



Tel : Office: 27098951/293, 27098072  
CONTROLLER OF EXAMINATIONS,  
OSMANIA UNIVERSITY,  
HYDERABAD - 500 007.

(Re-Accredited by NAAC with 'A' Grade)

No. /UG/Annual/Exams/2016

Dated: 04-01-2016

**NOTIFICATION**  
**(For Backlog Candidates only)**

The last date for payment of examination fee and submission of application forms for B.A./ B.A. (Vocational) / B.A(CDE) / B.S.W. / B.Com. (General)/ B.Com. (Computers) / B.Com (Honours)/ B.Com. (Vocational) / B.Com (CDE)/ B.Sc./ B.Sc. (Vocational)/B.B.A course(s) of I, II & III years (YWS) & B.A (OUS- I, II & III year (only 11 Batch )/B.Com (OUS- I,II&III year only 11 batch) Annual Examinations(for Backlog & Improvement students only) to be held in March/ April - 2016 is as follows:-

| Descriptions  | Last dates                                 |  |
|---|--|--|
|   | Without late fee                           | With late fee of Rs. 100/-                 |
| <b><u>To Students</u></b><br>Payment of Examinations fee and submission of Examination application forms at their respective colleges.  | <b>18-01-2016</b>                          | <b>23-01-2016</b>                          |
| <b><u>To Colleges</u></b><br>1. Remittance of consolidated Examination fee to Registrar Osmania University Exam Fee Fund A/c No. 52198262033.<br>2. Submission of E.A.F. Online | <b>20-01-2016</b><br><br><b>20-01-2016</b> | <b>25-01-2016</b><br><br><b>25-01-2016</b> |

**SPECIAL INSTRUCTIONS TO THE PRINCIPALS**

- The college login will be closed after the last date.
- The late fee amount will be levied automatically in case the fee is not Remitted to the O.U. A/c and forms are not submitted as per the above schedule.
- Principals are requested not to forward/submit the EAF of Not Eligible Candidates. The results of Not Eligible candidates will be cancelled at any stage, if they write the examination.

**Note:**

1. The details of Examination Fee schedule is enclosed.
2. The Examination application forms of **ALL** students (All batches ) are to be submitted **online through college login**. Also, hard copy of the **same may be downloaded and submitted to the examination branch duly signed by the Student and the Principal concerned along with photocopy of Memo.**
3. The candidates who have appeared for III year in double the duration of the course but not crossed (8) years from the date of admission and intended to write **backlog papers, have to pay an amount of ₹ 1000/- per paper, along with normal examination fee i.e. Candidates admitted During the academic year 2008-09, 2009-10.**

**Note: The above conditions are not applicable for P.G.R.R.C.D.E Students.**

4. Whenever the syllabus or scheme of examination changes, two more examinations one in the following September and the other in the following March shall be conducted according to old Syllabus/regulations. Candidates not appearing in these examinations or failing in them shall take The examinations subsequently according to the changed syllabus/regulations.

Continue.....2

5. All the candidates of all Batches who have backlog of **English paper- I & Paper- II** have to appear for the Viva- Voce, CBT and Theory Examination.
6. The exact date of commencement of the examinations and detailed time – table will be notified later.
7. **Each Practical paper, IHC, Env.Studies, Science&Civilisation, Comp.Skills I&II and Human Values& Professional Ethics are treated as separate papers. The Candidate has to pay the examination fee and register for the examination.**
8. The Principals of the Under – Graduate colleges and the Director, PGRRCDE, Osmania University, Hyderabad is requested to:
  - a) **Not to collect the Exam fee from Blind, Physically Disabled, Deaf & Dumb students** as per O.U Order No. 1555/228/2007-08/Budget-V, dated: 25-03-2008. A Xerox Copy of Medical Certificate confirming their status as Handicapped (minimum percentage of disability must be of 40%) must be attached to the Application forms. **Blind, Physically Disabled, Deaf & Dumb Students Application forms should be submitted separately along with Separate Nominal Roll.**
  - b) **Not to forward the application forms of the candidates admitted during the academic year 2007 - 2008 and earlier (Not applicable for P.G.R.R.C.D.E. Students).**
  - c) Inform all the concerned candidates that the payment of examination fee & submission of application forms will not be entertained after the due date **under any circumstances**. The Examination fee once paid by the candidate will not be refunded or adjusted.
  - d) Instruct the students to enclose the Xerox copies of the memorandum of marks of earlier examinations to verify eligibility.
  - e) In case of the candidates transferred from other Universities and autonomous colleges a new HT number which is not allotted earlier to any of the candidate of the college has to be allotted and enclose the OU Admission/Permission orders for transfer, memorandum of marks, and migration certificate of the parent University.

- f) The University has decided to accept the payment of Examination fee through **Core Banking System** from the Colleges under Osmania University Jurisdiction

**Under any Circumstances CASH/ Demand drafts will not be accepted.**

**I. It is required to transfer the fee amount through RTGS / NEFT for credit into Registrar Osmania University Exam Fee Fund A/c No 52198262033( SBH, O.U Branch, IFSCode "SBHY0020071").**

9. Submit all the **Application forms** along with the
  - I. **Consolidated fee receipt** obtained from the SBH Bank may be submitted to the Deputy Registrar (Cheque-II) Section, Examination Branch, O.U, where Receipts Pertaining to B.A/B.Com/B.Sc/B.B.A will be issued separately. (In no case individual receipts submitted by students will be accepted).
  - II. **Nominal Rolls (Only one copy):** One hard copy of nominal rolls (consolidated list of candidates) generated using the Students **online information System** after due verification and signed by the Principal.
  - III. **Subject-wise Data & Elective Papers Data** of registered candidates in the prescribed proforma, which must matched with that of the applications submitted.

