



TELANGANA UNIVERSITY

NIZAMABAD – 503 322

Lr. No: TU/EB/ORI.C-RL/2013/1154

Date : 18-11-2013

NOTIFICATION

(P.D.C./ B.A.(L) ANNUAL EXAMINATION -2014
(FOR REGULAR CANDIDATES ONLY)

It is hereby notified to all the eligible **Regular** candidates of Oriental courses, **PDC I & II year, B.A.(L)I, II& III year** enrolled during the academic year 2013-2014 to register for the Annual Examinations to be conducted in March/ April 2014. The following is the schedule for the payment of examination fee and submission of examination application forms at their college.

- (i) Last date for payment of Examination fee and submission of Application form **without fine : 30.11.2013**
- (ii) Last date for payment of Examination fee and submission of Application form **with a fine of Rs.100/- : 06.12.2013**

The Examination fee particulars are as follows :

1. PDC I & II Years :

1. Examination fee : Rs.400/- + Rs.50/-(for Memo)
2. Migration Fee : Rs.125/-
(for candidates who took admission from other Board/University)
3. Examination Processing fee : Rs.200/-
(for PDC I Yr candidates who are appearing for the University examination for the first time, in addition to examination fee)

2. B.A. (L) I , II& III Years:

1. Examination fee : Rs.400/- + Rs.50/-(for Memo)
2. Migration Fee : Rs.125/-
(for candidates who took admission from other Board/University)
3. Examination Processing fee : Rs.200/-
(for B.A.(L) I Yr candidates who are appearing for the University examination for the first time, in addition to examination fee)

NOTE:

1. The exact date of commencement of the Examinations and detailed time table will be notified later.
2. A separate notification will be issued soon after the declaration of the result of Supplementary Examinations (Oct/Nov)2013 to enable the candidates having backlogs to register for the Oriental Courses for the Annual Examinations to be held in March /April 2014.

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3. The Examination application forms of Oriental Courses I , II & III year students of the academic year 2013-14 (whose data is available online) are to be submitted online through college login. Also, hardcopy of the same may be downloaded and submitted to the examination branch duly signed by the Student and the principal concerned along with photocopy of Qualifying Examination attested by the Principal (user Manual is enclosed).
4. The Examination fee once paid by the candidate/college will not be refunded or adjusted.
5. **The Principal of the Oriental Course college is requested to:**
 - a) Inform their regular students that the examination fee & application forms will not be accepted after the date prescribed.
 - b) Instruct the students to enclose the photo copies(Xerox copies) duly attested by the principal of the memorandum of marks of Qualifying examination to verify the eligibility.
 - c) Note that the HT.No. allotted to a candidate at the time of admission shall not be changed or allotted to another candidate, even if the first candidate has cancelled his/her admission.
 - d) Allot new Hall Ticket number (which is not allotted to any candidate) to the candidates transferred from the other Universities and Autonomous colleges of concerned batch and to enclose the TU Admission/Permission orders on transfer, memorandum of marks, migration certificate of the parent University and also furnish relevant information in enclosed proforma without fail.
 - e) Forward only the Examination application forms of the candidates who have **put in required Percentage of attendance.**

IMPORTANT NOTE:

1. a) As a part of the **CORE BANKING SYSTEM**, all the students are hereby instructed to deposit Examination fee into their respective College Principal's Accounts only (**Students are advised not to obtain the DD in favour of the Registrar / Controller of Examinations, Telangana University, Dichpally, Nizamabad.**)
 - b) The College Principals requested to deposit (credit) the consolidated Examination fee amount into the **Registrar, Examinations Account (A/c. No.31079102875) SBI, Telangana University Branch** or in any Branch of State Bank of India and obtain a receipt from the bank and submit the same to the Examination Branch, T.U. along with application forms.
 - c) Collect the Examination fee as per the enclosed schedule from the candidates at the college and remit consolidated amount of PDC/B.A.(L) to the Registrar Exam Fee Fund account on the dates given below and obtain the receipts from the bank.
 - i) Consolidated receipt without late fee on :04.12.2013
 - ii) Consolidated receipt with late fee on :09.12.2013

6. **I) Nominal Rolls:**

i) In case of the I, II & III year students admitted during the Academic year 2013-14. One hard copy of nominal rolls (consolidated list of candidates) generated using the Students online information System after due verification by the Principal and I year Nominal Roll signed by the Director, Directorate of Academic Audit, T.U.

ii) In case of the students other than those covered in (i) i.e.,

a) Candidates readmitted into I, II & III year during 2013-14. Prepare the nominal rolls batch-wise and Hall-Ticket number order irrespective of the group on **B4(132 column) size paper**.

II) Subject-wise Data of registered candidates in the prescribed proforma, which must match with that of the applications submitted.

III) Affiliation orders Issued to the college for the Academic year 2013-14 for the various courses for which Examination forms are submitted.

IV) No Dues Certificate from the Director, Directorate of Academic Audit, TU.

V) Fees Abstract to be submitted to the Examination Branch TU.

7. Application forms with all the above requirements should reach the Examination Branch TU, on or before 11th December 2013. A penal fee @Rs.500/- will be collected per day from the college on applications received after 11th December 2013.
8. Principal of the Oriental Course college is requested to submit the application forms at the earliest possible date without waiting for the cutoff date and furnish the details in the given proforma.

Sd/-

CONTROLLER OF EXAMINATIONS

Copy to:

1. The Principal of Concerned College, TU
2. The Director, Directorate of Academic Audit, TU
3. The Asst. Controller of Examinations (Confidential), TU
4. The Public Relations Officer, TU
5. The PS to Vice-Chancellor, TU
6. The PA to Registrar, TU
7. The Asst. COEs, TU.