



Tele: Office: 276822222,7098039  
CONTROLLER OF EXAMINATIONS  
OSMANIA UNIVERSITY  
HYDERABAD-500007

(Accredited by NAAC with A +)

No.73 / Tech/Exams/2023

Dated: 08-03-2023

### NOTIFICATION

It is hereby notified for the information of all the concerned that the **P.G. DIPLOMA IN CULINARY ARTS I-Semester (Main & Backlog) and II-Sem. (Supply)** Examinations will be conducted in the month of MARCH 2023. The detailed Time-Table will be issued in due course.

Following is the schedule for payment of examination fee and submission of examination application forms at the Office of the concerned Principal of respective College(s).

Descriptions	Last Date	Fee particulars
<b><u>For Students:</u></b> Payment of examination Fee and submission of Examination application forms at their respective colleges	17-03-2023	Rs. 1960/- (For one or more papers)
<b><u>For Colleges:</u></b> Remittance of Consolidated Examination fee to Registrar, Osmania University Exam Fee Fund A/C No. 52198262033 Preparation & Submission of E.A.F. Online.	18-03-2023	
<b><u>Note: For all the regular students has to pay Rs.100/- along with the Exam fee for Bio Metric attendance</u></b>		

### SPECIAL INSTRUCTIONS TO THE PRINCIPALS

- The College login will be closed after the last date.
- Principals are requested not to forward/submit the EAF of Not Eligible Candidates. The results of Not Eligible candidates will be cancelled at any stage.
- If they write the examination.

Note:--

- The students are advised to enclose Xerox copies of their qualifying examination certificate copies duly attested by the college Principal concerned with the Application Forms and Migration Certificate, if any, with Migration Fee of Rs.250/-. (if the candidate belongs to other than O.U./T.S.)
- The Principal is requested to send the Faculty List without which the examination forms will not be accepted.
- The Principal is requested to verify the eligibility of the students thoroughly and forward the same to this office for the issue of Hall Ticket. If failed to verify the eligibility of the candidates, the Principal is held responsible for the issue of Hall Ticket by this office to the non-eligible candidates.

- 4 The Principal may kindly forward all the examination application forms along with the Prescribed Examination Fee on or before **16-03-2023** together with Nominal Rolls.
- 5 As a part of the Core Banking System, all the students are hereby instructed to deposit the Examination Fee into their **respective College Accounts** only for onward Transmission to the University by the college.
- 6 Not to collect the Examination Fee from Blind ,Physically disabled Deaf and Dumb students as per O.U.Order No. 1555/228/2007-08/Budget-V, Dated: 25-03-2008. A Xerox copy of Medical Certificate confirming their status as handicapped (Minimum percentage of disability Must be 40% attatched to the application forms. Blind , Physically disabled Deaf & Dumb Students application forms should be submitted separately along with separate nominal roll.

**Important Note:**

- ❖ Any discrepancies with regards to the Candidate data such as Internal marks, Practical, Viva-voce and Projects etc. should be brought to the notice of concerned officials of Examination Branch and obtain the acknowledgement within one month of declaration of results. After one month, queries will not be entertained.
- ❖ **ALL THE PRINCIPALS ARE REQUIRED TO TRANSFER THE FEE AMOUNT THROUGH RTGS/NEFT ONLY FOR CREDIT INTO REGISTRAR OSMANIA UNIVERSITY EXAM FEE FUND A/C NO. 52198262033 (SBI, O.U. BRANCH, IFSCCODE "SBIN0020071").**
- ❖ **Due to COVID-19, the Principals are requested not to submit EAF Application forms to the Examination Branch, O.U. The approvals of the forms will be given through online by the concerned sections of the Examination Branch. The Principals can check the approval status in their College Logins.**
- ❖ **Examination application forms will not be accepted without fulfilling the above Conditions.**

  
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