

SAURASHTRA GRAMIN BANK
HEAD OFFICE : RAJKOT

LIST OF SELECTED/WAIT LISTED CANDIDATES FOR THE POST OF OFFICER SCALE-I

SR NO	ROLL NO.	NAME	DATE OF DOCUMENTATION
SELECTED CANDIDATES UNDER GEN CATEGORY			
1	1671010547	GOHEL JAGADEEP BABULAL	25-10-2013
2	1741150316	KARMARAJ SINH JAGDEVSINH CHUDAS	24-10-2013
3	1751130656	PRATIK JITENDRAKUMAR MANIYAR	24-10-2013
4	1671135756	HIRAL SEVANTILAL SHAH	24-10-2013
5	1721130602	JAYKUMAR BHARATKUMAR BRAHMBHAT	24-10-2013
6	1741130634	BRIJESH SINH BHAGIRATHSINH ZALA	24-10-2013
7	1651131067	MANOJ RAJENDRABHAI SONI	24-10-2013
8	1651131206	BRIJESH BABUBHAI KAKADIYA	24-10-2013
9	1671012518	PARMAR KIRANKUMAR NATVARLAL	25-10-2013
10	1671012071	CHIRAG HARISHBHAI PARMAR	25-10-2013
11	1741130299	SETA ALPABEN MEHULBHAI	24-10-2013
12	1731130183	MAYUR ARVINDBHAI KARIA	24-10-2013
13	1671012801	LEUVA JAYESH MAHENDRA BHAI	25-10-2013
14	1691130633	ANKIT MAHESHBHAI SONI	24-10-2013
15	1741010079	SOLANKI HIMANSHU BECHARBHAI	25-10-2013
16	1671013010	PARMAR HEENA PRAVINKUMAR	25-10-2013
17	1711130263	MANTHAN VASANTBHAI ANANDPARA	24-10-2013
18	1671135666	RUBINA RAHIMBHAI DESAI	24-10-2013
19	1741090126	YASHPAL PRAVINDAN TAPARIYA	26-10-2013
20	1751010034	CHINTANKUMAR PALJIBHAI MARU	25-10-2013
21	1681130514	VASUDEV NANDLAL BRAHMKHATRI	24-10-2013
22	1751130287	DHARMENDRASINH BHARATSINH VAGH	24-10-2013
23	1721130589	JAYDEEP MAHENDRABHAI UNADKAT	24-10-2013
WAITLISTED CANDIDATES UNDER GEN CATEGORY			
1	1741010026	PARMAR VIJAY KANTILAL	*
2	1671010250	NIRAJ KEWALBHAI PARMAR	
3	1671011677	SIDDHARTH PUNJALAL LEUVA	
4	1721011153	SOLANKI PUSHPAKANT DEVENDRABHA	
5	1671011048	BHAVESHKUMAR GOVINDBHAI SOLANK	
6	1711130418	RAJDEEPSINH MAHIPATSINH JADEJA	
7	1671012417	VISHWAS HARSHADBHAI KAUSHAL	
8	1721011119	MAKWANA MANISHA DINESHBHAI	
9	1671011350	MAKWANA ANITA KANTILAL	
10	1661130951	SINGH AASHISHKUMAR ANILKUMAR	
11	1741130263	KAUSHIK AMBARAMBHAI SANGHANI	
12	3431130620	ANURAG ASHOK KUMAR MISHRA	

