



## TAMIL NADU PUBLIC SERVICE COMMISSION

NOTIFICATION NO:18/2012

DATED:02.05.2012

Applications are invited only through online mode upto 28.05.2012 for direct recruitment to the following posts included in Combined Subordinate Services Examination –II.

**TABLE - I**

**Post for which selection is made in three successive stages (i) Written Examination, (ii) Physical Efficiency Test (iii) Oral Test.**

Sl. No.	Name of the post & Code. No.	Name of the Service & Code.No.	No. of vacancies
1	Station Officer – Fire and Rescue Services (1096) Rs.9300-34800 + GP.4200/- (PB2)(PM)	Tamil Nadu Fire and Rescue Subordinate Service (005)	19

**TABLE - II**

**Post for which selection is made in two successive stages (i) Written Examination, (ii) Oral Test.**

Sl. No.	Name of the post & Code. No	Name of the Service & Code.No.	No. of vacancies
2	Junior Inspector of Co-operative Societies in Co-operative Department (1095) Rs.5200-20,200 + 2400/- Grade Pay (PB1) (PM)	Tamil Nadu Co-operative Subordinate Service (005)	111 (Including 28 MBC/DC Backlog vacancies )

**TABLE - III**

**Posts for which selection is made Written Examination only**

Sl. No.	Name of the post & Code. No	Name of the Service & Code.No.	No. of vacancies
3	Store-Keeper, in Employment and Training (Training wing) Department (1099) Rs.5200-20,200 + 2400/-Grade Pay ( PB1) (PM)	Tamil Nadu Ministerial Service (005)	7
4	Assistant Supervisor of Industrial Co-operative Societies in the department Industries and Commerce (1097) Rs. 5200-20,200 + 2800/- Grade Pay (PB1) (PM)	Tamil Nadu Industries Subordinate Service (005)	1

**2. IMPORTANT DATES:-**

A	Date of Notification	02.05.2012	-
B	Last date for submission of applications	31.05.2012	-
C	Last date for payment of Fee through Bank or Post Office	04.06.2012	-
D	Date of Written Examination	28.07.2012	10:00 A.M. to 1:00 P.M.

**3. QUALIFICATIONS: -****(A) AGE (as on 01.07.2012)**

Sl. No.	Posts	Category of Candidates	Minimum Age	Maximum Age
1	Station Officer	Scheduled Caste / Scheduled Caste (Arunthathiyars), Scheduled Tribes, Most Backward Classes / Denotified Communities. Backward Classes and Backward Classes (Muslims).	20 years	30 years
		Others		
2	Junior Inspector of Co-operative Co-operative Societies	Scheduled Caste / Scheduled Caste (Arunthathiyars), Scheduled Tribes and Destitute Widows of all castes	18 years	35 years
		Most Backward Classes / Denotified Communities., Backward Classes and Backward Classes (Muslims),		
		Others		30 years
		For Supervisor of Co-operative Society (or) non-official employee of a Co-operative institute		32 years (The age limit for SC/SC(A)/ST's 37 years)
		War service candidate & has undergone a course of training for nine months in one of the Co-operative Training Institute		40 years (45 years SC/SC(A)/ST)
3	Store Keeper in Employment Training wing Department	Scheduled Caste / Scheduled Caste (Arunthathiyars), Scheduled Tribes, Most Backward Classes / Denotified Communities. Backward Classes and Backward Classes (Muslims) and Destitute Widows of all castes	18 years	No maximum age limit
		Others		30 years
4	Assistant Supervisor of Industrial Co-operatives	Scheduled Caste / Scheduled Caste (Arunthathiyars), Scheduled Tribes, Most Backward Classes / Denotified Communities. Backward Classes and Backward Classes (Muslims) and Destitute Widows of all castes	18 years	No maximum age limit
		Others		30 years

**Note:**

- (i) "Others" [ i.e Candidates not belonging to SCs, SC(A)s, STs, MBCs/DCs, and BCs ] who have put in 5 years of service in the State / Central Government are not eligible even if they are within the age limit.
- (ii) The Technical and Non-Technical Staff of TANSI who have faced retrenchment and have not been absorbed in the Government Corporations/ Undertakings may also apply, if they are otherwise qualified except age and the relevant age rule will be relaxed by the Government in their favour if they come up for selection.
- (iii) In respect of post of Junior Inspector of Co-operative Societies in Co-operative Department paragraph 4 of the ' Instructions to candidates' will not apply.

**(B) EDUCATIONAL QUALIFICATION :**

Candidates should possess the following or its equivalent qualification on the date of this Notification / Advertisement viz 02.05. 2012

Name of the Posts	Qualifications	Experience
Station Officer	<p><b><u>For Others</u></b>  A degree of B.A.  or  B.Sc.,  or  B.Com.,  or  B.O.L of Annamalai University  or  B.B.A of Madurai Kamarajar University  or  B.Lit., of Madurai University</p> <p><b><u>For SCs, SC(A)s, STs, MBCs/DCs, BCs,BCMs</u></b>  Pre University Course Examination  or  Higher Secondary Examination.</p>	<p>Provided that other things being equal preference shall be given to those who have undergone successfully any of the training course in the National Fire Service College at Nagpur.</p>
Junior Inspector of Co-operative Societies in Co-operative Department:-	<p><b><u>For Others</u></b>  Higher Secondary Course  or  Pre-University Examination  or  A diploma in Rural Services awarded by the National Council for Rural Higher Education with Co-operation</p>	<p>Provided that other things being equal, preference shall be given to the candidates possessing such qualifications and in such order as specified below: -  (1)A degree in Commerce;  or  (2) Higher diploma in Co-</p>

	<p>as one of the Subjects.</p> <p><b><u>For SCs, SC(A)s, STs, MBCs/DCs, BCs,BCMs</u></b> Minimum general educational qualification (i.e. S.S.L.C.)</p> <p>or</p> <p>The certificate of eligibility for College course of studies in the Madras, Madurai and Annamalai Universities issued by the Board of Secondary Education or by any other competent authority.</p> <p><b><u>For Supervisors of Co-operative Societies and other non-official employees of co-operative Institutions</u></b> Minimum general educational qualification. (i.e. S.S.L.C.)</p> <p>. or</p> <p>The certificate of eligibility for College course of studies in the Madras, Madurai and Annamalai Universities issued by the Board of Secondary Education or by any other competent authority.</p> <p><b><u>Explanation:</u></b> “Non-Official Employee of Co-operative Institutions” will mean Inspectors performing duties similar to that of Supervisors of Co-operative Societies and Accountants including Ledger Clerks and Clerks and Secretaries and Managers in Co-operative Institutions.</p>	<p>operative Management awarded by the Natesan Institute of Co-operative Management, Madras or Institute of Co-operative Management, Madurai.</p> <p>Must have undergone a course of training in any of the Co-operative Training Institutes in the State and a pass in the Examinations in Co-operation Auditing, Banking and Book-keeping conducted by the Tamil Nadu Co-operative Union; and Must have rendered the service of at least five years as Supervisor or other non-official employee of Co-operative Societies.</p>
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Store Keeper in Employment and Training (Training Wing) Department	Pre-University Examination or Higher Secondary Examination	Course	
Assistant Supervisor of Industries Co-operatives Societies	Pre-University Examination	Course	

**(C) (A) PHYSICAL QUALIFICATIONS (For Station Officer):**

For Male Candidates		For Female Candidates	
(a)	Height not less than - 165 Cms (without boots or shoes)	Height not less than 157 Cms (without boots or shoes)	
(b)	Chest (Normal) - 84 Cms.	Not applicable	
(c)	Chest (Expanded) - 89 Cms.	Not applicable	
(d)	Chest (Expansion) 5 Cms.	Not applicable	
(e)	Weight - 50 kgs (without boots or shoes)	Not applicable	

**Note:- The measurement should be given in Metric Standard**

**C.(B) Physical Efficiency Test:**

Candidates applying for the post of Station Officer, Fire and Rescue Service must undergo and qualify in the Physical Efficiency Test to be conducted by the Fire and Rescue Service Department before they are admitted to the Oral Test. The Date, Time and place of the Physical Efficiency Test will be intimated to the candidates by the Fire and Rescue Service Department. The programme of the Physical Efficiency Test will consist of the under mentioned 8 Athletic Events given below:

