

Walk in Interview

Position	Sports Assistant	Date	Wednesday 10 August, 2016
Remuneration	Rs. 15,000 per month (fixed)	Walk in Interview	Friday 26th August, 2016
		Joining	Immediate
Department	Administration	Requirements: Educational Qualification, Knowledge, Skills and Experience	

Under the direct supervision of the Assistant Director of Sports & Physical Education and overall direction of the Registrar, GNLU, the incumbent shall undertake the following duties:

- (i) Initiate, plan, develop, execute, monitor, report, and
- (ii) undertake all necessary follows-up to create a vibrant sports & Physical education, including yoga and meditation culture;
- (iii) Assist the Assistant Director of Sports and Physical Education in organising National and International level sports events;
- (iv) Provide practical guidance for the users of gymnastic equipment;
- (v) Provide practical guidance on yoga and meditation;
- (vi) Raise funds and resources for sports and physical education activities;
- (vii) Monitor & maintenance of all physical education and sports facilities, instruments, gymnastic equipment;
- (viii) Inculcate a sense of sports spirit and guide users, on food habit, diet, etc.;
- (ix) Provide input to Assistant Director of Sports and Physical Education on sports and physical education related policies and practices;
- (x) Devise, monitor, report and follow-up community related student work involving physical work such as gardening, managing sports fields and instruments, etc;
- (xi) Performs any other duties including administrative duties as required or assigned by Assistant Director of Sports and Physical Education or Registrar.

Essential Criteria:

- (i) A Master's/Bachelor's Degree in Physical Education or in Sports Science with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed);
- (ii) Consistently good record of having represented the university / college at the inter-university /intercollegiate competitions or the State and/ or national championships;
- (iii) Knowledge of Yoga and Gym.

Highly desirable:

- (i) Minimum two years' experience in educational institute.
- (ii) Excellent inter-personal and team-building skills;
- (iii) Ability to innovate and to improve sports activities;
- (iv) Knowledge of conducting sports tournament.

Important Notes:

- **This appointment is for one year's duration.**
- **The University retains the discretion not to make any appointment to this vacancy, to make an appointment at a lower remuneration, or to make an appointment with a modified job description and to fix revised Remuneration/ qualification and requirements.**
- **Reporting time for walk in Interview: Friday 26th August, 2016 at 1030 hrs. No candidate shall be considered for walk in interview after 1030 hrs.)**
- **Candidates are required to bring three copies of their resume with photograph on each copy, original & one set of photocopy of their Academic certificates, Experience certificate and other documents.**
- **Qualified female, reserved category, minority candidates are strongly encouraged.**

Entitlements and benefits:

- As per University regulations

The Registrar, Gujarat National Law University, *Attalika Avenue*, Knowledge Corridor, Koba, Gandhinagar 382007, Gujarat (INDIA); Email: career@gnlu.ac.in tel: +91 (79) 2327 6611 / 12