



हैदराबाद विश्वविद्यालय
UNIVERSITY OF HYDERABAD

Office of the Registrar
Personnel Section-II

18th August, 2016

NOTIFICATION

Sub: Amendment of Recruitment Rules- Calling for Suggestions – Reg

- Ref : 1. UH Notification No. UH/ESTT/II/92/5381 dt. 04.01.1992
2. UH Notification No. UH/P-II/B.7/F.47/Vol. II/2014/842 dt. 22.7.2014
3. UGC ltr F.No. 40-1/2004 (JCRC) Vol. III dated 04.04.2015
4. UH o/o No. UH/R/P-II/B4/2016/689 dated 28 06.2016
5. Vice-Chancellor's orders dated 06.08.2016.

In pursuance of the notifications cited under reference, the Draft Recruitment Rules for the following categories of posts in the laboratory cadre are hosted in the official website of the university for information to all concerned:

1. Junior Technical Officer
2. Senior Technical Assistant
3. Technical Assistant
4. Laboratory Assistant
5. Multi-Tasking Staff – Laboratory

Stakeholders interested in making any suggestions on the proposals contained in the above draft rules may do so in writing to the Deputy Registrar (Personnel), within a period of 15 days from the date of hosting the draft recruitment rules on the official website of the university.


(P. Sardar Singh)
Registrar

To
All concerned
Webmaster ... with a request to upload the same on the website.



University of Hyderabad
Draft Recruitment Rules of Non -Teaching Employees, 2016

S. No.		Draft Amended Recruitment Rules
1.	Name of the Post	Junior Technical Officer
2	Number of Posts	As per the sanctioned strength
3	Classification	Group 'B'
4	Pay Band & Grade Pay	PB – 2 of Rs. 9300 – 34800/- with Grade Pay of Rs. 4600/-
5	Whether Selection Post or Non-Selection Post	Selection
6	Age Limit for Direct Recruitment	Not exceeding 37 years
7	Educational and Other qualifications required for direct requirement as per UGC regulations	a) B.E./ B.Tech. or M.Sc. in the relevant field of specialisation with at least 55% marks or equivalent grade from a recognised university. b) Two (2) years of post-qualification experience in the relevant field of specialisation in research or technical / academic area.
8	Whether age & educational qualifications prescribed for direct recruits will apply in the case of promotees.	Age : Not Applicable Educational Qualification : Applicable
9	Period of Probation, if any	2 years



University of Hyderabad
Draft Recruitment Rules of Non -Teaching Employees, 2016

S. No.		Draft Amended Recruitment Rules
10	Method of recruitment: whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods.	(i) 50% through Seniority-cum- Fitness (SCF) (ii) 50% by Direct Recruitment , failing which by Deputation .
11	In case of recruitment by promotion / deputation/ absorption, grades from which promotion/ deputation/absorption to be made.	<u>50% through Seniority-cum-Fitness (SCF)</u> 50% on the basis of Seniority-cum-Fitness (SCF) from amongst the Senior Technical Assistants who are Science graduates / 3 year diploma holders from a recognized university / institution with 6 years of regular service. <u>Eligibility condition for Deputation :</u> Officers holding analogous posts on regular basis or with five (5) years' regular service in the cadre of Senior Technical Assistant/ Equivalent (PB-2 GP Rs 4200) in the relevant field under Central/State Governments/ UT administrations/ Universities/ Recognised Research Institutions/Public Undertakings/ Autonomous Bodies and possessing qualification at Sl. No. 7 above.
12	Composition of Departmental Promotion Committee (DPC) or Selection Committee	Group 'B' Departmental Promotion Committee / Selection Committee as per University Statutes/ Ordinances /Regulations.