**(i) For Men:**

Sl. No.	Events	Three Star Standard	Two Star Standard	One Star Standard
1	100 Metres run	12 Seconds	13 Seconds	14 Seconds
2	High Jump	5 Feet 3 inches (160.02Cms.)	5 Feet (152.40Cms)	4 Feet 6 inches (137.16.Cms)
3	Long Jump	19 Feet (5.80mtr)	17 Feet (5.19mtr)	15 Feet (4.57mtr)
4	Putting the shot of 7.27kg (16 lbs)	28 Feet (8.53 mtr)	24 Feet (7.32 mtr)	20 Feet (6.10 mtr)
5	Throwing the Cricket Ball	275 Feet (83.82 mtr)	225 Feet (68.58 mtr)	—
6	Rope Climbing (Only hands)	16 Feet (4.88 mtr)	14 Feet (4.27 mtr)	12 Feet (3.66 mtr)
7	Pull-ups or Chinning	15	10	8
8	1,500 Metres run	5 Minutes	5 Minutes 15 Seconds	5 Minutes 45 Seconds

**Note:-Out of these eight events specified in the table above, a candidate should select at least five events and qualify himself for admission to Oral Test by qualifying at least for the One Star Standard in three out of the five events.**

**(ii) For Women:**

Sl. No.	Events.	Three Star Standard	Two Star Standard	One Star Standard
1	100 Metres run	14.5 Seconds	15.5 Seconds	16.5 Seconds
2	200 Metres run	30 Seconds	33 Seconds	36 Seconds
3	High Jump	4.6 Feet (1.40 mtr)	4 Feet (1.22 mtr)	3.5 Feet (1.06.mtr)
4	Long Jump	14 Feet (4.27 mtr)	12 Feet (3.65 mtr)	10 Feet (3.05 mtr)
5	Shot Put (4 Kg)	22 Feet (6.7mtr)	18 Feet 5.5 mtr)	14 Feet (4.27 mtr)
6	Throwing the Cricket Ball	225 Feet (68.58 mtr)	175 Feet 53.34 mtr)	150 Feet (45.7 mtr)
7	Discus Throw	144 Feet (44 mtr)	128 Feet (39 mtr)	112 Feet (34 mtr)
8	Javelin Throw	151 Feet (46 mtr)	135 Feet (41 mtr)	118 Feet (36 mtr)

**Note:-Out of these eight events, a candidate should select at least five events and qualify herself for admission to the Oral Test by qualifying at least for the One Star Standard in three out of the five events.**

**4. GENERAL INFORMATION:-**

- A. The Rule of reservation of appointments applies to this recruitment (Except for the post of . Assistant Supervisor of Industrial Co-operative Societies ). **Distribution of vacancies as per the rule in force will be announced later.**
- B. In G.O.Ms.No.145, Personnel and Administrative Reforms (S) Department, dated 30.09.2010, the Government have issued orders to fill up 20% of all vacancies in Direct Recruitment on preferential basis to persons studied the **prescribed qualification** in Tamil Medium. The 20% reservation of vacancies on preferential allotment to **Persons Studied in Tamil Medium (PSTM)** will apply for this recruitment.
- C. The number of vacancies advertised is only approximate and is liable for modification with reference to vacancy position at any time before finalisation of selection.
- D. If no qualified and suitable women candidates are available for selection against the vacancies reserved for them, those vacancies will be filled by male candidates belonging to the respective communal categories
- E. 5% reservation for "Ex-Servicemen" is applicable to this recruitment.
- F. 3% of reservation for Differently Abled persons is applicable for appointment to the post of Junior Inspector of Co-Operative Societies in the Co-Operative Department,

Assistant Supervisor of Industrial Co-operatives Societies and post of Store Keeper, Employment & Training (Training wing) Department. However, the turn for Differently Abled does not arise to the post of Store Keeper in Employment and Training (Training wing) Department in this selection.

- G. Differently Abled persons should produce a certificate of physical fitness from the Medical Board to the effect that his/her handicap will not render him/her incapable of efficiently discharging the duties attached to the post to which he/she has been selected, before appointment.

**Differently Abled persons shall not be eligible to apply for the post of Station Officer, in the Tamil Nadu Fire and Rescue Subordinate Service.**

- H. Reservation of appointment to "Destitute Widows" will not apply for recruitment to the post of Station Officer. Reservation of appointment to "Destitute Widows" applies for recruitment to the posts of Junior Inspector Co-Operative Societies Assistant Supervisor of Industrial Co-operatives Societies and Store Keeper in Employment and Training (Training wing) Department.

- I. Even after filling up of the posts reserved for SC Arunthathiyars on preferential basis, if more number of qualified Arunthathiyars are available, they shall be entitled to compete with the Scheduled Castes other than Arunthathiyars in the inter-se merit among them and if any posts reserved for Arunthathiyars remain unfilled for want of adequate number of qualified candidates, it shall be filled up by Scheduled Castes other than Arunthathiyars.

- J. Any claim relating to the selection (not related to candidature or / and claims made in the application) should be received within 90 days from the date of announcement of results. Any claim received thereafter will receive no attention.

**E. CERTIFICATE OF PHYSICAL FITNESS:-**

Name of the posts	Standard of Vision Prescribed		Form of Certificate of Physical Fitness	
	Station Officer	without Glass	Distant Vision	Right Eye 6/6 (Snellen)
Near Vision			0.5 (Snellen)	0.5 (Snellen)
		Executive Post		
Junior Inspector of Co-operative Societies	Standard-III		Executive Post	
Store Keeper in Employment and Training (Training Wing) Department:	Standard-III or better		As prescribed in Tamil Nadu Ministerial Service / Tamil Nadu Judicial Ministerial Service / Tamil Nadu Secretariat Service	
Assistant Supervisor of Industrial Co-operative	Standard-III or better		Other than Executive Post	

**Note:-**

- (i) In respect of post of Station Officer ,
- Each eye must have a full field of vision
  - Colour blindness, Squint or any morbid condition of eyes or bids of either eye shall be deemed to be a disqualification .
- (ii) Candidates with defective vision should produce eye fitness certificate from a qualified eye specialist.
- (iii) 3% reservation for Differently Abled persons applies to this post. However candidates who possess the standard of vision stipulated in item (E) above of this notification alone are eligible to apply for appointment to this post and candidates will be allotted in the vacancies reserved for item as per rules in force.

**5. SCHEME OF WRITTEN EXAMINATION (OBJECTIVE TYPE) AND ORAL TEST:-**

Subject	Duration	Maximum Marks	Minimum Qualifying Marks for selection	
			Written-cum-Oral Test	Written Test only
<b>Single Paper</b> General Knowledge (HSC Std.) (100 items) + General Tamil / General English (S.S.L.C. Std.) (100 items)	3 Hours	150 + 150 } 300	102	90
<b>Interview and Records</b>	--	40		
<b>Total</b>	--	<b>340</b>		

**Note :**

- Two types of question papers will be set. One type of question paper will contain questions on General Knowledge (100 items) and General English (100 items). The other will contain questions on General Knowledge (100 items) and General Tamil (100 items). Candidates are given the option to choose either General Tamil or General English for answering the second 100 items apart from answering the first 100 items on General Knowledge.
  - The questions on General Knowledge will be set both in English and Tamil and the questions on General Tamil/ General English will be set in the respective languages.
- (iii) The syllabi for the said subjects are published in the TNPSC Bulletin as follows:

Subject	Page No.	Bulletin No. & Date
General Knowledge	490	No.16, dated 01.08.2004
General Tamil	721	No.11, dated 16.05.2001.
General English	722	

The syllabi are also available in the Commission's Website '[www.tnpsc.gov.in](http://www.tnpsc.gov.in)'



**6. CENTRES FOR EXAMINATION:-**

Examination will be held at the following Centres:

SI.No.	Name of the Centre	Centre Code
1.	Chennai	001
2.	Coimbatore	002
3.	Madurai	010
4.	Salem	017
5.	Thanjavur	019
6.	Tiruchirappalli	025
7.	Tirunelveli	026
8.	Vellore	027
9.	Villupuram	028

**Note:** The Commission reserves the right to increase / decrease the number of Examination Centres and to re-allot the candidates.

**7. EXERCISING OF OPTIONS:-**

A candidate who applies for more than one post shall specify in column of the on line application form the order of preference as to the posts to which he/she wishes to be selected.

**8. PROCEDURE OF SELECTION:-****(a) For the post of Station Officer:**

Selection will be made in three successive stages i.e., (i) Written Examination, (ii) Physical Efficiency Test and (iii) Oral Test. Final selection will be made on the basis of the total marks obtained by the candidates at the Written Examination and Oral Test taken together subject to the rule of reservation of appointments and subject to qualifying the Physical Efficiency Test. Candidate's appearance in the Written Examination, Physical Efficiency Test and Oral Test is compulsory. A candidate who has not appeared for the Physical Efficiency Test / Oral Test will not be considered for selection, for the post of Station Officer, Fire and Rescue Services even if he/she secures qualifying marks in the Written Examination.

