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CONTROLLER OF EXAMINATIONS
OSMANIA UNIVERSITY
HYDERABAD-500007

(Re-Accredited by NAAC with 'A' Grade)

No.30 /Tech/Exams/16

Dated:14-03-2016

NOTIFICATION

It is hereby notified for the information of all the concerned that the BCA I Year (Main & Backlogs) examinations will be conducted from 18-04-2016. and II, III Year II Sem. (Main & Backlogs) I Sem. (Suppl.) examinations will be conducted from 23-05-2016. The detailed Time-Table will be issued in due course.

Following is the schedule for payment of examination fee and submission of examination application forms at the Office of the concerned Principal of respective College(s).

Descriptions	Last Date For I Year	Last Date for II, III year II Sem. (Main.&Back.) and II, III, year I Sem. (Suppl.)	Fee Particulars
For Students: Payment of examination Fee and submission of Examination application forms at their respective colleges.	28-03-2016	28-04-2016	Rs. 1085/- (For one or more papers)
For Colleges: 1. Remittance of Consolidated Examination fee in favour of "The Registrar, O. U. Exam Fee Fund A/C No. 52198262033" 2. Submission of E.A.F. Online & forms submission	30-03-2016	30-04-2016	Processing Fee for fresh batch of I year. Rs.300/- (2015-2016 Batch Only)

SPECIAL INSTRUCTIONS TO THE PRINCIPALS

- The College login will be closed after the last date.
- Principals are requested not to forward/submit the EAF of Not Eligible Candidates. The results of Not Eligible candidates will be cancelled at any stage, if they write the examination.

NOTE:-

1. In respect of the candidates who have completed Course requirement having appeared for III year II semester and completed double duration of the Course but do not crossed (8) years from the date of admission, have to pay an additional amount of Rs.1000/- per subject, Semester-wise along with normal Semester Fee i.e. 09 Batch (8 & 12 Digit) only (UPTO 2008 AND EARLIER BATCH NEED NOT APPLY) LAST CHANCE FOR 09 Batch (8 Digit) ONLY
2. The students are advised to enclose Xerox copies of their qualifying examination certificate copies duly attested by the College Principal concerned.
3. The Principal is requested to send the Faculty list without which the examination forms will not be accepted.
4. The Principal is requested to verify the eligibility of the students thoroughly and forward the same to this office for the issue of Hall Ticket. If failed to verify the eligibility of the candidates, the principal is held responsible for the issue of hall ticket by this office to the non-eligible candidates.

5. The Principal may kindly forward all the examination application forms online Through College login

6. The Colleges maintaining their account with the branches of State Bank of Hyderabad (SBH) OR any other bank are required to deposit the consolidated amount in any branch of SBH for Credit into "Registrar, Examination Fee Fund A/c No.52198262033" and can obtain a receipt from the bank and submit the same to the Examination Branch along with Examination forms

7. Application Forms submitted after Last date will have to pay a Penal fee of Rs. 1000/- per day.

8. As a part of the Core Banking System, all the students are hereby instructed to deposit the Examination Fee into their respective college accounts only for onward transmission to the University by the college.

9. Not to collect the Exam fee from Blind, Physically Disabled Deaf & Dumb students as per O.U. Order No. 1555/228/2007-08 /Budget-V, dated: 25-03-2008. A Xerox copy of medical Certificate confirming their status as Handicapped (minimum percentage of disability must be of 40% attached to the application forms. Blind, Physically Disabled, Deaf & Dumb students applications forms should be submitted separately along with separate Nominal Roll.

10. Any discrepancies with regards to the Candidate data such as Internal marks, Practical, Viva-voce and Projects etc. should be brought to the notice of concerned officials of Examination Branch and obtain the acknowledgement within one month of declaration of results. After one month, queries will not be entertained.

11. ALL THE PRINCIPALS ARE REQUIRED TO TRANSFER THE FEE AMOUNT THROUGH RTGS/NEFT ONLY FOR CREDIT INTO REGISTRAR OSMANIA UNIVERSITY EXAM FEE FUND A/C NO. 52198262033 (SBH, O.U. BRANCH, IFSCCODE "SBHY0020071").

Examination application forms will not be accepted without fulfilling the above Conditions.

12. Further, the students intending to appear for III Year II Semester have to pay Rs.350/- for Consolidated Memorandum of Marks and Rs.60/- for Provisional Certificate along with III Year II Semester Fee. The consolidated memorandum of marks and provisional certificate will be sent to the Principals concerned from where the candidates have to obtain the said certificates. The students need not apply individually for the above certificates at the Examination Branch. The Colleges must get no dues letter from the Academic Branch, O.U.

13. In respect of I year fresh admissions admitted during 2015 – 2016 and III/ & III/ (Main) the Colleges have to get clearance letter from the Academic Audit Cell, O.U. All the examination application forms of all semesters including Backlogs are to be submitted online through college login. Also, hardcopy of the same may be downloaded and submitted to the examination branch duly signed by the student and the Principal concerned along with photocopy of Intermediate/10+2 certificate.


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Copy to:

All the Principals, BCA Colleges, O.U