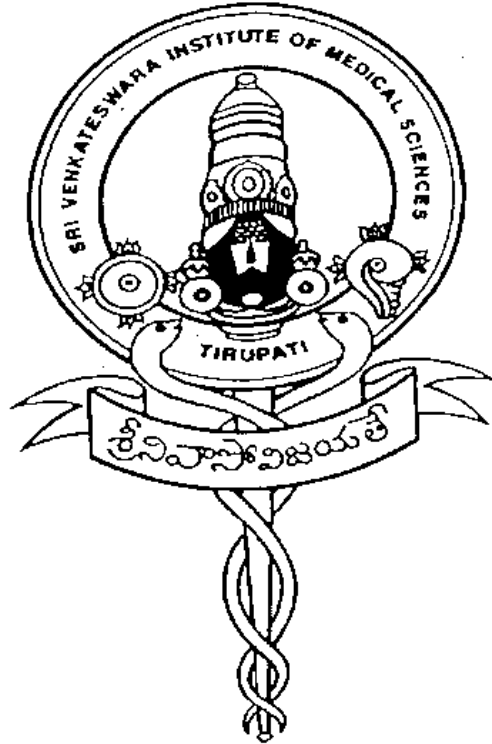


# **SRI VENKATESWARA INSTITUTE OF MEDICAL SCIENCES,**

(A University established by an act of A.P. State Legislature)

**TIRUPATI-517 507**



**SVIMSET-2012 FOR M.Ch. CTV SURGERY**

**PROSPECTUS FOR ADMISSION TO  
MCh CTV SURGERY COURSE FOR THE YEAR-2012**

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**TIRUMALA TIRUPATI DEVASTHANAMS**

## IMPORTANT DATES FOR MCh CTV SURGERY COURSE – 2012

Particulars	Date
Date of issue of applications	<b>30/07/2012</b>
Last date for issue & receipt of applications      Time: Upto 5:00 PM	<b>16/08/2012</b>
Conduct of Entrance Examination                              Time: 10:00 AM	<b>17/08/2012</b>
Declaration of results of qualifying examination / Entrance examination	<b>17/08/2012</b>
1 <sup>st</sup> round of counseling / admissions	<b>18/08/2012</b>
2 <sup>nd</sup> round of counseling for allotment of seats from waiting list	<b>Notified later in the website</b>
Commencement of the course	<b>27/08/2012</b>
Last date upto which students can be admitted	<b>30/09/2012</b>

- *Institute reserves the right to change the above schedule after due notification*

### **List of original documents to be submitted at the time of counseling:**

1. Hall ticket of SVIMSET-2012 for MCh CTV Surgery course
2. 10<sup>th</sup> class (SSC) certificate
3. MBBS degree certificate
4. MBBS marks lists of all the years
5. Certificate of Internship
6. Number of attempts certificate for MBBS, MS/MD/DNB.
7. MD/MS/DNB degree certificate
8. Medical Council Registration Certificate for MBBS, MD/MS/DNB registered with State Medical Councils concerned.
9. The study certificates from the institution where the candidate studied for the last seven years (i.e MBBS, MD/MS/DNB).
10. Fees as indicated in regulation IX (5).

### **IMPORTANT NOTE:**

1. **No individual correspondence will be made for selection/admission. Candidates are requested to follow the instructions/information displayed at SVIMS notice board/ website as per the scheduled programme.**
2. **For enquiries regarding:**
  - a) **entrance test, hall ticket & results contact:**  
**Examination Section:    0877-2287777    Ext. : 2290, 2406**  
**Fax & Phone    : 0877-2287324**  
**Email            : [svimstirupatiexamsection@gmail.com](mailto:svimstirupatiexamsection@gmail.com)**
  - b) **application, counseling and admissions contact:**  
**Academic Section :    0877-2287777    Ext. : 2202, 2458, 2267**  
**Fax & Phone    : 0877-2288002**  
**Email            : dean\_svims@yahoo.com**
3. **Candidates are requested to visit the website periodically for any updates**  
**Website                              : <http://svimstpt.ap.nic.in>**

