

TAMIL NADU PUBLIC SERVICE COMMISSION

NOTIFICATION NO:49/2012

DATED: 16.11.2012

Applications are invited only through online mode upto 06.12.2012 for Direct Recruitment to the vacancies in the following posts included in Group-I Services:-

Sl. No	Name of the Post and Post Code	Name of the Service and Code No.(001)	No. of vacancies	Scale of pay
1	Deputy Collector (Post Code 1001)	Tamil Nadu Civil Service	8	Rs.15,600-39,100/- (PB3) + 5400/-G.P.
2	Deputy Superintendent of Police (Category – I) (Post Code: 1002)	Tamil Nadu Police Service	4	
3	Assistant Commissioner (C.T.) (Post Code:1003)	Tamil Nadu Commercial Taxes Service	7	
4	District Registrar (Post Code: 1005)	Tamil Nadu Registration Service	1	
5	District Employment Officer (Post Code: 1007)	Tamil Nadu General Service	5	

2. IMPORTANT DATES:-

A	Date of Notification	16.11.2012	-
B	Last date for submission of applications	06.12.2012	-
C	Last date for payment of Fee through Bank or Post Office	10.12.2012	-
D	Date of Preliminary examination	30.12.2012	10.00 A.M. to 1.00 P .M.

Note: Candidates should submit only one application even if he/she opts for more than one post.

3. DISTRIBUTION OF VACANCIES:-

The vacancies will be filled in as follows according to Rule of Reservation of appointments:-

Sl. No.	Name of the Post	General Turn			BC			BC (M)		MBC /DC	SC			SC (A)	ST	Total
		GL	W	PSTM	GL	W	PSTM	GL	W	GL	W	PSTM	GL			
1.	Deputy Collector	-	1	1	1	1	-	-	-	2	-	1	1	-	8	
2	Deputy Superintendent of Police (Category-I)	1	1	-	-	-	1	-	1	-	-	-	-	-	4	
3.	Assistant Commissioner (C.T.)	1	1	1	1	1	-	-	-	1	-	-	1	-	7	
4.	District Registrar	-	-	-	-	1	-	-	-	-	-	-	-	-	1	
5	District Employment Officer	1	-	-	1	-	-	1	-	1	1	-	--	--	5	

** Abbreviation: - GL- General, W - Women; PSTM - Person Studied in Tamil Medium;

4. QUALIFICATIONS: -**(A) AGE (as on 01.07.2012)**

Name of the Posts	Minimum Age (should have completed)	Maximum Age (should not have completed)	
		SCs, SC(A)s, STs, MBCs/DCs, BCs, BCMs and DWs of all Castes	Others" i.e Candidates not belonging to SCs, SC(A)s, STs, MBCs/DCs, BCs and BCMs
For all the posts except the post of Assistant Commissioner	21Years	35 Years	30 Years
For the post of Assistant Commissioner in Tamil Nadu Commercial Taxes Service			
(1) For Candidates possessing any degree	21 Years	35 Years	30 Years
(2) For Candidates possessing B.L. degree of any University or Institution recognized by the University Grants Commission.	21 Years	36 Years	31 Years

Note:

- (i) "Others" Candidates not belonging to SCs, SC(A)s, STs, MBCs/DCs, BCs and BCMs who have put in 5 years of service in the State / Central Government are not eligible to apply even if they are within the age limit.
- (ii) The Technical and Non-Technical Staff of TANSI who have faced retrenchment and have not been absorbed in the Government Corporations/ Undertakings (evidence should be produced may also apply, if they are otherwise qualified except age and the relevant age rule will be relaxed by the Government in their favour if they come up for selection.

[Para 2 at Sl.No. 4 of the 'Instructions to candidates' will not apply to this recruitment.]

(B) EDUCATIONAL QUALIFICATION : (as on 16.11.2012)

Candidates should possess a Degree of any of the Universities incorporated by an Act of the Central or State Legislature in India or any other Educational Institutions established by an Act of Parliament or declared to be deemed as a University under Section 3 of the University Grants Commission Act, 1956.

