



Tel : Office: 27098951/293, 27098072  
CONTROLLER OF EXAMINATIONS,  
OSMANIA UNIVERSITY,  
HYDERABAD - 500 007.

(Re-Accredited by NAAC with 'A' Grade)

No. 24/LL.B/EXAMS/2015-16

Date: 21-03-2016

### NOTIFICATION

It is hereby notified for the information of all concerned that the BA.LL.B (5-YDC) IV, VI, VIII, & X Sem Regular & Backlog and I, II, III, V, VII, & IX Sem Backlog and BB.A LL.B (5-YDC) IV, VI & VIII Sem Regular & Backlog and I, II, III, V, & VII Sem Backlog and Improvement Examinations shall commence from May 2016; the detailed Time-Table will be notified in due course.

Descriptions	Last dates	
	Without late fee	With late fee of Rs. 200/-
<b>To Students</b> Payment of Examinations fee and submission of Examination application forms at their respective colleges.	<b>16-04-2016</b>	<b>23-04-2016</b>
<b>To Colleges</b> 1. Remittance of Examination fee to Registrar, Osmania University Exam Fee Fund A/c No. 52198262033. 2. Preparation & Submission of E.A.F. Online	<b>18-04-2016</b>	<b>25-04-2016</b>
<b>Submission of printed EAF from along with NR &amp; Fee Abstract ect to the Exam Branch, O.U.</b>	<b>26-04-2016</b>	

### SPECIAL INSTRUCTIONS TO THE PRINCIPALS

- The college login will be closed after the last date.
- The late fee amount will be levied automatically in case the fee is not Remitted to the O.U. A/c and forms are not submitted as per the above schedule.
- Principals are requested not to forward/submit the EAF of Not Eligible Candidates. The results of Not Eligible candidates will be cancelled at any stage, if they write the examination.

#### Fee Structure:

1. B.A LL.B / BB.A LL.B (5-YDC) IV, VI, & VIII Sem Regular & Backlog and I, II, III, V, VII, & IX Sem Backlog fee for all papers is Rs.580/- + Rs.60/- (Memo of Marks) = Rs.640/-  
Upto two papers Rs.120/- + Rs.60/- = Rs.180/-
2. B.A LL.B (5- YDC) Xth Sem Fee for all papers Rs.580/- + Rs.60/- (Memo of Marks) + Rs.60/- (Provisional Certificate Charges) + Rs. 350/- (Consolidated memo) = Total fee is Rs 1050/-  
Upto two papers Rs.120/- + Rs.60 (Memo of Marks) = Rs.180/-

#### Note:-

**A Separate notification will be issued to the Students of 2015-2016 Batch BA.LL.B/BB.A LL.B (5-YDC) Ist Semester Backlog and IInd Semester Regular. The Exam for them will be conducted in August 2016 as per Almanac.**

B.A LL.B (5-YDC) / BB.A LL.B (5-YDC) All Semester candidates are advised to enclose copy of previous semester Memo of Marks. /Copy of hall ticket to their application form

The Examination Application Forms (EAF) are to be submitted online through college login. Also, hardcopy of the same may be downloaded and submitted to the Examination Branch duly signed by the student and the Principal concerned along with photocopy of qualifying examination (user manual is enclosed). Xerox Copies of Examination Application Forms & photographs will not be considered.

P.T.O

The University has decided to accept the payment of Examination fee through Core Banking system from the colleges under Osmania University Jurisdiction as communicated vide. Lr. No.171207/COE/2007, dated 17.12.2007. The Core Banking system has come into **effect from 01.04.2008** onwards.

The Colleges those maintaining their account with the branches of State Bank of Hyderabad can remit the fees through the same branch for credit of Registrar, Osmania University Examination Fee Fund **A/c No. 52198262033** maintained with **Osmania University Branch of State Bank of Hyderabad**.

In case the College is maintaining its account with any Bank other than State Bank of Hyderabad they are required to deposit money/cheque in favour of the Registrar University examination fee fund **A/C No.52198262033** in any Branch of State Bank of Hyderabad for credit

Further after remitting the Examination fee into Registrar, Examination Fee Fund Account through Core Banking system the College can obtain a receipt from the Bank and submit the same to the Examination Branch along with Examination Forms.

The Principals of the colleges are required to furnish the **subject wise data** in the Prescribed Performa and submit the examination forms in the office of the Controller of Examinations as per schedule stated above.

**Note: 1. The Principals are requested to submit two soft copies (2 CD,S) and two hard Copies of Internals award Lists of B.A LL.B/ BB.A LL.B (5-YDC) students along with the Examination Application forms on or before 04-05-2016. Otherwise the College has to Pay Rs.1000/- per day as Penalty for late Submission of Award lists**

Sd/-  
Addl. C.O.E  
P-II

Sd/-  
**CONTROLLER OF EXAMINATIONS**

**Copy for information and necessary action to:**

1. The Principal, \_\_\_\_\_.
2. The Dean, Faculty of Law, O.U., Hyd-7
3. The Head Department of Law, O.U., Hyd-7
4. The Chairperson in Board of Studies in Law, O.U., Hyd-7
5. The Addl. Controller of Examinations (Confidential), Examination Branch, O.U.
6. The P.A to the Vice-Chancellor/Registrar, O.U.
7. The Director, Academic Audit Cell, OU.
8. The Deputy, Registrar, (Academic), O.U.
9. The P.A. to O.S.D., O.U.
10. The Director, University Press and Publications, O.U.
11. The Public Relations Officer, O.U.
12. The Superintendent, (Stores Section) Examination Branch, O.U.
13. The Addl. C.O.E., E.D.P. Section, Examination Branch, O.U.
14. The Director, Infrastructure, Administrative Building, O.U.