



विजया बैंक VIJAYA BANK

(A GOVT. OF INDIA UNDERTAKING)

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Head Office :41/2, M G Road, BANGALORE – 560 001.

RECRUITMENT NOTIFICATION NO. 02/2012

RECRUITMENT OF PROBATIONARY CLERKS - PROJECT- 2012-13.

Vijaya Bank, one of the Fast Growing Public Sector Banks, with Head Office at Bangalore, having a network of 1300 plus branches and offices, with total employee strength of around 12000 with presence all over India, invites applications (On-Line only) from young & Dynamic Candidates who have qualified in the Common Written Examination (CWE)- for Clerk-conducted by Institute of Banking Personnel Selection (IBPS) in the year 2011 and holding a valid score card issued by IBPS, for recruitment for the posts of Probationary Clerks.

SCHEDULE OF ACTIVITIES	Date
Opening date for On-Line Registration:	16.08.2012
Closing date For On-Line Registration: (For All Applicants, including those from Far Flung Areas)	05.09.2012
Payment of Application fee/Intimation Charges	16.08.2012 to 05.09.2012

1. NAME OF THE POST / NO. OF VACANCIES:

Post Code	Name of the Post	No. of Vacancies	Age as on 01.08.2011
01	Probationary Clerk	800	Min: 18 years Max: 28 years

No. of vacancies is provisional and may vary according to the actual requirements of the Bank. The Bank also reserves the right to increase or decrease the number of vacancy/ies based on various factors/administrative requirements/reasons and shall also cancel the vacancies advertised for recruitment, without assigning any reason.

2. PAY SCALE, ALLOWANCES AND PERQUISITES

Post	Pay Scale (Rs.)	Approximate total monthly emoluments inclusive of Basic, DA, CCA, HRA etc., at the start of the scale at metropolitan centres. @
Probationary Clerks	Rs. 7,200/- to Rs.19,300/-	Rs. 12,700/-

@ In addition, clerks are also eligible for Leave encashment & LFC encashment in lieu of LFC, Reimbursement of Conveyance, Medical Aid, Hospitalization expenses, Retirement benefits, Loans at concessional rates as per the rules of the Bank. They are eligible for liberal welfare schemes & benefits.

3. THE STATEWISE VACANCIES, RESERVATION TO SCHEDULED CASTE, SCHEDULED TRIBE, OTHER BACKWARD CLASSES, PWD & XSM UNDER:

State / Union Territory Code No.	State / Union Territory	Total No of Vacancies	Category-wise Apportionment of Vacancies *					PWD				XSM
			SC	ST	OBC	GEN	TOTAL	PWD (OC)	PWD (HI)	PWD (VC)	Total PWD	
1	Andhra Pradesh	66	9	8	18	31	66	1	0	1	2	10
2	Arunachal Pradesh	7	0	3	0	4	7	0	0	0	0	1
3	Assam	15	0	3	3	9	15	1	1	0	2	2
4	Bihar	19	3	0	5	11	19	0	1	0	1	3
5	Chandigarh	2	0	0	1	1	2	0	1	0	1	0
6	Chhattisgarh	14	1	6	0	7	14	0	0	1	1	2
7	Delhi	44	12	9	8	15	44	1	0	0	1	6
8	Goa	8	0	1	1	6	8	0	0	0	0	1
9	Gujarat	46	10	6	10	20	46	1	1	1	3	7
10	Haryana	14	6	0	0	8	14	0	0	0	0	2
11	Himachal Pradesh	8	2	0	1	5	8	0	0	0	0	1
12	Jharkhand	12	1	3	1	7	12	0	0	0	0	2
13	Karnataka	193	91	52	18	32	193	7	6	6	19	28
14	Kerala	30	3	0	0	27	30	2	2	1	5	4
15	Madhya Pradesh	32	3	13	5	11	32	1	1	0	2	5
16	Maharashtra	44	7	20	5	12	44	0	0	1	1	6
17	Manipur	5	0	2	0	3	5	0	0	0	0	1
18	Meghalaya	6	0	2	0	4	6	0	0	0	0	1
19	Nagaland	3	0	1	0	2	3	0	0	0	0	0
20	Orissa	16	2	3	2	9	16	1	0	0	1	2
21	Punjab	9	5	0	1	3	9	1	0	1	2	1
22	Rajasthan	35	10	8	4	13	35	1	1	1	3	5
23	Sikkim	4	0	1	1	2	4	0	0	0	0	1
24	Tamil Nadu	53	4	1	0	48	53	1	1	2	4	8
25	Tripura	4	1	1	0	2	4	0	0	0	0	1
26	Uttaranchal	4	1	0	0	3	4	0	0	0	0	1
27	Uttar Pradesh	84	26	3	23	32	84	2	1	1	4	12
28	West Bengal	23	13	3	1	6	23	1	0	0	1	3
	TOTAL	800	210	149	108	333	800	21	16	16	53	116