SELECTED CANDIDATES UNDER SC CATEGORY			
1	1671010242	SOLANKI MINAXIBEN BABULAL	25-10-2013
2	1691010224	HIMANSHUKUMAR RAMJIBHAI KESARI	25-10-2013
3	1671011171	ANILKUMAR JASHWANTLAL SOLANKI	25-10-2013
4	1691010124	SATYENKUMAR DAHYALAL ARYA	25-10-2013
5	1671010393	MAITRI NATVARLAL CHAVDA	25-10-2013
6	1671011929	MEHUL GOVINDBHAI CHALAUKAR	25-10-2013
7	1671011644	HEMANG MANOJKUMAR GOHEL	25-10-2013
8	1671013447	NAYAN RATILAL MAHERIA	25-10-2013
WAITLISTED CANDIDATES UNDER SC CATEGORY			
1	1671013355	JITENDRAKUMAR AMRUTLAL NAGWADI	*
2	1741010086	RATHOD RAVIKUMAR HIMATBHAI	
3	1741010026	PARMAR VIJAY KANTILAL	
4	1671010887	HIRENDRAKUMAR DINESHCHANDRA PA	
SELECTED CANDIDATES UNDER OBC CATEGORY			
1	1731090558	VALA JIGNESH HIMAT BHAI	26-10-2013
2	1741090541	RAHULBHAI NAVNITLAL PARMAR	26-10-2013
3	1731090489	MEETA VAJUBHAI SONDAGAR	26-10-2013
4	1741090535	MAYURKUMAR NATVARLAL SOLANKI	26-10-2013
5	1701090131	DARSHANGIRI SHANTIGIRI GOSWAMI	26-10-2013
6	1731090169	JASMIN SHASHIKANT DABHI	26-10-2013
7	1721091300	AMBARISH KANAIYALAL RAMANUJ	26-10-2013
8	1691090435	JITENDRABHAI LAGDHIRBHAI DESAI	26-10-2013
WAITLISTED CANDIDATES UNDER OBC CATEGORY			
1	1681090297	BHAVESHKUMAR GANESHBHAI DALAVA	*
2	1741090133	DHA PARMAR HANSHA	
3	1721091436	NAYANKUMAR MOHANBHAI NADIYAPAR	
4	1721091449	PIYUSH HARJIBHAI PARMAR	
SELECTED CANDIDATES UNDER ST CATEGORY			
1	1671053613	SARIKA SAGARKUMAR NIKHARE	25-10-2013
2	1671053775	ANITA PUNJABHAI BHABHOR	25-10-2013

Notes:

All candidates, listed above are advised to download the file attached to this document and keep original documents along with a photocopy of **certificates and testimonials duly attested by a gazetted officer** ready as per the checklist for submission to the bank. Selection is provisional subject to fulfilling verification of all original documents and other terms laid down by the bank time to time. Candidates are advised to submit documents on the date mentioned against name.

CHECK LIST FOR CHECKING THE SUBMISSION OF DOCUMENTS/ CERTIFICATES

1. Bond.
 - a. Rs.100000/- for General category candidate (Male).*
 - b. Rs.50000 for reserved categories & female candidates.*

* Rs.100/- Stamped duly executed (by other than family member)

2. Certificates.
 - a. Secondary Mark Sheet & Certificate.
 - b. Higher Secondary Mark Sheet & Certificate.
 - c. Graduation Mark Sheet Certificate.
 - d. Post graduation Mark Sheet & Post Graduation Certificate.
 - e. School leaving certificate.
3. Caste Certificate – SC/ST/OBC: In case of OBC non creamy layer Certificate.
4. No objection Certificate from previous employers with good character Certificate.
5. Four photographs.
6. Fidelity.
7. Secrecy.
8. Under taking regarding abide of Staff Service Regulation 2010 to be given copy of staff service regulation.
9. In case of PC – Physically handicap Certificate.
10. Valid Domicile certificate issued by Government of Gujarat / mark-grade sheet for passing Gujarati language as a Subject in SSC or higher standard
11. Medical (at the time of joining).
12. Photo ID & Residence Proof.
13. Two local references subsequently.

*All waitlisted candidates are advised to keep documents as in this file ready for submission.



The Chairman
Saurashtra GRAMIN Bank
Head Office
RAJKOT

Dear Sir,

I hereby undertake that I shall join the service of the Saurashtra Gramin Bank as an Officer Scale-I/ II and shall continue to serve the Bank. I shall not be entitled to apply for or to accept the offer of any other appointment or appointments, while I am in service of the Bank, without the knowledge and permission in writing of the Saurashtra Gramin Bank for which permission may be withheld without assigning any reason.

