VISAKHAPATNAM PORT TRUST
GENERAL ADMINISTRATION DEPARTMENT
(PERSONNEL DIVISION)

EMPLOYMENT NOTICE No.04 /2013, Dt.26.11.2013.

SL. No.		
1.	Name of the Post	Sr. Deputy Director (EDP)
2.	No. of Posts	1 (One)
3.	Classification	Class – I
4.	Scale of Pay	Rs. 13000-350-18250 (revised scale Rs.24900-50500)
5.	Whether Selection or Non-selection	Selection
6.	Upper Age limit	40 years.
7.	Educational and Other qualifications prescribed for direct recruitment	**Essential:** i) Degree in Computer Engineering /Computer Sciences from a recognized University /institution. **Or** Degree in Mathematics /Statistics/Operational Research /Economics with Post Graduate Diploma in Computer Applications /Computer Science/ Information Technology from a recognized University/Institutions. **Or** Degree in Engineering with Post graduate Diploma in Computer Applications /Computer Science/Information Technology from a recognized University/Institutions. ii) Nine years experience in programming/Electronic Data Processing / System Design and Analysis and related fields. **Desirable:** i) Post graduate degree in Maths/Statistics/Operational Research/Economics or Post Graduate degree in Computer Science or Computer Engineering or Systems or Information systems or MIS or Information Technology or Computer Applications or Business Admn. (P. G. Degree/Diploma) with Specialization in Systems or information Systems or MIS or Information technology and allied subjects from a recognized University/institution.
8.	Whether A) age B) Educational qualifications C) experience for direct recruits will apply in the case of promotion / absorption / deputation	a) No b) Yes c) No
9.	Period of Probation (in years)	2 (two)
10.	Method of Recruitment	By direct recruitment.

(Continued)

Other conditions:

1. The candidates should possess the requisite experience and qualifications as on 01. 11.2013.

2. Upper age limit is relaxable to the extent of 3 years in the case of OBC Candidates and 5 years in the case of SC/ST Candidates will be allowed. The OBC Candidates have to submit the caste certificate regarding their OBC Status as well as exclusion from creamy layer in the proforma prescribed by the Central Government. The upper age limit is also relaxable for Government servants as per extant rules. The ST Candidates have to submit the latest caste certificate.

3. Candidates, if appointed will be governed by the New Pension Scheme, which came in to force w.e.f.01-01-2004 and other Rules & Regulations of Visakhapatnam Port Trust. Details will be intimated at the time of appointment.

4. Application in the model pro-forma available in Visakhapatnam Port Trust Web site www.vizagport.com be down loaded and filled in be submitted along with full particulars of Name, Address, Date of Birth, Qualifications and Experience etc., with relevant copies of Certificates, testimonials, two recent passport size photos, latest Caste Certificate whether belongs to OBC/SC/ST, duly attested should be sent through the Competent Authority of their Organization to reach **"The Secretary, Visakhapatnam Port Trust, Visakhapatnam-530 035" on or before 10.01.2014** SUPERSCRIBING the cover "APPLICATION TO THE POST OF Sr. Dy. DIRECTOR (EDP) (CLASS-I)".

5. Applications of those already in service should be got forwarded through their Employer duly furnishing "NO OBJECTION CERTIFICATE".

6. Depending up on the requirement, VPT reserves the right to cancel/restrict/curtail the Recruitment process without any further notice and without assigning any reasons thereof.

7. No advance copy of application from the applicant will be accepted. Competent Authority of the respective Organisation must forward every application. Those applications, which are forwarded by the Competent Authority of the respective Organisation, will only be considered.

8. Incomplete applications and applications received after due date and applications which are not forwarded by the Competent Authority of respective Organisations will summarily be rejected. In such cases, no correspondence from the applicants shall be entertained.

Sd/-
SECRETARY.

APPLICATION PROFORMA FOR APPLYING TO THE POST OF SMO (ORTHOPAEDICS) (CLASS-I) IN VPT IN CONNECTION WITH THE EMPLOYMENT NOTICE NO: 05/2013, Dt: 26.11.2013.

1. **NAME** (In English & Block Capitals)

Paste latest photograph With Attestation.

2. **DATE OF BIRTH** (DD/MM/YYYY)   Age (YY/MM) **3. NATIONALITY/ RELIGION**
(as on 01.11.2013)

		-			-				

4. **Father's NAME**

5. **Mailing Address for Correspondence**   **6. Category**

									P	I	N							

Genl	
SC	
ST	
OBC	

5 (a) Permanent Mailing Address

								P	I	N								

Telephone No, Mobile No & e-Mail ID

7. **SEX: MALE / FEMALE**

8. **Educational Qualifications (Academic / Technical) :**

Educational Qualifications	Board / University	Year of Passing	Percentage of Marks	Elective Subject

(Enclose copy of certificates)

9. **Experience.**

Name of the Organisation	Joining Date	Leaving Date	Duration Y M D			Designation

(Enclose copy of certificates)

10. **Name & Address of the Present Employer with contact no's (If any)**

11. **N O C   submitted :   YES / NO**

12. **VIGILANCE / ADMINISTRATIVE CLEARENCE: YES / NO**

I do hereby declare that having understood the contents given in the Advertisement, I submit the application and the information furnished is true and in case any of my declaration and documents attached herewith found to be un-true / bogus and if I am unable to produce relevant documents in support of the eligibility condition within stipulated time, my candidature may be cancelled at any stage of recruitment process. In the event that the any wrong statement is detected / noticed even after my appointment, I here by agree that my services are liable to be terminated without notice.