* Including Backlog Vacancies.

(I) The recruitment for the post of Probationary Clerks is on State-wise / Union territory-wise basis. Candidates can apply for Probationary Clerk post in ONE STATE / UNION TERRITORY ONLY and should have appeared for the CWE, from a centre allotted for that particular State / Union Territory in IBPS CWE-CLERK 2011. On selection, candidates will be placed anywhere in that state / union territory depending up on Bank's requirement. Candidates belonging to reserved categories, for which no post has been announced, are free to apply against the Un-Reserved Posts, provided they fulfill the eligibility criteria mentioned.

(ii) Candidates should be able to read, write and speak English.

(iii) Candidates should possess proficiency in the official language of the State/ UT (ability to read, write and speak local/State language) in which they have appeared for the Common Written Examination (CWE-CLERK 2011) and in which they have qualified.

The reservation for Persons with disabilities (PWD) and Ex-Servicemen (XSM) is on horizontal basis. The selected candidates will be placed in the appropriate category (viz., SC, ST, OBC, GEN etc.) to which they belong.

Reservations are followed strictly as per Government Guidelines. The number of vacancies and also the number of reserved vacancies is provisional and may vary according to actual requirement of the Bank.

In case of non-availability of reserved candidates in Persons with disabilities (PWD) category, Bank reserves its right to inter-change these sub-categories as per Government Directives.

It is clarified that it may not be possible to employ Persons With Disabilities in all Offices/Branches of the Bank and they will have to work in the post identified by the Bank as suitable for them.

Abbreviations stand for:

SC - Scheduled Caste; ST - Scheduled Tribe; OBC - Other Backward Classes; GEN (General-Unreserved); XSM - Ex-Serviceman; PWD - Person With Disability OC - Orthopaedically Challenged, HI - Hearing Impaired, VC - Visually Challenged.

Definition of Ex-Servicemen (XSM):

i. Ex-Servicemen(XSM): Only those candidates shall be treated as Ex-servicemen who fulfill the revised definition as laid down in Government of India, Ministry of Home Affairs, Department of Personnel & Administrative Reforms Notification No.36034/5/85 Estt. (SCT) dated 27.01.1986 as amended from time to time.

ii. Disabled Ex-Servicemen(DISXS): Ex-servicemen who while serving in Armed Forces of the union were disabled in operation against the enemy or in disturbed areas shall be treated as DISXS.

iii. Dependents of Ex-Servicemen Killed In Action (DXS): Servicemen killed in the following operations would be deemed to have been killed in action attributable to military service (a) war (b) war like operations or Border skirmishes either with Pakistan on cease fire line or any other country (c) fighting against armed hostiles in a counter insurgency environment viz

Nagaland, Mirzoram, etc. (d) serving with peace keeping mission abroad (e) laying or clearance of mines including enemy mines as also mine sweeping operation between one month before and three months after conclusion of an operation (f) frost bite during actual operations or during the period specified by the Government (g) dealing with agitating para-military forces personnel (h) IPKF Personnel killed during the operations in Sri Lanka.

