



# TELANGANA UNIVERSITY

DICHPALLY, NIZAMABAD – 503 322  
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**Prof. Naseem**  
**Controller of Examinations**

Lr.No.Exam\_Branch/TU/NZB/2013/019

Date: 05-01-2013

To  
All the Principals of Under Graduate colleges  
Under the jurisdiction of Telangana University,  
Nizamabad.

Sir/Madam,

Sub:-Telangana University – Instructions to conduct Internal Assessment Test for UG I year candidates admitted for the academic year 2012-13 – submission of Award List, Students attendance statement and Answer Scripts–Reg.

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As per the direction of Hon'ble Vice-Chancellor, you are required to instruct the Head of the Department & staff to conduct I/II Internal Assessment Test for UG I year candidates admitted for the academic year 2012-13 according to the schedule given and should submit the Award list, students Attendance statement and Answer Scripts to the office of the Controller of Examinations, Telangana University within a week after completion of Test.

You are requested to verify the Award lists of the candidates in the format available on TU website thoroughly and each page of the Award list should be signed by the Head of the Dept. and the Principal with seal, before sending it to us. Award lists should be submitted without any errors. Further, Internal Assessment Test marks are also to be submitted online through college login.

Thanking you,

Yours sincerely

Sd/-

**Controller of Examinations**

**Copy to:**

- 1) The Dean, Faculty of Arts/Commerce/Science/Social Sciences, TU
- 2) The Director, Directorate of Academic Audit, TU
- 3) The P.S to Vice-Chancellor, TU
- 4) The P.A. to Registrar, TU
- 5) All the sections of Examination Branch, TU
- 6) The Dean, College Development Council, TU
- 7) The Public Relations Officer, TU
- 8) All the Principals of Under Graduate Colleges, TU