



WADIA INSTITUTE OF HIMALAYAN GEOLOGY
(An Autonomous Institution of Deptt. of Science & Technology, Government of India)
33, General Mahadev Singh Road
DEHRA DUN - 248 001

No. Recruit/Gen./WIHG/2012-13/Estt/

Dated : 22.10.2012

ADVERTISEMENT NOTICE

Wadia Institute of Himalayan Geology is an autonomous research organization of Department of Science and Technology, Govt. of India, undertaking advance level of research in all aspects of geology and geodynamics of the Himalaya. It has strong specialization in the areas of Petrology and Geochemistry, Structure and Tectonics, Sedimentology, Geomorphology, Glaciology, Magnetostratigraphy, Biostratigraphy, Paleontology, Quaternary Geology, Environment Geology and Seismology. The Institute also houses modern analytical laboratories. To encourage young students/researchers to make career in Earth Sciences, the Institute has doctoral program and offers Research Associateships to fresh Ph.D. students. To promote research in emerging areas of Earth Sciences, the institute also undertakes sponsored projects.

The Institute invites applications from eligible Indian citizens for the following positions:-

1. SCIENTIST 'D' : One Post

Scale of Pay : PB – 3: ₹15,600-39,100 + Grade Pay ₹ 7,600.00

Age limit : Not exceeding 45 years as on the date of advertisement.

Essential Qualifications : Doctoral degree in Paleoclimatology, Paleomonson & Himalayan uplifts, Stable Isotope geochemistry, Mathematical modeling of climate/tectonics/glaciers with M.Sc. or M.Tech or M.Phil in Geology or Geophysics with 1st division with eight years post doctoral experience and adequate evidence of research publications of merit and leadership in the areas.

2. SCIENTIST 'C' : One post

Scale of Pay : PB-3: ₹ 15,600-39,100 + Grade Pay ₹ 6,600.00

Age limit : Not exceeding 40 years as on the date of advertisement.

Essential qualification: Ph.D. degree in Geology with four years research experience at post-doctoral level in the areas of structure & tectonics having strong knowledge of mathematical modeling, clastic sedimentology, glaciology, and paleomagnetism with outstanding research publications.

The candidates with demonstrated experience in maintaining/operating EPMA, Stable Isotope Mass Spectrometer or any modern analytical geoscience laboratories and mathematical modeling of geological process will be given preference.

3. SCIENTIST 'B' : Two posts

Scale of Pay : PB-3: ₹ 15,600-39,100 + Grade Pay ₹ 5,400.00

Age limit : Not exceeding 35 years as on the date of advertisement.

Essential qualification: First class M.Sc. degree in Geology or Geophysics or Physics or Mathematics with specialization in Seismic tomography or Computational seismology, geochemistry, physical sedimentology, economic geology, paleomagnetism, mathematical modeling of geodynamic processes.

Desirable qualifications : 1. Three years research experience.