The definitions of VC, HI, OC are as prescribed in "The Persons with Disabilities (Equal opportunities protection of Rights & full participation) Act 1995".

1. Locomotor Disability or Cerebral Palsy (OC) - Persons who have a minimum of 40% of physical defect or deformity which causes an interference with the normal functioning of the bones, muscles and joints.

2. Hearing Impairment (HI) - Those in whom the sense of hearing is non-functional for ordinary purposes of life, i.e., those who do not hear, understand sounds at all, even with amplified speech. The cases included in this category will be those having hearing loss of more than 90 decibels in the better ear (profound impairment) or total loss of hearing in both ears.

3. Visually Challenged (VC) (Blindness or Low Vision) - Refers to a person who suffers from any of the following conditions:

- Total absence of sight.
- Visual acuity not exceeding 6/60 or 20/200 (Snellen) in the better eye with correcting lenses, or
- Limitation of the field of vision subtending an angle of 20 degree or worse and so certified by a Medical Board appointed by the State Government.

Candidates belonging to reserved category including Persons With Disability & Ex-Servicemen, for which no reservation has been announced, are free to apply for vacancies announced for unreserved category, however they must fulfill all the eligibility conditions of unreserved Category.

4. RELAXATION IN UPPER AGE LIMIT:

SN	Category	Age relaxation
1	Scheduled Caste/Scheduled Tribe (SC/ST) candidates	5 years
2	Other Backward Classes (OBC) candidates	3 years
3	PWD candidates	10 years
4	Ex-serviceman	Actual period of service rendered in Defence forces + 3 years (8 years for Disabled Ex-Servicemen belonging to SC/ST) subject to a maximum of 50 years.
5	Persons who are ordinarily being domiciled in Kashmir Division of Jammu & Kashmir State during 01.01.1980 to 31.12.1989	5 Years
6	Widows, Divorced women, and women legally separated from their husbands, who have not remarried.	9 years
7	Persons affected by 1984 riots.	5 years
8	Regular employees of Union Carbide Factory, Bhopal retrenched from service (applicable for Madhya Pradesh State only)	5 years

Note:

a) An Ex-Serviceman who has once joined a government job on the civil side after availing the benefits given to him as an Ex-Serviceman for his re-employment, including a job in Public Sector Undertaking, ceases to enjoy ex-serviceman status for further employment.

b) Relaxation in upper age limit available to SC/ST/OBC candidates is allowed on cumulative basis with only one of the remaining categories for which age relaxation is permitted as mentioned above.

c) All persons eligible for age relaxation under Serial no. (5) above must produce the domicile certificate at the time of interview from the District Magistrate in the Kashmir Division within whose jurisdiction he/she had ordinarily resided or any other authority designated in this regard by Govt. of J & K to the effect that the candidate had ordinarily been domiciled in the Kashmir Division of the State of J & K during 1st January, 1980 and the 31st December, 1989.

d) All persons eligible for age relaxation under serial no. (7) above must possess a certificate from the Competent Authority to the effect that their father/mother/family member died in the 1984 riots.

e) Candidates seeking other age relaxation/s will be required to submit copies of necessary certificate(s) at the time of interview.

5. ELIGIBILITY CRITERIA:

5.1 NATIONALITY / CITIZENSHIP:

A candidate must be either (i) a citizen of India or (ii) a subject of Nepal or (iii) a subject of Bhutan or (iv) a Tibetan Refugee who came over to India before 1st Jan. 1962 with the intention of permanently settling in India or (v) a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka, East African countries of Kenya, Uganda, the United Republic of Tanzania (formerly Tanganyika and Zanzibar), Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India, provided that a candidate belonging to categories (ii), (iii), (iv) & (v) above shall be a person in whose favour a certificate of eligibility has been issued by the Govt. of India. A candidate in whose case a certificate of eligibility is necessary may be admitted to the examination/interview conducted by the IBPS/Bank but on final selection the offer of appointment may be given only after the necessary eligibility certificate has been issued to him by the Govt. of India.

