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### STAFF SELECTION COMMISSION



Date of Exam: 15-12-2013 Closing Date 30-08-2013

## NOTICE Junior Translators in (CSOLs) Examination, 2013

"GOVERNMENT STRIVES TO HAVE A WORKFORCE WHICH REFLECTS GENDER BALANCE AND WORMEN CANDIDATES ARE ENCOURAGED TO APPLY."

### IMPORTANT INSTRUCTIONS TO CANDIDATES

Commission will hold a Combined All India Open Examination for recruitment to the posts of Junior Translators in (CSOLS). The Examination will comprise of a Written Examination followed by Interview. The Commission will not undertake detailed scrutiny of applications for the eligibility and other aspects at the time of written examination and, therefore, the applications will be accepted only provisionally. The candidates are advised to go through the requirements of educational qualification, age etc. prescribed for the posts and satisfy themselves that they are eligible for the post before applying. Copies of documents, in support of possession of Essential Qualifications prescribed for, should be sent along with the application. When scrutiny is undertaken, if any claim made in the application is not found substantiated, the candidature of such candidates will be cancelled and the Commission's decision shall be final. CANDIDATES IN THEIR OWN INTEREST ARE ADVISED TO GO THROUGH THE DETAILED 3. INSTRUCTIONS CONTAINED IN THIS NOTICE AND ALSO AVAILABLE ON THE WEBSITE OF THE COMMISSION (http://ssc.nic.in) CAREFULLY BEFORE APPLYING. Candidates seeking reservation benefits available for SC/ST/OBC/PH/EXS must 4. ensure that they are entitled to such reservation as per eligibility prescribed in the Notice .They should also in possession of the required certificates in the prescribed format in support of their claim as stipulated in this Notice. OBC candidates should ensure that they are in possession of valid OBC certificate issued within the due date issued by the authority mentioned in the format. 5. Candidates with visual disability of 40% and more only would be considered as VISUALLY HANDICAPPED (VH) for availing reservation for VH, wherever, such reservation is applicable. Central Government civilian employees claiming age relaxation should submit a 6. certificate in the prescribed format from their office in respect of the length of continuous service which should be for not less than three years during the period immediately preceding the closing date for receipt of application. They should continue to have the status of Central Government civilian servants/employees from the day of application till the time of appointment, in the event of their selection.

- FEE: RUPEES ONE HUNDRED ONLY(Rs. 100.00) Fee is exempted for all Women candidates and candidates belonging to Scheduled Caste, Scheduled Tribe, Physically Handicapped and Ex-Servicemen eligible for reservation, are exempted from paying application fee as per extant Government orders.
- CLOSING DATE : 30-08-2013 (upto 5 P.M.). For candidates residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Jammu and Kashmir, Lahaul and Spiti District and Pangi Sub Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands, Lakshadweep and for candidates residing abroad - 06-09-2013 (upto 5 PM). APPLICATIONS RECEIVED LATE WILL BE REJECTED and no correspondence will be entertained in this regard. COMMISSION WILLNOT BE RESPONSIBLE FOR POSTAL DELAY.
- 9. Only a single application will be entertained. IN CASE OF MULTIPLE APPLICATIONS, THE LAST APPLICATION FOR WHICH PART-I AND PART.II REGISTRATION HAVE BEEN COMPLETED WILL BE ACCEPTED.
- MOBILES AND OTHER ELECTRONIC GADGETS ARE BANNED WITHIN THE 10. PREMISES OF THE EXAMINATION CENTRES. POSSESSION OF SUCH EQUIPMENT WHETHER IN USE OR IN SWITCH OFF MODE, DURING THE EXAMINATION WILL BE CONSIDERED AS USE OF UNFAIR MEANS. CANDIDATURE OF SUCH CANDIDATES WILL BE CANCELLED. THEY WILL BE LIABLE FOR FURTHER ACTION INCLUDING INITIATION OF CRIMINAL PROCEEDINGS AND DEBARMENT FROM COMMISSION'S EXAMINATION UPTO 5 (FIVE) YEARS, AS MAY BE DECIDED BY THE COMMISSION.
- CANDIDATES SHOULD SEND/SUBMIT APPLICATION IN THE PRESCRIBED FORMAT ALONGWITH SUPPORTING DOCUMENTS, TO THE CONCERNED REGIONAL OFFICE OF SSC AS MENTIONED IN PARA-7 OF THE NOTICE. FACILITY OF ON-LINE APPLICATION WILL NOT BE AVAILABLE FOR THIS EXAMINATION.
- Candidates may contact following Regional Help lines for clarifications, if any, in respect of filling/submitting applications:-
  - SSC(NR)NewDelhi 01164715222.01165021888.01124363343.01124360840
  - (ii) SSC(CR) Allahabad
- 05322460511.05326541021
- (iii) SSC(SR) Chennai
- 09445195946,04428251139
- SSC(WR)Mumbai (iv)
- 09869730700.07738422705
- SSC(ER) Kolkata (v)
- -09477461228.09477461229
- (vi) SSC(MPR) Raipur
- -09407921504,09407921505
- SSC(KKR) Bangalore (vii)
- 08025502520,09483862020
- SSC(NWR) Chandigarh (viii)
- 09915509204,09915509331
- SSC(NER) Guwahati (ix)
- 09207053500,09707679564
- 13. Candidates must carry at least one photo bearing IDENTITY PROOF in original such as Driving Licence, Voter Card, Aadhaar Card, Identity Card issued by University/College, Income Tax Pan Card etc to the examination centre, failing which THEY SHALL NOT BE ALLOWED TO APPEAR FOR THE EXAMINATION. They should also bring two colour photographs (for one session of examination).

F.No.3/6/2013-P&P-II: Staff Selection Commission will hold on Sunday, the 15-12-2013 an All India Open Competitive Examination for recruitment to the post of Junior Translators(CSOLS)(Group 'B' Non-Gazetted) in the pay scale of Rs. 9300-34800 with Grade Pay Rs. 4200/-, in various Offices/Departments under Deptt. of Language.

