

# PUBLIC SERVICE COMMISSION, WEST BENGAL

## Advertisement No. 2/2012

Applications in the prescribed format given below are invited from Indian Citizens and such other nationals as are declared eligible by Govt. of India for recruitment to the under mentioned posts. The post at serial no. 3 is temporary. All other posts are temporary (likely to be permanent).

**N.B.:** ABILITY TO READ, WRITE AND SPEAK IN BENGALI IS AN ESSENTIAL QUALIFICATION FOR RECRUITMENT TO THE POST MENTIONED BELOW. PROVIDED THAT THE SAID COMPULSORY REQUIREMENT OF KNOWLEDGE IN BENGALI IS NOT APPLICABLE FOR NEPALI SPEAKING CANDIDATES FROM THE HILL AREAS OF THE DISTRICT OF DARJEELING UNLESS MENTIONED OTHERWISE AGAINST ANY PARTICULAR POST(S). THIS WILL BE TESTED AT THE TIME OF INTERVIEW.

1. POSTS UNDER DEPARTMENT OF FOOD PROCESSING INDUSTRIES & HORTICULTURE, GOVT. OF WEST BENGAL

(A) DIRECTOR OF CINCHONA & OTHER MEDICINAL PLANTS, WEST BENGAL – ONE

**PAY:** Rs.37, 400/- - Rs. 60, 000/- plus Grade Pay Rs. 8,700/-

### **QUALIFICATIONS:**

#### **Essential:**

(i) A doctorate Degree or a First Class Master's Degree in Botany or Chemistry.

(ii) Five years' experience in Research work in Botany or Chemistry corroborated by publication of paper or papers on the subjects.

(iii) Five years' experience either in the cultivation of medicinal plants or in the manufacture of medicinal products from Cinchona or other medicinal plants.

(iv) Administrative Experience.

#### **Desirable:**

(i) Workable knowledge of Soil Science & Chemistry with special reference to plant products in the cases of holders of post graduate degree in Botany and of Soil Science and Botany in the cases of holders of post graduate degree in Chemistry.

(ii) Acquaintance with the flora of Darjeeling.

(iii) Ability to tackle labour problem.

(iv) Business capacity.

**AGE:** Not more than 45 years as on 01.01.2012, relaxable in the case of highly qualified & experienced candidates.

**N.B.:** The Headquarters for the post is at Mangpoo, Dist – Darjeeling.

(B) ASSISTANT DIRECTOR OF HORTICULTURE/ ASSISTANT HORTICULTURIST / HORTICULTURAL DEVELOPMENT OFFICER – FORTY (SEVEN RESERVED FOR SC, THREE EACH FOR OBC CATEGORY 'B' & ST CANDIDATES AND TWO FOR PERSONS WITH DISABILITIES – LOW VISION / HEARING IMPAIRED.)

**PAY:** Rs.15, 600/- - Rs. 42, 000/- plus Grade Pay Rs. 5,400/- (PB – 4A)

### **QUALIFICATIONS:**

#### **Essential:**

(i) A Bachelor Degree in Horticulture/ Agriculture with Horticulture as an elective subject.

(ii) Knowledge of Bengali written & spoken.

**Desirable:** Master's Degree in Horticulture.

**AGE:** Not more than 32 years as on 01.01.2012.

2. DEPUTY DIRECTOR, ANIMAL RESOURCES DEVELOPMENT (FODDER) IN WEST BENGAL HIGHER ANIMAL HUSBANDRY & VETERINARY SERVICE ( A.R.WING) UNDER ANIMAL RESOURCES DEVELOPMENT DEPRATMENT , GOVT. OF WEST BENGAL – ONE (RESERVED FOR SC CANDIDATES)

**PAY:** Rs.15, 600/- - Rs. 42, 000/- plus Grade Pay Rs. 6,600/- (PB – 4A)

Contd.....P/2.