5.2 EDUCATIONAL QUALIFICATIONS as on 01.08.2011:

Candidates must possess the requisite qualifications as on 01.08.2011.

A pass with 60% marks in the aggregate in Matriculation/SSC (old pattern)/SSLC/10th Std. Examination of 10+2+3 pattern or equivalent. For SC/ST/OBC/PWD/XSM candidates, a pass in the aggregate in Matriculation/SSC (old pattern)/SSLC/10th Std. Examination of 10+2+3 pattern or equivalent

OR

A pass with 50% marks in HSC examination of 10+2 (10+2+3 pattern)/ 11th Std. of 11+1+3 pattern or Intermediate/ Pre-University or any equivalent examination/ Diploma in Banking recognized by Central/ State Government or U.T. administration. For SC/ST/OBC/PWD/XSM candidates, a pass in HSC examination of 10+2 (10+2+3 pattern)/ 11th Std. of (11+1+3) pattern or Intermediate/ Pre-University or any equivalent examination/ Diploma in Banking recognized by Central/ State Government or U.T. administration.

OR

Degree in any discipline from a recognized University or any equivalent qualification recognized as such by the Central Government.

The Educational Qualifications prescribed for the post are the minimum requirements for eligibility.

Candidates with higher qualification will have added advantage. Preference will be given to computer literate (proficient in MS Office Basic Applications).

Degrees obtained from the recognized Universities/Institutes recognized by the Govt. of India only will be considered.

Candidates must specifically indicate the class / division and percentage of marks obtained calculated to the nearest two decimals in the relevant column of the online application. Where no percentage of marks is awarded by the University, but only Cumulative Grade Point Average (CGPA)/ Overall Grade Point Average (OGPA) is awarded, the same should be converted into percentage, besides indicating the CGPA/OGPA in the online application.

1. Candidates should have appeared for CWE for Clerical cadre held in 2011 from a centre in a State/UT for which vacancies he/she wishes to apply.

2. Should be able to read, write and speak English.

3. Should possess proficiency in the official language of the State/ UT (ability to read, write and speak local/State language) in which they have appeared for the Common Written Examination (CWE-CLERK 2011) and in which they have qualified

5.3.a. IBPS CWE-CLERK 2011 Score - Statewise/category wise Minimum Cut-Off Marks

Candidates should have valid IBPS Score Card obtained in Common Written Examination [CWE] for Probationary Clerks- 2011 with minimum Total Weighted Standard scores and Individual Subject Score as mentioned below for the particular state/union territory

SN	State / Union Territory	Cut-off marks (TWS)				PWD/XSM (where vacancies are available)
		SC	ST	OBC	GEN	
1	Andhra Pradesh	146	136	151	156	105
2	Arunachal Pradesh	-	105	-	136	105
3	Assam	-	131	141	141	105
4	Bihar	161	-	171	171	105
5	Chandigarh	-	-	156	171	-
6	Chhattisgarh	146	126	-	151	105
7	Delhi	146	105	156	161	105
8	Goa	-	105	111	121	105
9	Gujarat	146	121	141	151	105
10	Haryana	146	-	-	166	105
11	Himachal Pradesh	141	-	156	156	105
12	Jharkhand	161	151	176	176	105
13	Karnataka	105	105	105	121	105
14	Kerala	146	-	-	166	105
15	Madhya Pradesh	151	105	156	166	105

16	Maharashtra	151	105	151	151	105
17	Manipur	-	105	-	126	105
18	Meghalaya	-	105	-	121	105
19	Nagaland	-	111	-	131	-
20	Orissa	151	141	166	166	105
21	Punjab	146	-	166	171	105
22	Rajasthan	146	141	166	166	105
23	Sikkim	-	105	111	121	105
24	Tamil Nadu	141	111	-	146	105
25	Tripura	105	105	-	121	105
26	Uttaranchal	151	-	-	171	105
27	Uttar Pradesh	141	105	161	166	105
28	West Bengal	141	131	171	171	105