University of Hyderabad
Draft Recruitment Rules of Non -Teaching Employees, 2016

S. No.		Draft Amended Recruitment Rules
1.	Name of the Post	Senior Technical Assistant
2.	Number of Posts	As per the sanctioned strength
3.	Classification	Group 'B'
4.	Pay Band & Grade Pay	PB – 2 of Rs. 9300 – 34800/- with Grade Pay of Rs. 4200/-
5.	Whether Selection Post or Non-Selection Post	Selection
6.	Age Limit for Direct Recruitment	Not exceeding 35 years
7.	Educational and Other qualifications required for direct requirement	M.Sc. in the relevant subject with at least 55% of marks from a recognized university with three (3) years' experience in handling sophisticated equipment.
8.	Whether age & educational qualifications prescribed for direct recruits will apply in the case of the promoted.	Age: Not Applicable Educational qualifications : Not Applicable
9.	Period of Probation, if any	2 years
10.	Method of recruitment: whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods.	(i) 25 % by Direct Recruitment (ii) 75 % by Promotion - 50% on Seniority-cum-Fitness on (SCF) basis. -25% on Merit-cum-Fitness(MCF) basis.



University of Hyderabad
Draft Recruitment Rules of Non -Teaching Employees, 2016

S. No.		Draft Amended Recruitment Rules
11.	In case of recruitment by promotion / deputation/ absorption, grades from which promotion/ deputation/absorption to be made	<p><u>By Promotion-75%</u></p> <p>a) 50% on Seniority-cum-Fitness (SCF) Basis from amongst the Technical Assistants possessing a Bachelor's Degree in Science from a recognized university with at least five (5) years' regular service.</p> <p style="text-align: center;">(OR)</p> <p>From amongst the Technical Assistants possessing a three-year diploma from a recognized Institution with at least seven (7) years' regular service in the grade.</p> <p>b) 25% on Merit-cum-Fitness (MCF) basis through a Limited Departmental Competitive Examination (LDCE) from amongst Technical Assistants possessing a Bachelor's Degree from a recognized university with at least three (3) years of regular service in the grade.</p> <p style="text-align: center;">(OR)</p> <p>From amongst Technical Assistants possessing a three-year diploma from a recognized institution with at least five (5) years of regular service , through a Limited Departmental Competitive Examination (LDCE) .</p>
12.	Composition of Departmental Promotion Committee (DPC) or Selection Committee	Group 'B' Departmental Promotion Committee / Selection Committee as per University Statutes/ Ordinances /Regulations.



University of Hyderabad
Draft Recruitment Rules of Non -Teaching Employees, 2016

S. No.		Draft Amended Recruitment Rules
1.	Name of the Post	Technical Assistant
2	Number of Posts	As per the sanctioned strength
3	Classification	Group 'C'
4	Pay Band & Grade Pay	PB – 1 of Rs.5200 – 20200/- with Grade Pay of Rs. 2800/-
5	Whether Selection Post or Non-Selection Post	Selection
6	Age Limit for Direct Recruitment	Not exceeding 30 years
7	Educational and Other qualifications required for direct requirement as per UGC regulations	<p>(i) Bachelor's Degree in Science with at least 55% of marks from a recognized university.</p> <p>(ii) Three (3) years of post-qualification experience in handling Lab equipment and carrying out lab experiments in any college, university/ reputed research institute.</p> <p style="text-align: center;">(OR)</p> <p>(i) Three-year diploma in Engineering /Technology in the relevant field from a recognized institution.</p> <p>(ii) Five (5) years of post-qualification experience in handling lab equipment and carrying out lab experiments in any college, university/ reputed research institute.</p> <p style="text-align: center;"><u>Desirable:</u></p> <p>M.Sc. in the relevant field.</p>



University of Hyderabad
Draft Recruitment Rules of Non -Teaching Employees, 2016

S. No.		Draft Amended Recruitment Rules
8	Whether age & educational qualifications prescribed for direct recruits will apply in the case of promotees	Age : Not Applicable Educational Qualification : Applicable
9	Period of Probation, if any	2 years
10	Method of recruitment: whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods.	(a) 75% by Promotion (50% SCF & 25% MCF) (b) 25% by Direct Recruitment
11	In case of recruitment by promotion / deputation/ absorption, grades from which promotion/ deputation/absorption to be made	75% by Promotion (50% SCF & 25% MCF) (a) <u>50% by Seniority-cum-Fitness (SCF)</u> From amongst Laboratory Assistants possessing a Bachelor's Degree in Science from a recognized university with at least five (5) years' regular service. (OR) From amongst Laboratory Assistants possessing a three-year diploma from a recognized institution with at least six (6) years' regular service.