**(b) For the Post of Junior Inspector of Co-Operative Societies**

Selection will be made in two successive stages i.e., (i) Written Examination and (ii) Oral Test in the shape of an interview. Final selection will be made on the basis of the total marks obtained by the candidates at the Written Examination and Oral Test taken together subject to the rule of reservation of appointments. Candidate's appearance in each subject of the Written Examination and Oral Test is compulsory. A candidate who has not appeared in any of the subjects or the Oral Test will not be considered for selection, even if he/she secures qualifying marks for selection.

**(c) For the Posts of Store Keeper in Employment and Training (Training Wing) Department and Assistant Supervisor of Industrial Co-operative Societies.**

The Selection for appointment to these posts will be made on the basis of marks obtained by the candidates in the Written Examination and the post option exercised by the candidates following the Rule of Reservation of appointments.

(For further details please refer paragraph 21(b) of the 'Instructions to candidates').

**9. SECURITY:-**

A candidate selected for the post of Store Keeper in Employment and Training (Training wing) Department should furnish a security amount of Rs.500/- (Rupees Five hundred only) as may be required by the Director of Employment and Training.

**10. FEE:-**

For all posts	Examination Fee	Rs100/-
	Cost of Application	Rs.50/-
	Total	Rs.150/-

- Candidates claiming exemption from examination fee should pay only Rs.50/- towards Application fee.
- Candidates have also to pay the service charges applicable to the Bank or Post Office or Fee Processing Agency
- Those who have registered in the ***One - Time Registration system***, and paid the registration fee of Rs.50/- and received the registration ID need not pay the application fee for a period of 5 years from the date of registration even if he applies for any other posts subsequently notified by the Commission. But those candidates shall pay examination fee, if applicable, on any other occasion.
- (For further details regarding the Examination fee concessions refer para 12 of the 'Instructions to candidates').

**11. NO OBJECTION CERTIFICATE:**

For details refer para 15 (g) of the Commission's 'Instructions to candidates'.

**12. CONCESSIONS:-**

Concessions in the matter of age and/or qualification and / or fees allowed to SCs, SC(A)s, STs, MBCs/DCs, BCs, Destitute Widows, Ex-Servicemen, Differently Abled persons, other categories of persons etc., are given in paras 12 to 14 of the Commission's 'Instructions to candidates'.

**13. HOW TO APPLY:**

- Candidates should apply only through online in the Commission's Website [www.tnpsc.gov.in](http://www.tnpsc.gov.in) or [www.tnpscexams.net](http://www.tnpscexams.net).
- Before applying, the candidates should have scanned image of their photograph and signature in Data Storage Devices like CD/DVD/Pen drive as per their convenience.
- A valid e-mail ID or Mobile Number is mandatory for registration and email ID should be kept active till the declaration of results. You are cautioned to keep your e-mail ID and password confidentially. TNPSC will send Hall Tickets (Memorandum of Admission) for Written Examination, Interview Call Letters, Other Memos etc. to the registered / given e-mail ID only.
- Please note that all the particulars mentioned in the online application including Name of the Candidate, Post Applied, Communal Category, Date of birth, Address, Email ID, Centre of Examination etc. will be considered as final and **no modifications will be allowed after the last date specified for applying online**. Since certain fields are firm and fixed and cannot be edited, candidates are requested to fill in the online application form with the utmost care and caution as no correspondence regarding change of details will be entertained.
- The candidates who wish to receive SMS should register their mobile number in the application.
  - **13(A) Applying Online:**
    - a) Candidates are first required to log on to the TNPSC's website [www.tnpsc.gov.in](http://www.tnpsc.gov.in) or [www.tnpscexams.net](http://www.tnpscexams.net).
    - b) Click "Apply Online" to open up the On-Line Application Form.
    - c) Select the name of the post or service for which you wish to apply.
    - d) If you already have Unique ID, please enter the Unique ID and password to view the already available information and update them, if necessary.
    - e) If you do not have valid ID, please enter all the required particulars without skipping any field.
    - f) Candidates are required to upload their photograph and signature as per the specifications given in the Guidelines for Scanning and Upload of Photograph and Signature. An online application is incomplete without the photograph and signature upload.

- **13(B) Mode of Fee Payment:**

Please select the mode of payment (Online Payment/Offline Payment).

- **B(i)Online Payment (Net Banking, Credit card/Debit card)**

- 1) In case candidates who wish to pay fees through the online payment gateway, i.e Net Banking, Credit Card and Debit card Payment, **an additional page of the application form will be displayed** wherein candidates may follow the instructions and fill in the requisite details to make payment.

- 2) After submitting your payment information in the online application form, please wait for the intimation from the server, **DO NOT press Back or Refresh button in order to avoid double charge.**

- 3)If the online transaction has been successfully completed a Registration Number and Password will be generated. Candidates should note their Application Number and Password for future reference in respect of the post applied for.

- **B(ii) Offline Payment (Post Office or Indian Bank)**

- 1)For offline mode of payment candidates have to select either Post Office or Indian Bank.

- 2)Click "SUBMIT" to submit the Application form.

- 3)Candidates will be provided with Application Number and password. Please note down the Application Number and password.

- 4)On Submission, system will generate the payment chalan which the candidate need to take print out and go to the nearest branch of Indian bank or the Designated Post Offices as the case may be, to make the payment

- 5)Collect the candidate's copy of the fee payment chalan from the Branch. Please check that the chalan is properly signed and the details of Transaction Number, Branch Name and DP Code Number, Deposit Date have been noted in the chalan by the Branch authorities.

- 6)Online Application Registration will be taken as successful one, only if the payment is made either in the post office or in the Indian Bank **within two working days from the date of registration/submission of application.**

- **13(C)Print Option:**

- 1) After submitting the application, candidates can print /save their application in PDF format.

- 2) On entering Application Number and password, Candidates can download their application and print, if required.

- 3) Candidates need not send the printout of the online application or any other supporting documents to the Commission. The certificates will be verified

only when the candidates come up for next stage of selection.

Note:

- I. Candidates are advised in their own interest to apply on-line much before the closing date and not to wait till the last date for depositing the fee/ intimation charges to avoid the possibility of disconnection/inability/failure to log on the TNPSC's website on account of heavy load on internet/website jam.
- II. TNPSC does not assume any responsibility for the candidates not being able to submit their applications within the last date on account of the aforesaid reasons or for any other reason beyond the control of the TNPSC.
- III. Under no circumstances, a candidate should share/mention e-mail ID or Mobile Number to any other person. In case a candidate does not have a valid personal e-mail ID, they should create a new e-mail ID before applying on-line and must maintain that email account.
- IV. There is a provision to modify the submitted Online Application. Candidates are requested to make use of this facility to correct their details in the Online Application if any till last date of submission. This modification facility will be available up to the last date for applying online for the particular post. After this date, no modification will be permitted. Candidates should take utmost care and caution while filling in the Online Application. Please note that no modification in fee payment details will be permitted for candidates who pay fees/ intimation charges through the online mode. Since certain fields are firm, fixed and cannot be edited, candidates are requested to fill in the online application form with the utmost care as no correspondence regarding change of details will be entertained.
- V. Candidates should carefully fill in the details in the On-Line Application at the appropriate places and click on the "SUBMIT" button at the end of the On-Line Application format. Before pressing the "SUBMIT" button, candidates are advised to verify each and every particular filled in the application. The name of the candidate or his /her father/husband etc. should be spelt correctly in the application as it appears in the certificates/mark sheets. Any change/alteration found may disqualify the candidature.
- VI. Request for change/correction in any particulars in the Application Form shall not be entertained under any circumstances AFTER THE LAST DATE FOR Editing/ Updating application details specified. TNPSC will not be responsible for any consequences arising out of furnishing of incorrect and incomplete details in the application or omission to provide the required details in the application form.
- VII. Commission is not responsible for the online payment failure.
- VIII. Any clarification may be obtained from the Help Desk (No.1860 345 0112)