Or

Ph. D. Degree in the relevant discipline

2. Knowledge of simulation and numerical modeling.

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- 4. ASSISTANT PUBLICATION & DOCUMENTATION OFFICER, Gr. III (3) : One Post**
- Scale of Pay : PB – 2: ₹ 9,300-34,800 + Grade Pay ₹ 4,600/-
- Age limit : Not exceeding 32 years as on the date of advertisement.
- Essential Qualifications** : M.Sc. with B.Lib science/ B.Sc. with M.Lib. with 4 years relevant experience.
- Desirable Qualifications** : Experience of working on computer and knowledge of publication and printing aspects.
- 5. ADMINISTRATIVE OFFICER : One Post**
- Scale of Pay : PB-2: ₹ 9,300-34,800 + Grade Pay ₹ 4,600.00
- Age limit for direct selection : 35 years (Relaxable by 5 years for departmental candidates)
- Essential qualification:**
- (1) A 1st class or high second class Degree from a recognized University.
 - (2) 10 years experience in a Central Govt. Deptt./, Autonomous Body or Public Sector Undertaking of which at least 3 years should be in the next lower grade pay of ₹ 4,200/-
 - (3) Thorough knowledge of Establishment, Civil Works, Accounts/Purchase, Stores, Security and Vigilance procedures/rules.
- Desirable qualification:**
- (1) Master's Degree
 - (2) Law Degree.
 - (3) Diploma in Personnel Management.
 - (4) Knowledge of Computer aided management.
- Note:-**
1. Application from candidates holding analogous posts in the same scale of pay or with minimum three years experience in Pay Band – 2 + Grade Pay: ₹ 4,200 in a Central/State Govt. Deptt., University or autonomous institution will also be considered for appointment on deputation basis for which the maximum age shall not exceed 56 years as on the date of advertisement. The tenure of deputation in case of external candidates will be maximum three years. In case departmental candidate is selected, the post shall be deemed to have been filled up by promotion. Application for consideration on deputation basis MUST be routed through proper channel and should be accompanied by the attested copies of ACRs/APARs for the last five years and vigilance and Integrity certificate.
 2. In the event of selection, the candidate will not be allowed to withdraw his/her candidature. Therefore, application of such candidate who may be spared by his/her organization on deputation in the event of his/her selection, may only be forwarded.
- 6. TECHNICAL ASSISTANT, Gr.III (1) : Two Posts**
- Scale of Pay : PB – 1: ₹ 5,200-20,200 + Grade Pay ₹ 2,800/-
- Age limit : Not exceeding 28 years as on the date of advertisement.
- Essential Qualifications** : B. Sc./BCA or Diploma in Engineering /Tech. of minimum 3 years duration (or equivalent)
- Desirable Qualifications** : Experience of working on computer.

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- 7. DRAFTSMAN, Gr. II (2)** : **One Post**
- Scale of Pay : PB – 1: ₹ 5,200-20,200 + Grade Pay ₹ 2,400/-
- Age limit : Not exceeding 28 years as on the date of advertisement.
- Essential Qualifications** : Matriculation + ITI Trade Certificate
- Desirable Qualifications** : Experience of working on computer.
- 8. SECTION CUTTER, Gr.II (1)** : **One Post**
- Scale of Pay : PB – 1: ₹ 5,200-20,200 + Grade Pay ₹ 1,900/-
- Age limit : Not exceeding 28 years as on the date of advertisement.
- Essential Qualifications** : High School with two years experience in the relevant field.
- Desirable Qualifications** : Experience in thin section making.
- 9. (A) LOWER DIVISION CLERK (LDC)** : **Three Posts**
- Scale of Pay : PB-1: ₹ 5,200-20,200 + Grade Pay ₹ 1,900.00
- (B) LOWER DIVISION CLERK (LDC)** : **Two Posts (Purely Temporary Posts to be filled on contractual basis on consolidated monthly remuneration of ₹ 7,730/- + DA as applicable to the Central Govt. employees from time to time.)**
- Age limit : Between 18 & 27 years as on the date of advertisement.
- Essential qualification:** (1) Intermediate or equivalent.
(2) English typing speed of 35 w.p.m. and Hindi typing speed of 30 w.p.m. on computer.
(Time allowed – 10 mts.)
(35 w.p.m. and 30 w.p.m. correspond to 10,500 KDPH/9000 KDPH on an average of 5 key depression for each word)
- Desirable qualification:** (1) Graduate.
(2) A Government of India recognized diploma/certificate in computer.

Internal Group 'C' candidates working in similar fields in PB-1 + Grade pay of ₹ 1800/- in their regular post and with age not exceeding 40 years for general category candidates, 43 years for OBC candidates and 45 years for SC/ST candidates may also apply for the post if meeting the essential educational qualification. The appointment to the post at 'B' of Sl. No. 9 above will be on purely contractual temporary basis initially criteria for one year and extension for further period will depend on the need of WIHG. The contractual appointment offered can be terminated at any time. The contractual employees will have no right either for regularization or continuation of their services or for getting any other financial benefit other than the remuneration mentioned above.