University of Hyderabad
Draft Recruitment Rules of Non -Teaching Employees, 2016

S. No.		Draft Amended Recruitment Rules
		<p>(b) <u>25% by Merit-cum-Fitness (MCF)</u></p> <p>Through a Limited Departmental Competitive Examination (LDCE) from amongst Laboratory Assistants possessing a Bachelors' Degree in Science from a recognised university with at least three (3) years' regular service.</p> <p style="text-align: center;">(OR)</p> <p>Through a Limited Departmental Competitive Examination (LDCE) from amongst Laboratory Assistants possessing a three-year diploma from a recognised institution , with at least five (5) years' regular service.</p>
12	Composition of Departmental Promotion Committee (DPC) or Selection Committee	Group 'C' Departmental Promotion Committee/ Selection Committee as per University statutes/ Ordinances/ regulations.



University of Hyderabad
Draft Recruitment Rules of Non -Teaching Employees, 2016

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S.No.		Draft Amended recruitment Rules
1.	Name of the Post	Laboratory Assistant
2	Number of Posts	As per the sanctioned strength
3	Classification	Group 'C'
4	Pay Band & Grade Pay	PB - 1 of Rs.5200 - 20200/- with Grade Pay of Rs. 2400/-
5	Whether Selection Post or Non-Selection Post	Selection
6	Age Limit for Direct Recruitment	Not exceeding 27 years
7	Educational and Other qualifications required for direct requirement.	(i) A Bachelor' Degree in the relevant field from a recognized university with three (3) years' post-qualification experience in the laboratory of a University / Research & Development Institutions/ Autonomous Organisations under State/ Central Government . (OR) (ii) A three-year diploma in the relevant field from a recognised institution with four (4) years of post-qualification experience in the laboratory of a University / Research & Development Institutions / Autonomous Organisation under State/ Central Government.
8	Whether age & educational qualifications prescribed for direct recruits will apply in the case of the promoted.	Age : Not Applicable Educational Qualification : Not Applicable
9	Period of Probation, if any	2 years
10	Method of recruitment: whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods.	(i) 20 % by Merit-cum-Fitness (MCF), failing which by direct recruitment. (ii) 80% by Direct Recruitment.



University of Hyderabad
Draft Recruitment Rules of Non -Teaching Employees, 2016

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S.No.		Draft Amended recruitment Rules
11	In case of recruitment by promotion / deputation/ absorption, grades from which promotion/ deputation/ absorption to be made	<u>20% by Promotion (MCF)</u> Through Limited Departmental Competitive Examination (LDCE) from amongst Multi-Tasking Staff (Technical Cadres) possessing Intermediate (10 + 2) qualification with at least eight (8) years of regular service.
12	Composition of Departmental Promotion Committee (DPC) or Selection Committee	Group 'C' Departmental Promotion Committee/ Selection Committee as per University statutes/ Ordinances/ regulations.



University of Hyderabad
Draft Recruitment Rules of Non -Teaching Employees, 2016

S. No.		Draft Amended Recruitment Rules
1.	Name of the Post	Multi-Tasking Staff (MTS) Laboratory
2	Number of Posts	As per the sanctioned strength
3	Classification	Group 'C'
4	Pay Band & Grade Pay	PB -1 of Rs.5200-20200/- with Grade Pay of Rs. 1800/-
5	Whether Selection Post or Non-Selection Post	Not applicable
6	Age Limit for Direct Recruitment	Between 18 and 27 years
7	Educational and Other qualifications required for direct requirement as per UGC regulations	Essential : Intermediate (10 + 2) or equivalent with science subjects from a recognised Board. Desirable : (i) Two years of experience in any reputed science laboratory.
8	Whether age & educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not Applicable
9	Period of Probation, if any	2 years
10	Method of recruitment: whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods.	100% by Direct Recruitment



University of Hyderabad
Draft Recruitment Rules of Non -Teaching Employees, 2016

S. No.		Draft Amended Recruitment Rules
11	In case of recruitment by promotion / deputation/ absorption, grades from which promotion/ deputation/absorption to be made	Not Applicable
12	Composition of DPC or Selection Committee	Group 'C' Selection Committee as per University statutes/ Ordinances/ regulations.