SIGNATURE

(Full Name _____)

PLACE: _____

DATE : _____



APPENDIX – II
(See Regulation)

FORM – A

Declaration to be bound by
The (Staff) Service Regulation

Place : _____
Date : _____

I hereby declare that I have read and understood the Saurashtra Gramin Bank (Employees & Officers) Staff Service Regulations 2010 and I hereby subscribe and agree to be bound by the said regulations.

Name in Full : _____

Nature of Appointment : _____

Date of Appointment : _____

SIGNATURE : _____

Witness : _____

Date : _____



SCHEDULE – II
(See regulation 18)

DECLARATION OF FIDELITY & SECRECY

I, _____ do hereby declare that I will faithfully, truly and to the best of my skill execute and perform the duties required of me as an officer or employee of the Saurashtra Gramin Bank and which properly relate the office or position held by me in the bank

I further declare that I will not divulge or allow to be divulged to any person not legally entitled there to any information relating to the affairs of the bank or to the affairs of any person having any dealing with the bank and nor I will allow any such person to inspect or have access to any books or documents or electronic record belonging to or in possession of the bank and relation to the business of the bank or the business of any person having any dealing with bank.

Name in Full : _____

Nature of Appointment : _____

Date of Appointment : _____

SIGNATURE : _____

Date : _____

Signed before me
(Witness) : _____

Signature : _____

Name in full : _____

Designation : _____

Address : _____



SCHEDULE – III
(See regulation 73)
DECLARATION OF DOMICILE

PLACE: _____

DATE : _____

I, the undersigned entering in the service of the Saurashtra Gramin Bank, hereby declare _____ in _____ as my Place of Domicile.

(Place) (District)* 2. The above is my place of birth.

OR

The above is not my place of birth, but has been declared as my place of domicile, for the reasons given below:--

SIGNATURE : _____
NAME IN FULL : _____
DESIGNATION : _____

* Strike out whichever is not applicable.



SCHEDULE – I
[See regulation 5(4)(ii)]
DECLARATION OF MARITAL STATUS

DECLARATION TO BE OBTAINED FROM NEW ENTRANTS TO
Saurashtra Gramin Bank's SERVICE

I, Shri / Smt./ Kumari _____ D/O , S/O
_____ declare as under:

- (a) That I am unmarried / a widower / a widow.
- (b) That I am married and have only one spouse living.
- (c) That I have entered in to a contracted marriage with a person having a Spouse living. Application for grant of exemption is enclosed.
- (d) That I have entered into a contracted marriage with another person during the life time of my spouse. Application for grant of exemption is enclosed.

I solemnly affirm that the above declaration is true and I understand that in the event of the declaration being found to be incorrect after my appointment, I shall be liable to be dismissed from service.

DATE: _____

PLACE: _____

SIGNATURE : _____

* Note : Please delete clause / clauses not applicable.