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- 10. (A) FIELD – CUM - LAB -ATTENDANT : Two Posts**
Gr.I (1)
- Scale of Pay : PB – 1: ₹ 5,200-20,200 + Grade Pay ₹ 1,800/-
- (B) FIELD-CUM-LAB-ATTENDANT : One Post (Purely Temporary Post to be filled in**
Gr. I (1) **PB-1: ₹ 5,200-20,200 + Grade Pay : ₹ 1,800/- on purely temporary basis initially for a maximum period of one year or till the regular incumbent to the post resumes duty, whichever is earlier. The candidate selected will have no right either for regularization of his services.**
- Age limit : Not exceeding 25 years as on the date of advertisement.
- Essential Qualifications : High School
- Desirable Qualifications : Computer Knowledge.
- 11. BEARER : One Post**
- Scale of Pay : PB-1: ₹ 5,200-20,200 + Grade Pay ₹ 1,800.00
- Age limit : Between 18 and 25 years as on the date of advertisement.
- Essential qualification:** : Matriculation or equivalent.
- Desirable qualification:** : Experience of working in Govt. office/Autonomous bodies etc.

IMPORTANT INFORMATION/CONDITIONS/INSTRUCTIONS:-

- (i) The qualifications and experience mentioned are the minimum requirements. The Institute reserves the right to select the candidates based on their qualifications and experience other wise suitable and deserving for the post.
- (ii) Age relaxation by maximum five years for the candidates belonging to the SC/ST category or for physically handicapped persons and 3 years for the candidates of OBC category will be allowed. The decision of the Institute on short-listing will be final and the Institute will not entertain any correspondence in this regard.
- (iii) Outstation candidates called for interview shall be paid second class TA as admissible under the rules on production of Bus/Train tickets for the nearest route.
- (iv) Selected candidates to the post of Scientists, Technical staff and Administrative staff, other than selection on deputation basis, will be appointed initially on probation basis. Continuation of their service will depend on satisfactory clearance of probation. Selected candidates not having working knowledge of Rajbhasha, Hindi will have to acquire working knowledge of Hindi before clearance of their probation periods. The candidates selected to these posts, if otherwise eligible as per CCS pay rules will be governed by the New Pension Scheme.

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- (v) A panel of candidates found suitable may be prepared. Institute reserves the right to fill any vacancy arising during the validity of the panel from such panel prepared.
- (vi) Additional information, if any, in support of candidate's suitability for the post, may be mentioned in a separate sheet duly authenticated by the candidate with his signature, if the space is insufficient on the Application Performa.
- (vii) Only selected candidates will be informed about their selection in due course on completion of their selection process and no other correspondence on the subject will be entertained.
- (viii) Institute will not be responsible for late/non receipt of call letters for test/interview due to postal delay.
- (ix) Convassing in any form will lead to disqualification.
- (x) Candidates working in Govt. Establishments, Public Sector Undertakings, Universities and Autonomous bodies should apply through proper channel.
- (xi) In case of the candidates belonging to SC/ST/OBC category, attested copies of Caste Certificate MUST be submitted with the application form.
- (xii) If a candidates applies for more than one post, he/she must submit separate application forms for each of the posts.
- (xiii) *In case of posts with reserved vacancies, candidates must clearly mention in the application performa the category against any post for which application has been submitted by him/her, failing which his/her application will be considered against General Category only.*

The **Prescribed Application Performa** for all the above posts is available on our Website **[www. wihg.res.in](http://www.wihg.res.in)** Interested candidates can download the Application Performa from our Website and submit their applications only in the prescribed Performa alongwith attested photocopies of certificates and marksheets, in support of educational qualification and certificates in support of experience, duly attested by, a Gazetted Officer, to the **Registrar, Wadia Institute of Himalayan Geology, 33, General Mahadeo Singh Road, Dehradun-248001 (Uttarakhand)** latest by **4:00 p.m. on 23.11.2012**. Applications received after the scheduled closing date or not accompanied by required certificate/documents or otherwise found incomplete or unsigned will not be considered. Late or delayed applications will also not be entertained.