Dt.   .   .2013

SIGNATURE

RECRUITMENT RULES FOR THE POST OF Sr. Dy. DIRECTOR (EDP) IN RESEARCH & PLANNING DIVISION IN VISAKHAPATNAM PORT TRUST

Sl. No.	Name of the post	No of posts	Classi-fiction	Scale of pay (Rs.)	Whether Selection or non Selection post	Whether the benefit of added years of service is admissible under Rule-30 of CCS (Pension Rules) 1972	Upper Age limit for direct recruitment (in years)	Educational and other qualifications prescribed for direct recruitment	Whether (a) age (b) educational Quatifications/ (c) experience for Direct rectuits will apply in the case of Promotion/ absorption/ deputation	Period of probation (in years)	Method of recruitment (Whether by direct recruitment or by promotion/ absorption/ deputation)	In case of promotion/ absorption/deputation, grades from which it should be made	Remarks
1.	2.	3.	4.	5.	6.	7.	8.	9.	10.	11.	12.	13.	14.
1.	Sr. Dy. Director (EDP)	1	CL-I	13000-350-18250 (revised scale of pay of Rs. 2490-50500	Sele-ction	--	40 years	Essential: Degree in Computer Engineering /Computer Sciences from a recognized University /institution. Or Degree in Mathematics /Statistics/Operational Research /Economics with Post Graduate Diploma in Computer Applications/Computer Science/Information Technology from a recognized University/Institutions. Or	a) No b) Yes c) No	2 Yrs.	By promotion failing which by absorption/ deputation failing both by direct recruitment	Promotion from Deputy Director (EDP) in the scale of pay Rs.10750-16750 (revised scale of pay of Rs.20600-46500) with 4 yrs. regular service in the grade failing which Dy. Dir. (EDP) in the scale of pay of Rs.10750-16750 (revised scale of pay of Rs.20600-46500) with two years regular service in the grade and a combined regular service of 9 yrs. in	

								Degree in Engineering with Post graduate Diploma in Computer Applications /Computer Science/Information Technology from a recognized University/Institutions. ii) Nine years experience in programming/Electronic Data Processing/System Design and Analysis and related fields. Desirable: i) Post graduate degree in Maths/Statistics/Operational Research/Economics or Post Graduate degree in Computer Science or Computer Engineering or Systems or Information systems or MIS or Information Technology or Computer Applications or Business Admn. (P. G. Degree/Diploma) with Specialization in Systems or information Systems or MIS or Information technology and allied subjects from a recognized University/institution.				the scales of pay Rs.10750-16750 and in 9100-15100 (revised scale of pay of Rs.20600-46500) in the respective discipline of P& R Div. **Absorption /deputation will be of Officers holding analogous posts or Deputy Director (EDP)/Dy. Director (Research) and other equivalent posts in the scale of pay of Rs.10750-16750 (revised scale of pay of Rs.20600-46500) with 4 yrs regular service in the grade in P & R div in a Major Port Trust.**	

P R O F O R M A

1.   Name of the Officer   :

2.   Date of Birth   :

3.   Date of Retirement   :

4.   Present post held along with the details   :
     of earlier post held in chronological order.

5.   Present basic pay and pay scale of the   :
     post indicating detailed break up of
     emoluments.

6.   If applicant is on revised pay scale   :
     indicate the date from which revision
     took place and also indicate the pre-revised
     scale.

7.   Service to which the officer belong   :

8.   Educational qualifications   :

9.   Other qualifications   :

10. Experience   :

11. Whether belongs to SC/ST   :

12. Address for communication with   :
     telephone number.

13. Any other points he may desire to mention :

Place: (SIGNATURE OF THE APPLICANT)
Date:

CERTIFICATE BY HEAD OF OFFICE (COMPETENT AUTHORITY) OF THE APPLICANT

1.   It is certified that the particulars furnished by the Officer are correct.
2.   It is certified that no disciplinary / vigilance case is pending or contemplated against the applicant and he
     / she is clear from the Vigilance angle.
3.   His / her integrity is certified.
4.   It is certified that no major / minor penalties have been imposed on the officer during the last 10 years.
5.   Details of ACRs attached for the last 5 years.

SIGNATURE OF THE HEAD (COMPETENT AUTHORITY) OF THE OFFICE
ALONG WITH THE OFFICE SEAL