### 2. VACANCIES / RESERVATION

- (i) Firm number of vacancies will be determined in due course.
- (ii) Reservation for SC/ST/OBC/PH etc. categories is available as per extant Government orders. As per Notification No. S.O.946(E) dated 09.04.2009 of DOPT, posts carrying grade pay of Rs.4200/- and above are categorized as Group-"B" posts.
- (iii) The posts carry **All India Service Liability (AISL)** i.e. the candidate, on selection, may be asked to serve anywhere in the country.
- (iv) The post of Junior Translator(CSOLs) has been identified suitable for persons suffering from disabilities of **forty percent and above** of One Arm(OA),One Leg(OL), Both Legs(BL), Partially Blind(PB), Blind(B), Partially Deaf(PD) and Deaf(D).

### 3. NATIONALITY / CITIZENSHIP:

A candidate must be either:

- (a) a citizen of India, or
- (b) a subject of Nepal, or
- (c) a subject of Bhutan, or
- (d) a Tibetan refugee who came over to India, before the 1st January, 1962, with the intention of permanently settling in India, or
- (e) a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka, East African countries of Kenya, Uganda, the United Republic of Tanzania(Formerly Tanganyika and Zanzibar), Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India.

**Provided** that a candidate belonging to categories (b), (c), (d) and (e) above shall be a person in whose favour a certificate of eligibility has been issued by the Government of India.

A candidate in whose case a certificate of eligibility is necessary may be admitted to the Examination but the offer of appointment will be given only after the necessary eligibility certificate has been issued to him by the Government of India.

## 4(A) <u>AGE LIMIT</u>: Not exceeding 30 years as on 01.08.2013. (Not born earlier than 02.8.1983)

Note I: Candidate should note that the Date of Birth as recorded in the Matriculation / Secondary Examination Certificate or an equivalent certificate only, available on the date of submission of application will be accepted by the Commission for determining the Age eligibility and no subsequent request for its change will be considered or granted.

### **4.(B)** Permissible relaxation of Upper age limit prescribed under para 4(A) above:

Code	Category	Age-Relaxation
No.		permissible beyond
		the Upper age limit
01	SC/ST	5 years
02	OBC	3 years
03	PH	10 years
04	PH + OBC	13 years
05	PH + SC/ST	15 years
06	Ex-Servicemen ( Unreserved / General)	03 years after deduction of the military service rendered from the actual age as on the closing date.
07	Ex-Servicemen (OBC)	06 years (3 years +3years) after deduction of the military service rendered from the actual age as on the closing date.

08	Ex-Servicemen (SC/ST)	08 years ( 3 years + 5 years ) after deduction of the military service rendered from the actual age as on the closing date.
12	Central Govt. Civilian Employees (General/Unreserved) who have rendered not less than 3 years regular and continuous service as on Closing date	5 years age
13	Central Govt. Civilian Employees  ( OBC ) who have rendered not less than 3 years regular and continuous service as on Closing date	08 ( 5+3) years age
14	Central Govt. Civilian Employees (SC/ST) who have rendered not less than 3 years regular and continuous service as on Closing date	10 years (5+5) age
21	Candidates who had ordinarily been domiciled in the State of Jammu & Kashmir (Unreserved/General)	5 years
22	Candidates who had ordinarily been domiciled in the State of Jammu & Kashmir (OBC)	8 years
23	Candidates who had ordinarily been domiciled in the State of Jammu & Kashmir (SC/ST)	10 years
27	Defence Personnel disabled in operation during hostilities with any foreign country or in a disturbed area and released as a consequence thereof (Unreserved/General)	5 years
28	Defence Personnel disabled in operation during hostilities with any foreign country or in a disturbed area and released as a consequence thereof (OBC)	8 (5+3) years
29	Defence Personnel disabled in operation during hostilities with any foreign country or in a disturbed area and released as a consequence thereof (SC/ST)	10 (5+5) years

 $\underline{NOTE-I}$ : Ex-servicemen who have already secured employment in civil side under Central Government on regular basis after availing of the benefits of reservation given to ex-servicemen for their re-employment are  $\underline{NOT}$  eligible for fee concession. However, they are eligible for age relaxation only.

NOTE-II: The period of "Call up Service" of an Ex-Serviceman in the Armed Forces shall also be treated as service rendered in the Armed Forces for purpose of age relaxation.

**NOTE-III:** For any serviceman of the three Armed Forces of the Union to be treated as Ex-Serviceman for the purpose of securing the benefits of reservation, he must have already acquired, at the relevant time of submitting his application for the Post / Service, the status of ex-serviceman and /or is in a position to establish his acquired entitlement by documentary evidence from the competent authority that he would complete specified term of engagement from the Armed Forces within the stipulated period of one year from the CLOSING DATE (i.e **30-08-2013**) or otherwise than by way of dismissal or discharge on account of misconduct or inefficiency.

### **EXPLANATION**: An 'ex-serviceman' means a person-

- (i) Who has served in any rank whether as a combatant or noncombatant in the Regular Army, Navy and Air Force of the India Union, and
  - (a) who either has been retired or relieved or discharged from such service whether at his own request or being relieved by the employer after earning his or her pension; or
  - (b) who has been relieved from such service on medical grounds attributable to military service or circumstances beyond his control and awaded medical or other disability pension; or
  - (c) who has been released from such service as a result of reduction in establishment; or
- (ii) who has been released from such service after completing the specific period of engagement, otherwise than at his own request, or by way of dismissal, or discharge on account of misconduct or inefficiency and has been given a gratuity; and includes personnel of the Territorial Army, namely, pension holders for continuous embodied service or broken spells of qualifying service; or
- (iii) personnel of the Army Postal Service who are part of Regular Army and retired from the Army Postal Service without reversion to their parent service with pension, or are released from the Army Postal service on medical grounds attributable to of aggravated by military service or circumstance beyond their control and awarded medical or other disability pension; or
- (iv) Personnel, who were on deputation in Army Postal Service for more than six months prior to the 14<sup>th</sup> April,1987; or
- (v) Gallantry award winners of the Armed forces including personnel of Territorial Army; or
- (vi) Ex-recruits boarded out or relieved on medical ground and granted medical disability pension.

