



Tel: Office: 27098951/293, 27098072
CONTROLLER OF
EXAMINATIONS,
OSMANIA UNIVERSITY,
HYDERABAD - 500 007.

(Re-Accredited by NAAC with 'A' Grade)

No: 80 / LL.M /Exams/2015

Date: 10-11-2015

NOTIFICATION

It is hereby notified for that information of all concerned that the LL.M III-Semester Regular Examinations shall commence from **14-12-2015**; the detailed Time-Table will be notified in due course.

Descriptions	Last dates	
	Without late fee	With late fee of Rs. 200/-
<u>To Students</u> Payment of Examinations fee and submission of Examination application forms at their respective colleges.	24-11-2015	03-12-2015
<u>To Colleges</u> 1. Remittance of Examination fee to Registrar, Osmania University Exam Fee Fund A/c No. 52198262033. 2. Preparation & Submission of E.A.F. Online	26-11-2015	05-12-2015
Submission of printed EAF form along with NR & Fee Abstract etc to the Exam Branch, O.U.	05-12-2015	

SPECIAL INSTRUCTIONS TO THE PRINCIPALS

- The college login will be closed after the last date as mentioned above.
- The late fee will be levied automatically in case the fee is not Remitted to the O.U. A/c
- Late Fees will be levied, if online EAFs are not submitted on or before due date, even if fees remitted into fund account within due date.
- Principals are requested not to forward/submit the EAF of Not Eligible Candidates. The results of Not Eligible candidates will be cancelled at any stage ,even if they appear for the examinations.
- The Principals are requested to send the Nominal Roll, details of fee particulars, and **AFFILIATION / NO DUES CERTIFICATE / NO OBJECTION CERTIFICATE** from the **ACADEMIC AUDIT CELL, OU FOR THE YEAR 2011** failing which a penal fee of **Rs. 1, 000/-** per day shall be levied.

Fee Structure:

1. LL.M III- Semester Regular Examinations fee for all papers is Rs.580/- + Rs.60/- (Memo of Marks) = Rs.640/-

Note:-

LL.M III-Semester candidates are advised to enclose copy of previous semester Memo of Marks. /Copy of hall ticket to their application form

The Examination Application Forms (EAF) are to be submitted online through college login. Also, hardcopy of the same may be downloaded and submitted to the Examination Branch duly signed by the student and the Principal concerned along with photocopy of qualifying Examination (user manual is enclosed). Xerox Copies of Examination Application Forms & photographs will not be considered.

P.T.O

The University has decided to accept the payment of Examination fee through Core Banking system from the colleges under Osmania University Jurisdiction as communicated vide. Lr. No.171207/COE/2007, dated 17.12.2007. The Core Banking system has come into effect from 01.04.2008 onwards.

The Colleges those maintaining their account with the branches of State Bank of Hyderabad can remit the fees through the same branch for credit of Registrar, Osmania University Examination Fee Fund A/c No. 52198262033 maintained with **Osmania University Branch of State Bank of Hyderabad**.

In case the College is maintaining its account with any Bank other than State Bank of Hyderabad they are required to deposit money/cheque in favour of the Registrar University examination fee fund A/C No.52198262033 in any Branch of State Bank of Hyderabad for credit

Further after remitting the Examination fee into Registrar, Examination Fee Fund Account through Core Banking system the College can obtain a receipt from the Bank and submit the same to the Examination Branch along with Examination Forms.

The Principals of the colleges are required to furnish the **subject wise data** in the Prescribed Performa and submit the examination forms in the office of the Controller of Examinations as per schedule stated above.

Note: 1. The Principals are requested to submit two soft copies (2 CD,S) and two hard Copies of Internals award Lists of LL.M students along with the Examination Application Forms on or before 05-12-2015. Otherwise the College has to pay Rs.1000/- per day as Penalty for late Submission of Award lists.

Sd/-
Addl. C.O.E
P-II

Sd/-
CONTROLLER OF EXAMINATIONS

Copy for information and necessary action to:

1. The Principal, _____.
2. The Dean, Faculty of Law, O.U., Hyd-7
3. The Head Department of Law, O.U., Hyd-7
4. The Chairperson in Board of Studies in Law, O.U., Hyd-7
5. The Addl. Controller of Examinations (Confidential), Examination Branch, O.U.
6. The P.A to the Vice-Chancellor/Registrar, O.U.
7. The Director, Academic Audit Cell, OU.
8. The Deputy, Registrar, (Academic), O.U.
9. The P.A. to O.S.D., O.U.
10. The Director, University Press and Publications, O.U.
11. The Public Relations Officer, O.U.
12. The Superintendent, (Stores Section) Examination Branch, O.U.
13. The Addl. C.O.E., E.D.P. Section, Examination Branch, O.U.
14. The Director, Infrastructure, Administrative Building, O.U.