## I. Introduction:

Sri Venkateswara Institute of Medical Sciences (SVIMS), Tirupati, established in the year 1993, under the aegis of Tirumala Tirupati Devasthanams, as a modern super specialty hospital, was granted the status of a university in the year 1995 by an act of A.P. State legislature vide act no.12 of 1995. The objectives of the Institute are:

- a) to create a centre of excellence for providing medical care, education and research facilities of a high order in the field of medical sciences in the existing super-specialties and such other super-specialties as may develop in future, including continuing medical education and hospital administration.
- b) to develop patterns of teaching in postgraduate level and in super specialties so as to set a high standard of medical education.
- c) to provide for training in paramedical and allied fields, particularly in relation to super-specialties.
- d) to function as a referral hospital
- e) to provide for post graduate teaching and conduct of research in the relevant disciplines of modern medicine and other allied sciences, including inter-disciplinary fields of physical and biological sciences.

The institution, spread in a 55 acre campus, is gradually growing into a prestigious university. Today, SVIMS has 24 super/broad specialty medical departments two colleges and two inter-disciplinary departments and is developing into a centre of excellence for providing medical care, education and research activities of a high standard in the field of medical and other allied sciences including inter-disciplinary fields of physical and biological sciences. In addition to these, SVIMS also provides training in Para-medical and allied fields, particularly related to super-specialties.

The Institution is recognized by the University Grants Commission (UGC) under section 12 (B) of the UGC act, 1956, and the Medical Council of India (MCI) has granted permission and later recognition to start DM/MCh super-specialty courses in cardiology, neurology, nephrology, endocrinology, medical oncology, CVT surgery, neurosurgery, urology, surgical oncology & surgical gastroenterology and MD courses in anesthesiology, microbiology, biochemistry, pathology, medicine, immuno haematology & blood transfusion and radiotherapy.

The various super/broad specialty departments are:

S.No.	Name of the department	S.No.	Name of the department
1	Anaesthesiology & critical care Medicine	13	Nephrology
2	Anatomy	14	Neurology
3	Biochemistry	15	Neurosurgery
4	Cardiology	16	Nuclear Medicine
5	Cardiovascular & thoracic surgery	17	Pathology
6	Endocrinology	18	Physiology
7	General surgery	19	Plastic Surgery
8	Immuno haematology and blood transfusion	20	Radiology
9	Medical gastroenterology	21	Radiotherapy
10	Medical oncology	22	Surgical Gastroenterology
11	Medicine	23	Surgical Oncology
12	Microbiology	24	Urology

## II. Admission regulations for MCh CTV Surgery course for the year 2012:

These rules may be called the Sri Venkateswara Institute of Medical Sciences Regulations of Admissions, applicable to MCh CTV Surgery Course.

### III. Notification:

Applications are invited from the eligible candidates of Indian Nationals to the MCh CTV Surgery course (Post graduate degree-super speciality) course at SVIMS for the year 2012 for filling up of 04 seats, through a notification issued in the dailies.

### IV. Eligibility for admission:

1. The candidate should have passed M.S./D.N.B. qualification prior to the date of entrance examination failing which they will not be allowed to appear for the entrance examination. In case, the candidate is waiting for the results, unable to enclose the pass certificate, he / she can mention the same in the application and has to submit the pass certificate compulsorily to the Controller of examinations, SVIMS, at least one day before the entrance test and collect the hall ticket.

