
SDE/ 2ndt Sem PGDCPA Exams (2012-13)/ June-2013

Dear Student,

Sub: Conduct of 2nd sem. PGDCPA Examinations for the (2012-13) admitted batch in June 2013– regd.

Please find enclosed one Examination Application Form for PGDCPA 2nd Semester Examinations of the School of Distance Education to be held in June 2013.The Last date for payment of examination fee,the amount to be paid etc., are given below:

Examination	Last date for payment of fee &Submitting Applications	Fee Rs.	Date of commencement of Examinations
PGDCPA -2ndt Semester	31-05-2015	650.00*	24-06-2013

Submission of the Examination Application Forms:

The candidate has to send the duly filled in Application form on or before the last date as specified above. However applications will be accepted with a penal fee of Rs350.00 between 1-06-2013 to 07-06-2013 and . with a penal fee of Rs 500.00 between 8-06-2013 to 14-06-2013 . Applications received after the due date, incomplete and defective applications will be summarily rejected. The candidate has to carefully go through the instructions given in the Application form before filling the application.The candidate should note that the application form contains the Hall-Ticket in duplicate also. The Signature of the candidate is necessary both on the Hall-ticket and examination application form.

Note1: 1. All the students who are on the rolls of the School of Distance Education at present or admitted earlier, who attended PCP are eligible to take this examination. 2.Candidates appearing for the First time need to pay the prescribed examination Fee**.** For subsequent examinations @ Rs.300/- per subject and Rs.600/-for more than 2 subjects.3.The fee once paid will in no circumstances be returned or held over for a subsequent examination.4.Assignment Question Papers sent to Your E-Mail Adddress

PAYMENT OF EXAMINATION FEE :

The candidates have to pay the examination fee through a Crossed Demand Draft on any Nationalised Bank drawn in favour of Registrar, Andhra University,Visakhapatnam payable at Visakhapatnam or by paying cash directly at the Extension Counter of the Syndicate Bank in the premises of School of Distance Education, Andhra University,Visakhapatnam between 10.00pm to 4.00pm on all working days and from10.00am to 1.00pm on Saturdays. The name of the Candidate, Code number and the purpose of the remittance should be clearly mentioned on the covering letter and on the reverse of the demand draft. Challans,Cheques and money orders will not be accepted.

Examination Center: School of Distance Education,Andhra University, Visakhapatnam

HALL TICKET: The candidate has to collect the Original HALL Ticket from the Chief-Superintendent of the Examination Center, three days before the commencement of the examination. No further intimation will be sent to the candidates in this regard.

With best wishes   Yours sincerely
        (Director)

Note2: 1. Time-Table over leaf
    2. Examination application can be down loaded from www.andhrauniversity.info/sde
    3.Last date for Submission of Assignments is 29-06-2013.However Assignments will be received with a Fine of Rs.100 / assignment upto 15-07-2013.

SCHOOL OF DISTANCE EDUCATION
Andhra University, Visakhapatnam-530 003

2ndSemester PGDCPA June (2012-2013) Batch   Examinations
Examination Time – Table, Jan 2013

Days & Time	Subject code no.	Subject	Max.Marks
Monday, 24th June 2013 2.00pm - 5.00pm	PGDCPA-2.1	Data Base Management Systems	80
Tuesday, 25th June 2013 2.00pm - 5.00pm	PGDCPA-2.2	Operating Systems	80
Wednesday, 26th June 2013 2.00 pm to 5.00 pm	PGDCPA-2.3	Object Oriented Programming Systems	80
Thursday, 27th June 2013 2.00 pm to 5.00 pm	PGDCPA-2.4	Internet Technologies	80
Friday, 28th June 2013 2.00 pm to 5.00 pm	PGDCPA-2.5	E-Commerce	80
Saturday, 29th June 2013 10.00 am to 1.00 pm	PGDCPA-2.6	Internet Programming (lab)	50
Saturday, 29th June 2013 2.00 pm to 5.00 pm	PGDCPA-2.7	Project (Viva –Voce Examination)	50

Venue:Visakhapatnam – School of Distance Education, Andhra University

Visakhapatnam
 Dt: 15-05- 2013   **Director**

// By Order //

SCHOOL OF DISTANCE EDUCATION
ANDHRA UNIVERSITY,VISAKHAPATNAM
(Form of Application For PGDCPA Examination Registration)

Register Number

2nd SemPost Graduate Diploma in Computer Programming & Applications Exam in - June 2013

Examination CENTRE: School of Distance Education, Andhra University, Visakhapatnam

Latest pass port size (Bust) Photo of the candidate should be affixed here

N.B: Candidates should read all instructions (over leaf) before filling up application.