NOTE- V: AGE CONCESSION IS NOT ADMISSIBLE TO SONS, DAUGHTERS AND DEPENDENTS OF EX-SERVICEMEN.

### 4(C): PROCESS OF CERTIFICATION AND FORMAT OF CERTIFICATES:

Candidates who wish to be considered against vacancies reserved or seek age-relaxation **must submit requisite certificate** from the competent authority, in the prescribed format at the time of Interview or whenever such certificates are sought by concerned Regional/Sub Regional Offices. Otherwise, their claim for SC/ST/OBC/PH/ExS status will not be accepted and their candidature will be considered under **General (UR)** category. Candidates claiming OBC status may note that certificate on creamy layer status should have been obtained within three years before the closing date i.e. 30.8.2013 in the prescribed format (Annexure-VII) only. OBC certificate issued upto the last tier of examination i.e. Interview will also be accepted by the Commission.

<u>NOTE</u> I: Candidates are warned that they may be permanently debarred from the examinations conducted by the Commission in case they fraudulently claim SC/ST/OBC/ExS/PH status.

<u>4(D)</u> Visually handicapped (VH) candidates with visual disabilities of forty percent and above can avail the assistance of a **SCRIBE** in the Written Examination subject to such requests being made in the application form. Question Papers and Answer Sheets will not be provided in **BRAILLE.** 

No attendant will be allowed with VH candidates inside the examination premises.

<u>NOTE</u>: Persons with visual disability of **less than forty percent** will not be considered as visually handicapped persons. **One eyed candidates** and partially blind candidates who can read the <u>Question Paper</u> with or without magnifying glass and who wish to write the answer with the help of Magnifying Glass will be allowed to use the Magnifying Glass in the Examination Hall and **will not be entitled to a Scribe**. Such candidates will have to bring their <u>own Magnifying Glass</u> to the Examination Hall.

### 5. <u>EDUCATIONAL QUALIFICATIONS:</u> (As on 01.08.2013)

### For Junior Translators(CSOLs)

### **ESSENTIAL:**

(I) (a) Master's Degree of a recognized University or equivalent in Hindi or English with English or Hindi as a compulsory or elective subject or as a medium of examination at degree level

OR

(b) Master's Degree of a recognized University or equivalent in any subject other than Hindi or English with Hindi or English medium and English or Hindi as a compulsory or elective subject or as a medium of examination at degree level

OF

(c) Master's Degree of a recognized University or equivalent in any subject other than Hindi or English with Hindi and English as a compulsory or elective subject or either of the two as medium of examination and the other as a compulsory or elective subject at degree level;

### AND

(II) Recognized Diploma or certificate Course in Translation from Hindi to English and vice-versa OR Two years experience of translation work from Hindi to English and vice-versa in Central or State Government Offices including Government of India Undertakings.

### **DESIRABLE:**

- (i) Knowledge at the level of Matriculation of a recognized Board or equivalent of one of the languages other than Hindi mentioned in the Eighth Schedule of the Constitution.
- (ii) Degree or Diploma in translation from Hindi to English and vice-versa from a recognized University.

NOTE-I: As per Ministry of Human Resource Development Notification No. 44 dated 01.03.1995 published in Gazette of India edition dated 08.04.1995, the Degree obtained through open Universities/Distance Education Mode needs to be

recognized by Distance Education Council, IGNOU. Accordingly, unless such Degrees had been recognized for the period when the candidates acquired the relevant qualification, they will not be accepted for the purpose of Educational Qualification.

Note – II : Candidates who have not acquired but will acquire the educational qualification and acquire documentary evidence from the Board/University in support thereof as on 01.08.2013 will also be eligible.

<u>Note- III</u>: All candidates who are called for **Interview** will be required to produce at the time of interview the relevant Certificate in Original such as Mark sheets, Provisional Certificate, etc. as proof of having acquired the minimum educational qualification on or before 01.08.2013 failing which the candidature of such candidate will be cancelled by the Commission.

### 6. MODE OF PAYMENT: FEE PAYABLE Rs. 100/-(Rupees One Hundred only)

The candidates should pay the fee by means of "Central Recruitment Fee Stamps(CRFS)"only. CRFS are available at the counter of all Departmental Post Offices of the country. Recruitment Fee Stamps should be pasted on the application form in the space earmarked for the purpose and got cancelled from the Counter of Post Office of issue with the date stamp of the Issuing Post Office in such a manner that the impression or the cancellation stamp partially overflows on the Application Form itself, taking care at the same time that the impression is clear and distinct to facilitate the identification of date and Post Office of issue at any subsequent stage. After getting the Recruitment Fee Stamps cancelled from the Post Office, the candidate must submit their application to the concerned Regional Office/Sub Regional Offices of the Commission in the usual manner after completing other formalities.

**NOTE I:** Fee once paid will **not** be refunded under any circumstances.

**NOTE II:** Fee paid by modes other than CRFS will **not** be accepted and the applications of such candidates will be rejected forthright and the payment made shall stand forfeited.

**NOTE III:** Candidates may please note that **non-cancellation of stamps** from the concerned Post Office in the manner indicated above, will lead to rejection of his/her application form. Therefore, it is in the interest of candidates that they get the CRFS cancelled from the concerned Post Office.

### 7. CENTRES OF EXAMINATION

Candidates <u>must indicate the centre of examination opted by him in the Application Form.</u> A candidate must submit his/her application only to the concerned Regional/Sub Regional Office of the Commission under whose jurisdiction the Centre selected by him / her falls. Application received in any other Regional/Sub Regional Office of the Commission will be rejected summarily.