#### **14. OTHER IMPORTANT INSTRUCTIONS:**

- a. Candidates should ensure their eligibility for examination:** The candidates applying for the examination should ensure that they fulfil all eligibility conditions for admission to examination. **Their admission to all stages of the examination will be purely provisional subject to satisfying of the eligibility conditions.** Mere issue of memo of admission to the candidate will not imply that his/her candidature has been fully cleared by the Commission.
- b. How to apply:** Candidates are required to apply Online by using the website [www.tnpsc.gov.in](http://www.tnpsc.gov.in) or [www.tnpscexams.net](http://www.tnpscexams.net). Detailed instructions for filling up online application are given in Para 13 of this Notification
- c.** The Hall Tickets for eligible candidates will be made available in the Commission's Website [www.tnpsc.gov.in](http://www.tnpsc.gov.in) or [www.tnpscexams.net](http://www.tnpscexams.net) for downloading by candidates. No Hall Tickets will be sent by post.
- d. Grievance Redressal Cell for guidance of candidates:** In case of any guidance/information/clarification of their applications, candidature, etc. candidates can contact Tamil Nadu Public Service Commission's Office in person or over Telephone No.044-28297591-92, 044-28297584-86 or the Commission's Office Toll-Free No. 1800 425 1002 on all working days between 10.00 a.m. and 05.45 p.m.
- e. Mobile Phones and other Articles Banned:**
- (i) Candidates are not allowed to bring Pager, Cellular Phone, Calculator, Memory Notes and books etc. or any other Electronic device or Recording Device either as separate piece or part of something used by the candidate such as Watch or Ring
  - (ii) If they are found to be in possession of any such thing or instrument they will not be allowed to write the examination further, besides invalidation of answer paper and / or debarment. If it is considered necessary they will be subjected for a physical search including frisking on the spot.
  - (iii) Do not bring into the Examination Hall any article such as books, notes, loose sheets mathematical and drawing instruments, Log Tables, stencils of maps, slide rules, Text Books, rough sheets etc. except the permitted writing material i.e. pen, no colour pen or pencil must be used.
  - (iv) Candidates are advised in their own interest not to bring any of the banned items including Mobile Phones / Pagers to the venue of the examination, as arrangements for safekeeping cannot be assured.
- f.** Candidates are not required to submit along with their application any certificates in support of their claims regarding Age, Educational Qualifications, Experience, Community Certificates and certificates regarding their Physical Disability, etc., They should be submitted when called for by the Tamil Nadu Public Service Commission. The candidates applying for the examination should ensure that they fulfill all the eligibility conditions for admission to the Examination. Their admission at all the stages of examination for which they are admitted by the Commission viz. (Written) Examination and Oral Test will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If on verification at any time before or after the (written) Examination and Oral Test, it is found that they do not fulfil any of the eligibility conditions, their candidature for the examination will be cancelled by the Commission.

- g. If any of their claims is found to be incorrect, they may render themselves liable to disciplinary action by the Commission.
- h. **Unfair means strictly prohibited:** No candidate shall copy from the papers of any other candidate nor permit his papers to be copied nor give nor attempt to give nor obtain nor attempt to obtain irregular assistance of any description.
- i. **Conduct in Examination Hall:** No candidate should misbehave in any manner or create a disorderly scene in the Examination Hall or harass the staff employed by the Commission for the conduct of the examination. Any such misconduct will be severely viewed and penalised.

**The Online Application can be filled upto 31.05.2012 till 11.59 p.m., after which the link will be disabled**

*(For any additional information the candidates may refer Commission's 'Instructions to candidates' at the Commission's website [www.tnpsc.gov.in](http://www.tnpsc.gov.in) )*

**Secretary**



## TAMIL NADU PUBLIC SERVICE COMMISSION

NOTIFICATION NO:17/2012

DATED: 02.05.2012

Applications are invited only through online mode upto 31.05.2012 for Direct Recruitment to the vacancies in the following Post included in Group I-A Service:-

Sl. No	Name of the Post and Post Code	Name of the Service and Code No.	No. of vacancies	Scale of Pay
1	Assistant Conservator of Forests (Post Code No.1009)	Tamil Nadu Forest Service (Service code No.002)	6	Rs.15,600-39,100/- + G.P Rs.5400/- (PB-3)

### 2. IMPORTANT DATES:-

A	Date of Notification	02.05.2012	-
B	Last date for submission of application	31.05.2012	-
C	Last date for payment of Fee through Bank or Post Office.	04.06.2012	-
D	Date of Written Examination	* From 30.06.2012 to 06.07.2012.	10.00 AM to 1.00 PM and 2.30 P.M. to 5.30 PM

\* Details regarding Schedule of Examination is given in Annexure to the Notification.

### 3. QUALIFICATIONS: -

#### (A) AGE (as on 01.07.2012)

Sl. No.	Category of Candidates	Minimum Age (should have completed)	Maximum Age (should not have completed)
1	SCs, SC(A)s, STs, MBCs/DCs, BCs, BCMs and DWs of all Castes	21 Years	35 Years
2	"Others" [ i.e Candidates not belonging to SCs, SC(A)s, STs, MBCs/DCs, BCs and BCMs]	21 Years	30 Years

#### Note:

- Provided that, in the case of candidates working as Rangers, who have secured Honours during Rangers training and who have not completed 45 years of age will be eligible for exemption of age limit for two times to appear for Direct Recruitment to this post.



- (ii) Para 4 of the 'Instructions to Candidates' will not apply to this recruitment.
- (iii) "Others" [ i.e Candidates not belonging to SCs, SC(A)s, STs, MBCs/DCs, BCs and BCMs] who have put in 5 years of service in the State / Central Government are not eligible even if they are within the age limit.
- (iv) The Technical and Non-Technical Staff of TANSI who have faced retrenchment and have not been absorbed in the Government Corporations/ Undertakings may also apply, if they are otherwise qualified except age and the relevant age rule will be relaxed by the Government in their favour if they come up for selection.

**(B) EDUCATIONAL QUALIFICATION: (as on 02.05.2012)**

Candidates should possess **any one of the following** or its equivalent qualification awarded by an University or Institution recognized by the University Grants Commission for the purpose of its grant:

A Bachelor's Degree in Forestry
A Bachelor's Degree in Botany
A Bachelor's Degree in Zoology
A Bachelor's Degree in Physics
A Bachelor's Degree in Chemistry
A Bachelor's Degree in Mathematics
A Bachelor's Degree in Statistics
A Bachelor's Degree in Geology
A Bachelor's Degree in Agriculture
A Bachelor's Degree in Horticulture
A Bachelor's Degree in Forest Economics
A Bachelor's Degree in Mechanical Engineering
A Bachelor's Degree in Civil Engineering
A Bachelor's Degree in Chemical Engineering

**Note:**

1. The subject mentioned above should have been taken as the main subject for the Bachelor's Degree.
2. Provided that in the case of Graduates with Mathematics or Statistics, they must have taken one of the following subjects in their P.U.C. or H.S.C. or Matriculation or equivalent examination, namely:-
  - (i) Biology (ii) Physics or (iii) Chemistry
3. Provided further that, other things being equal, preference will be given to candidates who possess a degree in Forestry or a Post Graduate Degree in Wild Life Biology.

4. In the selection of Engineering Graduates (Mechanical, Civil or Chemical), other things being equal, preference will be given to those who have undergone one year of Apprenticeship under the Government of India Scheme or one year of training under the State Government Apprenticeship Scheme.
5. The Bachelor's Degree qualification in the subjects other than the Engineering subjects prescribed should have been acquired after passing the SSLC and HSC.
6. The Engineering Degree qualification prescribed should have been acquired after passing the SSLC and HSC/Diploma.

**(C) PHYSICAL STANDARDS:**

Candidates must possess the following **Minimum Physical Standards:-**

**For Men:**

Height	163 Cms.
Chest measurement	79 Cms (round the chest) on full expiration.
Chest expansion	5 Cms on full inspiration.

**For Women:**

Height	150 Cms.
Chest measurement	74 Cms (round the chest) on full expiration
Chest expansion	5 Cms on full inspiration

**Only candidates possessing the above said minimum physical Standards are eligible to apply for the post .**

Candidates should upload a certificate from a Medical Officer of / or above the rank of an Assistant Surgeon appointed by the Government to a Government Medical Institution obtained on or after 02.05.2012 containing the following particulars, when called for:-

- (1) Height - ..... Cms.
- (2) Chest measurement in Centimeters:
  - (i) On full inspiration .... Cms.
  - (ii) On full expiration ..... Cms.
  - (iii) Difference (expansion) ..... Cms.

**4. GENERAL INFORMATION:-**

- A. The rule of reservation of appointments apply to the post and distribution of the vacancies will be as per the rule in force.
- B. In G.O.Ms.No.145, Personnel and Administrative Reforms (S) Department, dated 30.09.2010, the Government have issued orders to fill up 20% of all vacancies in Direct Recruitment on preferential basis to persons studied the **prescribed qualification** in Tamil Medium. The 20% reservation of vacancies on preferential allotment to **Persons Studied in Tamil Medium (PSTM)** will apply for this recruitment.

- C. The number of vacancies advertised is only approximate and is liable for modification including reduction with reference to vacancy position at any time before finalisation of selection.
- D. If no qualified and suitable women candidates are available for selection against the vacancies reserved for them, those vacancies will be filled by male candidates belonging to the respective communal categories.