**QUALIFICATIONS:**

**Essential:**

- (i) A Master's Degree in Agriculture with a degree in Agriculture
- (ii) Eight years' experience in field
- (iii) Four years' experience in large livestock farm
- (iv) Four years' experience in Production & Development of Fodder
- (v) Knowledge of Bengali/ Nepali & English - spoken & written

**Desirable:**

- (i) Ph. D in Agriculture
- (ii) A Degree or Diploma in Business Management of a University recognized by All India Council of Technical Education

**AGE:** Not more than 50 years as on 01.01.2012.

**3. SYSTEM ANALYST IN THE SECRETARIAT OF PUBLIC SERVICE COMMISSION, WEST BENGAL – TWO (ONE RESERVED FOR S.C. CANDIDATES)**

**PAY:** Rs.15, 600/- - Rs. 42, 000/- plus Grade Pay Rs. 6,600/- (PB – 4A)

**QUALIFICATIONS:**

**Essential:**

(i) MCA / BE / B. Tech. with First Class or at least 60% marks or equivalent & specialization in Computer or Computer related areas

And

(ii) Two years' experience in System analysis & Design, and independent project handling

Or

(i) M.Sc. in Computer Science with First Class or at least 60% marks or equivalent

And

(ii) Five years' experience in System analysis & Design, and independent project handling

**AGE:** Not more than 35 years as on 01.01.2012. relaxable at the discretion of the Public Service Commission, West Bengal for candidates having higher qualification and / or longer experience than those prescribed hereinabove and for persons holding substantive appointment under the Govt.

**4. POSTS IN THE STATE WATER INVESTIGATION DIRECTORATE UNDER WATER RESOURCES INVESTIGATION AND DEVELOPMENT DEPARTMENT**

**(A) GEOLOGIST – FIVE ( TWO RESERVED FOR S.C. & ONE FOR O.B.C. CATEGORY 'B' CANDIDATES)**

**QUALIFICATIONS:**

**Essential:**

(i) A Second Class Master's Degree in Geology or Applied Geology or a Diploma in Applied Geology from the Indian School of Mines & Applied Geology, Dhanbad or equivalent.

(ii) Two years' Field & Laboratory experience in Geohydrological Survey, Investigation & exploration.

**AGE:** Not more than 32 years as on 01.01.2012, relaxable for well qualified & experienced candidates and also for persons in Govt. Service or in the Service of a statutory organization recognized by Govt. for the purpose.

**(B) CHEMIST – SIX (ONE EACH RESERVED FOR S.C. , S.T. & O.B.C. CATEGORY 'A' CANDIDATES)**

**QUALIFICATIONS:**

**Essential:**

(i) A Second Class Master's Degree in Chemistry or equivalent

(ii) Two years' experience in Water Analysis

**AGE:** Not more than 32 years as on 01.01.2012, relaxable for persons in Govt. Service

**PAY:** [For both the posts at 4(A) & 4(B)] Rs.15, 600/- -Rs. 42, 000/- plus Grade Pay Rs. 5,400/-(PB –4A)

**N. B. :** [ For both the posts at 4(A) & 4(B)] qualifications are relaxable at the discretion of the Public Service Commission , West Bengal for otherwise suitable candidates provided no suitable candidate possessing the minimum qualifications is available

**FEE :** Candidates must enclose with the application a fee of Rs.210/- (Rupees two hundred and ten) only by Indian Postal Order which **MUST BE PURCHASED ON A DATE AFTER PUBLICATION OF THIS ADVERTISEMENT AND BEFORE THE CLOSING DATE OF SUBMISSION OF APPLICATION** and crossed and endorsed to the Secretary, Public Service Commission, West Bengal, or by a receipted Challan from a Govt. Treasury in West Bengal or the Reserve Bank of India, Kolkata under the head "0051-00-105-State PSC Examination fees-001-Examination fees-16 other fees". The Postal Orders should be made payable at G.P.O., Kolkata. Money Order, Cheque, Bank Draft, Cash etc. will not be accepted. No application will be considered unless accompanied with the requisite application fees. Candidates belonging to S.C./S.T. of West Bengal and Persons with Disabilities specified under Persons with Disabilities Rules, 1999 are not required to pay any fee. The application of such candidates will not be accepted if the same is not accompanied with the attested copy of S.C./S.T./Persons with Disabilities certificate. Such exemption of fees is, however, not applicable to any O.B.C. (category 'A' or 'B') candidate. No claim for refund of the fee will be entertained nor will it be held in reserve for any other examination.