S.D.E. Code No. / Specialization
   (Identity card Code)

1. Full Name in English (including Surname)   :
   Full name in Mother tongue (including surname)

2. Age & Date of Birth   :

3. Address for communication   :

   mobile No:

4.Particulars of Qualifying Degree Examination   :
   already passed i.e BA-B.Com .B.Sc., etc

5.Examination for which Candidate is appearing(Mark√ for whole Examination/ Subjectsappearing now)

Semester 1	Whole Exam	Paper-1.1	Paper-1.2	Paper-1.3	Paper-1.4	Paper-1.5	Lab-1.6	Lab-1.7
Put √ Mark								
Semester 2	Whole Exam	Paper-2.1	Paper-2.2	Paper-2.3	Paper-2.4	Paper-2.5	Lab-2.6	2.7-Project
Put √ Mark								

6.Particulars of Previous pass/Appearance if any in the table given below:(i)all the candidates should furnish the Regd.nos with which they have appeared/passed (ii)Candidates appearing under improvement of class should furnish the Regd. Nos of the Papers in appearance(s) which they wish to have clubbing with that of the present appearance

Semester 1	Whole Exam	Paper-1.1	Paper-1.2	Paper-1.3	Paper-1.4	Paper-1.5	Lab-1.6	Lab-1.7
Year &Regd..no								
Semester 2	Whole Exam	Paper-2.1	Paper-2.2	Paper-2.3	Paper-2.4	Paper-2.5	Lab-2.6	2.7-Project
Year& Regd..no								

7. Fee Particulars   Amount Rs :   S.D.E Challan No./Demand Draft No:
                in words   :   Date:

Station: Signature of the Candidate
Date:

Director
School of Distance Education

NOTE: Instructions to the Candidates:
1.Candidates should read all instructions(over leaf) before filling up the application.
2. Candidates should **enclose Three self-address covers, Xerox Copy of all Marks Lists appeared Previously and the Identity Card**
..3.Candidates who put up 75% attendance in PCP are only eligible to write the Examinations.
4.* This column need not be filled in the case of candidates appearing for the first time.
5.Enquiries from candidates as to the receipt of their application in the office of the Director will not receive attention.Candidates are therefore advised to send their applications by Regd.post with acknowledgment due so that they may have a ready means for knowing that their applications have   reached the office.
6.Applications for admission to this Examination must be forwarded so as to reach the Director, School of Distance Education Not later than the notified date and must be accompanied by the receipt for the fee paid.
7.Candidates Submitting Assignments/Project Reports and appearing Viva/Lab Exams only should also submit examination Application along with prescribed of Rs300/- per paper subject to a maximum of Rs600/- per semester.

Instructions to Candidates appearing for Examinations

Candidates for University Examination are required to observe the following instructions very carefully.

I .Silence should be maintained in the examination hall.

2.Candidates should take their places in the examination Hall at least five minutes before the time fixed for distributing the papers. Candidates presenting themselves more than half an hour after the appointed time will not be admitted to the examination Hall. Candidates who are undoubtedly suffering from infectious diseases of any kind will not be admitted.

3.Candidates should bring their hall tickets with them to the examination Hall each day of the examination for inspection by the Chief Superintendent.

4. Candidates are prohibited from writing upon their Hall-tickets or question papers. Candidates are also prohibited from writing their names or any other name connected with the answers on any part of the answer books. The Register Number should be written very distinctly on the title page of the main answer book. Failure to write their Register Number may involve the rejection of answer papers. They should fill in the subject year on the outer cover of the main answer book.

5.No candidates will be allowed to leave the examination Hall till the expiry of at least an hour and a half after the question paper was given out,and no candidate who leaves the hall during the period allotted for a paper will be allowed to return within the period.

6. Candidates are forbidden to ask questions of any kind during the examination. They are further forbidden to communicate with the examiners, should they do so, their answer papers will not be valued and their conduct will be reported to the executive council for disciplinary action.