**E. CERTIFICATE OF PHYSICAL FITNESS:-**

Candidates selected for appointment to the post will be required to produce a certificate of physical fitness in the form prescribed below:

Standard of Vision Prescribed	Form of Certificate of Physical Fitness
Standard-I	Form prescribed for Executive Posts

- F. In G.O.Ms.No.53, Social Welfare & Nutritious Meal Programme Department, dated 11.04.2005, the post has not been identified as suitable for Differently Abled person. Hence, no reservation is provided to Differently Abled person for the said post. However, they can apply if they satisfy the Physical Standards prescribed in para 3(c) above and should upload the documents referred to in para 14 (f) of the Commission's 'Instructions to Candidates' when called for.
- G. Reservation to Destitute Widows and Ex-Servicemen will not apply to this recruitment.
- H. Even after filling up of the posts reserved for SC Arunthathiyars on preferential basis, if more number of qualified Arunthathiyars are available, they shall be entitled to compete with the Scheduled Castes other than Arunthathiyars in the inter-se merit among them and if any posts reserved for Arunthathiyars remain unfilled for want of adequate number of qualified candidates, it shall be filled up by Scheduled Castes other than Arunthathiyars.
- I. Any claim relating to the selection (not related to candidature or / and claims made in the application) should be received within 90 days from the date of announcement of results. Any claim received thereafter will receive no attention.

**5. (A) SCHEME OF WRITTEN EXAMINATION (OBJECTIVE TYPE) AND ORAL TEST:-**

Subjects	Duration	Maximum Marks	Minimum Qualifying Marks for selection	
			SCs, SCAs, STs, MBCs/DCs BCs and BCMs	Others
<b>Compulsory Subject</b> General Knowledge [Degree Standard] (100 Questions) (Objective Type) + General Tamil (Code No.001)/ General English (Code No.002) [S.S.L.C. Standard] (100 Questions) (Objective Type)	3 Hours	150 + 150 300	306	408
<b>Two Optional Subjects – Any two subjects to be selected from the list of 12 subjects given below:-</b>				
<b>Optional Subject - I [Degree Standard]</b> (200 Questions) (Objective Type)	3 Hours	300		
<b>Optional Subject-II [Degree Standard]</b> (200 Questions) (Objective Type)	3 Hours	300		
<b>Subjects:-</b> 1. Botany (Code No.020) 2. Zoology (Code No.119) 3. Mathematics (Code No.073) 4. Chemistry (Code No.027) 5. Physics (Code No.095) 6. Geology (Code No.058) 7. Agriculture (Code No.11) 8. Statistics (Code No.111) 9. Civil Engineering (Code No.029) 10. Mechanical Engineering (Code No.074) 11. Chemical Engineering (Code No.025) 12. Forestry (i.e.Silviculture and Forest Management) (Code No.054)				
<b>Interview and Record</b>		120		
<b>TOTAL</b>		<b>1020</b>		

**Note:**

- (a) **In respect of Compulsory Subject (i.e. General Knowledge + General English/General Tamil):**
- (i) Two Types of question papers will be set. One type of question paper will contain questions on General Knowledge (100 items) and General English (100 items). The

other will contain questions on General Knowledge (100 items) and General Tamil (100 items). Candidates are given the option to choose either General Tamil or General English for answering the second 100 items apart from answering the first 100 items on General Knowledge. Candidates should mention in the application form under the heading compulsory subject, the subject i.e. General Tamil or General English chosen by them, failing which they will be penalised.

- (ii) The questions on General Knowledge will be set both in English and in Tamil and the questions on General Tamil/General English will be set in the respective language.

**(b) In respect of Optional Subjects:**

- (i) Candidates must choose any 2 subjects from the 12 subjects specified above, and should specify the subjects in which he/she wishes to be examined under the heading 'Optional subject' I & II of the application form.
- (ii) The questions on Optional Subjects-I and II will be set both in Tamil and in English except the subjects viz. Agriculture, Civil Engineering, Chemical Engineering, Forestry, Geology and Mechanical Engineering for which the questions will be set in English only.
- (iii) The Syllabi for the said subjects have been published in the Tamil Nadu Public Service Commission Bulletins as follows:-

Sl. No.	Subject	Page No.	Bulletin No and date.
1.	General Knowledge	490	No.16, dated 01.08.2004
2.	General Tamil	721	No.11, dated 16.05.2001.
3.	General English	722	
4.	Botany	763-764	
5.	Zoology	1000-1001	
6.	Mathematics	882-884	
7.	Chemistry	781-782	
8.	Physics	937-938	
9.	Geology	849	
10.	Agriculture	739	
11.	Statistics	981	
12.	Civil Engineering	791-792	
13.	Mechanical Engineering	889	
14.	Chemical Engineering	773	
15.	Forestry (i.e. Silviculture and Forest Management)	837-838	

The syllabi are also available at the Commission's Website [www.tnpsc.gov.in](http://www.tnpsc.gov.in)

**5. (B) PHYSICAL TEST:**

- (a) A candidate before he/she is finally selected will be required to undergo a physical test consisting of a walk of 25 Kms and 14 Kms to be completed in 4 hours by male and female candidates respectively.
- (b) An applicant must satisfy a Medical Board in Chennai as to his/her physique, fitness and capacity for rough outdoor work in the Forest Department.

**6. CENTRE FOR EXAMINATION:-**

Examination will be held at the Chennai Centre (Code No. 001) only.

Note: The Commission reserves the right to increase the number of Examination Centre and to re-allot the candidates.

## **7. PROCEDURE OF SELECTION:-**

Selection will be made in three successive stages i.e., (i) Written Examination (ii) Oral Test (For further details refer paragraph 21 (b) of the 'Instructions to Candidates') and (iii) Physical Test.

## **8. EXAMINATION FEE:-**

- Examination fee Rs.175/- (Examination Fee Rs.125/- + Application fee Rs.50/-)
- Candidates claiming exemption from examination fee should pay Rs.50/- towards Application fee.
- Candidates have also to pay the service charges applicable to the Bank or Post Office or Fee Processing Agency.
- Those who have registered in the **one time registration** system and paid the registration fee of Rs. 50/- and received the registration ID, **need not pay** the application fee for a period 5 years from the date of registration even if he applies for any other posts subsequently notified by the Commission. But those candidates shall pay Examination fee, if applicable.

(For further details regarding the Examination fee concessions refer para 12 of the 'Instructions to Candidates').

## **9. NO OBJECTION CERTIFICATE:**

For details refer para 15 (g) of the Commission's 'Instructions to Candidates'.

## **10. CONCESSIONS:-**

Concessions in the matter of age and/or qualification and/or fees allowed to SCs, SC(A)s, STs, MBCs/DCs, BCs, BCMs, Destitute Widows, Ex-Servicemen, Differently Abled persons, other categories of persons etc., are given in para 12 to 14 of the Commission's 'Instructions to Candidates'.

## **11. HOW TO APPLY:**

- Candidates should apply only through online in the Commission's Website [www.tnpsc.gov.in](http://www.tnpsc.gov.in) or in [www.tnpscexams.net](http://www.tnpscexams.net).
- Before applying, the candidates should have scanned image of their photograph and signature in Data Storage Devices like CD/DVD/Pen drive as per their convenience.
- A valid e-mail ID or Mobile Number is mandatory for registration and email ID should be kept active till the declaration of results. You are cautioned to keep your e-mail ID and pass word confidentially. TNPSC will send Hall Tickets (Memorandum of Admission) for Written Examination, Interview Call Letters, Other Memos etc. to the registered / given e-mail ID only.
- Please note that all the particulars mentioned in the online application including Name of the Candidate, Post Applied, Communal Category, Date of birth, Address, Email ID, Centre of Examination etc. will be considered as final and **no modifications will be allowed after**

**the last date specified for applying online.** Since certain fields are firm and fixed and cannot be edited, candidates are requested to fill in the online application form with the utmost care and caution as no correspondence regarding change of details will be entertained.

- The candidates who wish to receive SMS should register their mobile number in the application.
  - **11(A) Applying Online:**
    1. Candidates are first required to log on to the TNPSC's website [www.tnpsc.gov.in](http://www.tnpsc.gov.in) or [www.tnpscexams.net](http://www.tnpscexams.net).
    2. Click "Apply Online" to open up the On-Line Application Form.
    3. Select the name of the post or service for which you wish to apply.
    4. If you already have Unique ID, please enter the Unique ID and password to view the already available information and update them, if necessary.
    5. If you do not have valid ID, please enter all the required particulars without skipping any field.
    6. Candidates are required to upload their photograph and signature as per the specifications given in the Guidelines for Scanning and Upload of Photograph and Signature. An online application is incomplete without the photograph and signature upload.
  - **11(B) Mode of Fee Payment:**

Please select the mode of payment (Online Payment/Offline Payment).
  - **B(i) Online Payment (Net Banking, Credit card/Debit card)**
    1. In case candidates who wish to pay fees through the online payment gateway, i.e Net Banking, Credit Card and Debit card Payment, **an additional page of the application form will be displayed** wherein candidates may follow the instructions and fill in the requisite details to make payment.
    2. After submitting your payment information in the online application form, please wait for the intimation from the server, **DO NOT press Back or Refresh button in order to avoid double charge.**
    3. If the online transaction has been successfully completed a Registration Number and Password will be generated. Candidates should note their Application Number and Password for future reference in respect of the post applied for.

