

# JAMIA MILLIA ISLAMIA

(A Central University by an Act of Parliament)  
(Maulana Mohammed Ali Jauhar Marg, New Delhi-110025)

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## Centre For Distance and Open Learning

Jamia Millia Islamia, Jamia Nagar, New Delhi-110025  
Local Advt. No. 01/2016-17 dated 24.08.2016

### REQUIREMENT OF STAFF IN ARJUN SINGH CENTRE FOR DISTANCE AND OPEN LEARNING

Application on prescribed application forms are invited for appointment of staff purely on contractual basis initially for a period of three years, so as to reach in the Office of the Hony. Director, Centre for Distance and Open Learning, JMI latest by **05.09.2016** during working days between 10:00 A.M. to 4:00 P.M.

Sl. No.	Name of the Post(s)	Scale/PB+GP Rs.	DA	Qualification
01	Three (3) Academic Coordinators/ Assistant Directors	15,600-39,100 GP-5,400	As per rule	Masters Degree. <b>Desirable:</b> Experience in Distance Education at University Level.

### NOTE : A

1. Selection against vacancy shall not confer on the appointee any right of permanent appointment/regularization.
2. (a) The Jamia reserves the right to evolve a uniform and reasonable criterion for short-listing of eligible candidates, if needed.  
(b) Jamia also reserves right to give preference to those who possess higher qualifications.
3. Candidate must enclose the attested copies of degrees, diplomas and mark-sheets etc. giving reference of experience/published work with application form.
4. Incomplete application or application on plain paper will not be entertained and is liable to be rejected.
5. Relaxation, if any, shall be as per the UGC guidelines and other regulatory bodies.
6. Number of vacancies, with nature indicated above, may vary at the time of Selection Committee.
7. Candidate already in service must apply through proper channel.
8. Knowledge of Urdu and Hindi is a desirable qualification for all teaching posts.
9. The University reserves the right to hold/not to hold Selection Committee for any or all of the post(s).
10. Canvassing, in any form or on behalf of the candidate will be disqualification.
11. Staff appointed shall be paid salary @ Basic Pay + Grade Pay + Dearness Pay only.

*Handwritten signature*

The candidates may download detailed advertisement alongwith qualifications and application form from the university website [www.jmi.ac.in](http://www.jmi.ac.in) and send it with complete in all respect on or before **05.09.2016** to the Office of the Hony. Director, Centre for Distance and Open Learning, JMI during working days between 10:00 AM to 01:00PM (Friday upto 12:00 Noon).



Registrar

Dated : 24.08.2016

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Copy of the following with the request to give it due publicity without incurring any expenditure on behalf o the Jamia Millia Islamia:

1. All the deans of the Faculties/Heads of the Departments/Institutions/Offices/Centres/Schools, JMI for information and display on their notice boards.
2. The Secretary to Vice-Chancellor, JMI;
3. The Finance Officer, JMI;
4. The Sr. P.A. to the Registrar, JMI;
5. **Notice Board:** (a) V.C's Office (b) Registrar's Office (c) Establishment Branch-I.



Asstt. Registrar (RPS)

Dated : 24.08.2016