



TELANGANA UNIVERSITY

NIZAMABAD – 503 322

Lr.No: TU/Exam_Br/2013/719

Date : 22-03-2013

NOTICE

It is hereby notified that the M.B.A. IV Semester & M.C.A. IV & VI Semester **Regular Examinations** will be held in the month of **April/May 2013**. The following are the last dates for the payment of Examination fee and submission of Application forms:

- (i) Last date for payment of Examination fee and submission of Application form **without fine : 06-04-2013**
- (ii) Last date for payment of Examination fee and submission of Application form **with a fine of Rs.100/- : 10-04-2013**

The fee particulars are as follows :

IV SEMESTER :

1. M.B.A./M.C.A. (for all subjects) : Rs.800/-

VI SEMESTER :

1. M.C.A. (for all subjects) : Rs.800/-

Candidates have to submit a Xerox copy of Memorandum of marks of examination he/she appeared previously along with the application form.

1. The date of commencement of Examinations and the course-wise detailed Time-Table will be notified in due course.
2. Application form(s) will not be accepted directly from any candidate or from the Principal after the due date.
3. **All the Regular Candidates of IV Semester should fill the Online Examination Application Form and submit to the Principal concerned.**
4. The students of MCA VI Semester should fill the Examination Application form obtained from the respective colleges and submit to the Principal concerned.
5. The students should enter their name correctly in the Examination Application form as per their Degree Certificates. Telangana University will not be responsible for any mistakes in the candidates details.
6. The students of campus colleges have to pay the fee through B Challan (which is available in the college office) in favour of the **Registrar, TU, Examinations Account** payable at State Bank of India, Telangana University Branch(Code No.13804), Nizamabad – 503 322.
7. For Affiliated colleges, payment of fee must be in the form of consolidated Demand Draft (course-wise) from any **Nationalised Bank** drawn in favour of **The Registrar,** Telangana University, Nizamabad. Any other mode of payment is not accepted. Following are the last dates for consolidated payment of Examination fee by the Principal (through DD):
 - (i) **Without fine : 07-04-2013**
 - (ii) **With a fine of Rs.100/- : 12-04-2013**
8. **Fee Paid once cannot be refunded or adjusted for any future examination.**

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::2::

9. Application forms should be scrutinized and signed by the Principal/Academic Coordinator of the college in accordance with the guidelines and instructions issued and should be tied separately in chronological order. Applications of not eligible candidates are liable for rejection at any stage whenever they are detected. For this, the University will not be held responsible in any manner.
- 10. The Principals are requested to forward all the Examination Application forms of the eligible candidates duly attested on or before 16-04-2013 without fail. Forms received after the due date will be levied a penal fee of Rs.1000/- per day.**
11. The college will be held responsible for any mistake committed while filling the candidate name, father name and paper title through **Online**.
12. The Principals are requested to submit compulsory the following documents along with application forms, otherwise their forms will not be accepted.
 - (i) 3 hard copies of nominal rolls in the prescribed proforma approved by Director, Directorate of Academic Audit.
 - (ii) The detailed fee statement signed by the college Principal.
 - (iii) No Dues Certificate and Affiliation extension order for the year 2012-13 with sanctioned strength issued by the Directorate of Academic Audit, Telangana University.
 - (iv) The copy of online EAF form signed by the candidate after verifying the name and subject titles.
 - (v) The Principals are also requested to submit Subject-wise/Paper-wise data (in duplicate) separately.

Sd/-

CONTROLLER OF EXAMINATIONS

Copy to :

1. The Dean, Faculty of Commerce/Science & Computer Science, TU
2. The Director, Directorate of Academic Audit, TU
3. The Finance Officer, TU
4. All the sections of Examination Branch, TU
5. The Dean, College Development Council, TU
6. The Public Relations Officer, TU
7. The Director, Student Welfare Centre, TU
8. All the Principals of MBA/MCA Colleges, TU
9. The Manager, State Bank of India, TU Campus Br., TU
10. The P.S. to Vice-Chancellor, TU
11. The P.A. to Registrar, TU