- **B(ii) Offline Payment (Post Office or Indian Bank)**

1. For offline mode of payment candidates have to select either Post Office or Indian Bank.
2. Click “SUBMIT” to submit the Application form.
3. Candidates will be provided with Application Number and password. Please note down the Application Number and password.
4. On Submission, system will generate the payment chalan which the candidate need to take print out and go to the nearest branch of Indian bank or the Designated Post Offices as the case may be, to make the payment
5. Collect the candidate's copy of the fee payment chalan from the Branch. Please check that the chalan is properly signed and the details of Transaction Number, Branch Name and DP Code Number, Deposit Date have been noted in the chalan by the Branch authorities.
6. Online Application Registration will be taken as successful one, only if the payment is made either in the post office or in the Indian Bank **within two working days from the date of registration/submission of application.**

- **11(C)Print Option:**

1. After submitting the application, candidates can print /save their application in PDF format.
2. On entering Application Number and password, Candidates can download their application and print, if required.
3. Candidates need not send the printout of the online application or any other supporting documents to the Commission. The certificates will be verified only when the candidates come up for next stage of selection.

**Note:**

- I. Candidates are advised in their own interest to apply on-line much before the closing date and not to wait till the last date for depositing the fee/ intimation charges to avoid the possibility of disconnection/inability/failure to log on the TNPSC's website on account of heavy load on internet/website jam.
- II. TNPSC does not assume any responsibility for the candidates not being able to submit their applications within the last date on account of the aforesaid reasons or for any other reason beyond the control of the TNPSC.
- III. Under no circumstances, a candidate should share/mention e-mail ID or Mobile Number to any other person. In case a candidate does not have a valid personal e-mail ID, they should create a new e-mail ID before applying on-line and must maintain that email account.



- IV. There is a provision to modify the submitted Online Application. Candidates are requested to make use of this facility to correct their details in the Online Application if any till last date of submission. This modification facility will be available up to the last date for applying online for the particular post. After this date, no modification will be permitted. Candidates should take utmost care and caution while filling in the Online Application. Please note that no modification in fee payment details will be permitted for candidates who pay fees/intimation charges through the online mode. Since certain fields are firm, fixed and cannot be edited, candidates are requested to fill in the online application form with the utmost care and caution as no correspondence regarding change of details will be entertained.
- V. Candidates should carefully fill in the details in the On-Line Application at the appropriate places and click on the "SUBMIT" button at the end of the On-Line Application format. Before pressing the "SUBMIT" button, candidates are advised to verify each and every particular filled in the application. The name of the candidate or his /her father/husband etc. should be spelt correctly in the application as it appears in the certificates/mark sheets. Any change/alteration found may disqualify the candidature.
- VI. Request for change/correction in any particulars in the Application Form shall not be entertained under any circumstances AFTER THE LAST DATE FOR Editing/ Updating application details specified. TNPSC will not be responsible for any consequences arising out of furnishing of incorrect and incomplete details in the application or omission to provide the required details in the application form.
- VII. Commission is not responsible for the online payment failure.
- VIII. Any clarification may be obtained from the Help Desk (No.1860 345 0112)

## **12. OTHER IMPORTANT INSTRUCTIONS:**

- a. **Candidates should ensure their eligibility for examination:** The candidates applying for the examination should ensure that they fulfil all eligibility conditions for admission to examination. **Their admission to all stages of the examination will be purely provisional subject to satisfying of the eligibility conditions.** Mere issue of memo of admission to the candidate will not imply that his/her candidature has been fully cleared by the Commission.
- b. **How to apply:** Candidates are required to apply Online by using the website [www.tnpsc.gov.in](http://www.tnpsc.gov.in) or [www.tnpscexams.net](http://www.tnpscexams.net) Detailed instructions for filling up online application are given in Para 11 of this Notification
- c. The Hall Tickets for eligible candidates will be made available in the Commission's Website [www.tnpsc.gov.in](http://www.tnpsc.gov.in) or [www.tnpscexams.net](http://www.tnpscexams.net) for downloading by candidates. No Hall Tickets will be sent by post.
- d. **Facilitation counter for guidance of candidates:** In case of any guidance/information/clarification of their applications, candidature, etc. candidates can contact Tamil Nadu Public Service Commission's Office in person or over Telephone No.044-28297591-92, 044-28297584-86 or the Commission's Office Toll-Free No. 1800 425 1002 on all working days between 10.00a.m. and 05.45 p.m.

**e. Mobile Phones and other Articles Banned:**

- (i) Candidates are not allowed to bring Pager, Cellular Phone, Calculator, Memory Notes and books etc. or any other Electronic device or Recording Device either as separate piece or part of something used by the candidate such as Watch or Ring.
- (ii) If they are found to be in possession of any such thing or instrument they will not be allowed to write the examination further, besides invalidation of answer paper and / or debarment. If it is considered necessary they will be subjected for a physical search including frisking on the spot.

**Do not bring into the Examination Hall any article such as books, notes, loose sheets mathematical and drawing instruments, Log Tables, stencils of maps, slide rules, Text Books, rough sheets etc., except the permitted writing material (i.e) Pen. No colour pen or Pencil must be used.**

- (iii) Candidates are advised in their own interest not to bring any of the banned items including Mobile Phones / Pagers to the venue of the examination, as arrangements for safekeeping cannot be assured.
- f.** Candidates are not required to submit along with their application any certificates in support of their claims regarding Age, Educational Qualifications, Physical Qualification Experience/ Community Certificates and certificates regarding their Physical Disability, etc., They should be submitted as and when called for by the Tamil Nadu Public Service Commission. The candidates applying for the examination should ensure that they fulfil all the eligibility conditions for admission to the Examination. Their admission at all the stages of examination for which they are admitted by the Commission viz. (Written) Examination and oral Test will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If on verification at any time before or after the (written) Examination and oral Test, it is found that they do not fulfil any of the eligibility conditions their candidature for the examination will be cancelled by the Commission.
- g.** If any of their claims is found to be incorrect, they may render themselves liable to disciplinary action by the Commission.
- h. Unfair means strictly prohibited:** No candidate shall copy from the papers of any other candidate nor permit his papers to be copied nor give nor attempt to give nor obtain nor attempt to obtain irregular assistance of any description.
- i. Conduct in Examination Hall:** No candidate should misbehave in any manner or create a disorderly scene in the Examination Hall or harass the staff employed by the Commission for the conduct of the examination. Any such misconduct will be severely viewed & penalised.

**The Online Application can be filled upto 31.05.2012 till 11.59 p.m., after which the link will be disabled**

*(For any additional information candidates may refer the Commission's 'Instructions to Candidates' at the Commission's website [www.tnpsc.gov.in](http://www.tnpsc.gov.in) )*

**Secretary.**

**ANNEXURE****DATES OF WRITTEN EXAMINATION AND SUBJECTS**

Subjects	Date of Examination	Time
<b>Compulsory Subject</b>	30.06.2012	10.00 AM to 1.00 P.M.
General Knowledge + General Tamil/General English		
<b><u>Optional Subjects:-</u></b>		
Botany	01.07.2012	10.00 AM to 1.00 P.M.
Zoology	01.07.2012	2.30 PM to 5.30 P.M.
Mathematics	02.07.2012	10.00 AM to 1.00 P.M.
Chemistry	02.07.2012	2.30 PM to 5.30 P.M.
Physics	03.07.2012	10.00 AM to 1.00 P.M.
Geology	03.07.2012	2.30 PM to 5.30 P.M.
Agriculture	04.07.2012	10.00 AM to 1.00 P.M.
Statistics	04.07.2012	2.30 PM to 5.30 P.M.
Civil Engineering	05.07.2012	10.00 AM to 1.00 P.M.
Mechanical Engineering	05.07.2012	2.30 PM to 5.30 P.M.
Chemical Engineering	06.07.2012	10.00 AM to 1.00 P.M.
Forestry (i.e. Silviculture and Forest Mangement )	06.07.2012	2.30 PM to 5.30 P.M.