**Note:** *The confirmation of the admission is subject to the outcome of any litigation pending before any court of law in the Republic of India.*

### V. Application:

1. Application and prospectus can also be downloaded from the website <http://svimstpt.ap.nic.in> and can be submitted with necessary documents along with DD for Rs.1600/- (Rupees One thousand six hundred only) drawn in favour of **"The Director, SVIMS, Tirupati"**.
2. The application form duly filled in with all necessary documents are to be enclosed as mentioned in the application form and shall be delivered in person or by Registered Post to **The Controller of Examinations, Sri Venkateswara Institute of Medical Sciences Alipiri Road, Tirupati – 517 507** on or before the prescribed date and time. Application fee once paid will not be refunded even in case the application is rejected.
3. The filled in application received after the prescribed date and time shall not be considered. The Institute will not be responsible for non-receipt of application or delay in postal transit.
4. The in-service candidates who are employees of the state of Andhra Pradesh, Central Government under taking, Public Sector Corporations, Local Bodies, Universities and other similar quasi-public Institutions should submit their applications through proper channel attested by the employing authority and submit No Objection Certificate from the employer along with application.
5. Application form should be filled up carefully by the applicant in his/her own handwriting and **no column should be left blank or incomplete. Defective applications will be rejected.**
6. Full name of the candidate as seen in the school records (SSC), the correspondence address, contact phone number/s & e-mail address should be given without fail in the application.
7. It is the responsibility of the candidate/s to ensure whether they possess the requisite qualification for admission. Having been called for the entrance test does not mean the acceptance of eligibility. Selection of the candidate will not be final unless the original certificates are verified, found correct and the fees are paid.
8. All the information given in the application form should be correct. Any false information or suppression of any factual information in the application would be a disqualification. In case any false information is furnished or suppression of any factual information comes to the notice during any time of the course, he/she would be liable for termination, besides other actions by the institution, as may be deemed fit during any time of the course.

## **VI. Entrance Test:**

1. There shall be an entrance examination on 100 MCQs., which will be conducted at SVIMS campus. The date and time will be specified in the Hall ticket.
2. The candidates appearing for entrance examination will not be paid any traveling allowance.
3. Hall tickets will be sent to the candidates by post or issued in person
4. The duration of the exam is 90 minutes
5. The marks obtained by the candidate in the entrance examination will be displayed on the notice board of the Institute and in the Institute's website on the dates specified.

## **VII. Method of selection:**

1. Selection of candidates for MCh CTV Surgery course will be made on the basis of rank obtained in the entrance test.
2. The candidates who secured a minimum of 50% marks in the entrance test will only be qualified to appear for the counseling.
3. Merit list will be prepared and rank shall be allotted in the order of merit based on the marks obtained in the entrance test.
4. In case of tie of marks in the entrance examination, the following criteria shall be adopted for fixing the merit.
  - i). A candidate who passed M.S., /D.N.B., in the first attempt or with less number of attempts will be given preference.
  - ii). If there is still a tie, the candidate who passed final MBBS with less no. of attempts will be given preference.
  - iii). If there is still a tie, the candidate who secured higher percentage of marks in final MBBS examination (Part-I & II) will be given preference.
  - iv). If there is still a tie, the candidate who secured higher percentage of marks in Surgery in MBBS examination will be given preference.
  - v). If there is still a tie, elder in age will be preferred.

## **VIII. Counseling**

1. The qualified candidates have to report for counseling in person with all the documents as mentioned in page 02 of the prospectus. No proxy/ representative is permitted under any circumstances into the counseling hall.
2. Not attending the counseling shall render the candidate forfeiting his/her right for admission and the next candidate in the order of merit will be called.
3. The seats shall be offered for admission to those candidates who attend the counseling on the date specified and in order of merit and as per the rules of admission.
4. No request shall be entertained either for postponing the date of counseling or to appear at a later or earlier date. In case, a candidate fails to report for counseling, the seat shall be offered to the next merit candidate as per the admission rules.
5. The selected candidates shall deposit all the original certificates and pay the fee as mentioned below on the date of counseling. Failure to do so, shall forfeit the seat and such seat shall be allotted to the next merit candidate.

