

METROPOLITAN TRANSPORT CORPORATION (CHENNAI) LIMITED

(An Undertaking under the Govt. of Tamil Nadu)
Corporate Office: Pallavan House, Pallavan Salai,
Chennai 600 002, Tamil Nadu, India.

EMPLOYMENT NOTICE No.40/ Monorail/MTC/02/2012

Date.08.01.13

The Government of Tamil Nadu has appointed Metropolitan Transport Corporation (Chennai) Limited (MTCL) as the Nodal Agency for the implementation of Monorail Mass Rapid Transit System in Chennai Metropolitan Area. MTCL requires efficient, experienced candidates for appointment on contract basis for a period of one year for the following posts:

Post No	Post	Consolidated Pay (per month)	No. of Posts	Qualifications	Minimum Years of experience	Upper Age Limit (Years)*
1	Superintendent	Rs.30,000/-	1	Graduate	5	35
2	Accountant	Rs.30,000/-	1	Commerce Graduate	5	30
3	Assistant	Rs.20,000/-	2	Graduate with Computer knowledge		30
4	Steno Typist	Rs.20,000/-	1	Type writing in Tamil and English and short hand with computer knowledge		35
5	Data Entry Operator	Rs.15,000/-	2	Degree with Typewriting Higher (English and Tamil) and Certificate in Data Entry Operator course obtained from reputed computer training organisation		30
6	Office Assistant	Rs.10,000/-	3	10th Pass/Fail		30
7	Security	Rs.10,000/-	2	10th Pass/Fail		30

* Relaxable in deserving cases

For Application Format and conditions, please visit www.mtcbus.org

The filled up application should reach this office on or before 24.1.2013, 5.45 PM

The Project Director, Monorail Project,
Metropolitan Transport Corporation (Chennai) Limited,
Corporate Office: Pallavan House, Pallavan Salai,
Chennai 600 002, Tamil Nadu,India.

Tele: +91- 44- 23455841

Project Director
Chennai Monorail Project

General Conditions:

1. Only Indian Nationals need apply.
2. Age, Qualification & experience stipulated above should be as on the date of advertisement. The candidates are advised to ensure while applying that they fulfil the eligibility criteria and other requirements mentioned and that the particulars furnished by them are correct in all respects. In case it is detected at any stage of recruitment process that the candidate does not fulfil the eligibility criteria and / or does not comply with other requirements of this advertisement and / or he / she has furnished any incorrect or false information or has suppressed any material fact, his / her candidature is liable to be rejected. If any of the above short comings is / are detected even after appointment, his / her services will be terminated without any prior notice.
3. All posts are on contract basis for a period of one year. However, extension may be considered, if necessary, based on performance review.
4. In order to regulate the number of candidates to be called for the interview, if so required, the Management reserves the right to raise the minimum eligibility standards/criteria, or to relax the minimum eligibility standards/criteria including age limit in otherwise suitable candidates depending upon the response to the advertised posts.
5. Mere fulfilling of the above qualifications and experience shall not entitle a candidate to be called for interview. Only short-listed candidates will be called for interview. MTCL reserves the right to shortlist the candidates.
6. Depending on the requirements, the Company reserves the right to cancel/curtail/increase the number of vacancies without any further notice and without assigning any reason thereof.
7. No TA/DA will be paid by MTCL to the candidates for attending the interview.
8. Acceptance or rejection of application of the candidates will be at the sole discretion of the Management. Incomplete applications are liable to be rejected.
9. Candidates of those attempting to influence or interfere with the selection process will be rejected summarily and such candidates will be declared disqualified for future MTCL recruitments.
10. Persons having pending vigilance cases or punished earlier for corruption or convicted in criminal cases need not apply.
11. The selection of candidates will be based on the merits and as per rules in force

Project Director
Chennai Monorail Project

METROPOLITAN TRANSPORT CORPORATION (CHENNAI) LIMITED
MONORAIL

Application Format
(Please fill in **BLOCK** Letters only)

Passport
Size Photo

a) Reference : **Advertisement No.40/Monorail/MTC/02/2013**

b) Application for the post of _____

c) Name in full :

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d) Father's Name:

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e) Nationality:

State of Domicile:

f) Gender :

Male	Female
<input type="checkbox"/>	<input type="checkbox"/>

Marital Status:

Married	Unmarried
<input type="checkbox"/>	<input type="checkbox"/>

g) Date of Birth:

Age as on date of advertisement:

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
D	D	M	M	Y	Y	Y	Y			Years	Months	Days		

h) Category:

GEN	BC	MBC	SC	ST	Others
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

(Tick the appropriate category and enclose valid certificate from the appropriate Authority for categories other than general).

i) Religion : (Please Tick)

HINDU	MUSLIM	CHRISTIAN	SPECIFY IF OTHERS
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

j) Permanent Address:

PIN CODE								
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k) Local Address/Address for communication

PIN CODE						

l) Contact Number: STD code _____ Tel. No. _____ Mobile No. _____

Fax.No. _____ E-mail ID _____.

m) Educational Qualifications:

S. No.	Degree/Diploma (With Discipline)	Name of Institute	Name of University	Year & Month of Passing	% of marks obtained	Class/ Division
1						
2						
3						
4						
5						
6						

n) Work Experience

Name of Organization	Type of Org. Govt./ PSU/ PVT	Post(s) held	From	To	Years & Months	Scale of Pay and annual gross salary/ CTC	Job Responsibility

o) Whether any punishment is awarded during the period of previous employment Yes/ No

If yes, furnish details

p) Extra Curricular activities: _____

q) If selected specify the minimum required joining time & date: -----

r) Languages known : (i) Mother tongue _____

(ii) Other languages _____

(Read, write and speak)

s) Please indicate two references in senior positions in your previous workplaces:-

S.No	Name	Current Designation	Organisation	Contact.No Mob.No/Tel.No	Official Email ID

I hereby declare that all statements as mentioned in this application are true and correct to the best of my knowledge and belief. I understand that in the event of any particulars or information given above being found false or incorrect, or if at any stage it is found that I do not possess the prescribed qualification/experience for the post, my candidature will be rejected. If any shortcoming(s) is/are detected even after appointment, my services may be terminated. I also certify that I am not facing any charge of, nor have ever been convicted for, any act of moral turpitude or economic offence.

Place:

Signature

Date: