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Uttarakhand Open University

UNCHAPUL, HALDWANI (NAINITAL)

No. UOU/R3/2012-13/Web. Adv./248

Dated: 09 April, 2012

REGISTRAR OFFICE

APPOINTMENTS

Applications are invited for the following temporary posts likely to continue on regular/ deputation/ contract basis (a) **Professors-08** - Agriculture -01, Hotel Management – 01, Commerce – 01, Law-01, Sociology-01, Education-02 (SC-01 and UR-01), Political Science-01 and (b) **Assistant Professors – 06** - Economics-01, Education-02, Jyotish-01, MSW-01, Management – 01 (SC - re-advertised) (c) **Assistant Registrar – 01** (on deputation only) on prescribed form obtainable from the University website – www.uou.ac.in. The minimum qualifications for teaching post will be as prescribed by the UGC. For Assistant Registrar as per State Govt. rules. The application complete in all respects alongwith self-attested copies of educational qualifications and other testimonials must reach the University **25th May, 2012 through Speed/Registered Post along with application fee of Rs. 800/- in case of Un-reserved category and Rs.400/- for Scheduled Caste Candidates through Demand Draft payable at S.B.I. Kusumkhera, Haldwani in favour of Uttarakhand Open University.** Name of the Post should clearly be

mentioned on top of the envelope. Incomplete applications and those received after the last date shall not be accepted.

Residents of Uttarakhand State will only be considered for the posts earmarked for Schedule Caste category.

Note:

- a) Candidates who had already applied earlier need not to apply again. However they can send testimonials if they wish to submit any document not submitted earlier.
- b) For deputation, a candidate must fulfill minimum qualification and must hold post in regular capacity in the parent institutions.
- c) For appointment on contract basis, the candidate must possess minimum qualification as prescribed by the UGC.
- d) For the post of Professor, Assistant Professor and Assistant Registrar, applications may also be sent for deputation for which no fee is payable.
- e) No application will be entertained by hand.
- f) For getting the weightage for research papers/ publications, copies must be enclosed.

Registrar



Application No.....

UTTARAKHAND OPEN UNIVERSITY

UNCHAAPUL, HALDWANI – 263139

NAINITAL (UTTARAKHAND)

TEL - 05946-261122

EMAIL: info@uou.ac.in

FAX – 05946-264232

WEBSITE: www.uou.ac.in

Paste here self-attested recent passport size photograph

Application for the post ofSubject.....

Advt. No. :Date.....

DEMAND DRAFT PARTICULARS			
Name of the Bank	D.D. No.	Date	Amount

A. PERSONAL INFORMATION:

- Name (in capital letters).....
 - Father's/ Husband's Name
 - Mother's Name
- Date of Birth.....Age (as on 30.10.2011)..... Years Monthsdays
- Nationality
 - Sex: Male/Female (iii) Marital Status: Married/Unmarried
- Category (Please tick (√) UR SC ST OBC
- Correspondence Address :
 -Tel. No.
 - Permanent Address:
 -Tel. No.
 - E-mail id: (d) Mobile No.....
- Post held at the time of sending the application (if any).....
 - Date of appointment
 - Nature of appointment: Permanent/on probation/Temporary:
 - Name of the Organization
 - Present Basic Payin the pay scale of Rs.....
- Minimum Basic Pay acceptable Rs.....per month
 - Indicate the time you will require to join, if selected.....

(b) Minimum Score for APIS

	Assistant Professor/ equivalent cadres (Stage 1)	Associate Professor/ equivalent cadres (Stage 4)	Professor/equi valent cadres (Stage 5)
Minimum API Scores	Minimum Qualification as stipulated in these regulations	Consolidated API score requirement of 300 points from category III of APIs	Consolidated API score requirement of 400 points from category III of APIs
Selection Committee criteria / weightages (Total Weightages = 100)	a) Academic Record and Research Performance (50%) b) Assessment of Domain Knowledge and Teaching Skills (30%) c) Interview performance (20%) (The above division has already been incorporated in the Statutes, hence not applicable for Assistant Professor)	a) Academic Background (20%) b) Research performance based on API score and quality of publications (40%). c) Assessment of Domain Knowledge and Teaching Skills (20%) d) Interview performance: (20%)	e) Academic Background (20%) f) Research performance based on API score and quality of publications (40%). g) Assessment of Domain Knowledge and Teaching Skills (20%) Interview performance: (20%)

N.B.: (i) Applicants for the post of Associate Professor / Professor must prepare and enclose their API Score based on verifiable evidence as per norms of the UGC.

(ii) In this University Sixth PRC Awards are applicable. Accordingly, stages 1, 4 and 5 correspond to scales with AGP of Rs.6000, 9000 and 10000 respectively.

(c) Administrative Experience: (if any):.....

11. (a) Have you been debarred or punished for adopting unfair means in any examination by the Institution/Board or University? If so, please specify.

(b) Have you at any time been convicted by a court for any criminal offence? If so, give name of the court, case number and offence

12. (i) Number of Research Publication (s) :.....(attach a list on a separate sheet containing title of paper, journal, status of journal and its ISSN/ISBN No.)

