



Telephone: Office:08542-200210,
CONTROLLER OF EXAMINATIONS,
PALAMURU UNIVERSITY,
MAHABUBNAGAR – 509 001.

No.67/U.G/Supply/Exams/2014

Dated:27-08-2014

NOTIFICATION

BA/B.Com./B.Sc. SUPPLEMENTARY EXAMINATION -2014 (For Backlog & Improvement students only)

The last date for payment of examination fee and submission of application forms for B.A/B.Com (General)/ B.Com. (Computers) /B.Com. (Vocational) /B.Sc. course(s) of I, II & III years (YWS) Supplementary Examinations (for Backlog & Improvement students only) to be held in Oct./Nov. 2014 is as follows :-

Descriptions	Last dates	
	Without late fee	With late fee of Rs.100/-
To Students: Payment of Examinations fee and submission of Examination application forms at their respective colleges.	08-09-2014 (Monday)	10-09-2014 (Wednesday)
To Colleges: 1.Remittance of consolidated Examination fee through DD in favour of Registrar, Palamuru University, Mahabubnagar 2.Submission of E.A.F. Online	09-09-2014 (Tuesday)	12-09-2014 (Friday)

SPECIAL INSTRUCTIONS TO THE PRINCIPALS

- The college login will be closed after the last date.
- The late fee amount will be levied automatically in case the fee is not Remitted to the P.U. A/c and forms are not submitted as per the above schedule.
- Principals are requested not to forward/submit the EAF of Not Eligible Candidates. The results of Not Eligible candidates will be cancelled at any stage, if they write the examination.

Note:

1. The details of Examination Fee schedule is enclosed.
2. The Examination application forms of **ALL** students (All batches) are to be submitted **online through college login**. Also, hard copy of the **same may be downloaded and submitted to the examination branch duly signed by the Student and the Principal concerned along with photocopy of Memo**.
3. The candidates who have appeared for III year in double the duration of the course but not crossed (8) years from the date of admission and intended to write **backlog papers, have to pay an amount of Rs.1000/- per paper, along with normal examination fee i.e. candidates admitted during the academic year 2007-08, 2008-09 batches of OU and transferred/ readmitted to PU**.
4. Whenever the syllabus or scheme of examination changes, two more examinations one in the following September and the other in the following March shall be conducted according to old syllabus/regulations. Candidates not appearing in these examinations or failing in them shall take the examinations subsequently according to the changed syllabus/regulations.

* Hence, in Supplementary – 2014 all Backlog candidates have to write their Examinations according to the New Syllabus, for the papers where there is change in syllabus during the Academic Year 2013-2014.

5. All the candidates of all Batches who have backlog of **English paper- I & Paper- II** have to appear for the Viva- Voce, CBT and Theory Examination.
6. The exact date of commencement of the examinations and detailed time – table will be notified later.
7. **Each Practical paper, IHC, Env. Studies, Science & Civilisation, Comp. Skills I&II and Human Values & Professional Ethics are treated as separate papers. The Candidate has to pay the examination fee and register for the examination.**
8. The Principals of the Under – Graduate colleges of Palamuru University is requested to:
 - a) **Not to collect the Exam fee from Blind, Physically Disabled, Deaf & Dumb students.** A Xerox Copy of Medical Certificate confirming their status as Handicapped (minimum percentage of disability must be of 40%) must be attached to the Application forms. **Blind, Physically Disabled, Deaf & Dumb Students Application forms should be submitted separately along with Separate Nominal Roll.**
 - b) **Not to forward the application forms of the candidates admitted during the academic year 2006 - 2007 and earlier batches of OU and any other students of other universities without transfer order from PU.**
 - c) Inform all the concerned candidates that the payment of examination fee & submission of application forms will not be entertained after the due date **under any circumstances.** The Examination fee once paid by the candidate will not be refunded or adjusted.
 - d) Instruct the students to enclose the Xerox copies of the memorandum of marks of earlier examinations to verify eligibility
 - e) In case of the candidates transferred from other Universities and autonomous colleges a new HT number which is not allotted earlier to any of the candidate of the college has to be allotted and enclose the PU Admission/Permission orders for transfer, memorandum of marks, migration certificate of the parent University.
9. The University has decided to accept the payment of Examination fee through **Consolidated DD (Year wise and Course wise)** from the Colleges under Palamuru University Jurisdiction **in favour of Registrar Exam Fee Account..**

Hence, collect the Examination fee as per the enclosed schedule from the candidates at the college and remit consolidated amount of B.A/B.Com/.B.Sc to the Registrar Exam Fee Fund account on the dates given above and obtain the receipts from the Exam Branch.

