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**CONTROLLER OF EXAMINATIONS  
OSMANIA UNIVERSITY  
HYDERABAD - 500007**

(Re-Accredited by NAAC with 'A' Grade)

No.010 /PG/Exams/2014

Date: 10-10-2014

**PRESS NOTE**

1. It is hereby notified for information of all the **REGULAR CANDIDATES** of **M.A./M.Com./M.Sc./M.S.W. / M.Com.(IS) /BLISC/MLISC/ MCJ (CBCS & Non-CBCS)** of all the Campus, Constituent, Affiliated and O.U. P.G. District Colleges that the **I & III Semester (Regular) and M.Sc. Chemistry (5 Yrs Integrated Course) offered at Nizam College that the III, V, VII & IX Semester (Regular)** Examinations are scheduled in the month of **December, 2014**. The detailed Time-Table will be notified in due course.
2. **Candidates should not apply for any of their backlog paper(s) or for paper-wise Improvement in the above examinations.**
3. The payment of examination fee and submission of examination application forms is as follows: -

Description	Last dates	
	Without Late Fee	With late fee of Rs.300/-
<b><u>To Students</u></b> Payment of Examination fee and submission of Examination application forms at their respective colleges	<b>28.10.2014</b>	<b>03.11.2014</b>
<b><u>To Colleges</u></b> 1. Remittance of consolidated Examination fee to the <b>Registrar Osmania University Exam Fee Fund A/c No. 52198262033.</b>	<b>30.10.2014</b>	<b>06.11.2014</b>
2. Submission of E.A.F. Online	<b>30.10.2014</b>	<b>06.11.2014</b>
2. Submission of Hard copy of EAF & Annexure I	<b>10.11.2014</b>	

**SPECIAL INSTRUCTIONS TO THE PRINCIPALS:-**

**The college login will be closed on the last date i.e. 10.11.2014 at 5.00 p.m..**

- i) The late fee amount will be levied automatically in case the fee is not Remitted to the O.U. A/c and forms are not submitted as per the above schedule.
- ii) The Principals are requested to forward EAF along with **Annexure-I** otherwise EAF will not be accepted.
- iii) Principals are requested not to forward/submit the EAF of **Not Eligible Candidates**. The results of Not Eligible candidates will be cancelled at any stage, if they write the examination.

**4. DETAILS OF EXAMINATION FEE :-**

- |                                                                                                                                                                                                                                                       |   |                       |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|-----------------------|
| A) i) M. Sc. Bio-Technology, Forensic Science,<br>Environmental Science, Analytical Chem.,<br>Phar. Chem., Nutrition & Diet., Electronics.<br>Computer Science & Geo-informatics<br>ii) M. Com.(IS)<br>iii) M.Sc. Chemistry (5 Yrs Integrated Course) | } | Rs.1210 + 60 = 1270/- |
| B) i) All other M. Sc. Courses excluding those<br>Mentioned above under item A.i.<br>ii) M. Com./M.A./MSW Courses.<br>iii) BLISC/MLISC/MCJ                                                                                                            | } | Rs.510 + 60 = 570/-   |

**C) FEE PAID ONCE CANNOT BE REFUNDED OR ADJUSTED FOR ANY FUTURE EXAMINATION.**

5. **IN ADDITION TO THE ABOVE EXAMINATION FEE, EACH CANDIDATE APPEARING I-SEMESTER EXAMINATION FOR THE FIRST TIME IS REQUIRED TO PAY RS.500/- EXAMINATION PROCESSING FEE (ONCE IN A COURSE TIME).**

6. **The Blind, Physically Disabled, Deaf & Dumb students (who have 40% of minimum Disability) need not to pay Examination Fee as per O.U Order No. 1555/228/2007-08/Budget-V, dated: 25-03-2008. A Xerox Copy of Medical Certificate must be attached to the EAF.**

7. a) **ALL THE REGULAR CANDIDATES OF I & III-SEMESTER SHOULD SUBMIT THEIR EXAMINATION FORMS THROUGH ONLINE ONLY.**

b) **The College will be held responsible for any mistake committed while filling the candidate name, mother name, father name and paper title (Theory & Practical) through ONLINE. IN CASE OF ANY MISTAKE RS.1000/- will be levied as FINE for rectification of each error.**

8. Fresh candidates appearing for **I-Semester** shall enclose Xerox copies of their qualifying Degree Certificates (i.e. provisional & Convocation certificates) duly attested by the Principal of College concerned. The other University candidates should enclose their **Original Migration Certificate together with a fee of Rs.150/-** in addition to the examination fee.

9. Further, the Principals are requested to submit **COMPULSORY** the following documents, otherwise their forms will not be accepted.

- 1) The detailed fee statement signed by the college Principal.
- 2) The list of admitted I-Semester candidates for the year 2014-2015 signed by the Director, P.G. Admission, O.U.
- 3) No Dues Certificate and Affiliation extension order for the year 2014-2015 with sanctioned strength issued by the Academic Branch, O.U.
- 4) The clearance certificate from the Director, Directorate of Academic Audit, O.U.
- 5) The Clearance certificate from Nodal Officer, Statistical Cell, O.U.

10. The Principals are requested to remit the Examination fee in any branch of State Bank of Hyderabad in favour of the Registrar, Examination Fee fund, O.U. A/C No.52198262033 (as per O.U. Letter No.17120/COE/2007, dated : 17.12.2007) and **obtain a receipt from the Bank and submit the same to the Examination Branch along with EAF.**
11. **All the EAF and Annexure-I should reach the Examination Branch, O.U. on or before 10.11.2014. A Penal fee of Rs.1000/- will be collected per day after due date.**
12. **THIS PRESS NOTE IS AVAILABLE ON WEBSITE [www.osmania.ac.in](http://www.osmania.ac.in) .**

**Note :-** The EAF will not be accepted unless the college submits clearance certificate from the superintendent (stores) of the Examination Branch with regard to the account of 32 page booklet stationery.

Sd/-  
**CONTROLLER OF EXAMINATIONS**

**Copy to:-**

1. The Principal \_\_\_\_\_
2. The Head, Dept. of \_\_\_\_\_
3. The Director, University Press, O.U.
4. The Director, Directorate of Academic Audit, O.U.
5. The Addl. Controller of Examinations (Confidential), O.U.
6. The Dy. Registrar (Academic), O.U.
7. The Secretary to the Vice-chancellor, O.U.
8. The P.A. to the Registrar, O.U.
9. The P.A. to the O.S.D., O.U.
10. The Public Relations Officer, O.U.
11. The Addl. Controller of Examinations (EDP Section), Exam. Branch , O.U.
12. The Superintendent (Stores Section), Exam Branch, O.U.