## **I N F O R M A T I O N**

1. Candidates who wish to apply for more than one category of posts should submit separate Application along with requisite fees for each
2. The qualifications prescribed in the advertisement are as per the notified recruitment rules issued by Government.
3. All the degrees/diplomas/certificates mentioned in the advertisement must have been obtained from recognized Universities/Institutions.
4. The prescribed 'essential qualifications' are the minimum and mere possession of the same does not entitle applicants to be called in for the interview. Where the number of applications received in response to the advertisement is large and it is not convenient or possible for the Commission to interview all the applicants the Commission may restrict the number of candidates for interview to a reasonable limit on the basis of either qualifications or experience higher than the minimum prescribed in the advertisement or on the basis of a Screening Test /Written Test .  
If sufficient number of candidates with prescribed age limit is available for selection for a particular post, the commission may exercise its discretion not to relax upper age limit of the candidate(s) even if the provision for such relaxation is laid down in the advertised criteria.
5. In cases where no Division/Class is awarded and only grading is done, exact percentage of marks and conversion formula adopted are to be mentioned with documentary evidence.
6. Where experience of a number of years is prescribed as an item of qualification this would mean only experience/research experience gained in full time employment/research.  
[Certificate(s) from the Head(s) of Organisation(s)/Department(s) for the entire experience claimed, clearly mentioning the duration of employment (date, month and year) and indicating basic pay and consolidated pay must be furnished together with applications. The certificate(s) should also mention the nature of duties performed/experience obtained in the post(s) with duration(s)].
7. Besides pay, the posts carry allowances as admissible.
8. The benefits of reservation of vacancies and upper age concession upto 5 years are admissible only to S.C. and S.T. candidates of West Bengal and upto 3 years to O.B.C. (category 'A' or 'B') candidates of West Bengal. S.C., S.T. and B.C. candidates of other States may apply for unreserved vacancies as general candidates. Such benefits are also available upto 45 years for Persons with Disabilities. **PROOF OF BELONGING TO S.C. OR S.T. OR B.C. OR PERSON WITH DISABILITY MUST BE SUBMITTED ALONG WITH THE APPLICATION FORM AND NO CLAIM IN THIS REGARD WILL BE ENTERTAINED AFTERWARDS.**
9. If at any stage even after issue of a letter of recommendation for appointment a candidate is found ineligible in terms of the advertisement his/her candidature will be cancelled without further reference to him/her.

10. Applications should be sent to the Secretary, Public Service Commission, West Bengal, 161-A, S.P.Mukherjee Road, Kolkata – 700 026 so as to reach him on or before the closing date. Application may also be submitted personally between 11-00 a.m. and 3-30 p.m. on all working days to the above address of the Commission's office on or before the closing date.
11. Completed application must be submitted along with the copies of the following documents either Self Certified or attested by competent authority:
  - (i) Madhyamik or equivalent certificate.
  - (ii) S.C./S.T./B.C. (category 'A' or 'B')/Persons with Disability certificate issued by competent authority.
  - (iii) Registration certificate for citizenship (if by registration) as required under item 9(b) of the application.
  - (iv) Marksheet and certificate for each examination passed.
  - (v) Experience certificate.
12. **APPLICATION FORMS, NOT PROPERLY FILLED IN OR INCOMPLETE IN ANY RESPECT OR WITHOUT REQUISITE DOCUMENTS WOULD BE SUMMARILY REJECTED.**
13. **SUBMISSION OF MORE THAN ONE APPLICATION FOR THE POST IS STRICTLY FORBIDDEN. THE CANDIDATURE OF A CANDIDATE WHO SUBMITS MORE THAN ONE APPLICATION FOR ADMISSION TO THE SELECTION PROCEDURE, WILL BE CANCELLED EVEN IF HE/SHE IS ADMITTED TO THE SAME.**
14. Two self-addressed unstamped envelopes and one self-addressed post card should be enclosed with the application.
15. CANVASSING IN ANY FORM WILL DISQUALIFY THE CANDIDATE.
16. **ALL INFORMATION REGARDING RECRUITMENT TO THE POST WILL BE AVAILABLE, TIME TO TIME, IN THE COMMISSION'S WEBSITE AT <http://www.pscwb.org.in>.**
17. **CLOSING DATE FOR RECEIPT OF APPLICATION : The 27<sup>th</sup> March, 2012.**
18. **CANDIDATES MUST FULFIL THE ESSENTIAL QUALIFICATIONS BY THE CLOSING DATE.**

Dated, Kolkata  
The 1<sup>st</sup> March, 2012

Secretary  
Public Service Commission,  
West Bengal

APPLICATION FORMAT  
PUBLIC SERVICE COMMISSION, WEST BENGAL  
161-A, S.P. MUKHERJEE ROAD, KOLKATA – 700 026

**N.B.** : Candidate should fill in the Application form in his/her own handwriting.  
INCOMPLETE APPLICATION OR APPLICATION WITH DEFECT IN ANY  
RESPECT OR WITHOUT REQUISITE DOCUMENTS WILL BE  
SUMMARILY REJECTED.