10. Submit all the **Application forms** along with the
 - I. **Consolidated fee DD** obtained from the SBH Bank may be submitted to the Examination Branch, P.U, where Receipts Pertaining to B.A/B.Com/B.Sc/ will be issued separately. (In no case individual receipts submitted by students will be accepted).
 - II. **Nominal Rolls (Only one copy):** One hard copy of nominal rolls (consolidated list of candidates) generated using the Students **online information System** after due verification and signed by the Principal.

III. Subject-wise Data & Elective Papers Data of registered candidates in the prescribed proforma, which must match with that of the applications submitted.

IV. List of Transferred Candidates:-

- i. Transferred from one college to another college of Palamuru University.
- ii. Transferred from other Universities.

V. List of Physically handicapped and Deaf & Dumb Candidates.

VI. Fees Abstract (in duplicate) one hard copy of the Fee Abstract Prepared/downloaded using the link provided at College Login.

11. Eligibility for Improvement

- a) Candidates, who appeared and passed their I or II year in one attempt in April 2014 are alone eligible to appear for improvement in one or more papers of I or II years respectively.
- b) For Improvement of division under part-I the candidates have to appear for both English and second language of II year at a time. Improvement in marks without affecting the division will not be taken into account and the marks secured earlier only hold good.
- c) For improvement of division under part-II the candidate has to either appear for all the papers of III year including Practicals or any number of optional papers of I and II year (who have not availed improvement chances earlier) along with all III year papers (compulsory) also.
- d) The candidates are permitted to appear twice for part-I and part-II improvements during the period of 3 years from the date of completion of their degree.

12. Application forms with all the above requirements should reach the Examination Branch, PU, on or before 16th September 2014. A penal fee @ Rs.5,000/- per faculty will be collected per day from the college on applications received after 16th September 2014.

13. This notification is available on website www.palamuruuniversity.com

Sd/-
CONTROLLER OF EXAMINATIONS

Copy to :

- 1) The Principal of concerned college,
- 2) The Principals of concerned Colleges are requested to display the Press Note on Notice Board of the College.



Telephone: Office:08542-200210,
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PALAMURU UNIVERSITY,
MAHABUBNAGAR – 509 001.

No.68/U.G/Exams/2014

Dated:68-08-2014.

To
The Principal,

Sub:- B.A./B.Com./B.Sc (YWS) Supplementary Examinations – 2014, Examination Fee Details – Regarding

Sir/ Madam,

The details of Examination Fee payable for B.A./B.Com./B.Sc. (YWS) examinations is as follows :-

1. B.A, B.Com, B.Sc I, II & III Year

a) upto 2 papers	Rs.420/- + 50/- For Memo	} + Rs.50/- For English CBT I/II year
b) 3 or more papers	Rs.650/- + 50 /-For Memo	
c) c) Improvement per Paper	Rs.300/- + 50/- For Memo	
d) Migration Fee	Rs.125/-	
(Candidates who took admission from other Board/University)		
e) Additional fee per paper	Rs.125	

(for candidates admitted to I year Degree Course (U.G) in the Academic year 2007-08 & 2008-09)

Kindly, collect the Examination Fee from the Candidates for Supplementary Examinations - 2014 as mentioned above as D.Ds in favour of the Registrar PU Fee Fund as specified in the notification.

**Sd/-
Controller of Examinations**

U.G Annual EXAMINATIONS, 2014 - FEE ABSTRACT

(To be submitted along with the examination forms of Backlog & Improvement students only)

Name of the College _____ Date : _____

College Code _____ College Telephone No. With STD code No. _____

Course / Year	Nature of the Fee	No. of Students	Denomination	Amount (Without late fee)	Amount (With late fee)
I	Without late fee	X		_____	*****
I	With late fee	X		*****	_____
<u>I Year: Total No. of Students</u>		<input style="width: 50px; height: 20px;" type="text"/>	<u>Total Rs.</u>	<input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>
II	Without late fee	X		_____	*****
II	With late fee	X		*****	_____
<u>II Year: Total No. of Students</u>		<input style="width: 50px; height: 20px;" type="text"/>	<u>Total Rs.</u>	<input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>
III	Without late fee	X		_____	*****
III	With late fee	X		*****	_____
<u>III Year: Total No. of Students</u>		<input style="width: 50px; height: 20px;" type="text"/>	<u>Total Rs.</u>	<input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>
<u>I, II & III Year: Total No. of Students</u>		<input style="width: 50px; height: 20px;" type="text"/>	<u>Grand Total Rs.</u>	<input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>