

EXAMINATION BRANCH ; OSMANIA UNIVERSITY; HYDERABAD - 500 007

No.002/PG/Exams/2016

Date : 02.03.2016

NOTIFICATION

1. It is hereby notified, for information of all the Candidates of MA/MCOM/MCOM(IS)/MSW/MSC/B.LIB.I.SC./M.LIB.I.SC./MCJ **CBCS & Non-CBCS** of all the Campus, Constituent Colleges, Affiliated Colleges & District P.G. Colleges, that the **II & IV-Semesters (Regular, Backlog & Improvement) and M.Sc. (Chemistry) 5 years Integrated Course II, IV, VI VIII & X Semester (Regular, Backlog & Improvement)** Examinations are commencing in the Month of **May, 2016**. The Detailed Time-Table will be notified in due course.
2. Notification pertaining to MA/MSW/ MCOM/ MSC/ MCOM(IS)/ B.LIB.I.SC./ M.LIB.I.SC./ MCJ I & III Semester (Backlog and Improvement) will be issued separately.
3. Further, it is informed that the candidates of MA/MSW/MCOM/MSC/ MCOM(IS)/MCJ who were admitted during the Academic Year 2010-2011 & 2011-2012 and 2013-2014 of B.LIB.I.SC./M.LIB.I.SC. (One Year Course) will have to **PAY RS.1000/- for each backlog paper in addition to normal examination fee** as per the University letter No.87/M/503/Acad/04. **ALL THE BACKLOG CANDIDATES OF THE ABOVE ACADEMIC YEARS ARE ALLOWED TO WRITE THEIR BACKLOG PAPERS AS PER EXISTING SYLLABUS AND ALSO ADVISED TO CONTACT THE CHAIRMAN, B.O.S. CONCERNED. IT IS MANDATORY.**
4. **ALL THE BACKLOG CANDIDATES OF O.U. BELONGS TO NALGONDA AND NIZAMABAD DISTRICTS SHALL WRITE THEIR BACKLOG PAPERS IN THE TWIN CITIES CENTRES ONLY.**
5. This is the **last chance** for appearing for the backlog examinations who were admitted during the Academic Year **2010-2011** (i.e. 10 Batch with college code) and **2013-2014** of B.LIB.I.SC./M.LIB.I.SC. (One Year Course) (i.e. 13 Batch) with College Code respectively.
6. The candidates who were admitted **PRIOR TO 2010-2011 of Regular P.G. Courses & 2013-2014 of B.LIB.I.SC./M.LIB.I.SC.(One Year Course)** Academic Year are **NOT ELIGIBLE** to appear for any of their backlog papers.
7. The payment of examination fee and submission of examination application forms is as follows :-

Description	Last dates	
	Without Late Fee	With late fee of Rs.300/-
<u>To Students</u> Payment of Examination fee and submission of Examination application forms at their respective colleges	31.03.2016	07.04.2016
<u>To Colleges</u> 1. Remittance of consolidated Examination fee to the Registrar Osmania University Exam Fee Fund A/c No. 52198262033.	02.04.2016	07.04.2016
2. Submission of E.A.F. Online	02.04.2016	11.04.2016
3. Submission of Hard copy of EAF	13.04.2016	

P.T.O.

SPECIAL INSTRUCTIONS TO THE PRINCIPALS :-

The college login will be closed on the last date i.e. 13.04.2016 at 5.00 p.m..

- i) The late fee amount will be levied automatically in case the fee is not Remitted to the O.U. A/c and forms are not submitted as per the above schedule.
- ii) Principals are requested not to forward/submit the EAF of **Not Eligible Candidates**. The results of Not Eligible candidates **will be cancelled at any stage**, if they write the examination.
- iii) **All the P.G. Regular I & II consolidated Internal Assessment marks of II & IV-Semester and Seminar marks, Practical Marks and Project Marks/Grade will be accepted through online. So all the Principal are requested to submit through online only along with one **Hardcopy**.**