### Fee structure

Sl. No.	Fee Particulars	Amount Rs.
01.	Tuition Fee per annum	55,000.00
02.	Library Fee per annum	1,000.00
03.	Registration fee	200.00
04.	Medical exam fee	100.00
05.	Sports & Cultural Activities fee per annum	250.00
06.	Medical expenses fee per annum	1,000.00
	<b>Total fees</b>	<b>57,550.00</b>
07.	Caution Deposit (refundable)	5,000.00
08.	Hostel Deposit (refundable) (only for those who wish to stay in hostel)	2,000.00

*Note: Fees once paid will not be refunded under any circumstances*

6. In-service candidates and those who are working at other institutions have to produce "No Objection Certificate" from the parent Institution, that they have no objection to the candidate's admission to undergo the post-graduation course at SVIMS. A no objection certificate mentioned under II in the application is to be forwarded.
7. In all the matters relating to selection and admission, the decision of the Institute shall be final and binding, which cannot be questioned after the admissions are closed.
8. The second & subsequent counseling schedules will be notified in the website. No individual communication will be sent. The candidates have to visit the website and attend for the counseling.

#### **IX. Bond:**

1. The selected candidates have to execute two indemnity bonds (Annex. I & II), in the format available at the end of the prospectus.
2. The Annexure-I of the bond shall be executed on a stamp paper (non-judicial) of Rs.100/- value, that in the event of the candidate discontinuing the studies at any time during the course period, he/she shall bound to pay a sum of Rs.1,00,000/- (Rupees one lakh only) along with the full stipend amount received by him/her back to the Institute.
3. The Annexure-II of the bond shall also be executed on a stamp paper (non-judicial) of Rs.100/- value, that in the event of not willing to work in the post and pay offered by the institute after successful completion of the course in the department (subject to availability of vacancy and requirement of the institute) for a period of one year, he/she shall bound to pay a sum of Rs.20,00,000/- (Rs.Twenty lakhs only).
4. The bond/s are to be submitted on or before the date of commencement of the course and receive the admission order.

#### **X. Admission:**

1. The selected candidates must join the course, on or before 30-09-2012, failing which the selection shall automatically stand cancelled. The Institute shall offer such seats to the candidates in the waiting list in the order of merit.
2. He/ She has to submit the two bonds (Annexure-I & II) at the time of joining the course.
3. He/ She has to produce a medical fitness certificate certified by the medical officer, not lower than the rank of a civil surgeon/professor working in government Institutions.
4. The in-service candidates should submit the relieving order from their parent institution along with original certificates.
5. No individual correspondence will be made for selection / admission. Candidates are requested to follow the instructions / information as per the scheduled programme mentioned in the prospectus / the institute's website.

## **XI. Resident's manual:**

Each postgraduate resident will be issued a copy of the resident's manual after admission. The manual consists of the duties, responsibilities, academics and other guidelines to be followed during the training period.

## **XII. Stipend:**

Monthly stipend as per the institution norms shall be paid to the candidates who are regular in attendance and attend to their duties to the satisfaction of the controlling authorities. The total period, during which, the students are paid stipend shall not exceed 36 months. No candidate will be eligible to draw the stipend for more than 36 months during his / her entire study period.

Inservice candidates will not be paid stipend, if he/she draws leave salary in their parent institution.

## **XIII. Other information:**

1. The course is a full time course. The candidate shall be full time resident. No postgraduate is allowed to do any private practice or consultation.
2. The candidate admitted in M.Ch. CTV Surgery course, who wish to apply for academic courses of other institutes should send the application through proper channel with the permission of the Head of the Department and Head of the Institution. The candidate shall not register for any other Degree/Diploma and continue the studies, unless specifically permitted by the Institute.

### **3. Library:**

There is well established Library with all relevant text books and journals. It has MEDLARS, CD ROM and Internet facility. The Library opens on all working days from 9 am to 12 midnight.

4. Duties and responsibilities of Residents joining the course shall be fixed by the Institute from time to time. They will be required to pursue such works that may be needed in the legitimate interest of patient care in the hospital.
5. The performance of the candidates joining the course will be evaluated at the end of every six months by a committee constituted for the purpose by the HoD and in case of unsatisfactory performance, the Institute has the right to take appropriate action to extend the period of training or to detain the candidate and make him/her ineligible for appearing for final examination including the removal of the name of the candidate from the rolls of the Institute.