Candidates who have qualified/passed the Common Written Examination (CWE) for clerks conducted by IBPS in the year 2011 and obtained a valid score card with the following minimum marks in the individual test paper are only eligible to apply:

IBPS CWE-Clerk-2011 - Individual Subjects		
Particulars	IBPS Score cut-off for category	
	Unreserved	SC/ST/OBC/PWD/XSM
Test of Reasoning [TR]	24 & above	21 & above
Test of English Language [EN]	24 & above	21 & above
Test of Numerical Ability [NA]	24 & above	21 & above
Test of General Awareness with special reference to Banking Industry [GA]	24 & above	21 & above
Test of Computer Knowledge [CK]	24 & above	21 & above

(Note:

Those candidates, though hold a valid score card issued by IBPS in the CWE for Clerks -2011 but have the marks less than the Score mentioned above in TWS as well as Individual Subjects are not eligible to apply.)

6. SELECTION PROCEDURE:

S N.	Name of the Post	Selection Procedure
1	Probationary Clerks	Interview

a. Depending upon the number of vacancies, only those candidates (with the above minimum score in the CWE conducted by IBPS and possess a valid score card issued by IBPS), who have applied to our Bank's vacancy notification and rank sufficiently high in the order of merit based on the TWS and as decided by the Bank shall be called for interview.

b. Mere eligibility/obtention of specified marks in TWS shall not vest any right in a candidate for being called for interview.

6.1 Interview:

a) The interview shall be conducted to assess the personality traits having bearing on interpersonal competence, emotional stability, adaptability, courtesy, self confidence & temperament, positive attitude towards work/ people and communication skills etc. **Maximum marks for interview shall be 100 with minimum qualifying marks of 40% (35% in case of Reserved Category candidates as per GOI guidelines.)**

6.2 Final Selection:

Final selection will be on the basis of the merit ranking reckoned after adding the marks obtained in the **Total Weighted Score in the CWE and Interview.**

Sn	Parameters	Maximum marks
1	Total Weighted Score	250
2	Marks obtained in Interview	100
	TOTAL MARKS	350

A rank/merit list of candidates in the descending order of merit, category wise, based on the total marks obtained by them in the above two criteria, shall be prepared state wise and the final selection shall be in the descending order of merit and as per GOI guidelines.

Note:

The Bank reserves the right to change the selection procedure / hold supplementary written test/selection process, if necessary. The change, if any, shall be intimated to the candidates through our website in advance.

7. APPLICATION FEE & INTIMATION CHARGES (NON-REFUNDABLE):

7.1 A) Rs.20/- towards intimation charges for SC/ST/PWD candidates.

7.1 B) Rs.100/- Application fee (including intimation charges) for all others including OBC & XSM Candidates.

The application fee / intimation charges can be paid by directly remitting the amount in any of the Vijaya Bank Branches

7.2. The procedure for payment of fee is mentioned below;

- Take print-out of the Payment Challan from website: www.vijayabank.com
- Fill the particulars viz, IBPS CWE-CLERK-2011 Registration Number, Name, Date of Birth, Contact Phone No., Category, Amount deposited, Depositing Branch Name & City
- Go to the nearest Vijaya Bank Branch with the Fee Payment Challan and pay in Cash, the appropriate Application /Intimation charges in Account No. 900900022503007 towards "VIJAYA BANK REC PROJ (PROB CLERK) 2012-13".
- Collect the candidate's copy of Fee Payment Challan (in duplicate) from the Branch. Please verify that challan is properly signed & the details of Transaction Number, Branch Name &, Deposit Date are noted in the challan by the Branch Authorities.
- Log on to bank website www.vijayabank.com for applying on-line.

