

VACANCY NOTIFICATION

Advt. No. 01/2012

V.O. Chidambaranar Port Trust invites application from the qualified candidates for the following posts on contract basis:

Sl. No.	Name of the Post	Qualification	No. of vacancy	Consolidated pay
1	Technician (Mech.)	Dip. In Mech. (or) ITI certificate in any Mech. Trade	3	Rs. 4500-00
2	Technician (Elec.)	Dip. In Elec. & Electronics (or) ITI certificate in any Elec. Trade	3	Rs. 4500-00
3	Technician (Fire Fighting)	Diploma/Certificates in basic grade of Fire Fighting obtained from Reputed Institutions	3	Rs. 4500-00
4	Telephone Exchange Assistant	+2 Pass (Any degree is desirable)	4	Rs. 4000-00

Further details and mode of applying can be obtained by visiting our Website at www.vocport.gov.in. Eligible candidates may apply in the prescribed format and completed applications may be sent to the Chief Mechanical Engineer, Mechanical & Electrical Engineering Department, V.O. Chidambaranar Port Trust, Tuticorin – 628 004, Tamil Nadu, so as to reach us on or before 28.09.2012.

CHIEF MECHANICAL ENGINEER

**RECRUITMENT FOR TECHNICIANS IN THE TRADE OF MECHANICAL, ELECTRICAL
AND FIRE FIGHTING AND TELEPHONE EXCHANGE ASSISTANT
(ON CONTRACT BASIS)**

V.O. Chidambaranar Port Trust invites applications in the prescribed format, from eligible Indian Nationals for filling up of vacancies and for drawing a panel of candidates for the post Technician (Mechanical, Electrical & Fire Fighting) and Telephone Exchange Assistant on contract basis. Details of essential and desirable qualifications for the post, Pay Scale, Age limit, Relaxation of age, Mode of Selection and other related details are given below:-

Sl.No	Name of Post	Number of Vacancies				
		GEN	SC (A)	ST	OBC	TOTAL
1	Technician (Mech.)	3				3
2	Technician (Elec.)	3				3
3	Technician (Fire Fighting)	3				3
4	Telephone Exchange Assistant	4				4

PAY SCALE :	Technician (Mechanical)	Rs. 4500/- (Consolidated Pay)
	Technician (Electrical)	Rs. 4500/- (Consolidated Pay)
	Technician (Fire Fighting)	Rs. 4500/- (Consolidated Pay)
	Telephone Exchange Assistant	Rs. 4000/- (Consolidated Pay)

2. ESSENTIAL QUALIFICATIONS:

- (I) **Technician (Mechanical)**
Diploma in Mechanical . (or) ITI certificate in any Mechanical Trade
- (II) **Technician (Electrical)**
Diploma in Electrical & Electronics (or) ITI certificate in any Electrical Trade
- (III) **Technician (Fire Fighting)**
Diploma/Certificates in basic grade of Fire Fighting obtained from Reputed Institutions
- (IV) **Telephone Exchange Assistant**
Plus 2 Pass (Any Degree is desirable)

MODE OF SELECTION: INTERVIEW

3. The decision of Chief Mechanical Engineer/V.O.Chidambaranar Port Trust about the mode of selection to the above posts and eligibility conditions of the applicants for interview shall be final and binding. No correspondence will be entertained in this regard.
4. Date of Interview, venue, etc. will be intimated to only eligible & shortlisted candidates by Port Trust.

HOW TO APPLY

5. The last date for receipt of the application in the prescribed format is 28.09.2012.

- (i) Applications must be submitted in the prescribed format published as Annexure to this advertisement. If needed this format can be photocopied, typed or printed on white paper of fullsize (size 21cm x 30 cm). All candidates must attach attested copies of their educational qualification certificates / mark sheets (Year wise of each year) and other certificates such as experience, SC(A) / SC Category certificates. Proof of disability etc. A recent passport size photograph must be pasted in the space provided in the application format
- (ii) **Fee:** For GEN & OBC Category the application must be accompanied by a non-refundable fee of Rs.100/- (Rupees one hundred only) in the form of Demand Draft valid for 6 months (3 months in the case of locally drawn pay orders) in favour of the **F.A.& C.A.O, V.O.C. Port Trust, payable at Tuticorin.** Application fee enclosed in the form of IPO/M.O./Crossed cheque/currency notes or treasury challan etc. will not be accepted. Such applications will be summarily rejected. No fee is required to be paid by candidates belonging to SC/ST/ Ex-Servicemen categories.
- (iii) Envelope containing the duly filled in application and Demand Draft (wherever applicable) must be superscribed in bold letters as APPLICATION FOR THE POST OF “TECHNICIAN (MECHANICAL) OR TECHNICIAN (ELECTRICAL) OR TECHNICIAN (FIRE FIGHTING) OR TELEPHONE EXCHANGE ASSISTANT - ON CONTRACT BASIS”.
- (iv) Duly filled in application, complete in all respect must reach by Postal Department Ordinary Post only, at the address given below:

The Chief Mechanical Engineer,
Mechanical & Electrical Engineering Department,
Administrative Building,
V.O. Chidambaranar Port Trust,
Tuticorin – 628 004 (Tamil Nadu)
Website:www.vocport.gov.in

(Application sent at any other addresses will not be entertained)

- (v) V.O. Chidambaranar Port Trust will not be responsible for any postal delay or non-receipt of application due to any reason. Applications received after closing date of this advertisement or incomplete in any respect will be rejected. No Correspondence will be entertained in this regard and application fees will not be refunded. No intimation regarding rejection of application will be sent to the candidates.