## TAMIL NADU PUBLIC SERVICE COMMISSION

NOTIFICATION NO:15/2012

DATED: 02. 05.2012

Applications are invited only through online mode upto 31.05.2012 for Direct Recruitment to the vacancies in the following Post:-

Sl. No	Name of the Post and Post Code	Name of the Service and Code No.	No. of vacancies	Scale of Pay
1	Assistant Director of Industries and Commerce (Industrial Cooperatives) (Code No.1874)	Tamil Nadu Industries Service (Code. 043)	3	Rs.15,600-39,100/- + G.P Rs.5400/- (PB-3)

### 2. IMPORTANT DATES:-

A	Date of Notification	02.05.2012	-
B	Last date for submission of application	31.05.2012	-
C	Last date for payment of Fee through Bank or Post Office	04.06.2012	-
D	Date of Written examination	23.06.2012	10.00 A.M. to 1.00 P .M.

### 3. QUALIFICATIONS: -

(A) AGE (as on 1.07.2012)

Sl. No.	Category of Candidates	Minimum Age (should have completed)	Maximum Age
1	SCs, SC(A)s, STs, MBCs/DCs, BCs, BCMs and DWs of all Castes	18 Years	No Maximum Age Limit
2	"Others" [ i.e Candidates not belonging to SCs, SC(A)s, STs, MBCs/DCs, BCs and BCMs]	18 Years	should not have completed 30 Years

Note:

- (i) "Others" [ i.e Candidates not belonging to SCs, SC(A)s, STs, MBCs/DCs, BCs and BCMs] who have put in 5 years of service in the State / Central Government are not eligible even if they are within the age limit.

- (ii) The Technical and Non-Technical Staff of TANSI who have faced retrenchment and have not been absorbed in the Government Corporations/ Undertakings may also apply, if they are otherwise qualified except age and the relevant age rule will be relaxed by the Government in their favour if they come up for selection.

**(B) EDUCATIONAL QUALIFICATION: (as on 02.05.2012)**

Candidates should possess the following or its equivalent qualification awarded by an University or Institution recognized by the University Grants Commission for the purpose of its grant:

A Master's Degree in Commerce with Cooperation as a subject Or
A Master's Degree in Economics Or
A Master's Degree in Mathematics Or
A Master's Degree in Statistics Or
A Master's Degree in Cooperation Or
A Diploma of Associate Members of the Institute of Chartered Accountants Or
Post Graduate Diploma in Agricultural Economics and Cooperation awarded by the National Council for Rural Higher Education

**Note: The qualification prescribed should have been obtained after passing the SSLC, HSC U.G Degree and PG Degree / Diploma as the case may be.**

**4. GENERAL INFORMATION:-**

- A. The rule of reservation of appointments apply to the post and distribution of the vacancies will be as per the rule in force.
- B. In G.O.Ms.No.145, Personnel and Administrative Reforms (S) Department, dated 30.09.2010, the Government have issued orders to fill up 20% of all vacancies in Direct Recruitment on preferential basis to persons studied the **prescribed qualification** in Tamil Medium. The 20% reservation of vacancies on preferential allotment to **Persons Studied in Tamil Medium (PSTM)** will apply for this recruitment.

- C. The number of vacancies advertised is only approximate and is liable for modification including reduction with reference to vacancy position at any time before finalisation of selection.
- D. If no qualified and suitable women candidates are available for selection against the vacancies reserved for them, those vacancies will be filled by male candidates belonging to the respective communal categories.

**E. CERTIFICATE OF PHYSICAL FITNESS:-**

Candidates selected for appointment to the post will be required to produce a certificate of physical fitness in the form prescribed below:

Standard of Vision Prescribed	Form of Certificate of Physical Fitness
Standard-III or Better	Form prescribed for Executive Posts

Candidates with defective vision should produce eye fitness certificate from a qualified eye specialist.

- F. In G.O.Ms.No.53, Social Welfare & Nutritious Meal Programme Department, dated 11.04.2005, the post has not been identified as suitable for Differently Abled person. Hence, no reservation is provided to Differently Abled person for the said post. However, they can apply and should upload the documents referred to in para 14 (f) of the Commission's 'Instructions to Candidates' when called for.
- G. Reservation to Destitute Widows and Ex-Servicemen will not apply to this recruitment.
- H. Even after filling up of the posts reserved for SC Arunthathiyars on preferential basis, if more number of qualified Arunthathiyars are available, they shall be entitled to compete with the Scheduled Castes other than Arunthathiyars in the inter-se merit among them and if any posts reserved for Arunthathiyars remain unfilled for want of adequate number of qualified candidates, it shall be filled up by Scheduled Castes other than Arunthathiyars.
- I. Any claim relating to the selection (not related to candidature or / and claims made in the application) should be received within 90 days from the date of announcement of results. Any claim received thereafter will receive no attention.

**5. SCHEME OF WRITTEN EXAMINATION (OBJECTIVE TYPE) AND ORAL TEST:-**

Subject	Duration of Examination	Maximum Marks	Minimum Qualifying Marks for selection	
			SCs, STs, BCs and BCMs.	SC(A)s, MBCs/DCs, Others
Single Paper in any one of the following relevant Subject:  (i) Commerce (Code No.031) (P.G. Degree Standard) (200 Questions)  (ii) Economics (codeNo.040) (P.G. Degree Standard)(200 Questions)  (iii) Mathematics (codeNo.073) (P.G. Degree Standard )(200 Questions)  (iv) Statistics (codeNo.111) (P.G. Degree Standard )(200 Questions)  (v) Cooperation (codeNo.030) (P.G. Degree Standard )(200 Questions)	3 Hours	300	102	136
<b>Interview and Record</b>		40		
<b>Total</b>		<b>340</b>		

**Note :**

- (i) Candidates should specify the subject in which they wish to be examined.
- (ii) The Question Papers will be set in English and in Tamil.
- (iii) The syllabi for the said subjects are published in the TNPSC Bulletin as follows:

Subject	Page No.	Bulletin No. and date
Commerce (P.G. Degree Standard)	796	No.11, dated 16.5.2001
Economics (P.G. Degree Standard)	811	
Mathematics(P.G. Degree Standard)	880-881	
Statistics(P.G. Degree Standard)	979-980	
Cooperation (P.G. Degree Standard)	794	

- (iv) The existing syllabi prescribed for Paper-I and II in each of above said subjects have been combined together and made into a single paper of each subject. Questions will be set from the syllabus of Paper-I and Paper-II in the respective subjects.

**The syllabi are also available at the Commission's Website [www.tnpsc.gov.in](http://www.tnpsc.gov.in)**

**6. CENTRE FOR EXAMINATION:-**

Examination will be held at Chennai Centre (Code No. 001) only.

Note: The Commission reserves the right to increase the number of Examination Centre and to re-allot the candidates.

**7 PROCEDURE OF SELECTION:-**

Selection will be made in two successive stages i.e., (i) Written Examination and (ii) Oral Test. (For further details refer paragraph 21 (b) of the 'Instructions to Candidates').

**8. EXAMINATION FEE:-**

- Examination fee Rs.175/- (Examination Fee Rs.125/- + Cost of Application Rs.50/-)
- Candidates claiming exemption from examination fee should pay Rs.50/- towards Application Cost.
- Candidates have also to pay the service charges applicable to the Bank or Post Office or Fee Processing Agency.
- Those who have registered in the **one time registration** system and paid the registration fee of Rs. 50/- and received the registration ID, **need not pay** the application fee for a period 5 years from the date of registration even if he applies for any other posts subsequently notified by the Commission. But those candidates shall pay Examination fee, if applicable.

(For further details regarding the Examination fee concessions refer para 12 of the 'Instructions to Candidates').

**9. NO OBJECTION CERTIFICATE:**

For details refer para 15 (g) of the Commission's 'Instructions to Candidates'.

**10. CONCESSIONS:-**

Concessions in the matter of age and/or qualification and/or fees allowed to SCs, SC(A)s, STs, MBCs/DCs, BCs, BCMs, Destitute Widows, Ex-Servicemen, Differently Abled persons, other categories of persons etc., are given in para 12 to 14 of the Commission's 'Instructions to Candidates'.

**11. HOW TO APPLY:**

- Candidates should apply only through online in the Commission's Website [www.tnpsc.gov.in](http://www.tnpsc.gov.in) or in [www.tnpscexams.net](http://www.tnpscexams.net).
- Before applying, the candidates should have scanned image of their photograph and signature in Data Storage Devices like CD/DVD/Pen drive as per their convenience.
- A valid e-mail ID or Mobile Number is mandatory for registration and email ID should be kept active till the declaration of results. You are cautioned to keep your e-mail ID and password confidentially. TNPSC will send Hall Tickets (Memorandum of Admission) for Written Examination, Interview Call Letters, Other Memos etc. to the registered / given e-mail ID only.