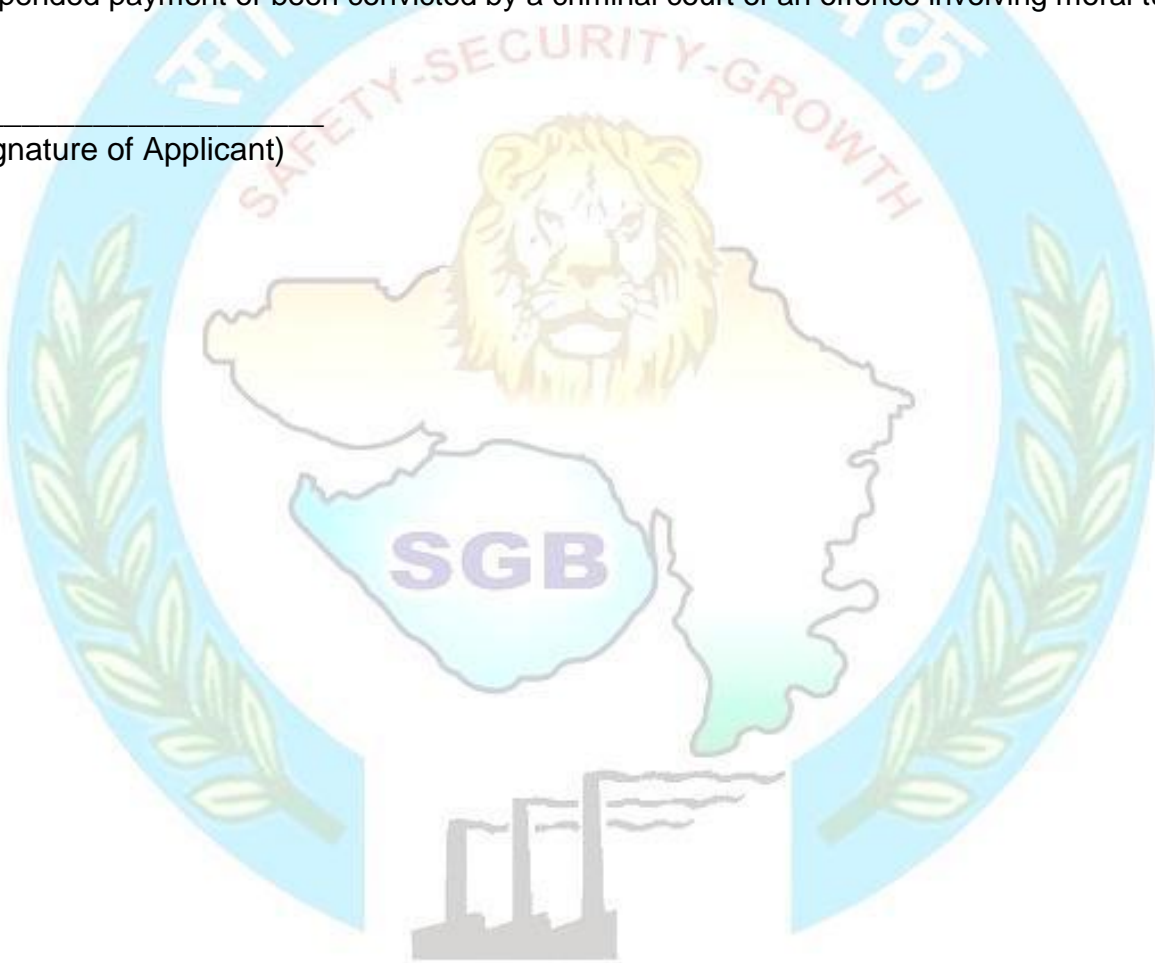


FORM – D

Dated at _____ on _____

I, the undersigned _____ daughter/ son of Shri _____ hereby declare that I am now entering the services of the Saurashtra Gramin Bank on probation and that I shall continue to serve the Bank in that capacity unless and until I have been formally placed on the permanent staff and as such probationer, my services, in accordance with the Bank's Rules of Service and pay for the staff, for which I am to receive remuneration at the rate of Rs. _____ (Basic x 12) per annum, can at any time, without assigning any reason, be immediately terminated at the Bank's pleasure, on payment of salary up to the date of such termination only. I further declare that I am not an undercharged bankrupt, nor have I am at any time, been adjudicated insolvent or suspended payment or been convicted by a criminal court of an offence involving moral turpitude.

(Signature of Applicant)



IDENTITY SLIP

Full Name and Present Postal Address	
Designation	
Father's Name	
Mother's Name	
Whether S.C. / S.T.	
Identification Mark	
Date of Birth	
Place of Birth	
Date of Joining	
Academic Qualification	
Previous Experience (with details)	
Special qualification (if any)	
Original Residence	
Permanent Address	
Nearest Telephone Number	
Present Salary Grade	
Whether married or single	
Name & Age of Spouse	
Number of dependent Sons with age of each	
Number of dependents Daughters with age of each	
Number of dependent parents	
Number of unmarried and dependent sisters with age of each	
Total Dependents including the employee (in units) *	

PLACE: _____

DATE: _____

SIGNATURE: _____

The above information has been verified and found correct.

