



TEZPUR UNIVERSITY

(A Central University)

Tezpur – 784 028 (ASSAM)

ADVERTISEMENT NO. 07 / 2012

Applications in the **prescribed form** are invited from eligible candidates for the following posts:

PART-A

[Details of the post(s), number of post(s), pay bands, age limit and reservations]

Sl. No.	Post(s), No. of Post(s) & Department / Centre	Pay Band & Grade Pay	Age Limit	Reservation(s)
1.	Technical Officer (01)* (Dept. of Energy)	PB-3: ₹ 15,600-39,100/- <i>plus</i> Academic Grade Pay: ₹ 6,000/-	Not exceeding 40 Years	OBC
2.	Hindi Translator (01)* (Administration)	PB-2: ₹ 9,300-34,800/- <i>plus</i> Grade Pay: ₹ 4200/-	Not exceeding 30 Years	OBC
3.	Technical Assistant (01)* (Dept. of Business Administration)	PB-1: ₹ 5,200-20,200/- <i>plus</i> Grade Pay: ₹ 2,800/-	Not exceeding 27 Years	PWD-HH**
4.	Technical Assistant (01) (Dept. of Electronics & Communication Engineering)	PB-1: ₹ 5,200-20,200/- <i>plus</i> Grade Pay: ₹ 2,800/-	Not exceeding 27 Years	SC
5.	Laboratory Assistant (01) (Dept. of Physics)	PB-1: ₹ 5,200-20,200/- <i>plus</i> Grade Pay: ₹ 2,000/-	Not exceeding 27 Years	1-OBC

* **Backlog reserved vacancies.**

** **If HH candidates are not available, candidates of VH/OH category will be considered.**

NOTE (1): The above pay bands carry other allowances admissible as per Government of India rules.

NOTE (2): Besides normal age relaxation for the reserved categories, ex-serviceman and in-service personnel as per Government of India rules, further age relaxation to otherwise qualified candidates including general category candidates shall also be considered depending upon experience and other added/higher qualification(s) / experiences.

NOTE (3): With regard to age limit, the crucial / reckoning date shall be the last date of receipt of applications as mentioned in the advertisement.

NOTE (4): Candidate(s) belonging to OBC (including MOBC) category shall submit a valid “**Non Creamy Layer**” certificate from the appropriate authority, failing which such candidate(s) shall not be considered as reserved category (OBC) candidates.

NOTE (5): Number of post(s) may vary.

Abbreviations: UR-Unreserved, OBC-Other Backward Classes (including More Other Backward Classes), SC-Scheduled Caste, ST-Scheduled Tribe, PWD-Persons with Disability, HH-Hearing Handicapped, VH-Visually Handicapped, OH-Orthopaedically Handicapped

Contd. to Page-2



TEZPUR UNIVERSITY

(A Central University)

Tezpur – 784 028 (ASSAM)

(Page-2)

PART-B

[Details of the educational qualification(s), experience, etc.]

Sl. No.	Post(s), No. of Post(s), Reservation & Department / Centre / Office	Minimum educational qualification, desirable qualification / experience, etc.
1.	Technical Officer (01-OBC)* (Department of Energy)	First Class M. E. / M. Tech. in Mechanical / Chemical / Electrical / Instrumentation Engineering / Energy Technology.
2.	Hindi Translator (01-OBC)* (Administration)	Essential: 1) Post Graduate Degree in English / Hindi from any recognised university and English / Hindi as a compulsory / optional subject at Degree level or as a medium of examination. 2) Recognised Diploma / Certificate in Translation from Hindi to English and English to Hindi OR Two (02) years experience in translation works in Hindi to English and English to Hindi in any office of Central / State Govt. or autonomous organisation in a post not below Grade Pay of Rs. 4200.00. Desirable: Knowledge of Sanskrit or any Indian Language with evidence.
3.	Technical Assistant (01-PWD-HH**)* (Department of Business Administration)	Three (03) year Diploma in Computer Science / Electronics Engineering. OR B. Sc. Degree followed by DOEACC 'O' level <i>with</i> two (2) years experience.
4.	Technical Assistant (01-SC) (Dept. of Electronics & Communication Engineering)	1. First Class Diploma (three years) in Electronics & Communication Engineering. 2. Minimum one (01) year experience in maintenance of electronics instruments preferably in academic institution in the Grade Pay of Rs. 2000.00 or above or equivalent.
5.	Laboratory Assistant (1-OBC) (Department of Physics)	10+2 pass in Science with Physics as a subject <i>and</i> at least two (02) years experience in similar job in a college / university laboratory or equivalent organisation.

Where percentage is not awarded, the equivalent grade appropriately calculated shall be applicable. Besides normal relaxation in respect of minimum qualification and / or experience for the reserved categories, ex-serviceman and in-service personnel as per Govt. of India rules, further relaxation to an otherwise qualified candidate(s) with exceptional merit may also be considered.

Mere fulfilment of minimum eligibility criteria shall **not entitle** a person for consideration. The decision of the Screening Committee(s) for short-listing of candidates shall be final and binding. The University reserves the right to fill up or not to fill up any of the vacancies.

Contd. to Page-3



TEZPUR UNIVERSITY

(A Central University)

Tezpur – 784 028 (ASSAM)

(Page-3)

Completed applications in the prescribed form along with necessary enclosures are to reach “**The Registrar, Tezpur University, Tezpur-784 028**” **on or before 30.11.2012**. The envelope containing the application should be superscribed “**Application for the post of ... (name of the post)**”. A **non-refundable application fee of ₹ 200/-** (Exempted for SC/ST/PWD) in the form of **Demand Draft only** drawn on any nationalised bank in favour of **The Registrar, Tezpur University**, payable at Tezpur, must be submitted along with the application. The Demand Draft should not have been drawn before the date of issue of this advertisement. Candidates shall write their names and the post applied for on the reverse of the Bank Draft.

Candidate(s) willing to apply for more than one post shall submit separate applications and fees.

Application(s) received after the last date or incomplete in any form or without the application fee **shall be summarily rejected**. Those in employment shall apply through proper channel or submit ‘No Objection Certificate’ from the concerned employer. However, one may send a copy of the application as “**ADVANCE COPY**” within the closing date. In such a case, the original application forwarded by the employer should reach the undersigned within ten (10) days from the last date of receipt of applications.

LAST DATE OF RECEIPT OF APPLICATION is 30.11.2012.

Sd/- Registrar
Tezpur University

Memo No.F.13-3/X/2000(E)/3707-A

Date: 05.11.2012