



Tel: Office: 27098951/293,
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CONTROLLER OF EXAMINATIONS
OSMANIA UNIVERSITY
HYDERABAD – 500 007

No: /U.G.D.P.Ed/Exams/2015

Date: 12-03-2015

NOTIFICATION

It is hereby notified for the information of all concerned that the UGDPEd. (Under graduate Diploma in Physical Education) **II Year (Two year course) (Regular & backlog candidates) of the Academic Year 2013-2014 and UGDPEd 1st Year backlog candidates of this university will be conducted in the month of April 2015** The detailed Time-Table and examination centre will be notified in due course.

The schedule for payment of Examination fee and submission of Application forms, duly completed in all respects at the office of the Principal of the concerned college is shown below:

Last date for payment of Examination fee
and submission of Examination Application forms

Monday
23-03-2015

UGDPEd 2 nd Year	Candidates	Fees Details
2013-2014	Regular	Rs.700/- Examination fee + Rs.60/ Memo of Marks Charges + Rs.60/- Provisional Certificate Charges i.e., Total fee is Rs.820/-
2012-2013	Backlog and Improvement	Rs.700/- Examination fee + Rs.60/- Memo of Marks Charges i.e., Total fee is Rs.760/-
2011-2012	Backlog	

UGDPEd 1 st Year	Candidates	Fees Details
2013-2014	Backlog & Improvement	Rs.770/- Examination fee + Rs.60/- Memo of Marks Charges i.e., Total fee is Rs.830/-
2012-2013	Backlog	
2011-2012	Backlog	

GENERAL CONDITIONS TO THE PRINCIPALS: -

- 1 The **Examination Application Forms (EAF)** are to be submitted online through college login. Also, hardcopy of the same may be downloaded and submitted to the Examination Branch duly signed by the student and the Principal concerned along with photocopy of qualifying examination (user manual is enclosed). Xerox Copies of Examination Application Forms & photographs will not be considered.
- 2 The Principals are requested to verify and forward all the **ONLINE APPLICATION FORMS** Immediately **ON OR BEFORE 25-03-2015**.
- 3 The Principals are requested to pay the examination fee for received application forms and **not to pay the fee for un-received application forms**. Any excess fees for un-received application forms are not refundable. **Individual demand drafts submitted by the students will not be accepted.**
- 4 The Principals are requested to verify and forward all the **ONLINE APPLICATION FORMS** Immediately along with the Name List (Nominal Roll) in prescribed Performa, subject-wise data & fee particulars in duplicate.

- 5 **ALL THE PRINCIPALS ARE REQUESTED TO SUBMIT THE PRACTICAL MARKS LISTS ALONG WITH THE EXAMINATION APPLICATION FORMS ONLY. IF NOT APPLICATION FORMS WILL NOT BE ACCEPTED.**

IMPROTANT NOTE:

1. (i) As a part of the **CORE BANKING SYSTEM**, all the students are hereby instructed to deposit Examination fee into their respective College Principal's Accounts only (*students are advised not to obtain the DD in favour of the "Controller of Examinations", OU*)

(ii) The College Principals are requested to deposit (**credit**) the consolidated Examination fee amount into "**Registrar, Osmania University, Examination Fee Fund A/c No: 52198262033**" in any Branch of State Bank of Hyderabad and obtain a receipt from the bank and submit the same to the Examination Branch, OU along with application forms.
2. The Principals of the Colleges are required to submit the application forms in the Office of the Controller of Examinations after obtaining the Endorsement from the Director, Academic Audit Cell, OU. Application will not be accepted without the endorsement of the Director, Academic Audit Cell, OU.
3. **A Penal fee of Rs.5, 000/- per day shall be levied if the college fails to submit the Examination Application form[s] within the stipulated date 25-03-2015.**
4. No Examination Application form will be entertained after the due date **25-03-2015.**
5. **The Colleges are required to enclose the clearance certificates issued by the stores section of the Examination Branch as a proof for the unused examination stationery returned by the college pertaining to the examinations conducted earlier.**
7. Principals of the colleges are requested to submit the Application forms at the earliest possible date without waiting for the cut off date and furnish the details in the given proformas.

Sd/-
A.C.O.E. (P-II)

Sd/-
CONTROLLER OF EXAMINATIONS

Copy for the information and necessary action to:

1. The Dean, Faculty of Education, I.A.S.E, O.U, Hyd-7
2. The Head, Department of Physical Education, University College of Physical Education, O.U, Hyd.
3. The Chairperson, Department of Physical Education, University College of Physical Education, O.U, Hyd.
4. The Principal," _____.
5. The Addl. Controller of Examinations (Confidential), Examination Branch, O.U.
6. The P.A to the Vice-Chancellor/Registrar, O.U, Hyd.
7. The Director, Academic Audit Cell, OU.
8. The Deputy, Registrar, (Academic), O.U, Hyd.
9. The P.A. to O.S.D., O.U, Hyd.
10. The Public Relations Officer, O.U, Hyd.
11. The Superintendent, (Stores Section) Examination Branch, O.U, Hyd.
12. The Addl. Controller of Examinations, E.D.P. Section, Examination Branch, O.U, Hyd.
13. The Director, Infrastructure, Administrative Building, O.U, Hyd.