MANAGER

* Dependents up to the age of ten years are to be taken as half units and over that age as one for the purpose of calculating the total dependent units.

RULES OF CONDUCT

1. An employee of the Bank may note:--

- (i) Borrow money from or in any way place himself under a pecuniary obligation to a broker or money-lender or a subordinate employee of the Bank or any firm or person having dealings with the Bank.
- (ii) Buy or sell stocks, shares or securities of any description without funds to meet the full cost in the cases of a purchase of scrip for delivery in the cases of a sale.
- (iii) Book debts at a race meeting ;
- (iv) Lend money in his private capacity to a constituent of the Bank or have personal dealings with a constituent in the purchase or sale of bills of exchange, Govt. paper or any other securities.
- (v) Except with the permission of the Head –Office guarantee in his private capacity the pecuniary obligation of another person or agree to indemnity in such capacity another person from loss ;
- (vi) Act as agent for in insurance company otherwise than as agent for or on behalf of the Bank ;
- (vii) Be connected with the formation or management of a joint stock company ; OR
- (viii) Engage in any other commercial business or pursuit either on his own account or as agent for another or other.

Provided that nothing in the rules laid down in this paragraph shall be deemed to prohibit an employee from making a bonafide investment of his own funds in such securities as he may wish to buy.

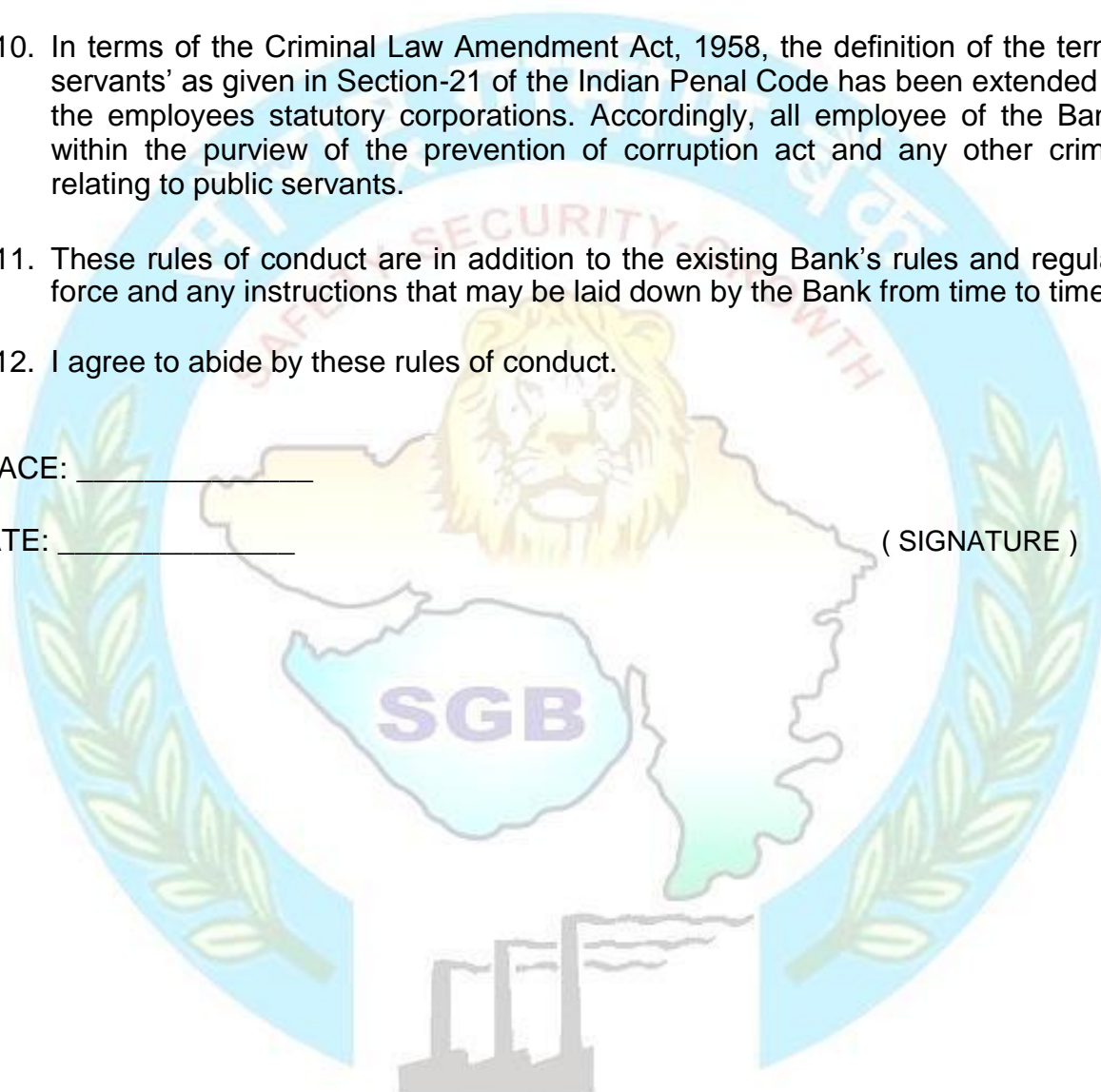
2. An employee guilty or infringing any of the provisions of paragraph 1, will render himself liable to dismissal from the service.
3. An employee of the Bank may not take an active part in politics or in any political demonstrations nor may be an employee accept office on a municipal council or other public body without the prior sanction of the Bank.
4. All employees must maintain the strictest secrecy regarding the Bank's affairs and the affairs of its constituents. Every employee must sign a declaration of fidelity and secrecy at the time of his appointment in the Bank's service in the form prescribed for the purpose.
5. An employee accepting from a constituent of the Bank a gift other than of fruit or flowers will, unless the permission of the Bank has been previously obtained, be liable to dismissal from the service.