After on-line registration, candidates are requested to write their Registration Number on the back of the Payment Challan.

The application fee / intimation charges should be paid between **16.08.2012 and 05.09.2012 (both dates inclusive) only.** Even if the last date of registration changes due to any/technical reasons, the valid dates for payment of application fee / intimation charges will not be changed.

Note:

Payment of fee by Demand Draft / Cheque / Money Orders / Postal Orders etc or any other mode will not be accepted and such applications will be summarily rejected.

7.3 Application once made will not be allowed to be withdrawn and fees once paid will NOT be refunded on any account nor can it be held in reserve for any other examination or selection.

8. IDENTITY VERIFICATION:

While appearing for the interview, the candidate should produce his/her photo identity such as PAN Card / Passport / Driving License / Voters ID Card / Bank Pass Book with Photograph / Photo embossed Credit Card for verification. If the identity of the candidate is in doubt, the candidate will not be allowed for interview.

9. GENERAL INSTRUCTIONS:

a) **Educational Qualifications:** The qualifications prescribed for the post are the minimum. Candidates must possess the qualifications as on **01.08.2011.**

b) **Probation Period:** Six months.

c) Before applying for the post, the candidate should ensure that he/she fulfils the eligibility criteria and other norms mentioned in this advertisement. Decision of the Bank in all matters regarding eligibility of the candidate, the stages at which such scrutiny of eligibility is to be undertaken, the documents to be produced for the purpose of the conduct of examination, interview, selection and any other matter relating to recruitment will be final and binding on the candidate. **The Bank in this behalf shall NOT entertain any correspondence or personal enquiries. In case it is detected at any stage of recruitment that a candidate does not fulfill the eligibility norms and/or that he/she has furnished any incorrect/false information or has suppressed any material fact(s), his/her candidature will stand cancelled. If any of this/these shortcoming/s is/are detected even after appointment, his/her services are liable to be terminated.**

d) The online application once made will not be allowed to be withdrawn and the fee once paid will not be refunded on any account nor would this fee be held in reserve for future examination/selection.

e) Applications which are incomplete in any respect will be rejected and the fee will be forfeited.

f) **Calling/admission to the interview is purely provisional without verification of age/qualification/category etc. of the candidates. Mere receipt of call letter for interview does not imply that the Bank is satisfied about the candidate's eligibility. Candidates should ensure their eligibility before applying/attending the interview. Bank reserves the right to reject ineligible candidates' applications at any stage and the fee paid by ineligible candidates shall be forfeited**

g) The short listed candidates are required to submit photocopy of all the documents pertaining to Age, Qualification, Experience, Caste etc at the time of interview. These documents will be verified with originals at the time of interview. If any candidate is found ineligible while verifying the documents, he / she shall not be allowed to take up interview.

h) Candidates belonging to SC/ST/OBC/Persons with Disabilities categories should keep ready an attested copy of certificate issued by competent authority in the prescribed format as stipulated by Government of India. In case of candidates belonging to OBC category, certificate should specifically contain a clause that the candidate does not belong to creamy layer section excluded from the benefits of reservation for Other Backward Classes in Civil post & services under Government of India. OBC caste certificate should not be more than one year old.

THE COMPETENT AUTHORITY FOR THE ISSUE OF THE CERTIFICATE TO SC/ST/OBC/PERSONS WITH DISABILITY (PWD) IS AS UNDER:

For SC/ST/OBC: (a) District Magistrate/Additional District Magistrate/ Collector/Deputy Commissioner/Taluka Magistrate/Executive Magistrate/ Extra Assistant Commissioner. (b) Chief Presidency Magistrate/ Additional Chief Presidency Magistrate/ Presidency Magistrate. (c) Revenue Officer not below the rank of Tahsildar. (d) Sub-divisional Officer of the area where the candidate and/or his family normally resides.

For Persons with disability (PWD): Authorised certifying authority will be Medical Board at the District level. The Medical Board will consist of Chief Medical Officer, Sub-Divisional Medical Officer in the District and an Orthopaedic Surgeon.