### **6. Log Book:**

The candidate shall maintain a log book prescribed by the institution. There shall be entry of special investigations done, procedures, operations performed etc., by the candidate during the study period certified by the head of the department. The book shall be submitted to the examiners at the time of practical and viva voce.

### **7. Paper/poster presentation and publication:**

The students are required to present one poster presentation, to read one paper at national / state conference and to present one research paper which should be published / accepted for publication / sent for publication during the period of the study, so as to make eligible to appear for the degree examination, as prescribed by the MCI.

8. The regulations recommended by the MCI from time to time, shall also be adopted during the course period.

9. The original certificates of the candidates shall not be returned, till they complete the course of the study and work for a period of one year after successful completion of the course or discontinue the course by fulfilling the condition/s of bond I & II.
10. The candidates who got admitted in to the course shall not be given the original certificates under any circumstances. They are advised to keep sufficient xerox copies of certificates for their future use.

**XIV. Hostel accommodation:**

1. Accommodation will be provided to the candidates to the extent available on a rent fixed as per the rules of the Institute subject to availability. They will have to necessarily stay in the accommodation, if provided by the Institute. The Accommodation will be provided preferably on sharing basis.
2. The students are required to vacate the Hostel Accommodation within 7 days of the completion of their course failing which Rs.100/- and Rs.200/- per day will be charged for bachelor and married hosteller respectively as penal rent for unauthorized occupancy of hostel accommodation. At the same time, the room will be vacated/ unseated by the Hostel Authority / Security staff during the unauthorized stay.
3. The students will be responsible for the furniture and other fixtures of the room. In case of damage/loss, a penalty shall be imposed as assessed by the Wardens of the Hostels.
4. No electrical/civil alteration in the room is allowed.
5. Use of Air Conditioner/ Heaters and other electrical appliances consuming high electrical energy is not permitted in the hostel.

**XV. Procedure for cancellation / discontinuation:**

The student who wants to cancel / discontinue from the course on or before 10.09.2012, has to submit a request letter with "No Dues Certificate" to the Dean, SVIMS along with proof of the reason. The request shall be forwarded by the respective HOD. They are not eligible for refund of any fees.

Those who want to discontinue on or after 11/09/2012 has to fulfill the bond condition (Annexure-I) and refund the stipend received by him/her (if any) from the Institute.

**XVI. Closure of admission:**

The admission stands closed by the prescribed date. Due to unforeseen reasons, if a seat falls vacant the candidates next in order of merit as per rules will be considered for admission in the subsequent counseling within the time frame schedule of MCI.

**XVII. Warning:**

In case any candidate is found to have supplied false information or certificate or found to have withheld or concealed certain information, he/she shall be debarred from continuing the course and shall face such appropriate action initiated against him/her by the Director of the Institute and his/her name will be referred to Medical Council of India.

**XVIII. Discipline:**

The students shall maintain strict discipline during the period of study/training programme in terms of conduct rules of the institute. The candidates shall not resort to any strikes during the period of their study. The students are not permitted in criticizing the policies of the Institute either before the print or electronic media or anywhere which amounts to dereliction of duties. Their grievances (if any) may be submitted to the Dean through proper channel. They are not permitted to approach *the* legal authorities/ SVIMS authorities/ MCI/ Govt. without prior permission by the head of the institution. In case of violation of the conduct rules, the admission of the candidate is liable for cancellation apart from invoking the terms and conditions of the bond.



**XIX. Ragging:**

Ragging is prohibited in the Educational Institutions in the State of Andhra Pradesh, vide Act.No.26 of 1997, dated 21-08-1997 & amendments made from time to time and Medical Council of India (Prevention and Prohibition of Ragging in Medical Colleges/ Institutions) Regulations, 2009 issued vide notification dated 03-08-2009.