The applications should be addressed to the **Regional / Sub-Regional Offices of the Commission** as indicated in the table below:-

SI.No.	Examination Centres & Centre Code	Address to which the applications should be sent
1	2	3
1.	Allahabad(3003), Patna(3206), Lucknow(3010)	Regional Director (CR), Staff Selection Commission, 21-23 Lowther Road, Allahabad, Uttar Pradesh – 211002
2.	Kolkata(4410), Port Blair(4802), Gangtok(4001), Bhubaneshwar(4604), Ranchi(4205)	Regional Director (ER), Staff Selection Commission, 1st MSO Building, (8th Floor), 234/4 . Acharya Jagadish Chandra Bose Road), Kolkata, West Bengal-700020
3.	Bengaluru(9001), Kochi(9204)	Regional Director(KKR), Staff Selection Commission, 1 <sup>st</sup> Floor, "E" Wing, Kendriya Sadan, Koramangala, Bangalore, Karnataka-560034
4.	Delhi(2201), Jaipur(2405)	Regional Director (NR), Staff Selection Commission, Block No. 12, CGO Complex, Lodhi Road, New Delhi-110504
5.	Guwahati (Dispur)(5105)	Regional Director (NER), Staff Selection Commission, Housefed Complex, West End Block, Last Gate, Beltola Basistha Road, Dispur Guwahati, Assam-781006.
6.	Hyderabad(8002), Chennai(8201)	Regional Director (SR), Staff Selection Commission, EVK Sampath Building, 2 <sup>nd</sup> Floor, College Road, Chennai, Tamil Nadu-600006
7.	Mumbai(7204), Panaji(7801), Ahmedabad(7001)	Regional Director (WR), Staff Selection Commission, 1 <sup>st</sup> Floor, South Wing, Pratishta Bhawan, 101 M.K. Road, Mumbai, Maharashtra-400020
8.	Raipur(6204), Bhopal(6001)	Dy. Director (MPR), Staff Selection Commission, J-5,Anupam Nagar, Raipur, (CG)-492007
9.	Chandigarh(1601), Jammu(1004), Srinagar(1007), Leh (1005)	Dy. Director (NWR), Staff Selection Commission, Block No. 3, Gr. Floor, Kendriya Sadan, Sector-9, Chandigarh-160017

No change of Centre of Examination will be allowed under any circumstances. Hence, the candidates should select the centres carefully and indicate the same correctly in their applications.

**NOTE II:** The Commission <u>reserves</u> the right to cancel any Centre and ask the candidates of that centre to appear from **another** centre. Commission also reserves the right to **divert** candidates of any centre to some other Centre to take the examination.

### 8. SCHEME OF EXAMINATION:

The examination will consist of **two parts**, viz.

PART-I - Written Examination carrying 400 marks; and

PART-II - Personality Test (Interview) carrying 100 Marks.

<u>PART-I:</u> <u>Written Examination</u>: The Written Examination will be held on 15.12.2013 and will consist of <u>two</u> <u>papers</u>. The maximum marks allotted to each paper and the duration of each paper will be as under:-

Date of Exam	Part	Subject	Number of Questions/Marks	Total Duration/ Timing for General candidates	Timing for Visually Handicapped
15.12.2013	Paper- I (Objective Type)	(i)General Hindi (ii) General English	100/100 mark 100/100 mark	2 Hours 10.00 A.M. to 12.00 Noon	2 Hours 40 mins 10.00 A.M. to 12.40 PM
(Sunday)	Paper- II (Conventional Type)	Translation and essay	200	2 Hours 2.00 P.M. <u>to</u> 4.00 P.M.	2 Hours 40 mins 2.00 P.M. to 4.40 PM

**NOTE-I**: Paper-I will consist of **Objective Type- Multiple choice questions** only. Paper-II shall be evaluated in respect of only those candidates, who attain the minimum qualifying standard in Paper-I or part thereof as may be fixed at the discretion of the Commission.

NOTE-II: Candidates are not permitted to use Mobile Phone, Calculator or any other electronic/electrical device for answering any paper (Test Booklets). Candidates must not, therefore, bring Mobile Phone, Calculator or any other electronic / electrical device inside the Examination premises. Possession of these items, whether in use or not, will be considered as "use of unfair means" in the Examination and candidature of such candidates will be cancelled forthwith. Such candidates are also liable for debarment upto a period of 5 years and/or criminal prosecution

**NOTE-III:** There will be negative marking of 0.25 marks for each wrong answer in Paper-I. Candidates are, therefore, advised to keep this in mind while answering the questions.

**NOTE-**IV: The Commission may at its discretion, fix qualifying marks in paper-II.

**NOTE-V:** Canvassing in any form will disqualify the candidates.

### PART-II:

### PERSONALITY TEST/INTERVIEW: 100 Marks

<u>NOTE-I</u>: Only those candidates who secure the minimum qualifying marks in paper-I (or part thereof) and paper-II of the written examination as may be fixed by the Commission at their discretion, will be eligible to appear at the Interview. The interview will be held at the Commission's Regional /Sub-Regional Offices or at any other place as decided by the Commission.

NOTE-II The Commission may at its discretion prescribe separate cut off in interview.

**NOTE-III:** SC/ST candidates called for interview will be paid TA as per Govt. Orders. However, no TA is payable to any candidate for appearing in the written examination.

### **SYLLABUS**

### Paper-I:

a) General Hindi : 100 marks (Objective type) b) General English : 100 marks (Objective type)

The questions will be designed to test the candidates' understanding of the languages and literature, correct use of words, phrases and idioms and ability to write the languages correctly, precisely and effectively. The questions will be of degree level.

### Paper-II:

### Translation and Essay: 200 Marks (Conventional Type)

The paper will contain **two passages** for translation-one passage for translation from Hindi to English and one passage for translation from English to Hindi, and **an Essay** each in Hindi and English, to test the candidates' translation skills and their ability to write as well as comprehend the two languages correctly, precisely and effectively.