Prescribed Formats of SC, ST, OBC, PWD certificates can be downloaded from Bank's website www.vijayabank.com. Candidates belonging to these categories are required to produce the certificates strictly in these formats only.

- An Ex-serviceman candidate has to produce a copy of the discharge Certificate / pension payment order and documentary proof of rank last / presently held (substantive as well as acting) at the time of interview. **Those who are still in defence service should submit a certificate from a competent authority that they will be relieved from defence services, on or before 30.07.2013.**
- The candidates will have to appear for the Interview at the allotted centres at their own expenses. However, eligible outstation SC/ST & PWD candidates attending the interview will be reimbursed to & fro Second Class Rail/Bus fare by the shortest route on production of evidence of travel. Fare will not be reimbursed to candidates belonging to other categories appearing for interview and those SC/ST/PWD candidates who are already employed with the Government of India, PSUs / PSBs/ State Governments.
- Candidates should be willing to serve in any of the branches in the State/Union territory for which he/she has applied. However all the clerical employees are governed by the Service conditions applicable to them and the Bank reserves the right to transfer the candidates to any of its branches/offices on administrative exigencies.
- Candidates serving in Government/Public sector undertaking (including banks) are required to produce a **"No Objection Certificate"** from their employer at the time of Interview, in the absence of which their candidature may not be considered. **In order to ensure that the applications are made well in time, the candidates are advised to remit the fee and apply online well before the closing date.**
- Any request for change of address will not be entertained.
- Any resultant dispute arising out of this advertisement shall be subject to the sole jurisdiction of the Courts situated at Bangalore only.
- The IBPS/Bank takes no responsibility to connect any certificate/remittance sent separately.
- In case any dispute arises on account of interpretation in version other than English, English version will prevail.
- The candidates will have to appear for the Interview at the allotted centres at their own risks and the Bank will not be responsible for injury/losses etc. of any nature. The Bank may at its discretion hold re-examination wherever necessary in respect of a centre/venue/specific candidate(s).
- Appointment of selected candidates is subject to his/her being declared medically fit as per the requirement of the Bank. Such appointment will also be subject to the Service & Conduct Rules of the Bank.
- Banking is versatile activity, which needs all round grooming of the selected candidates. Accordingly, the candidates, recruited/selected in the Bank will be required to inculcate overall knowledge of various facets of the banking for which the Bank will provide necessary on-the-job/theoretical training in Staff Training College, etc., so as to enable them to undertake all type of banking activities.
- The candidates will appear for Interview at the allotted centres at their risks and the bank will not be responsible for injury/losses etc. of any nature.
- No correspondence or personal enquires shall be entertained by the Bank.
- Bank may, at its discretion, hold re-examination re-interview wherever necessary in respect of a centre / venue or candidate/s.
- No candidate is permitted to use Calculator, Cell Phone, Pager or any other instruments in the Interview hall / during selection process.
- The Bank/IBPS shall not be responsible for an application being rejected which is based on wrong information provided in any advertisement issued by an unauthorized person / institution.
- Canvassing in any form will be a disqualification.
- Action against candidates found guilty of misconduct:**

Candidates are advised in their own interest that they should not furnish any particulars that are false, tampered, fabricated or should not suppress any material information while registering the information and submitting the certified copies / testimonials.

At the time of Interview/ during the selection process, if a candidate is (or has been) found guilty of:

- using unfair means or
- impersonating or procuring impersonation by any person or
- misbehaving in the Interview hall or taking away any documents from the venue or
- resorting to any irregular or improper means in connection with his/her candidature by selection or
- obtaining support for his/her candidature by any means, such a candidate may in addition to rendering himself/herself liable to criminal prosecution, be liable:
 - to be disqualified from the Interview/Selection Process for which he/she is a candidate
 - to be debarred, either permanently or for a specified period, from any examination or recruitment conducted by IBPS / Bank.