7.Candidates are not allowed the use of books of any kind (except as provided as rule 8). They are also prohibited from introducing into the Examination Hall any book, slate, blotting pad, card board, manuscript, type script or paper of any description and from making use of any of these whether introduced into the hall by themselves or by any one else, from communicating with or copying from each other and from communicating with any person outside the Examination Hall. Any candidate detected on the violation of these rules will be summarily sent out of the Hall forthwith and his conduct will be reported to the Director. Such candidates stands the risk of having all his answer papers for the Examination for which he has appeared rejected by the E.C and of being debarred from sitting for the university Examination for such period as the E.C may decide.

8.Clerk's mathematical and physical Tables will be supplied to candidates in Mathematics. Candidates should not bring in to the Examination Hall their own copies. Scientific calculators (non -programmable) are allowed.

9.Candidates are required to provide themselves with their own pens. Candidates may bring into the examination Hall their own inkbottles. They must however use only black ink while answering the question papers.

10.Particular attention is requested to the instructions regarding rough working and loose sheet paper, printed on the answer books. Answers should not be written on the reverse on the title page of the main answer book. Answers should be written on both sides of the remaining pages of the answer book. All rough work must be done on the right hand side of the problem itself leaving the margin for that purpose with the heading 'rough work' underlined. The number of each question as given in the question paper should be noted both on the margin and in the center of the page of the answer book just above the respective answer. No separate books for rough working will be supplied to candidates. Papers should not be detached from the answer books. If the ordinary answer books are found insufficient, additional books will be supplied and these should be securely fastened to the main answer books by thread, which can be had from the superintendent.

II .When candidates have finished writing their answers and wish to give up their answer books, or at the end of the period prescribed for each particular part of examination, each should stand up in his place and remain standing until one of the superintendents has gone up to him and has received his answer books, from whom.

12.Candidates sitting for the examination at the different centers should apply the Superintendent of the respective center for their hall Tickets three days before the 'commencement of the respective Examinations. Any particulars noted in the hall-tickets differing from those given in the application for the examination, should be immediately reported to the Chief Superintendent by the concerned candidate.

13.Candidates appearing at the centers where they are not known must be prepared to satisfy the chief Superintendents of such centers as to their identity. They shall also be required to sign on the identification certificates produced by them before the Chief Superintendentsof the respective centers, the identification Certificates may be obtained either from the Principal of an Affiliated College of the University or from any Gazetted officer in Govt service not lower in rank than a Sub-Magistrate in Andhra Pradesh.

14.Candidates are not allowed to make use of Cell Phones / Mobiles in the Examination Hall.

School of Distance Education Andhra University
2nd Sem. PGDCPA Examination in June 2013
HALL TICKET- Duplicate

For office use only
Register Number

SDE ID Number

This is to Certify that…………………………………………………………………………………………

Son / Daughter of …………………………………………………is a Candidate for the P.G. Diploma

Examination in …**PGDCPA 1st semester**   to be held at ….. **Visakhapatnam**….center.

He/She desires to appear for the following Papers.(Put √ mark in the appropriate box)

Semester-I		Semester-II	
Whole		Whole	
PGDCPA-1.1	Discrete Mathematical Structures	PGDCPA-2.1	Data Base Management Systems
PGDCPA-1.2	Computer Organization	PGDCPA-2.2	Operating Systems
PGDCPA-1.3	Data Communications	PGDCPA-2.3	Object oriented Programming Systems
PGDCPA-1.4	Language Processors	PGDCPA-2.4	Internet Technology
PGDCPA-1.5	Data Structures & Programming Methodology	PGDCPA-2.5	E-Commerce
PGDCPA-1.6	Data Structures using-C Laboratory	PGDCPA-2.6	Internet Programming Laboratory
PGDCPA-1.7	Software Laboratory (VB & Oracle)	PGDCPA-2.7	Project-work & viva-voce

Visakhapatnam   Director
Date: School of Distance Education

CERTIFICATE OF IDENTITY

Signature of the Candidate……………………………………………………………………………………

This is to certify that……………………………………………………………………………………………

Son/Daughter of …………………………………and his/her signature was taken in my presence and he/she

bears the following identification marks:

| Latest Passport Size (Bust) Photo of the candidate should be affixed here | 1. |
| | 2 |

Station: Signature of the attesting officer   Director
Date: Not below the Rank of Gazatted officer   School of Distance Education

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CERTIFICATE OF IDENTITY

Signature of the Candidate……………………………………………………………………………………

This is to certify that……………………………………………………………………………………………

Son/Daughter of …………………………………and his/her signature was taken in my presence and he/she

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