GUIDELINES FOR ANNIVERSARY TEACHER AWARD

Tezpur University is mandated to promote teaching, research and outreach activities across its different Schools. The institution is committed to develop and facilitate teaching, scholarship, research, innovation and knowledge transfer that contribute to national and international development. The University is equally committed to use its knowledge base for upliftment and development of community and society. These efforts have visibly impacted faculty output. The organization wants to recognize the contributions of faculty and give **Anniversary Teacher Award** to the faculty who has made most outstanding contribution towards innovative teaching that has impacted society, conducted quality research that has added new knowledge in a particular domain, has industrial applications and whose efforts have been nationally and internationally recognized.

Objectives
1. To promote quality and innovative teaching
2. To recognize outstanding research contributions of faculty.
3. To promote a culture of scholarship and innovation.

About the Awards
1. There will be separate awards for each School.
2. Anniversary Teacher Award will be awarded for two categories.
    i. Anniversary Teacher Award (Assistant Professor category)
    ii. Anniversary Teacher Award (Associate Professor category)
3. The Award will carry a cash prize of Rs. 10,000/-, a citation and a grant of Rs. 10,000/- for teaching, research and outreach activities.
4. The Award will be given at the Foundation Day celebrations of the University each year.
5. No Award will be given if nominations do not fulfill the selection criteria.

Selection Procedure
1. Prospective faculty shall fill up the nomination form in response to the University call for submission.
2. The candidature shall be forwarded by the Head of the concerned department or Dean (in case Head is the applicant) to the Pro-Vice Chancellor.
3. The University will constitute a Standing Committee with one external member of repute to select the Anniversary Teacher in each category.
4. Output during the last two (2) years at Tezpur University only will be considered.
5. An awardee shall not contest for the second time in a given category.

NOMINATION FORM FOR ANNIVERSARY TEACHER AWARD

(Information for the last two calendar years)

1. Name:

2. Designation:

3. Department and School:

4. Category of Award: Assistant Professor / Associate Professor

5. Academic qualifications (Master Degree onwards):

6. Work experience:

7. Recognition/awards received at national/ international level:

I.   Details of Teaching

8. List of courses taught independently/jointly along with number of lectures taken:

9. Details of innovative teaching methods/ materials used/ developed (with evidence):

10. Details of guest lectures delivered:

11. Details of involvement in coaching classes for NET/GATE/Refresher Courses/other competitive exams:

12. Details of books and book chapters authored at national/ international level along with reviews that have also helped in teaching:

13. No. of students mentored (guided for project/thesis):

    i.   B.Tech.:

    ii. M.Tech./ M.Sc./ Int. M.Sc./MA/Int. MA:

    iii. Ph.D.:

14. Details of five former students supervised (undergraduate/postgraduate/Ph.D.)along with their present positions and contact details:

15. Details of Departmental activities performed:

II.   Details of Research

16. Details of research papers published in peer reviewed journals during last two calendar years with impact factor, citation and individual contribution in each paper:

17. i.   Citation index:

    ii. h-index:

18. Details of individual research projects completed / ongoing at national/ international level:

19. Details of collaborative research projects completed / ongoing at national/ international level:

20. Details of consultancy projects completed / ongoing:

21. Details of Patents

     i.   Applied for:

    ii.   Granted:

22. Details of invited lectures delivered:

23. Relevant web links of your profile on Google Scholar and Research Gate:

III. **Details of Outreach Activities**

24. Details of general/popular lectures delivered:

25. Details of general/popular articles published:

26. Details of involvement in students' co-curricular activities, hostel management, etc.:

27. Details of involvement in Campus development activities:

28. Details of involvement in community service:

29. Details of developing and imparting soft skills/communication skills/ personality development courses/modules:

30. Any other relevant information in support of your application:

Forwarding note and Signature   Signature of Applicant

of HoD/Dean of School

I. GENERAL

1. Awards
   A) National: 50 points
   B) International: 100 points

   Total (A) + (B)=

II. INNOVATIVE TEACHING

A. Courses taught during the last two years and feedback from the students

Programme	Courses	Jointly/independently with no. of lectures taken	Feedback[*]	Grade	Points
1.	i. ii. iii.				
2.					
3.					

[*]will be assessed from the student feedback forms

Feedback grade	Points
Excellent	20
Good	15
Fair	10
Poor	5

B. Innovative teaching methods/ materials used
      20 points for each innovative method/material used

Methods/ materials	Points

C. Innovative teaching methods/ materials developed
      20 points for each innovative method/material developed

Methods/ materials	Points

D. Guest lectures delivered
    i)   5 points for each lecture in a University
    ii) 3 points for each lecture in a College
    iii) 1 point for each lecture in a School

Category	No. of lectures	Points

E. Coaching classes for NET/GATE/ Refresher Courses /other competitive exams
   i) 5 points for each lecture in a University

Category	No. of lectures	Points

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Innovative teaching: A+B+C+D+E= <blank box>

III. BOOKS AND BOOK CHAPTER(S)

A) National: i) Text or reference books published by national publishers with ISBN/ISSN numbers: 50 points as sole author; 50 points as one of the authors to be equally divided
   ii) Book chapters in books published by national publishers with ISBN/ISSN numbers: 10 points as sole author; 2 points as one of the authors

B) International: i) Text or reference books published by international publishers with an established peer review system: 100 points as sole author; 100 points as one of the authors to be equally divided
   ii) Book chapters in books published by international publishers with an established peer review system; 20 points as sole author; 5 points as one of the authors