Note:

- (i) The qualification prescribed above should have been obtained by passing the required degree course in the order of studies 10th, HSC and Bachelor's degree.
- (ii) The Candidates, who have written the final year degree examination, may also apply to the Preliminary Examination for direct recruitment to the posts included in Group-I Services, subject to the condition that they should produce proof of having passed the degree examination when admitted to the Main Written Examination, failing which they will not be admitted to the Main Written Examination.
- (iii) The Candidates, who have passed the final professional M.B.B.S or any other Medical Examination, but have not completed the internship, may also apply to the Preliminary Examination for direct recruitment to the posts included in Group-I Services provided they should submit along with their applications for Main Written Examination a copy of Certificate from the concerned authority of the University/Institution that they had passed the requisite final professional Medical examination. In such cases, the candidates will be required to produce at the time of their Interview, original degree or a Certificate from the concerned competent authority of the University/ Institution that they had completed all requirements (including completion of internship) for the award of the Degree.

(iv) Persons claiming equivalence of qualification should furnish evidence for such claim, if called for.

Provided that, other things being equal preference will be given to the candidates, who possess the qualification mentioned against each of the following posts:-

Sl. No	Name of the Post and Post Code	Qualification
1	Deputy Superintendent of Police (Category – I)	A Degree or Diploma in Criminology and Forensic Science and also to those who possess National Awards for Physical Efficiency.
2	Assistant Commissioner	<p>First Preference – A Degree both in Commerce and Law together with a Diploma in Taxation laws.</p> <p>Second Preference – A Degree both in Commerce and Law.</p> <p>Third Preference – A Degree either in Commerce or Law together with a Diploma in Taxation laws.</p> <p>Fourth Preference – A Degree either in Commerce or Law.</p>
3	District Employment Officer	Graduate in Economics, Education, Sociology, Statistics or Psychology and to those with Post Graduate Diploma in Social Science and experience in Industrial or Personnel Management or Labour Welfare.

[Candidates to be admitted to the Main Written Examination should upload evidence relating to preferential qualifications, if any, possessed by them when called for.]

C. PHYSICAL QUALIFICATION:-

Candidates applying for the post of Deputy Superintendent of Police (Category-I) must possess the following Physical qualifications:-

For Men:

Height	Not less than 165 Cms.
Chest measurement	Not less than 86 Cms (round the chest) on full inspiration.
Chest expansion	Not less than 5 Cms on full inspiration.

For Women:

Height	Not less than 155 Cms.
Chest measurement	Not applicable

Note:

(i) Among the candidates admitted to the Main written Examination those who opt for the posts of Deputy Superintendent of Police (Category-I) should upload Certificate from a Medical Officer of/ or above the rank of an Assistant Surgeon appointed by the

Government to the Government Medical Institution obtained on or after 16.11.2012 containing the following particulars when called for:-

1	Height	----- Centrimeters
2	Chest Measurement	
	(a)On full inspiration	----- Centimeters
	(b)On full expiration	----- Centimeters
	(c)Difference (Expansion)	----- Centimeters

However, in the case of woman applicants for the post of Deputy Superintendent of Police (Category-I), the Chest measurement need not be specified in the said certificate.

- (ii) An applicant selected for appointment to the post of Deputy Superintendent of Police (Category-I) must satisfy the Medical Board in Tamil Nadu as to his/her physique, fitness and capacity for active outdoor work and must be certified by the Superintendent of Government Ophthalmic Hospital, Chennai that his/her vision comes upto the requirements prescribed in the rules without the use of contact glasses.
- (iii) An applicant selected for appointment to the post of Deputy Collector must satisfy the Medical Board in Tamil Nadu as to his/her physique, fitness and capacity for active outdoor work.