GUIDELINES FOR FILLING UP THE APPLICATION FORM

- a) Correction if any, in the application form should be legible and signed by the candidate.
- b) While filling information in boxes relating to Name, Address, Father's Name etc. one box should be left blank between the names/words. All entries should be made by black pen in BLOCK LETTERS ONLY.
- c) Canvassing in any form will disqualify a candidate.
- d) V.O. Chidambaranar Port Trust may take up the verification of eligibility of the candidate at any point of time prior to or after the completion of the selection process. Even if interview call letter is issued to a candidate by oversight or due to lack of information in the application form or otherwise and if it is found that the candidate is not eligible, his/her candidature shall be summarily rejected.
- e) Any dispute with regard to this recruitment will be subject to the court having its jurisdiction in TUTICORIN only.
- f) The selected candidates are liable to be posted as per the discretion of the management within the Organisation.
- g) The candidate must have the prescribed qualification. Any candidate seeking claim of equivalence of their qualifications with that of the notified one should furnish documentary evidence in support of their claim, otherwise such cases will be rejected. Similarly if grades have been given, the position of the mark-sheets showing equivalent percentage of marks should be attached. Attested copies of the caste certificates must be enclosed for relaxation in age / payment. In qualification column the candidate should mention the exact marks. No round of marks will be permitted.

CHIEF MECHANICAL ENGINEER

APPLICATION FORM

**APPLICATION FOR THE POST OF TECHNICIAN (MECHANICAL,
ELECTRICAL, FIRE FIGHTING) - TELEPHONE EXCHANGE
ASSISTANT - (ON CONTRACT BASIS)**

Please affix your
recent passport
size photo

IMPORTANT NOTES:

- (i) Before filling this form, read the instructions carefully
- (ii) All entries should be made in capital letters
- (iii) All attested copies of documents must be enclosed

1. Candidate's name
(in BLOCK LETTERS):

2. Father's/Husband's name
(in BLOCK LETTERS):

(Please mark (✓) tick in the appropriate box) Father Husband

3. Mailing Address of Candidate with Name :

Name							
Address							
Area							
City /Town				District			
State				Pin code			

Contact Telephone No. (With STD Code):

4. Sex : Male Female

5. Date of Birth (DD-MM-YYYY)

6. Age as on 01.09.2012

Years	<input type="text"/>	<input type="text"/>	Month	<input type="text"/>	<input type="text"/>
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7. Category -I (Please mark (✓) tick in the appropriate box):

SC ST OBC Gen Blind Physically handicapped
Woman

: 2 :

8. Category – II (Please mark (✓) tick in the appropriate box):

Ex-Servicemen (Only service personnel not dependents)
TPT Regular Employees

9. Whether Age relaxation claimed. If so, indicate category

10. Academic / Professional Qualifications (Beginning from 10th)

Name of Examination	Board/ University	Year of Passing	Total Marks Obtained	Maximum Marks	% of Marks *	Duration Course (in years)
12 th (H.Sc/Sr.sec)						
Degree passed						
PG Degree passed						

11 Technical Qualification:

Name of Diploma/ certificate	Subject	Year of Passing	Board /University/ Institution/Reputed Institution	Maximum Marks	% of Marks *

Note: * if instead of marks, grades are given, then grades should be converted to percentage (%) as per approved pattern of the concerned University/Board. Please attach attested copy of mark-sheets showing such conversion.

12. Experience:

Name of the Employer or Hotel/ Instt) or Govt. Deptt.	Period of Service		Designation and pay Scale	Total emoluments drawn.
	From	To		

: 3 :

13. For Ex-servicemen (applying for _____ Post):

- a) Total service rendered in trade _____
- b) Name of the wing of defense service _____
- c) Whether Trade proficiency certificate in _____ has been obtained (Yes/No)
If yes, attach attested photocopies.

18. Number and date of discharge certificate _____

14. Do you have knowledge of Computer Operations: Yes No

15. Application fee: (Demand draft / Pay order only in favour of “**The F.A.&C.A.O., V.O.Chidambaranar Port Trust**’ payable at ‘Tuticorin’)

Bank Draft/Pay Order No.....dt.....for Rs._____/ - Drawn on.....
(Name of Bank).....(Branch)

16. DistrictState.....

17. Name and Address of two nos. of referees: (a).....

.....

(b).....

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18. Any other relevant information

DECLARATION TO BE SIGNED BY THE CANDIDATE

I hereby declare that –

1. I am an Indian National.
2. I have read all the provisions and various criteria for the post for which I am applying as contained in the advertisement of TPT.
3. All statements made and information given by me in this application is true, complete and correct to the best of my knowledge and belief and nothing has been concealed. In the event of any information or part of it being found false or incorrect before or after the exam / interview or appointment, action can be taken against me by TPT and such in an eventually I am aware that my candidature/

appointment shall automatically stand cancelled / terminated.

: 4 :

4. I further declare that I fulfil all the conditions of eligibility regarding age, educational, professional qualifications, etc. prescribed for the post applied for which I have applied. I possesses the educational certificates / marks – sheets / provisional certificate in respect of the educational qualification prescribed for the post for which I am applying.

Place:.....

Date:.....

Signature of candidate