Space for pasting  
recent passport  
size photograph  
duly signed by  
the candidate.

1. (a) Name of the post applied for :
- (b) Advertisement No. :
- (c) Item No. :
2. (a) Indian Postal Order/Treasury Challan : Rs-\_\_\_\_\_ No.\_\_\_\_\_
- date \_\_\_\_\_
- Rs-\_\_\_\_\_ No.\_\_\_\_\_
- date \_\_\_\_\_
- (b) Name of issuing Post Office with address :
3. Name in full (in Capital Letters) :
4. Date of birth according to Madhyamik or equivalent examination  
Certificate :
5. Sex (Male/Female) :
- 6.(a) (i) Do you belong to S.C./S.T./O.B.C.-A/O.B.C.-B  
of West Bengal ?  
(State 'Yes' or 'No') :
- (ii) If Yes, mention your Community/Category  
[Put '√' mark in the appropriate box] :
- |   | S.C.                     | S.T.                     | O.B.C.-A                 | O.B.C.-B                 |
|---|--------------------------|--------------------------|--------------------------|--------------------------|
| : | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
- (iii) Designation of issuing authority of S.C./S.T./B.C.  
Certificate :
- (b) Are you a Person with Disability? (State 'Yes' or 'No') :
- (i) If Yes, specify the category of disability :
- (c) Are you a Govt. Servant ?  
(State 'Yes' or 'No') :
7. Postal address in full (in capital letters) to which communication  
should be sent (mentioning Post Office, Sub-Division, District and  
PIN CODE) :
8. Permanent address (in capital letters) :
9. (a) Whether citizen of India  
(Write 'Yes' or 'No') :
- (b) Whether a natural citizen or a citizen by registration. :

10. (a) Father's Name :  
 (b) Husband's Name :

11. Do you claim relaxation of age limit? (State 'Yes' or 'No') :  
 If Yes, state reason :

12. Do you possess qualifications as per advertisement : Yes/No

13. Academic Qualifications (attach extra sheets if necessary)

Name of examinations passed	Name of Board/University/Institute	Division/Class	Year of passing	% of Marks obtained	Subject(s) taken

14. Research Experience, if any (attach extra sheet, if necessary):

Name of Institution/Office	Full time/Part time	Particulars in full	From(Date)	To(Date)

15. (a) Do you have the ability to read, write and speak in Bengali :  
 (Write yes/No)  
 (b) Whether you are a Nepali Speaking person from the hill :  
 area of Darjeeling District(Write Yes/No)

16. Language(s) known  
 (a) Spoken :  
 (b) Written :  
 (c) Mother Tongue :

17. (a) Were you debarred previously by the Commission from appearing at any examination/selection? :   
 (Write Yes or No)

(b) If yes, give details : Year Exam. Roll No.

18. Have you at any time been employed :   
(Write Yes or No)

If yes, give details (attach extra sheet, if necessary):

Name of Post	Institution/Office where employed	Permanent or temporary	Date of joining (exact date)	Date of leaving (exact date)	Cause of leaving	Pay, basic pay last drawn and total pay

19. Any other relevant information with reference to the Requirement of the post (attach extra sheet, if necessary) :

20. List of documents enclosed :

## **DECLARATION**

I hereby declare that (a) all statements made in this application are true, complete and correct to the best of my knowledge and belief and in the event of any information being found false my candidature is liable to be cancelled.

\* (b) (Only for candidates serving under Govt./Statutory body/Govt. undertaking) I have informed the Head of my office/Department in writing that I am applying for this post.

\*Strike out if not applicable.

Date: \_\_\_\_\_

Place: \_\_\_\_\_

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Signature of the candidate in full

Note : Copies attested by competent authority or Self Certified copies of the following documents other than item (i) must be attached with the application.

- (i) I.P.O./Treasury Challan in original for Rs.210/- for all the posts (for candidates other than S.C. /S.T. of West Bengal and Persons with disability);
- (ii) Madhyamik or equivalent certificate;
- (iii) S.C./S.T./O.B.C./ Persons with Disability certificate;
- (iv) Registration Certificate for Citizenship (if by registration) as required under item 9(b) of the application;
- (v) Mark sheet and certificate for each examination passed;
- (vi) Experience certificate;
- (vii) For other documents if any with reference to the requirement of the post applied for.