5. GENERAL INFORMATION:-

- A. The rule of reservation of appointments is applicable to each post separately. The Distribution of vacancies will be as per rule in force.
- B. In G.O.Ms.No.145, Personnel and Administrative Reforms (S) Department, dated 30.09.2010, the Government have issued Orders to fill up 20% of all vacancies in Direct Recruitment on preferential basis to persons studied all the subjects in Degree in Tamil Medium. The 20% reservation of vacancies on preferential allotment to **Persons Studied in Tamil Medium (PSTM)** will apply to this recruitment. The above said reservation will be made applicable to candidates who have acquired the prescribed qualification in Tamil Medium.
- C. The number of vacancies advertised is only approximate and is liable for modification including reduction with reference to vacancy position at any time before finalisation of selection.
- D. If no qualified and suitable women candidates are available for selection against the vacancies reserved for them, those vacancies will be filled by male candidates belonging to the respective communal categories.

E. CERTIFICATE OF PHYSICAL FITNESS:-

Candidates selected for appointment to the posts will be required to produce a certificate of physical fitness in the form prescribed below:

Sl. No.	Name of the Post	Standard of Vision Prescribed	Form of Certificate of Physical Fitness
1	Deputy Collector	Standard-III or Better	Form prescribed for Executive Posts
2	Assistant Commissioner		
3.	District Employment Officer		
4	Deputy Superintendent of Police (Category-I)	Standard-I	
5	District Registrar	Standard-III or Better	Form prescribed for the posts other than Executive and Ministerial

Candidates with defective vision should upload eye fitness certificate from a qualified eye specialist when called for.

- F. In G.O.Ms.No.53, Social Welfare & Nutritious Meal Programme Department, dated 11.04.2005 among the posts notified in this recruitment the post of District Employment Officer has been identified as suitable for Differently Abled persons. However, no turn earmarked for Differently abled person has fallen within the turns utilized in this recruitment. Differently Abled persons can apply and should upload the documents referred to in para 14 (f) of the Commission's 'Instructions to candidates' when called for.
- G. Reservation to "Destitute Widows" and "Ex-Servicemen" will not apply for this recruitment.
- H. Even after filling up of the posts reserved for SC Arunthathiyars on preferential basis, if more number of qualified Arunthathiyars are available, they shall be entitled to compete with the Scheduled Castes other than Arunthathiyars in the inter-se merit among them and if any posts reserved for Arunthathiyars remain unfilled for want of adequate number of qualified candidates, it shall be filled up by Scheduled Castes other than Arunthathiyars.
- I. Any claim relating to the selection (not related to candidature or / and claims made in the application) should be received within 30 days from the date of announcement of results. Any claim received thereafter will receive no attention.

**6. SCHEME OF THE PRELIMINARY EXAMINATION, MAIN WRITTEN EXAMINATION
AND ORAL TEST:-**

A. PRELIMINARY EXAMINATION

Subject	Duration	Maximum Marks
Single paper in General Knowledge (Degree Standard – Objective Type) (200 questions)	3 Hours	300

B. MAIN WRITTEN EXAMINATION AND ORAL TEST

Subject	Duration	Maximum Marks	Minimum Qualifying Marks for selection	
			SCs, SC(A)s, STs, MBCs/DCs, BCs and BCMs.	Others
(1)	(2)	(3)	(4)	(5)
General Studies Paper-I	3 Hours	300	204	272
General Studies Paper- II (Both papers - Degree Standard – Descriptive type)	3 Hours	300		
Interview & Record	-	80		
Total		680		

- (i) The question papers will be set both in Tamil and in English.
(ii) Candidates are allowed to answer the Main Written Examination either in Tamil or in English or partly in Tamil and partly in English and are also allowed to write Technical words wherever necessary in either of the languages.
(iii) The syllabi for the Preliminary Examination and the Main Written Examination have been published in the TNPSC Bulletin as follows:-

Subject	Bulletin No. and date	Page No.
General Knowledge	No.16, dated	490
General Studies Paper-I and II	01.08.2004	

The Syllabi is available at the Commission's Website: 'www.tnpsc.gov.in'

7. PROCEDURE OF SELECTION:-

The selection will be made in three successive stages, viz (i) Preliminary Examination for selection of candidates for admission to the Main Written Examination and (ii) Main Written Examination and (iii) an Oral Test in the shape of an Interview.