(DINESH CHANDRA)
REGISTRAR



Application form for Scientific Posts

WADIA INSTITUTE OF HIMALAYAN GEOLOGY

(An Autonomous Institution under Department of Science & Technology, Govt. of India)

**33, General Mahadeo Singh Road,
DEHRA DUN - 248 001 (Uttarakhand)**

(a) Advertisement No. : Recruit/Gen./WIHG/2012-13-Estt./

(b) Post applied for : _____

(c) Against Category : _____

Affix recent
passport size
colour
photograph duly
singed

1. **Full Name** (in Block letters) : _____

(Underline Surname)

2. **Father's/Husband's Name:** _____

3. (a) **Address For Correspondence**

(give phone/fax number also, if available)

(b) **Permanent Address**

(give phone/fax number also, if available)

Telephone No(s) :

Fax No.(s) :

E-mail :

4. **Date of birth & Place of birth** : _____

Age on the date of this application: Years Months Days

5. a. **Sex** : Male / Female : _____

b. **Marital Status** : _____

c. **Identification Mark** : _____

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6. **Nationality :**

8. (a) **Do you belong to Scheduled Caste/Scheduled Tribe/OBC ?** Yes / No

(b) **If yes, please state category :**

(Please enclosed attested copies of documentary evidences)

9. **Academic Qualifications:**

(Commencing with the High School or an equivalent examination).

Examination/ Degree	Subject/ Specialization	Year	Division	% Marks/ Grade	University /College/ Board	Distinctions/ Scholarships

10. (a) **Has there been any break in your academic career ?**

(If so, give details thereof with reasons).

(b) **Have you been punished during your studies at College/university?**

(If so, give details).

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(c) **Have you been punished during your services or convicted by a court of Law?** (If so give details).

(d) **Were you at anytime declared medically unfit or asked to submit your resignation or discharged or dismissed?** (If yes, give details in a separate sheet).

11. Experience:

Sl. No	Name of Organization (Give complete address)	Post held	From	To	Nature of duties

12. Publication:

(Give names of author, title of paper, name of journal, year , volume, pagination etc.)

(i) Research Papers in Referred Journals

(ii) Papers in Conference/Symposia

(iii) Books edited and chapters in books

(iv) Popular articles

(v) Others

Contd... on page 4/-

13. **Number of Theses supervised:**

Awarded	Submitted	In Progress
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(i) Ph.D.

(ii) M.Phil

(iii) M.Tech/M.Sc.

14. **Sponsored Research/Consultancy Projects :**

Completed	In Progress
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(i) Number of Sponsored Research Projects:

(ii) Number of Consultancy Projects:

15. **Prizes/ Medals / Awards / Honours**

16. **Extra-curricular activities - give details, if any, of proficiency acquired in games, sports and part taken in other extra-curricular or social activities such as NCC, public lectures debates and social service etc.**

(i) As a Student

(ii) After entering into service.

17. Academic visits abroad:

Country Visited	Purpose of Visit	Duration

18. Special Training/Assignment/ Any other Relevant Particulars:

19. Specialization :

(a) Specialization in the degree preceding to Ph.D.

(b) Research specialization

Contd... on page 6/-

20. **Present Salary per month:**
Scale of Pay/Pay Band Rs. _____
Present Basic Pay/Band Pay Rs. _____
Grade Pay Rs. _____
Present Dearness Allowance Rs. _____
Other allowances, if any, Rs. _____
Total Salary per month Rs. _____
Next increment due on : _____

21. (a) **Membership/Fellowship of Professional Societies :**

(b) **Knowledge of foreign language :**

(c) **Other Activities/Responsibilities:**

(Applicant may mention any special qualification/experience which have not been included under the heads given above).

Contd... on page 7/-

(d) Are you willing to accept the initial fellowship/salary of the grade?
(If no, state what is the minimum salary acceptable or expected, with justifications thereof)

(e) If appointed, what notice would you require before joining the post?

(f) Any other relevant information, not given above.

22. Give name, designation and address of three referees not related to you.
(Referees should be persons with or under whom you have worked, or who have intimate knowledge of your work.

i.

ii.

iii.

23. List of enclosures :

Contd... on page 8/-

24. **Declaration to be signed by the candidate**

I hereby declare that the entries in this form are true to the best of my knowledge and belief. If at any time I am found to have concealed any material information or given any false details, my appointment shall be liable to be summarily terminated without notice or compensation.

Dated :

Signature of applicant

25. Forwarded with the remarks that the Institute/Organization has no objection to the candidature of the applicant being considered for the post applied for as above.

Dated:

Signature
(Head of the Institution/Organization)
Designation
Address :
Telephone/Fax No.
(with STD Code)