6. An employee may not overdraw his account with the Bank, whether against security or otherwise, without the authority of the Head Office.
7. Branch Managers who becomes aware that an employee at his branch is in debt should at once bring the matter to the notice of the Head Office and say whether he considers it desirable or not to retain him in the service.

8. Employees are forbidden to make personal representations to the Directors of the Bank. Breach of this order will be severally dealt with. Employee at branches who desire to appeal on any matter to higher authority than their Branch Manager must do so by addressing the Head Office through the Branch Manager of their branch. Only whom the Branch Manager refuses or neglects to forward an appeal may it be preferred to the Head Office direct.
9. An employee desires of applying for an appointment elsewhere or for the post in a higher capacity in the Bank itself (if permissible) should forward his application through the Branch Manager of the branch.
10. In terms of the Criminal Law Amendment Act, 1958, the definition of the term 'public servants' as given in Section-21 of the Indian Penal Code has been extended to cover the employees statutory corporations. Accordingly, all employee of the Bank come within the purview of the prevention of corruption act and any other criminal law relating to public servants.
11. These rules of conduct are in addition to the existing Bank's rules and regulations in force and any instructions that may be laid down by the Bank from time to time.
12. I agree to abide by these rules of conduct.

PLACE: _____

DATE: _____

(SIGNATURE)



RS.100/-
STAMPED

INDEMNITY BOND WITH SURETY

This Indemnity is made and executed at _____ on this _____ day of _____ 2011 by Shri _____ S/o Shri _____ a permanent resident of _____ hereinafter called "Employee", the party of the first part,
AND

Shri _____ (NAME OF SURETY) S/o
Shri _____ a permanent resident of _____
_____ (ADDRESS OF SURETY)
hereinafter called "Surety", the party of the second part, in favor Saurashtra Gramin Bank, a body corporate constituted under the RRB Act, 1976, having its Head Office at S.J.Palace, 1st Floor, Opp. Andh Mahila Vikas Gruh, Dhebar Road, Rajkot-360002 hereinafter called "Employer Bank".