- Please note that all the particulars mentioned in the online application including Name of the Candidate, Post Applied, Communal Category, Date of birth, Address, Email ID, Centre of Examination etc. will be considered as final and **no modifications will be allowed after the last date specified for applying online**. Since certain fields are firm and fixed and cannot be edited, candidates are requested to fill in the online application form with the utmost care and caution as no correspondence regarding change of details will be entertained.
- The candidates who wish to receive SMS should register their mobile number in the application.
  - **11(A) Applying Online:**
    1. Candidates are first required to log on to the TNPSC's website [www.tnpsc.gov.in](http://www.tnpsc.gov.in) or [www.tnpscexams.net](http://www.tnpscexams.net).
    2. Click "Apply Online" to open up the On-Line Application Form.
    3. Select the name of the post or service for which you wish to apply.
    4. If you already have Unique ID, please enter the Unique ID and password to view the already available information and update them, if necessary.
    5. If you do not have valid ID, please enter all the required particulars without skipping any field.
    6. Candidates are required to upload their photograph and signature as per the specifications given in the Guidelines for Scanning and Upload of Photograph and Signature. An online application is incomplete without the photograph and signature upload.
  - **11(B) Mode of Fee Payment:**

Please select the mode of payment (Online Payment/Offline Payment).
  - **B(i) Online Payment (Net Banking, Credit card/Debit card)**
    1. In case candidates who wish to pay fees through the online payment gateway, i.e Net Banking, Credit Card and Debit card Payment, **an additional page of the application form will be displayed** wherein candidates may follow the instructions and fill in the requisite details to make payment.
    2. After submitting your payment information in the online application form, please wait for the intimation from the server, **DO NOT press Back or Refresh button in order to avoid double charge**.
    3. If the online transaction has been successfully completed a Registration Number and Password will be generated. Candidates should note their

Application Number and Password for future reference in respect of the post applied for.

- **B(ii) Offline Payment (Post Office or Indian Bank)**
  1. For offline mode of payment candidates have to select either Post Office or Indian Bank.
  2. Click "SUBMIT" to submit the Application form.
  3. Candidates will be provided with Application Number and password. Please note down the Application Number and password.
  4. On Submission, system will generate the payment chalan which the candidate need to take print out and go to the nearest branch of Indian bank or the Designated Post Offices as the case may be, to make the payment
  5. Collect the candidate's copy of the fee payment chalan from the Branch. Please check that the chalan is properly signed and the details of Transaction Number, Branch Name and DP Code Number, Deposit Date have been noted in the chalan by the Branch authorities.
  6. Online Application Registration will be taken as successful one, only if the payment is made either in the post office or in the Indian Bank **within two working days from the date of registration/submission of application.**
- **11(C)Print Option:**
  1. After submitting the application, candidates can print /save their application in PDF format.
  2. On entering Application Number and password, Candidates can download their application and print, if required.
  3. Candidates need not send the printout of the online application or any other supporting documents to the Commission. The certificates will be verified only when the candidates come up for next stage of selection.

**Note:**

- I. Candidates are advised in their own interest to apply on-line much before the closing date and not to wait till the last date for depositing the fee/ intimation charges to avoid the possibility of disconnection/inability/failure to log on the TNPSC's website on account of heavy load on internet/website jam.
- II. TNPSC does not assume any responsibility for the candidates not being able to submit their applications within the last date on account of the aforesaid reasons or for any other reason beyond the control of the TNPSC.

- III. Under no circumstances, a candidate should share/mention e-mail ID or Mobile Number to any other person. In case a candidate does not have a valid personal e-mail ID, they should create a new e-mail ID before applying on-line and must maintain that email account.
- IV. There is a provision to modify the submitted Online Application. Candidates are requested to make use of this facility to correct their details in the Online Application if any till last date of submission. This modification facility will be available up to the last date for applying online for the particular post. After this date, no modification will be permitted. Candidates should take utmost care and caution while filling in the Online Application. Please note that no modification in fee payment details will be permitted for candidates who pay fees/intimation charges through the online mode. Since certain fields are firm, fixed and cannot be edited, candidates are requested to fill in the online application form with the utmost care and caution as no correspondence regarding change of details will be entertained.
- V. Candidates should carefully fill in the details in the On-Line Application at the appropriate places and click on the "SUBMIT" button at the end of the On-Line Application format. Before pressing the "SUBMIT" button, candidates are advised to verify each and every particular filled in the application. The name of the candidate or his /her father/husband etc. should be spelt correctly in the application as it appears in the certificates/mark sheets. Any change/alteration found may disqualify the candidature.
- VI. Request for change/correction in any particulars in the Application Form shall not be entertained under any circumstances AFTER THE LAST DATE FOR Editing/ Updating application details specified. TNPSC will not be responsible for any consequences arising out of furnishing of incorrect and incomplete details in the application or omission to provide the required details in the application form.
- VII. Commission is not responsible for the online payment failure.
- VIII. Any clarification may be obtained from the Help Desk (No.1860 345 0112)

## **12. OTHER IMPORTANT INSTRUCTIONS:**

- a. **Candidates should ensure their eligibility for examination:** The candidates applying for the examination should ensure that they fulfil all eligibility conditions for admission to examination. **Their admission to all stages of the examination will be purely provisional subject to satisfying of the eligibility conditions.** Mere issue of memo of admission to the candidate will not imply that his/her candidature has been fully cleared by the Commission.
- b. **How to apply:** Candidates are required to apply Online by using the website [www.tnpsc.gov.in](http://www.tnpsc.gov.in) or [www.tnpscexams.net](http://www.tnpscexams.net) Detailed instructions for filling up online application are given in Para 11 of this Notification
- c. The Hall Tickets for eligible candidates will be made available in the Commission's Website [www.tnpsc.gov.in](http://www.tnpsc.gov.in) or [www.tnpscexams.net](http://www.tnpscexams.net) for downloading by candidates. No Hall Tickets will be sent by post.
- d. **Facilitation counter for guidance of candidates:** In case of any guidance/information/clarification of their applications, candidature, etc. candidates can contact Tamil Nadu Public Service Commission's Office in person or over Telephone No.044-28297591-92, 044-28297584-86 or the Commission's Office Toll-Free No. 1800 425 1002 on all working days between 10.00a.m. and 05.45 p.m.

**e. Mobile Phones and other Articles Banned:**

- (i) Candidates are not allowed to bring Pager, Cellular Phone, Calculator, Memory Notes and books etc. or any other Electronic device or Recording Device either as separate piece or part of something used by the candidate such as Watch or Ring
  - (ii) If they are found to be in possession of any such thing or instrument they will not be allowed to write the examination further, besides invalidation of answer paper and / or debarment. If it is considered necessary they will be subjected for a physical search including frisking on the spot.
  - (iii) Do not bring into the Examination Hall any article such as books, notes, loose sheets mathematical and drawing instruments, Log Tables, stencils of maps, slide rules, Text Books, rough sheets etc except the permitted writing material (i.e) Pen. No colour pen or Pencil must be used.
  - (iv) Candidates are advised in their own interest not to bring any of the banned items including Mobile Phones / Pagers to the venue of the examination, as arrangements for safekeeping cannot be assured.
- f.** Candidates are not required to submit along with their application any certificates in support of their claims regarding Age, Educational Qualifications, Experience/ Community Certificates and certificates regarding their Physical Disability, etc., They should be submitted as and when called for by the Tamil Nadu Public Service Commission. The candidates applying for the examination should ensure that they fulfil all the eligibility conditions for admission to the Examination. Their admission at all the stages of examination for which they are admitted by the Commission viz. (Written) Examination and oral Test will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If on verification at any time before or after the (written) Examination and oral Test, it is found that they do not fulfil any of the eligibility conditions, their candidature for the examination will be cancelled by the Commission.
- g.** If any of their claims is found to be incorrect, they may render themselves liable to disciplinary action by the Commission.
- h. Unfair means strictly prohibited:** No candidate shall copy from the papers of any other candidate nor permit his papers to be copied nor give nor attempt to give nor obtain nor attempt to obtain irregular assistance of any description.
- i. Conduct in Examination Hall:** No candidate should misbehave in any manner or create a disorderly scene in the Examination Hall or harass the staff employed by the Commission for the conduct of the examination. Any such misconduct will be severely viewed & penalised.

**The Online Application can be filled upto 31.05 .2012 till 11.59 p.m., after which the link will be disabled**

*(For any additional information candidates may refer the Commission's 'Instructions to Candidates' at the Commission's website [www.tnpsc.gov.in](http://www.tnpsc.gov.in) )*

**Secretary**