The level of paper will be consistent with the educational qualifications prescribed.

## 9. GENERAL INSTRUCTIONS TO BE COMPLIED BY THE CANDIDATES IN THE WRITTEN EXAMINATION

- (i) Candidates must write the papers/indicate the answers in their own hand.
- (ii) In the question papers, wherever necessary, the Metric systems of weights and measures only will be used.
- (iii) Candidates are not permitted to use calculators and other electronic gadgets. They should not, therefore, bring the same inside the Examination Premises / Venue.
- (iv) If any candidate is found to possess mobile phones or any other means of wireless communication in the working or switched off mode, his/her candidature shall be cancelled forthwith. This will also invite further penal action as per the policy of the Commission. Please also see Note-II below para-8.
- (v) The Candidates are advised to desist from use of any unfair method in the examination hall which will render them ineligible for further consideration for the examination and also lead to their debarment from Commission's examinations in future beside inviting criminal prosecution.
- (vi) OMR Type of Answer Sheets will be supplied by the Commission for recording their answers of multiple choice objective type questions. Candidates are advised to read very carefully the following instructions in their interest:-
  - (a) Part.A & Part B of OMR sheet to be filled in Blue/Black Ball point pen only.
  - (b) Candidates should write his/here name, Roll No, Ticket No. Name of the Examination as mentioned in the Admission Certificate, Date of Birth and Test form number correctly in relevant places in OMR sheet. Answer sheet not bearing candidates Name,

Roll No, Ticket Number, Test Form Number, signature, left hand thumb impression etc. or in which such details have not been properly shaded will not evaluated and zero marks will be awarded to them.

(vii) If any candidate belonging to reserved category does not write and shade the category code properly, they will be treated as belonging to UR category.

### 10. MODE OF SELECTION:

Only those who secure the minimum qualifying marks in Paper-I or part thereof and Paper-II of the written examination will be shortlisted for the interview. Candidates will be finally recommended for appointment by the Commission on the basis of their aggregate marks in the written examination and interview.

Provided that SC, ST, OBC, and PH candidates, who are selected on their own merit without relaxed standards, alongwith candidates belonging to other communities, will not be adjusted against the reserved share of vacancies. Such SC, ST, OBC, and PH candidates will be accommodated against the general/unreserved vacancies as per their position in the overall Merit List. The reserved vacancies will be filled up separately from amongst the eligible SCs, STs, OBCs, and PH candidates which will, thus, comprise of SC, ST, OBC, and PH candidates who are lower in merit than the last general candidate on merit list of unreserved category but otherwise found suitable for appointment even by relaxed standard.

An Ex-Serviceman or Physically Handicapped (OH/VH) category candidate who qualifies on the basis of relaxed standards viz. age limit, experience or qualifications, permitted number of chances in written examination, extended zone of consideration, etc. is to be counted against reserved vacancies and not against general vacancies subject to fitness of such candidate for selection. Such candidates may also be recommended at the relaxed standards to the extent the number of vacancies reserved for them, to make up for the deficiency in the reserved quota, irrespective of their rank in the order of merit. In so far as cases of Ex-Serviceman are concerned, deduction of the military service rendered from the age of Ex-Servicemen is permissible against the reserved or unreserved posts and such exemption cannot be termed as relaxed standards in regard to age.

<u>NOTE-I</u>: Success in the examination confers no right of appointment unless government are satisfied after such enquiry as may be considered necessary that the candidate is suitable in all respects of appointment to the service/post.

<u>NOTE-II</u>: The candidates applying for the examination should ensure that they fulfill all the eligibility conditions for admission to the examination. Their admission at all the stages of examination will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If, on verification, at any time before or after the written examination and Interview, it is found that they do not fulfill any of the eligibility conditions, their candidature for the examination will be cancelled by the Commission.

### 11. RESOLUTION OF TIE CASES

In cases where more than one candidate secure the equal aggregate marks, tie will be resolved by applying the following methods one after another:-

- (1) By referring to the total marks in the written examination.
- (2) By referring to marks in Paper-II of the written examination,
- (3) By referring to marks in Paper-I of the written examination.
- (4) Date of birth i.e. the candidate older in age gets preference.
- (5) By referring to the alphabetical order of the names taking first name into consideration.

## **12.** HOW TO APPLY: Applications must be submitted only in the prescribed format (Annexure-I). For detailed instructions relating to the application form and how the application is to be submitted, Annexure - II may be referred to.

### **13.** ADMISSION TO THE EXAMINATION:

All candidates who apply in response to this advertisement by the CLOSING DATE will be assigned **Roll numbers**. These will be communicated to them or placed on the website of the concerned Regional Office at least **two weeks** before the date of the examination. A candidate must write his/her Roll number along with his/her name, date of birth and name of the examination while addressing any communication to the Commission. Communication from the candidate not furnishing these particulars shall not be entertained.

Admission Certificates (ACs) for the Examination indicating the time table and also venues of examination for each candidate will be issued to all applicants about two weeks before the date of examination. IF ANY CANDIDATE DOES NOT RECEIVE ADMISSION CERTIFICATE FOR THE EXAMINATION ONE WEEK BEFORE THE DATE OF EXAMINATION OR IS UNABLE TO DOWNLOAD THE AC FROM THE WEBSITE OF THE REGIONAL OFFICE CONCERNED. HE/SHE MUST IMMEDIATELY CONTACT THE CONCERNED REGIONAL/SUB REGIONAL OFFICE (S) OF THE COMMISSION WITH PROOF OF HAVING SUBMITTED HIS/HER APPLICATION. (In case of Applications submitted under Certificate of Posting, the Date-Stamp of the Post-Office concerned should be clearly legible). FAILURE TO DO SO WILL DEPRIVE HIM/HER OF ANY CLAIM FOR CONSIDERATION. CANDIDATES ALSO HAVE THE OPTION TO DOWNLOAD THE ADMISSION CERTIFICATES FROM THE CONCERNED REGIONAL/SUB REGIONAL OFFICES' WEBSITE. SUCH FACILITY WILL BE AVAILABLE AT LEAST ONE WEEK BEFORE THE EXAMINATION.