Category	Books (I)	Book chapter (II)	Total of (I)+(II)
A)National			
Total (A)			
B) International			
Total (B)			

Book/ Book chapters: A +B= <blank box>

IV. STUDENTS MENTORED

A. Students suprevised

Undergraduate programme: 20/student
Postgraduate programme: 30/student
Ph.D. programme: 50/student

Programme	No. of students	Points

B. Students' achievements

Sl.No.	Name of five former students supervised (undergraduate/postgraduate/Ph.D.)	present positions	contact details

Students mentored: A+B= ☐

V. Departmental responsibilities

<5 hours: 5 points
5-10 hours: 10 points
≥10 hours: 15 points

Departmental responsibilities	No. of hours devoted	Points

☐

VI. RESEARCH PUBLICATIONS
A) National: i) 5 points per publication in peer reviewed and indexed journals
ii) 5 points as first author or corresponding author and 2 points for other authorships
iii) Points for impact factor will be given as follows

Impact factor (IF)	Points
0< IF≤ 1	1
1< IF≤ 2	2
2< IF≤ 5	5
IF>5	10

☐

iv) Points for Citation index will be given as follows

Citation Index (CI)	Points
0< CI≤ 50	2
50< CI≤ 100	5
100< CI≤ 200	10
CI>200	20

☐

Points for publication in Peer reviewed journals (I)	Points for authorship of papers (II)	Average impact factor (III)	Average citation index (IV)	Total of (I)+(II)+(III)

B) International: i) 10 points per publication in peer reviewed and indexed journals

ii) 5 points as first author or corresponding author and 2 points for all other authorships

iii) Points for impact factor will be given as follows

Impact factor (IF)	Points
0< IF≤ 1	2
1< IF≤ 2	5
2< IF≤ 5	10
5< IF≤ 10	15
IF>10	20

iv) Points for Citation index will be given as follows

Citation Index (CI)	Points
0< CI≤ 50	2
50< CI≤ 100	5
100< CI≤ 200	10
CI>200	20

Category	Points for publications in Peer reviewed journals (I)	Points for authorship of papers (II)	Average impact factor (III)	Average citation index (IV)	Total of (I)+(II)+(III)

C) h-index of the applicant: Points for h- index will be given as follows

h- Index (HI)	Points
hI≤ 5	5
5< hI≤ 10	10
10< hI≤ 15	15
15< hI≤ 20	20
hI>20	25

D) Conference proceedings

National: 5 points as first author or corresponding author and 2 point for other authorships
International: 10 points as first author or corresponding author and 5 points for other authorships

Category	Points for authorship of publications
National	
International	
Total	

Research publications: A+B+C+D=

VII. RESEARCH PROJECTS

A) National :   i) ₹ 50 lakhs and above : 20 points each
            ₹ 25-50 lakhs: 15 points each
            ₹ 10-25 lakhs: 10 points each
            Up to ₹ 10 lakhs: 5 points each
        ii) Additional 5 points for collaborative inter university projects
        iii) Additional 2 points for intra university and interdepartmental /interdisciplinary projects
        iv) In case the applicant is CO-PI of a project, then his/her share of points will be 25%.

Completed / ongoing sponsored research projects	No. of projects completed	Points for completed/ ongoing sponsored research projects	Total
₹ 50 lakhs and above			
₹ 25-50 lakhs			
₹ 10-25 lakhs			
Up to ₹ 10 lakhs			

B) International: i) ₹ 50 lakhs and above : 30 points each
        ii) ₹ 25-50 lakhs: 25 points each
        iii) ₹ 10-25 lakhs: 20 points each
        iv) Up to ₹ 10 lakhs: 15 points each
        v) In case the applicant is CO-PI of a project, then his/her share of points will be 25%.

Completed / ongoing sponsored research projects	No. of projects completed	Points for completed/ ongoing sponsored research projects	Total
₹ 50 lakhs and above			
₹ 25-50 lakhs			
₹ 10-25 lakhs			
Up to ₹ 10 lakhs			

Research projects: A+B= [ ]

VIII.   CONSULTANCY PROJECTS
  i)   10 points per consultancy
  ii)   Additional 2 points for each consultancy work with resource generation up to ₹1 lakh
  iii)   Additional 5 points for each consultancy work with resource generation between ₹1-3 lakhs
  iv)   Additional 10 points for each consultancy work with resource generation between ₹3-5 lakhs
  v)   Additional 15 points for each consultancy work with resource generation above ₹5 lakhs
  vi)   In case of shared consultancy, the points will be divided by the number of faculty members involved.

Sl.No.	Consultancy works	Shared by	Consultancy fee deposited with the University as per agreement	Points
Total				

IX. PATENTS GRANTED
      i)   National: 30 points for each patent

ii)   International: 100 points for each patent

Patents	Points for authorship of publications
National	
International	
Total	

X. SOCIAL SERVICE
A. 1 point for each lecture delivered
B. 2 points for each lecture published
C. 5 points for each co-curricular involvement
D. 5 points for each Campus development activity
E. 5 points for each soft skill related course development and training

Social service: A+B+C+D+E= [　　　]

Consolidated points table

Sl. No.	Category	Points earned
1.	General (Awards)	
2.	Innovative teaching	
3.	Books and book chapter/s	
4.	Student mentoring	
5.	Departmental responsibilities	
6.	Research publications	
7.	Research projects	
8.	Consultancy projects	
9.	Patents granted	
10.	Social service	
	TOTAL	