The Preliminary Examination is meant to serve as a screening test only. The marks obtained in the Preliminary Examination by the candidates who are declared qualified for admission to the Main Written Examination will not be counted for determining their final order of merit. The number of candidates to be admitted to the Main Written Examination will be 50 times the number of candidates to be recruited having regard to the rule of reservation of appointments. However, in each reservation group, all the candidates who secure the same marks as that of cut off marks of their reservation groups shall also be admitted to the Main Written Examination, though the number of candidates to be admitted to the Main Written Examination may exceed 1:50 ratio.

In the instruction to candidates the ratio prescribed for Main Written Examination under the heading procedure of selection may be read as 50 times, 1:50 respectively.

(For further details refer paragraph 21 of the 'Instructions to candidates').

8. EXERCISING OPTION: -

Option regarding Post preference from the candidates who are qualified in the Main Written Examination will be obtained at the time of Oral Test.

9. CENTRES FOR PRELIMINARY EXAMINATION:-

The Preliminary Examination will be held at the following Centres:

Name of Centre	Centre code	Name of Centre	Centre code	Name of Centre	Centre code
Ariyalur	030	Madurai	010	Theni	020
Chennai	001	Nagapattinam	011	Thiruvallur	021
Chidambaram	104	Nagercoil	119	Thiruvannamalai	022
Coimbatore	002	Namakkal	012	Thiruvarur	023
Dharmapuri	004	Perambalur	014	Thoothugudi	024
Dindigul	005	Pudukkottai	015	Tiruchirappalli	025
Erode	006	Ramanathapuram	016	Tirunelveli	026
Kancheepuram	007	Salem	017	Tiruppur	032
Karaikudi	138	Sivaganga	018	Vellore	027
Karur	009	Thanjavur	019	Villupuram	028
Krishnagiri	031	The Nilgiris (Udhagamandalam)	013	Virudhunagar	029

Note:

The Commission reserves the right to increase / decrease the number of Examination Centres and to re-allot the candidates.

The Main Written Examination will be held at Chennai Only.

10. EXAMINATION FEE:-

a	For Preliminary Examination	Rs.125/- (Examination Fee Rs.75 /- + Cost of Application Rs.50/-) (Rupees One hundred and twenty five only)
b	For Main Written Examination	Rs.125/- (Rupees One hundred and twenty five only)

- Ø Candidates claiming exemption from examination fee should pay Rs.50/- towards Application Cost.
- Ø Candidates have also to pay the service charges applicable to the Bank or Post Office or Fee Processing Agency.
- Ø The fee for Main Written Examination should be paid by those who are to be admitted to the Main Written Examination, based on the result of Preliminary Examination, on receipt of intimation from the Tamil Nadu Public Service Commission, unless exemption of fee is claimed.
- Ø Those who have registered in the **one time registration** system and paid the registration fee of Rs. 50/- and received the registration ID, **need not pay** the application fee for a period 5 years from the date of registration even if they apply for any other posts subsequently notified by the Commission. But those candidates shall pay Examination fee, if applicable.

(For further details regarding the Examination fee concessions refer para 12 of the 'Instructions to candidates').

11. NO OBJECTION CERTIFICATE:

For details refer para 15 (g) of the Commission's 'Instructions to candidates'.

12. CONCESSIONS:-

Concessions in the matter of age and/or fees allowed to SCs, SC(A)s, STs, MBCs/DCs, BCs, BCMs, Destitute Widows, Ex-Servicemen, Differently Abled persons, other categories of persons etc., are given in para 12 to 14 of the Commission's 'Instructions to candidates'. Persons claiming concessions referred to above has to produce evidence for such claim when called for, otherwise his/her application will be liable for rejection.

13. HOW TO APPLY:

- Candidates should apply only through online in the Commission's Website www.tnpsc.gov.in or in www.tnpscexams.net.
- Before applying, the candidates should have scanned image of their photograph and signature in CD/DVD/Pen drive as per their convenience.
- A valid e-mail ID or Mobile Number is mandatory for registration and email ID should be kept active till the declaration of results. TNPSC will send Hall Tickets (Memorandum of Admission) for Written Examination, Interview Call Letters, Other Memos etc. through the registered e-mail ID.
- Please note that all the particulars mentioned in the online application including Name of the Candidate, Post Applied, Communal Category, Date of birth, Address,

Email ID, Centre of Examination etc. will be considered as final and **no modifications will be allowed after the last date specified for applying online.** Since certain fields are firm and fixed and cannot be edited, candidates are requested to fill in the online application form with the utmost care as no correspondence regarding change of details will be entertained.