(ii) List of other publications (Books, Chapters in edited books, review articles, with complete details) (attach list on a separate sheet, if required, containing complete particulars thereof)

- (a)
- (b)
- (c)

N.B.: Applicants must enclose self-attested copies of their papers/articles/other publications, failing which credit for the same will not be allowed.

13. (a) Academic Awards and distinctions :.....
 (b) Membership of Academic /Professional Bodies:
14. Additional information including co-curricular activities, if any (Use a separate sheet)

Signature of Applicant

Note:

1. Self Attested Photocopies of Certificates, Mark-sheets, Testimonials, Research Papers, Articles, other Publications, etc. should be attached with the application. Originals must be brought at the time of interview and at the time of joining, if selected.
2. No T.A/D.A for attending the interview etc. will be paid.
3. Incomplete applications and those received late shall be rejected summarily.
4. Applicants who are in employment should send their application through proper channel.
5. Separate Application is required for each post.
6. It is important that the applicant must fulfill the required eligibility, else the application shall be rejected and no correspondence shall be entertained.

Declaration:-

I hereby declare that all the entries made by me in this application are true, complete and correct to the best of my knowledge and belief and nothing has been concealed. I understand that in the event of any information being found false, incomplete or incorrect, my candidature/appointment is liable to be cancelled/terminated.

Signature of Applicant

Place.....

Date.....

(The endorsement below is to be signed and forwarded by the Head of the Department/Employer in the case of the in-service candidates whether in permanent or temporary capacity failing which the application is liable to be rejected).

ENDORSEMENT OF THE EMPLOYER

Ref. No.....

Date.....

FORWARDED

The applicant.....(name) is holding the post of in this College/University/Institution/ Department in a temporary/substantive basis since..... (date). His/Her present Pay is Rs..... In the Pay Structure of Rs..... With AGP/GP of Rs..... and He/She is drawing salary of Rs..... per month. His/her next date of increment is We have no objection to his/her application being considered.

**Signature of the Officer
(with office seal)**

Recruitment Procedure

1. **Determination of vacancy:-** Any post duly sanctioned by the State Government will be the basis for determination of vacancy, provided it has not been filled.
2. **Advertisement of Vacancy:-** All vacant posts will be advertised on the basis of Reservation Roaster which will be mentioned in the advertisement.
3. **Educational Qualifications:-** As per UGC norms.
4. **Format of Application:-** All candidates will have to apply on the prescribed application form and will have to pay the prescribed application form fee.
5. **Screening of Applications:-** All applications will be screened by a committee constituted by the Vice-Chancellor having at least one subject expert either from amongst the teachers of the University or from outside the University.
6. **Rejection of Applications:-** Applications not fulfilling the requisite qualifications will be rejected by the Screening Committee.
7. **Distribution of marks:-** The distribution of marks for screening the applications for different the posts will be as under:-

I. Professor:-

a. Educational Qualifications (20%):-

Graduation – 7%

Post Graduation:- 8%

Ph.D/National fellow:- 3%

D.Lit:- 2%

b. API:- 40%

c. Subject Knowledge:- Assessment of subject knowledge and teaching capability(20%)-

i. Various responsibilities carried out in campus activities and in administrative positions- 10%

ii. Demo lecture- 10%

d. Interview- 20%

II. Assistant Professor-

a. Educational Qualifications (30%):-

Graduation – 5%

Post Graduation:- 5%

NET/SLET- 6%

M.Phil.- 5%

Ph.D - 9%

b. Research work (20%):-

- i. Having worked as Research Associate in University State/National Projects - 5%
- ii. Publication of research papers (15%) - one research paper- 4%, 2-3 research papers- 12% and 4 or more than 4 research papers-15%

c. Seminar/Workshop/Symposium/FDP/MDP/Refresher Course etc:- 10%

N.B.: (1) Marks for 'b' and 'c' above shall be awarded by the Screening Committee.

(2) Copies of research papers/ publications must be submitted, else no marks shall be awarded in the said category.

- d. Demo Lecture or written test- 20% (i. written test will be of 50 marks having syllabus of NET/SLET/Subject matter of Master's level of concerned subject ii. 20% weightage will be given to the written test i.e. if a candidate secures 30 marks out of 50, he will be given 6 marks ($30 \times 20/50 = 6$ i.e. net marks multiplied by 0.4).
- e. Interview- 20%

8. Determination of 08 candidates in order of merit:- Based on academic qualification, research work, participation in Seminar/ Workshop/Symposium/ FDP/MDP/Refresher Course and Demo Lecture or written test, a final list of 08 candidates will be drawn in order of merit to be called for interview in case of a single post. Where number of posts is more than one, the list will be proportionately increased.

9. Conduct of Interview:- Interview for each post will be done by a Committee constituted under the provisions of the Statutes of the University. Every member of the committee will assess the candidates independently and award marks out of 20%. Marks so awarded by each member of the committee will be averaged and marks so arrived will be the marks obtained by the candidate. Based on total tally, a list will be drawn by the Selection Committee in order of merit and names recommended for appointment.

10. Approval for appointment:- Recommendation of the selection committees shall be placed before the Executive Council for consideration and on approval by the Executive Council, candidates recommended by the selection committees shall be appointed in respective vacancies.