### 14. COMMISSION'S DECISION FINAL

The decision of the Commission in all matters relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode of selection, conduct of examination(s) and interviews, allotment of examination centres, selection and allotment of posts/organizations to selected candidates will be final and binding on the candidates and no enquiry/correspondence will be entertained in this regard.

### 15. Action against candidates found guility of misconduct:

Candidates are warned that they should not furnish any particulars that are false or suppress any material information while filling in the application form. Candidates are also warned that they should in no case attempt to alter or otherwise tamper with any entry in a document or the attested certified copy submitted by them nor should they submit a tampered/fabricated document. If there is any inaccuracy or any discrepancy in filling OMR sheet, they will be awarded "ZERO."

Without prejudice to criminal action/debarment from Commission's examination wherever necessary, candidature will be summarily cancelled at any stage of the recruitment in respect of candidates found have indulged in any of the following:-

- (i) In possession of MOBILE PHONE & ACCESSORIES AND OTHER ELECTRONIC GADGETS WITHIN THE PREMISES OF THE EXAMINATION CENTRES, WHETHER IN USE OR IN SWITCH OFF MODE AND ON PERSON OR OTHERWISE.
- (ii) Using unfair means in the examination hall.
- (iii) Obtaining support for his/her candidature by any means.
- (iv) Impersonate/Procuring impersonation by any person.
- (v) Submitting fabricated documents or documents which have been tampered with.
- (vi) Making statements which are incorrect or false or suppressing material information.
- (vii) Resorting to any other irregular or improper means in connection with his/her candidature for the examination.
- (viii) Misbehaving in any other manner in the examination hall with the Supervisor, Invigilator or Commission's representatives.
- (ix) Taking away the Answer sheet with him/her from the examination hall, or passing it on to unauthorised persons during the conduct of the examination.
- (x) Intimidating or causing bodily harm to the staff employed by the Commission for the conduct of examination.
- (xi) To be ineligible for the Examination by not fulfilling the eligibility conditions mentioned in the Notice.
- (xii) Candidature can also be cancelled at any stage of the recruitment for any other ground which the Commission considers to be sufficient cause for cancellation of candidature.
- 16. Candidates who have not affixed their signature or LTI or who have not written or coded detailed such as Name, Roll Number, Ticket Number and Test Form Numbers or not furnished the declaration/certificate on Page-I of the OMR answer sheet in Paper-I will be awarded 'ZERO' mark.

### 17. COURTS JURISDICTION

Any dispute in regard to this recruitment will be subject to courts/tribunals having jurisdiction over the place of concerned Regional/Sub-Regional Office of the SSC where the candidate has submitted his/her application.

18. For detailed instructions relating to Application form, instructions for filling up the application form and submission of application, candidates are advised to refer to Annexures-I and II.

# APPLICATION FORM ATTACHED SEPERATELY

### **BROCHURE**

### INSTRUCTIONS FOR FILLING UP THE APPLICATION

in the	The Commission uses standard application form for all its examinations. Therefore, please read the instructions given Notice of Examination and also given below carefully before filling up the application form, in your own interest. Please a photocopies of relevant Testimonials/Certificates with the Application and submit to the concerned Regional Office of commission, as indicated in Para-7 of the Notice
II.	Use only blue/black ball pen to write in the boxes, i.e.,
	Instructions have been given for most items in the application itself which should be gone through carefully before filling e boxes. For items for which instructions are not available, further instructions given below may be gone through ally.
IV.	Please go through the instructions given below for filling up each item numbered in the application form:-

### 1. Name of the Examination Centre and 2. Centre Codes

Refer to para-7 of the Notice of the Examination.

### 12.1. Code for seeking age relaxation.

Refer to para 4 B of the Notice of the Examination.

- 14. Candidates should indicate whether they belong to any of the minority communities notified by Govt. namely Muslims, Christians, Sikhs, Buddhists, or Zoroastrians (Parsis).
- 15. Educational Qualification and Subject Code: See Annexure IX and Para-5 of the Notice)
- (i) Use 'Others' if any particular Educational Qualification or Subject is not assigned a code.
- (ii) Whenever more than one subject is prescribed in EQ in para-5, fill in both subject codes.
- 16.Details of work Experience prescribed in para-5 of the Notice and for the benefit of age relaxation as C.G.C.E. & Ex-S should be provided.

### 17. Address:

Write your complete communication address including your Name in English in capital letters or in Hindi with blue/black ball pen. Do not forget to write 6 digits PIN in the boxes.

### 18. Photograph

Paste your recent photograph of size 4cmx5cm. Do not staple and do not get the photo attested. Please note that your application shall be rejected summarily without photograph.

Box for Roll Number to be left unfilled (blank) by the candidate.

### **ANNEXURE-III**

## FORM OF CERTIFICATE TO BE SUBMITTED BY CENTRAL GOVERNMENT CIVILIAN EMPLOYEES SEEKING AGE-RELAXATION

It is certified that *Shri/Smt./Km in the holding the post of in the 3 years regular service in the grade as on <b>Closing Da</b>	pay scale of Rs	
	Signature Name	
		Office seal
Place: Date:		
(*Please delete the words which are not applicable	2.)	