The terms 'Employee', 'Surety' and the 'Employer Bank' unless repugnant to the context shall mean and include their heirs, legal representatives, successors, executors and administrators. Whereas the employee has been selected for appointment as an officer scale-I in the service of the Employer Bank.

Whereas an Offer of appointment containing the terms and conditions of the appointment has already been issued to the Employee vide letter No. _____ dated _____ of the Employer Bank.

Whereas the acceptance of the terms and conditions of the appointment has already been communicated to the employer bank on _____ by the employee.

Whereas one of the terms and conditions of the appointment is the Employee has to serve the Employer Bank viz. Saurashtra Gramin Bank for a minimum period of probation after appointment, has to execute an indemnity with surety in favor of Employer Bank.

NOW THIS INDENTURE WITNESSETH AS UNDER :

1. In compliance of the aforesaid condition in Offer of Appointment subject to which the Employer Bank has agreed to give appointment to the candidate, the Employee hereby undertakes to serve the Employer Bank for a minimum period of probation.

2. The party of the second part i.e. _____ (NAME OF SURETY) agrees to stand as Surety for the due performance of the obligation of the Employee under this agreement of indemnity. In case of breach of the terms of this indemnity by the Employee and failure to indemnify the Bank, the Surety shall be jointly and severally liable to pay the aforesaid amount of Rs. _____ (Rupees _____) to Employer-Bank with interest at the rate as specified above immediately on demand. (Rs.100000/- for General Category male candidate & Rs.50000/- for SC/ST/OBC/WOMEN/PH/EX) This amount is in addition to the Notice pay payable as per Saurashtra Gramin Bank (Employees & Officers) Staff Service Regulations 2010

3. The Employee further agrees and undertakes that in case he/she commits breach of the above condition and resigns from or leaves/abandons the service and /or neglects in performance of the duty assigned to him leading to termination of his/her service as per rules/regulations by the Employer-Bank for all losses, costs, charges and expenses up to extent of Rs.____ and pay an amount of Rs._____(Rupees _____) only with the interest thereon @ 12% per annum from the date of breach of the above till payment as liquidated damages/cost of training including on the job training, the expenses which the bank has incurred/may have to incur in recruiting another employee at his/her place, and also on account of business loss suffered/to be suffered by Employer-Bank during intervening period. The employee and surety agree that assessment of liquidated damages as assessed as Rs._____ is reasonable, which they both agree to pay jointly and severally in case demand is made by the employer bank.

4. Notwithstanding anything contained herein above, furnishing of this indemnity will not create any right in favor of the Employee to continue in the service of Employer Bank for the aforesaid term of TWO years, and the Employer-Bank shall always have the right to take appropriate action against the Employee as per terms of the appointment letter and/or the rules and regulations of the employer bank as applicable, in case of commission of any misconduct by the Employee.

5. The amount specified above shall constitute a debt owing to the Employer-Bank and shall be recoverable from the Employee and the Surety jointly and severally with interest thereon at the rate specified above till payment.

IN WITNESS whereof, the EMPLOYEE & the SURETY have put their signatures in the presence of the witnesses. Signed and delivered by the Party of the first part i.e. the Employee having read and understood the contents terms of this Agreement _____

Signed and delivered by the Party of the second part i.e. the Surety having read and understood the contents/terms of the Agreement _____

1. WITNESS:

NAME & ADDRESS OF WITNESS _____ Signature of Employee

Affix photograph
of employee here

2. WITNESS:

NAME & ADDRESS OF WITNESS: _____ Signature of Surety

Affix photograph
of surety here

Please also
arrange to
produce photo ID
and address proof
of surety