- The candidates who wish to receive SMS should register their mobile number in the application.
 - **Applying Online:**
 - a) Candidates are first required log on to the TNPSC's website www.tnpsc.gov.in or www.tnpscexamns.net
 - b) Click "Apply Online" to open up the On-Line Application Form.
 - c) Select the name of the post or service for which you wish to apply.
 - d) If you already have Unique ID, please enter the Unique ID and password to view the already available information and update them, if necessary.
 - e) If you do not have valid ID, please enter all the required particulars without skipping any field.
 - f) Candidates are required to upload their photograph and signature as per the specifications given in the Guidelines for Scanning and Upload of Photograph and Signature. An online application is incomplete without the photograph and signature upload.
 - **Mode of Fee Payment:**
 - g) Please select the mode of payment (Online Payment/Offline Payment).
 - **Online Payment (Net Banking, Credit card/Debit card)**
 - h) In case of candidates wish to pay fees through the online payment gateway, i.e Net Banking, Credit Card and Debit card Payment, **an additional page of the application form will be displayed** wherein candidates may follow the instructions and fill in the requisite details to make payment.
 - i) After submitting your payment information in the online application form, please wait for the intimation from the server, **DO NOT press Back or Refresh button in order to avoid double charge**
 - j) If the online transaction has been successfully completed a Registration Number and Password will be generated. Candidates should note their Application Number and Password for future reference in respect of the post applied for.

- **Offline Payment (Post Office or Indian Bank)**
 - k) For offline mode of payment candidates have to select either Post Office or Indian Bank Branch.
 - l) Click "SUBMIT" to submit the Application form.
 - m) Candidates will be provided with Application Number and password. Please note down the Application Number and password.
 - n) On Submission system will generate the payment chalan which the candidate need to take print out and go to the nearest branch of Indian bank or the Designated Post Offices as the case may be, to make the payment
 - o) Collect the candidate's copy of the fee payment chalan from the Branch. Please check that the chalan is properly signed and the details of Transaction Number, Branch Name and DP Code Number, Deposit Date have been noted in the chalan by the Branch authorities.
 - p) Online Application Registration will be taken as successful one, only if the payment is made either in the post office or in the Indian Bank **within two working days from the date of registration/submission of application.**

- **Print Option:**
 - q) After submitting the application, candidates can print /save their application in PDF format.
 - r) On entering Application Number and password, Candidates can download their application and print, if required.
 - s) Candidates need not send the printout of the online application or any other supporting documents to the Commission. The certificates will be verified only when the candidates come up for next stage of selection.

Note:

- I. Candidates are advised in their own interest to apply on-line much before the closing date and not to wait till the last date for depositing the fee/ intimation charges to avoid the possibility of disconnection/inability/failure to log on the TNPSC's website on account of heavy load on internet/website jam.
- II. TNPSC does not assume any responsibility for the candidates not being able to submit their applications within the last date on account of the aforesaid reasons or for any other reason beyond the control of the TNPSC.
- III. Under no circumstances, a candidate should share/mention e-mail ID or Mobile

Number to any other person. In case a candidate does not have a valid personal e-mail ID, they should create a new e-mail ID before applying on-line and must maintain that email account.