**IV. List of Transferred Candidates-**

- i. Transferred from one college to another college of Osmania University.
- ii. Transferred from other Universities.

**V. List of Physically handicapped and Deaf & Dumb Candidates.**

**VI. Fees Abstract (in duplicate) One hard copy of the Fee Abstract Prepared/downloaded using the link provided at College Login.**

**10. Application forms with all the above requirements should reach the Examination Branch, OU, on or before 28<sup>th</sup> January 2016. A penal fee @ Rs.5,000/- per faculty will be collected per day from the college on applications received after 28<sup>th</sup> January 2016.**

**11. This notification is available on website [www.osmania.ac.in](http://www.osmania.ac.in).**

Sd/-

**CONTROLLER OF EXAMINATIONS**

**Copy to :**

- 1) The Principal of concerned college,
- 2) The Director, PGRRCDE, O.U.,
- 3) The Director, Directorate of Academic Audit, O.U.,
- 4) The Deputy Registrar, Academic, O.U.,
- 5) The Jt. Director, Directorate of Academic Audit, O.U.,
- 6) The Finance Officer, O.U.,
- 7) The Deputy Registrar, Accounts, O.U.,
- 8) The Addl. Controller of Examinations (Confidential.), O.U.,
- 9) The Addl. Controller of Examinations (EDP), O.U.,
- 10) The Director, University Press and Publications, O.U.
- 11) The Chief Public Relations Officer, O.U,
- 12) The Spl.Officer, Infrastructure, OU
- 13) The Dean, Students Affairs, O.U.,
- 14) The Secretary to Vice - Chancellor, O.U.,
- 15) The P.A. to Registrar, O.U.,
- 16) The Superintendent, B.A./B.Sc./B.Com.(YWS) sections
- 17) The Superintendent (Stores), Examination Branch, O.U,

\*\*\*



Tel : Office: 27098951/293, 27098072  
CONTROLLER OF EXAMINATIONS,  
OSMANIA UNIVERSITY,  
HYDERABAD - 500 007.

(Re-Accredited by NAAC with 'A' Grade)

No.021 /UG/ANNUAL /EXAMS/2015-16

Dt: 04.01.2016

To  
The Principal

**Sub: B.A./B.Com./B.Sc./B.B.A.( Regular)/B.B.A(C.D.E.) & B.S.W . Annual Examinations  
- 2016, Backlog & Improvement Examination Fee Details - Regarding**

\*\*\*

**Sir/ Madam,**

The details of Examination Fee payable for B.A./B.Com./B.Sc./B.B.A.( Regular)/  
B.B.A (C.D.E.) & B.S.W . examinations is as follows :-

**1. B.A, B.Com, B.Sc & B.S.W. I, II & III Year**

|                          |                         |                                    |
|--------------------------|-------------------------|------------------------------------|
| a. upto 2 papers         | ₹ 510/- + 50/- For Memo | } + ₹ 50/- For<br>English CBT I/II |
| b. 3 or more papers      | ₹ 785/- + 50 /-For Memo |                                    |
| c. Improvement per Paper | ₹ 300/- + 50/- For Memo |                                    |
| d. <b>Migration Fee</b>  | ₹ 125/-                 |                                    |

(Candidates who took admission  
from other Board/University)

e. **Additional Fee per Paper** ₹ 1,000/-

(For Candidates admitted to I Year Degree Course (U.G) in the Academic year 2008-09 & 2009-10)

**Note: The above addition fee is Not applicable for P.G.R.R.C.D.E Students**

**2. B.B.A. ( Regular) I, II & III Year**

|                          |                         |                                    |
|--------------------------|-------------------------|------------------------------------|
| a. upto 2 papers         | ₹ 640/- + 50/- For Memo | } + ₹ 50/- For<br>English CBT I/II |
| b. 3 or more papers      | ₹ 935/- + 50 /-For Memo |                                    |
| c. Improvement per Paper | ₹ 300/- + 50/- For Memo |                                    |

**3. B.B.A (C.D.E.) I, II & III Year**

|                              |                                  |
|------------------------------|----------------------------------|
| Up to 2 papers               | Rs: 510/- + 50/- for memo        |
| 3 or more papers             | Rs: 935/- + 50/- for memo        |
| <b>Improvement per paper</b> | <b>Rs. 300/- + 50/- for memo</b> |
| <b>Migration Fee</b>         | <b>Rs. 125/-</b>                 |

(Candidates who took admission  
from other Boards/Universities)

**for B.B.A.(UEI - GLOBAL)**

I,II & III Year for any number of papers: **Rs: 2450/-**

Kindly, collect the examination Fee from the candidates for Annual Examinations - 2016 as mentioned above and remit the same to the Registrar OU Fee Fund A/c No. 52198262033 as specified in the notification.

**Sd/-  
Controller of Examinations**