### **ANNEXURE- IV**

Form (	of Certificate for serving Defence Personnel (Please see Note III Para-4 (B) of Notice for the Examination)
	I hereby certify that, according to the information available with me (No.)  (Rank) (Name)
	is due to complete the specified term of his engagement with
	the Armed Forces on the (Date)
Place:	
	(Signature of Commanding Officer)
Date:	
	Office Seal:
	o mee seam

## UNDERTAKING TO BE GIVEN BY THE CANDIDATE COVERED UNDER NOTE III PARA 4(B) OF NOTICE.

I understand that, if selected on the basis of the recruitment/examination to which the application relates, my appointment will be subject to my producing documentary evidence to the satisfaction of the Appointing Authority that I have been duly released/retired/discharged from the Armed Forces and that I am entitled to the benefits admissible to Ex-Servicemen in terms of the Ex-Servicemen Re-employment in Central Civil Services and Posts rules, 1979, as amended from time to time.

I also understand that I shall not be eligible to be appointed to a vacancy reserved for Ex-S in regard to the recruitment covered by this examination, if I have at any time prior to such appointment, secured any employment on the civil side (including Public Sector Undertakings, Autonomous Bodies/Statutory Bodies, Nationalized Banks, etc.) by availing of the concession of reservation of vacancies admissible to Ex-S.

I further submit the following information:	
a) Date of appointment in Armed Forces	
b) Date of discharge	
c) Length of service in Armed Forces	_
d) My last Unit / Corps	
	(Signature of the Candidate)
Place:	
Date:	

### **ANNEXURE-VI**

### **FORMAT FOR SC/ST CERTIFICATE**

A candidate who claims to belong to one of the Scheduled Caste or the Scheduled Tribes should submit in support of his claim an attested/certified copy of a certificate in the form given below, from the District Officer or the sub-Divisional Officer or any other officer as indicated below of the District in which his parents(or surviving parent) ordinarily reside who has been designated by the State Government concerned as competent to issue such a certificate. If both his parents are dead, the officer signing the certificate should be of the district in which the candidate himself ordinarily resides otherwise than for the purpose of his own education. Wherever photograph is an integral part of the certificate, the Commission would accept only attested photocopies of such certificates and not any other attested or true copy.

(The format of the certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under Government of India)

This is to certify that Shri/Shrimati/Kuma	ari* of	villag	e/to	 wn/*	 in	_	-	laughter of ict/Division
* of the State/	•			vviij	""		<i>7</i> 13t1	ict/ Division
belongs to the Caste/Tribes				recog	nized	as	а	Scheduled
Castes/Scheduled Tribes* under:-				J				
The Constitution (Scheduled Castes) order,	1950				_			
The Constitution (Scheduled Tribes) order,	1950							
The Constitution (Scheduled Castes) Union	Territor	ies order	, 19	51 *				
The Constitution (Scheduled Tribes) Union	Territori	es Order	, 195	51*				
As amended by the Scheduled Castes and	Schedul	ed Tribes	s List	:s(Modi	ficatio	n) o	rdei	r, 1956, the
Bombay Reorganization Act, 1960 & the Pu	ınjab Re	organiza <sup>.</sup>	tion	Act, 19	66, th	e Sta	ite c	of Himachal
Pradesh Act 1970, the North-Eastern Area	(Reorgai	nization)	Act,	1971 a	and th	e Sc	hed	uled Castes
and Scheduled Tribes Order(Amendment)	Act, 1976	õ.						
The Constitution (Jammu & Kashmir) Sched	uled Cas	tes Orde	r, 19	56				
The Constitution (Andaman and Nicobar Is	lands) S	cheduled	l Trik	es Or	der, 19	959 a	as a	mended by
the Scheduled Castes and Scheduled Tribes	order (A	Amendm	ent /	Act), 19	76*.			
The Constitution (Dadra and Nagar Haveli)	Schedule	ed Castes	ord	er 1962	<u>)</u> .			
The Constitution (Dadra and Nagar Haveli)	Schedule	ed Tribes	Ord	er 1962	2@.			
The Constitution (Pondicherry) Scheduled C	Castes Or	der 1964	1@					
The Constitution (Scheduled Tribes) (Uttar	Pradesh)	Order, 1	967	@				
The Constitution (Goa, Daman & Diu) Scheo	duled Cas	stes Orde	er, 19	968@				
The Constitution (Goa, Daman & Diu) Scheo	duled Tri	bes Orde	r 19	68 @				
The Constitution (Nagaland) Scheduled Trik	es Orde	r, 1970 @	Ď					
The Constitution (Sikkim) Scheduled Castes	Order 1	978@						
The Constitution (Sikkim) Scheduled Tribes	Order 19	978@						
The Constitution (Jammu & Kashmir) Sched	uled Trik	oes Orde	r 198	39@				
The Constitution (SC) orders (Amendment)	Act, 199	0@						
The Constitution (ST) orders (Amendment)	Ordinan	ce 1991@	<u> </u>					
The Constitution (ST) orders (Second Amen	dment) /	Act, 991@	<u>ā</u>					
The Constitution (ST) orders (Amendment)	Ordinan	ce 1996						

**%2.** Applicable in the case of Scheduled Castes, Scheduled Tribes persons who have migrated from one State/Union Territory Administration.

	This certificate	certificate issued							-	/ Scheduled t Father/m	
				of							
Shri/Sr	imati/Kumari* <sub>.</sub>					of \	/illage/	town*		_	
		in	Distric	t/Divisio	n*				of	the State/l	Jnion
	Territory*										
		who	belong	to the _						_ Caste/Tribe v	vhich
	is recognized the								ate/Union T	erritory* issue	ed by
%3.		/Kumari	and	/or	*	his/	her/	family	ordinarily of	reside(s)	in
	District/Divisi					of	the	Stat	e/Union	Territory	of
					**		_				
					(wit	h seal	of offi	ce)			
Place_		_									
Date		_									

- \* Please delete the words which are not applicable
- @ Please quote specific presidential order
- % Delete the paragraph which is not applicable.

**NOTE**: The term ordinarily reside(s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

- \*\* List of authorities empowered to issue Caste/Tribe Certificates:
- (i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Dy.Collector/Ist Class Stipendiary Magistrate/Sub-Divisional Magistrate/Extra-Assistant Commissioner/Taluka Magistrate/Executive Magistrate.
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- (iii) Revenue Officers not below the rank of Tehsildar.
- (iv) Sub-Divisional Officers of the area where the candidate and/or his family normally resides.