- IV. There is a provision to modify the submitted Online Application. Candidates are requested to make use of this facility to correct their details in the Online Application if any. This modification facility will be available up to the last date for applying online for the particular post. After this date, no modification will be permitted. Candidates should take utmost care while filling in the Online Application. Please note that no modification in fee payment details will be permitted for candidates who pay fees/intimation charges through the online mode. Since certain fields are firm, fixed and cannot be edited, candidates are requested to fill in the online application form with the utmost care as no correspondence regarding change of details will be entertained.
- V. Candidates should carefully fill in the details in the On-Line Application at the appropriate places and click on the "SUBMIT" button at the end of the On-Line Application format. Before pressing the "SUBMIT" button, candidates are advised to verify each and every particular filled in the application. The name of the candidate or his /her father/husband etc. should be spelt correctly in the application as it appears in the certificates/mark sheets. Any change/alteration found may disqualify the candidature.
- VI. Request for change/correction in any particulars in the Application Form shall not be entertained under any circumstances AFTER THE LAST DATE FOR Editing/ Updating application details specified. TNPSC will not be responsible for any consequences arising out of furnishing of incorrect and incomplete details in the application or omission to provide the required details in the application form.
- VII. Commission is not responsible for the online payment failure.
- VIII. Any clarification may be obtained from the Help Desks (No.1860 345 0112)

14. OTHER IMPORTANT INSTRUCTIONS:

- a. **Candidates should ensure their eligibility for examination:** The candidates applying for the examination should ensure that they fulfil all eligibility conditions for admission to examination. **Their admission to all stages of the examination will be purely provisional subject to satisfying of the eligibility conditions.** Mere issue of memo of admission to the candidate will not imply that his/her candidature has been fully cleared by the Commission.
- b. **How to apply:** Candidates are required to apply Online by using the website www.tnpsc.gov.in or www.tnpscexams.net Detailed instructions for filling up online application are given in Para 13 of this Notification

- c. The Hall Tickets for eligible candidates will be made available in the Commission's Website www.tnpsc.gov.in or www.tnpscexams.net for downloading by candidates. No Hall Tickets will be sent by post.
- d. **Facilitation counter for guidance of candidates:** In case of any guidance/information/clarification of their applications, candidature, etc. candidates can contact Tamil Nadu Public Service Commission's Office in person or over Telephone No. 044-25300300 or the Commission's Office Toll-Free No. 1800 425 1002 on all working days between 10.00a.m. and 05.45 p.m.
- e. **Mobile Phones and other Articles Banned:**
- (i) Candidates are not allowed to bring Pager, Cellular Phone, Calculator, Memory Notes and books etc. or any other Electronic device or Recording Device either as separate piece or part of something used by the candidate such as Watch or Ring.
 - (ii) If they are found to be in possession of any such thing or instrument they will not be allowed to write the examination further, besides invalidation of answer paper and / or debarment. If it is considered necessary they will be put to thorough physical search including frisking on the spot.
 - (iii) Do not bring into the Examination Hall any article such as books, notes, loose sheets mathematical and drawing instruments, Log Tables, stencils of maps, slide rules, Text Books, rough sheets etc.
 - (iv) Candidates are advised in their own interest not to bring any of the banned items including Mobile Phones / Pagers to the venue of the examination, as arrangements for safekeeping cannot be assured.
- f. Candidates are not required to submit along with their application any certificates in support of their claims regarding Age, Educational Qualifications, Community Certificates and certificates regarding their Physical Disability, etc., which should be submitted when called for by the Tamil Nadu Public Service Commission. The candidates applying for the examination should ensure that they fulfil all the eligibility conditions for admission to the Examination. Their admission at all the stages of examination for which they are admitted by the Commission viz. (Written) Examination and Interview Test will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If on verification at any time before or after the (written) Examination and Interview Test, it is found that they do not fulfil any of the eligibility conditions, their candidature for the examination will be cancelled by the Commission.
- g. If any of their claims is found to be incorrect, they may render themselves liable to disciplinary action by the Commission.
- h. **Unfair means strictly prohibited:** No candidate shall copy from the papers of any other candidate nor permit his papers to be copied nor give nor attempt to give nor obtain nor attempt to obtain irregular assistance of any description.
- i. **Conduct in Examination Hall:** No candidate should misbehave in any manner or create a disorderly scene in the Examination Hall or harass the staff employed by the Commission for the conduct of the examination. Any such misconduct will be severely viewed & penalised.

The Online Application can be filled upto 06.12.2012 till 11.59 p.m., after which the link will be disabled

(For any additional information the candidates may refer Commission's 'Instructions to candidates' at the Commission's website www.tnpsc.gov.in)

Secretary