8. DETAILS OF EXAMINATION FEE :-

SUBJECT	Campus & Constituent Colleges	Affiliated & District P.G. Colleges
A i) M. Sc. Bio-Tech., Analytical Chem., Nutrition & Diet., Electronics, Comp. Sci., Forensic Sci., Env. Sci., Pharma. Chem., Geo-informatics, And Chemistry (5 YDC) (All Papers) ii) M.Com. (IS) & MFC (All Papers)	Rs.1330 + 60 Memo = <u>Rs.1390/-</u>	<u>II-Semester</u> Rs.1330 + 60 Memo = <u>Rs.1390/-</u> <u>IV-Semester</u> Rs.1330 + 60 Memo = Rs.1390/-+ Rs.60 for P.C. + Rs.250 for CM = <u>Rs.1700/-</u>
iv) Backlog up to 3 Papers	Rs.720 + 60 Memo = <u>Rs.780/-</u>	Rs.720 + 60 Memo = <u>Rs.780/-</u>
v) IMPROVEMENT PER PAPER	Rs.200 + 60 Memo = <u>Rs.260/-</u> + <u>Examination Fee</u>	Rs.200 + 60 Memo = <u>Rs.260/-</u> + <u>Examination Fee</u>
B i) All other M. Sc. Courses excluding those Mentioned above under item A.i (All Papers) ii) M. Com./M.A./MSW Courses. (All Papers) iii) BLISC/MLISC/MCJ	Rs.620 + 60 Memo = <u>Rs.680/-</u>	<u>II-Semester</u> Rs.620 + 60 Memo = <u>Rs.680/-</u> <u>IV-Semester</u> Rs.620 + 60 Memo = Rs.680/- + Rs.60 for P.C. + Rs.250 for CM = <u>Rs.990/-</u>
iii) Backlog up to 3 Papers	Rs.400 + 60 Memo = <u>Rs.460/-</u>	Rs.400 + 60 Memo = <u>Rs.460/-</u>
iv) IMPROVEMENT PER PAPER	Rs.200 + 60 Memo = <u>Rs.260/-</u> + <u>Examination Fee</u>	Rs.200 + 60 Memo = <u>Rs.260/-</u> + <u>Examination Fee</u>

C) **The Blind, Physically Disabled, Deaf & Dumb students** (who have 40% of minimum Disability) **need not to pay Examination Fee** as per O.U Order No.1555/228/2007-08/Budget-V, dated: 25-03-2008. **A Xerox Copy of Medical Certificate** must be attached to the EAF.

D) **FEE PAID ONCE WILL NOT BE REFUNDED OR ADJUSTED.**

9. The principals are requested to forward all the **Project Reports** who have registered for IV-Semester Examination duly certified, along with 2 copies of Nominal Roll and "ONE COPY" of the Project Report of each student on or before **12.05.2016** keeping the other copy in the college, which should be produced at the time of Viva for the use of Examiner(s) deputed for conducting the Viva Examination on the specified date(s). **Projects of such of those candidates who do not register for the IV-Semester Examination will not be accepted. The Principals are requested to contact the Head, of the Department concerned for their Viva & Practicals.**

10. **ALL THE REGULAR AND BACKLOG CANDIDATES SHOULD SUBMIT THEIR SEMESTER EXAMINATION FORMS THROUGH ONLINE ONLY.**
11. The Principals are requested to remit the Examination fee in any branch of State Bank of Hyderabad in favour of the Registrar, Examination Fee fund, O.U. **A/C No.52198262033** and **obtain a receipt from the Bank and submit the same to the Examination Branch along with EAF.**
12. **All the EAF should reach the Examination Branch, O.U. on or before 13.04.2016. A Penal fee of Rs.1000/- will be collected per day after due date. The II & IV Semester (Regular) candidates must enclose their I & III Semester attested Hall Ticket OR Memo of Marks December, 2015 Examination and Backlog candidates must enclose the memos of their earlier examinations along with EAF.**
13. Further, the Principals are requested to submit **compulsory** the detailed **fee statement and enclosed Profarma** signed by the college principal otherwise the forms will **not be accepted**.
14. **ELIGIBILITY FOR PAPER WISE IMPROVEMENT**.
- i) The Regular Candidates, (i.e. 14th Batch) who are **studying IV-Semester** at present are only eligible for **II-Semester paper-wise** improvement.
- ii) The PG Regular Candidates (i.e. 13th Batch) IV-Semester and B.LIB.I.SC/M.LIB.I.SC. candidates (i.e. 14th Batch) II-Semester who were already **appeared June, 2015** Examinations are only eligible for **IV & II Semester Paper-wise** improvement respectively.
15. **THIS NOTIFICATION IS AVAILABLE ON WEBSITE www.osmania.ac.in .**

Note :- The EAF will not be accepted unless the college submits clearance certificate from the superintendent (stores) of the Examination Branch with regard to the account of 32 page booklet stationery.

Sd/-
A C O E (PG)

Sd/-
CONTROLLER OF EXAMINATIONS

Copy to:-

1. The Principal _____
2. The Head, Dept. of _____
3. The Director, University Press, O.U.
4. The Director, Directorate of Academic Audit, O.U.
5. The Addl. Controller of Examinations (Confidential), O.U.
6. The Dy. Registrar (Academic), O.U.
7. The Secretary to the Vice-chancellor, O.U.
8. The P.A. to the Registrar, O.U.
9. The P.A. to the O.S.D., O.U.
10. The Public Relations Officer, O.U.
11. The Addl. Controller of Examinations (EDP Section), Exam. Branch , O.U.
12. The Superintendent (Stores Section), Exam Branch, O.U.

PROFORMA

PAPERWISE STRENGTH PARTICULARS

Name of the College _____

College Code _____

Subject _____

Subj_Code _____

Semester _____

Month & Year _____

S.No.	Paper	Title of the Paper	Total Number of Candidates Appearing
	Theory		
1	Paper - I		
2	Paper – II		
3	Paper - III		
4	Paper – IV		
5	Paper - V		
	Practical		
1	Paper - I		
2	Paper – II		
3	Paper - III		
4	Paper – IV		

Signature of Principal