10. HOW TO APPLY

Candidates are requested to read the contents of the advertisement and ensure their eligibility before applying.

The eligible candidates are required to apply ON-LINE through Bank's website www.vijayabank.com. The guidelines for filling on-line application are as follows:

- Candidates should have a valid personal e-mail Id (the same email id registered with IBPS CWE-CLERK-2011). This e-mail Id should be kept functional till completion of this recruitment project. All the communication will be sent to the candidates on this e-mail Id only.**
- Candidates should have remitted the requisite fee in any branch of Vijaya Bank and should have details of payment made. Please note that without valid fee payment details, on-line registration of application will be summarily rejected. For details of fee payment, check Point 7.1 and 7.2.
- Candidates are required to visit the Bank's website www.vijayabank.com Recruitment page and click on the relevant link and apply for the post. Alternatively, candidates can click the link "Recruitment Notification" scrolling in the "Announcement" column.
- The link for registration of application will be open on our website on the dates indicated at the top of this advertisement.**
- After filling in all the required particulars, candidates shall submit the application on-line.
- Candidates should take utmost care to furnish the correct details while filling in on-line application. **Submission of incorrect/ false information in the online application will render the candidature invalid.**
- Retain a copy of the final on-line application print out along with Registration Number & Password safely for your records.**
- The name of the candidate or his / her father / husband etc. should be spelt correctly in the application as it appears in the certificates / mark sheets. Any change / alteration found may disqualify the candidature. **Candidates are advised in their own interest to apply online much before the closing date and not to wait till the last date to deposit the fees to avoid the possibility of disconnection/ inability/ failure to log on to the Bank's website on account of internet failure/ website jam/congestion/choking etc.** The Bank does not assume any responsibility for the candidates not being able to submit their applications within the last date on account of the aforesaid reasons or for any other reasons beyond the control of the Bank.

CANDIDATES NEED NOT SEND APPLICATION PRINT / DOCUMENTS AT THIS STAGE.

If shortlisted for interview, at the time interview, candidates have to submit the following documents / certificates IN ORIGINAL along with a attested (by a Gazetted / Bank Officer) photocopy of the same with the printout of the interview call letter;

- Print-out of On-line application submitted to the Bank with Photo & Signature affixed at appropriate place
 - Print out of the On-line application for CWE for Probationary Clerk-2011 submitted to IBPS
 - Fee Payment Challan,
 - Valid IBPS Score Card in original for the stipulated CWE
 - Proof of Date of Birth along with proof of certificate for age relaxation, if any
 - Certificates and Mark lists from SSC / SSLC / X std, 10+2 / PUC / Intermediate, Graduation, Post Graduation (if any) etc
 - Caste Certificate in case of SC/ST/OBC category candidates & Medical Certificate in case of PWD candidates
 - Photo-identity proof (as specified)**
 - Any other relevant documents
- Originals of the documents should be presented for verification. Candidates will not be allowed to take up Interview with out production of the Original documents/certificates/marksheets.**

11. INTERVIEW & CALL LETTERS FOR INTERVIEW:

The Interview will be held at various centres. The candidates who have been short listed will only be called for Interview and its details, schedule, address of the venues etc, for Interview will be made available in Bank's website www.vijayabank.com. All the communications viz, call letters for interview etc., will be sent only to the registered e-mail Id given by the candidate. Request for sending to different e-mail Id subsequently will not be entertained. Alternatively the call letter for Interview can be downloaded from the Bank's website.

Bank will not take responsibility for late receipt / non-receipt of call letter / any communication e-mailed due to whatsoever reasons to the candidate. Hence **candidates are requested to keep track of their application status by visiting Bank's website as well as checking of their registered e-mail account from time to time during the recruitment process.**

16.08.2012
BANGALORE

GENERAL MANAGER
PERSONNEL

Please go through the above advertisement before going for on line Registration and submission of system generated print out.

www.vijayabank.com