



**EXAMINATION BRANCH
MAHATMA GANDHI UNIVERSITY
NALGONDA- 508 254**

No. 380/MGU/UG/2015-16

Dated: 08.01.2016

NOTIFICATION

UG I/II/III Year Backlog/Improvement Examinations, 2016

It is hereby notified to all the candidates appearing for backlog/Improvement of I/II/III Year B.A. & B..A Vocational/B.Com.(General /Computers/Computer Applications/Hon's)/B.Sc. (General/Vocational). The following is the schedule for the payment of examination fee and submission of examination application forms at their respective colleges:

Descriptions	Last Dates	
	Without late fee	With late fee of Rs.100/-
To Students Payment of Examinations fee and submission of Examination application forms at their respective colleges.	23.01.2016 Saturday	28.01.2016 Thursday
To Colleges 1. Remittance of consolidated Examination fee through a SBH Challan Account No. 62422450289 (Bank Code No. 21270) 2. Preparation & Submission of E.A.F. Online	25.01.2016 Monday 25.01.2016 Monday	30.01.2016 Saturday 30.01.2016 Saturday
Submission of printed EAF form along with NR & Fee Abstract etc to the Exam Branch, MGU		
Note: No application will be accepted after the last date of submission from any college and also honored direction from any corner		

DETAILS OF EXAMINATION FEE:-

	B.A.	B.Com./B.Com (Computers) (Computer Applications)	B.Sc.
3 or more papers	Rs.650+50*	Rs. 715+50*	Rs. 715+50*
Upto 2 papers	Rs. 450+50*	Rs. 450+50*	Rs.450+50*
English CBT & Viva-Voce	Rs. 50	Rs. 50	Rs. 50
Improvement per Paper	Rs. 300+50*	Rs. 300+50*	Rs.300+50*
* Memo Charges			

1. The details of Examination Fee Schedule is as given above.
2. The exact date of commencement of the Examinations and detailed time-table will be notified later.
3. The Examination application forms of students for the academic year 2011-12 , 2012-2013, 2013-2014 & 2014-2015 (Whose data is available online) are to be submitted online through college login. Also, Xerox copy of last examination memorandum of marks and submitted to the examination branch duly signed by the student and the Principal concerned along with photocopy of downloaded/original memorandum of marks.
4. The Examination fee once paid by the candidate/college will not be refunded or adjusted.

5. The Principals of the Under-Graduate colleges of Mahatma Gandhi University are requested to:
- Inform the students that the examination fee & application forms will not be accepted after the due date.
 - Instruct the students to enclose the photo copies (Xerox copies) of the memorandum marks of previous Examination to verify their eligibility.
 - submit all the **Application forms** along with the Consolidated statement of fee collected from the students. (*In any case individual receipts submitted by students will not be accepted*).
6. **Nominal Rolls:**
One hard copy of nominal rolls (consolidated list of candidates) generated using the Students online information System after due verification by the Principal. Fees Abstract (in duplicate) to be submitted to the Examination Branch, MGU.
7. **Subject-wise Data** of registered candidates in the prescribed proforma, which must match with that of the forms, are submitted.
8. All the candidates who have a backlog of English Paper-I, Paper-II have to appear for the Viva-Voce/CBT and Theory Examination as per current syllabus.
9. This notification is available on website www.mguniversity.ac.in



CONTROLLER OF EXAMINATIONS

Copy to:

- The Principals of Concerned Colleges,
- The Director, Directorate of Academic Audit, MGU, NLG.
- The Finance Officer, MGU, NLG.
- The Secretary to Vice-Chancellor, MGU, NLG.
- The P.A. to Registrar. MGU, NLG.