If any incident of ragging comes to the notice of the authority, the student concerned shall be given liberty to explain and if his/her explanation is not found satisfactory, the authority would expel him/ her from the Institution and the information will be forwarded to Medical Council of India for taking necessary action.

**XX. Powers of Dean:**

Notwithstanding anything contained therein, the Dean, SVIMS may at any time before completion of the course either on his/her own motion or on the application of any person after due and proper enquiry and after giving the person two weeks time from the date of receipt of the show cause notice to submit the written explanation and on personal hearing, order the cancellation of admission to the course, if in his/her opinion such candidate had furnished incorrect particulars/false information in the application or in the documents attached thereto or in the statement made either before the authority in charge of admission or the Dean or any other manner. Against any such order of the Dean, the appeal shall lie with the Director, SVIMS, Tirupati.

Note: *This prospectus is subject to change in accordance with the decisions of the institute/ MCI Government taken from time to time.*

**SPECIMEN FORM OF BOND TO BE EXECUTED BY THE SELECTED CANDIDATE WHILE**

**JOINING M.Ch CTV SURGERY COURSE  
(To be submitted on non Judicial stamp paper worth Rs.100/-)**

**Indemnity bond - I**

This deed of indemnity is executed by \_\_\_\_\_ S/o, D/o,  
W/o \_\_\_\_\_ on this \_\_\_\_\_(day) of \_\_\_\_\_ 2012, residing at \_\_\_\_\_  
\_\_\_\_\_ herein after referred as the "STUDENT" and the Registrar, Sri  
Venkateswara Institute of Medical Sciences (SVIMS), Tirupati, herein after called as the "SVIMS".

WHEREAS the said student selected for the course of \_\_\_\_\_ in SVIMS for the  
year 2012.

WHEREAS the SVIMS has prescribed / stipulated the condition in the prospectus that the  
student selected for the course has to execute a bond for Rs.1,00,000/- (Rupees one lakh only) in  
favour of the Registrar, SVIMS promising that he / she will complete the course. In case of  
discontinuation of the said course, the student is liable to pay the said bond amount and the stipend (if  
any) received from SVIMS.

WHEREAS the student selected has agreed to the said conditions and executing this bond.  
The bond will come into force from 10.09.2012

This indemnity bond is executed in the presence of the following witnesses

Date:

.....  
Signature & Name of the student

Witness – 1 }  
                  } Signature, full name and permanent address  
Witness – 2 }

**SPECIMEN FORM OF BOND TO BE EXECUTED BY THE SE LECTED CANDIDATE WHILE  
JOINING M.Ch CTV SURGERY COURSES**

(To be submitted on non Judicial stamp paper worth of Rs.100/-)

**Indemnity bond - II**

This deed of indemnity is executed by \_\_\_\_\_ S/o, D/o,  
W/o \_\_\_\_\_ on this \_\_\_\_\_(day) of \_\_\_\_\_ 2012, residing at \_\_\_\_\_  
\_\_\_\_\_ herein after referred as the "STUDENT" and the Registrar, Sri  
Venkateswara Institute of Medical Sciences (SVIMS), Tirupati, herein after called as the "SVIMS".

WHEREAS the said student selected for the course of \_\_\_\_\_ in SVIMS for the  
year 2012.

WHEREAS the SVIMS has prescribed / stipulated the condition in the prospectus that the  
student selected for the course has to execute a bond for Rs.20,00,000/- (Rupees twenty lakhs only)  
in favour of the Registrar, SVIMS promising that he / she will work for a period of one year after  
successful completion of the PG degree course. In case, the candidate fails to join the post offered,  
he / she is liable to pay the said bond amount.

WHEREAS the student selected has agreed to the said conditions and executing this bond.  
The bond will come into force from the date of successful completion of the course.

This indemnity bond is executed in the presence of the following witnesses

Date:

.....  
Signature & Name of the student

Witness – 1 }  
                  } Signature, full name and permanent address  
Witness – 2 }