**NOTE**: ST candidates belonging to Tamil Nadu state should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER.

### ANNEXURE-VII

(FORMAT OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA)

	This	is	to	certify	that			son/	daughter	of
							of	village	_	
						District/Division			in	the
						State			belong	gs
to the					Commu	nity which is recognized	as a backw	vard class und	er:	

- i) Resolution No. 12011/68/93-BCC dated the 10th September, 1993, published in the Gazette of India Extraordinary Part I, Section I, No. 186 dated 13th September, 1993.
- ii) Resolution No. 12011/9/94-BCC, dated 19.10.1994 published in Gazette of India extraordinary Part I Section I No. 163, dated 20th October, 1994.
- iii) Resolution No. 12011/7/95-BCC dated the 24th May 1995 Published in the Gazette of India extraordinary Part-I Section I No. 88 dated 25th May, 1995.
- iv) Resolution No.12011/96/94-BCC dated 9th March, 1996.
- v) Resolution No. 12011/44/96-BCC, dated the 6th December, 1996, published in the Gazette of India Extraordinary-part I, Section-I, No. 210, dated the 11th December, 1996.
- vi) Resolution No.12011/13/97-BCC dated 3rd December, 1997.
- vii) Resolution No.12011/99/94-BCC dated 11th December, 1997.
- viii) Resolution No.12011/68/98-BCC dated 27th October, 1999.
- ix) Resolution No.12011/88/98-BCC dated 6th December, 1999, published in the Gazette of India, Extra Ordinary Part-I, Section-I No.270, 6th December, 1999.
- x) Resolution No.12011/36/99-BCC dated 4th April, 2000, published in the Gazette of India, Extra Ordinary Part-I, Section-I, No.71 dated 4th April, 2000.
- xi) Resolution No.12011/44/99-BCC dated 21.9.2000, published in the Gazette of India, Extra Ordinary Part-I, Section-I, No.210 dated 21.9.2000.
- xii) Resolution No.12015/9/2000-BCC dated 6<sup>th</sup> September, 2001, published in the Gazette of India, Extra ordinary part-I, Section-1, No.246 dated 6<sup>th</sup> September, 2001.
- xiii) Resolution No.12011/1/2001-BCC dated 19<sup>th</sup> June, 2003, published in the Gazette of India, Extra ordinary part-I, Section-1, No.151 dated 20<sup>th</sup> June, 2003.
- xiv) Resolution No.12011/42002-BCC dated 13<sup>th</sup> January, 2004, published in the Gazette of India, Extra ordinary part-I, Section-1, No.9 dated 13<sup>th</sup> January, 2004.
- xv) Resolution No.12011/142004-BCC dated 12<sup>th</sup> March, 2007, published in the Gazette of India, Extra ordinary part-I, Section-1, No.67 dated 12<sup>th</sup> March, 2007.

Shri	and/or his family ordinarily reside(s) in the District/Division of the Stat
mentioned in column 3 of the Training OM No. 36012/22/9 Deptt. of Personnel and 7	that he/she does not belong to the persons/sections (Creamy Layer) the Schedule to the Government of India, Department of Personnel & 93-Estt. (SCT,) dated 08.09.1993 and modified vide Govt. of India Training OM No. 36033/3/2004-Estt(Res) dated 09.03.2004 & 3/1/2013-Estt(Res) dated 27-5-2013.
1 10.2000 and 01.1 1 (0.5005	

- <u>Note-I</u> (a) The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.
  - (b) The authorities competent to issue Caste Certificate are indicated below:-
- (i) District Magistrate/Additional Magistrate/Collector/Dy. Commissioner/ Additional Deputy Commissioner/Deputy Collector/Ist Class Stipendary Magistrate/ Sub-Divisional Magistrate/Taluka Magistrate/ Executive Magistrate/Extra Assistant Commissioner (not below the rank of 1st Class Stipendary Magistrate).
- (ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate/ Presidency Magistrate.
- (iii) Revenue Officer not below the rank of Tehsildar
- (iv) Sub-Divisional Officer of the area where the candidate and/or his family resides.
- NOTE-II: Candidates should furnish relevant OBC certificate in the format prescribed for Central Government jobs as per Annexure-VII issued by Competent Authority.
- **NOTE-III:** The Commission has decided to accept OBC certificate, in the prescribed format issued after the closing date but before the last tier of the examination i.e. Interview as applicable.

### **ANNEXURE-VIII**

### NAME & ADDRESS OF THE INSTITUTE/HOSPITAL

	Certificate No	————- Date———	
DISABILITY CERTIFICATE			
that Shri/Smt/Kum	son/wife/daughter	of Shri	
	identification mark(s)		
n permanent disability of followin	ng category :-		
or cerebral palsy :			
h legs affected but not arms.		Affix here recent	
		attested Photograph	
th arms affected	(a) Impaired reach	Showing the	
	(b) Weakness of grip	disability	
oth legs and both arms affected		duly	
e leg affected (right or left)	(a) Impaired reach	attested by	
	(b) Weakness of grip	the	
	(c) Ataxic	chairperson	
e arm affected	(a) Impaired reach	of the	
	(b) Weakness of grip	Medical	
	(c) Ataxic	Board	
f back and hips (Cannot sit or sto			
luscular weakness and limited ph			
or Low Vision : (i) B-Bl			
(ii) PB-Par			
pairment : (i) D-De			
(ii) PD-	Partially Deaf		
HE CATEGORY WHICHEVER IS NO	T APPLICABLE )		
IL GATEGORI WINGHEVER IS NO	, , , , , , , , , , , , , , , , , , ,		
	/likely to improve/not likely to impr		
mended/is recommended after a	period of years months.	*	
f disability in his/her case is	percent.		
n meets the fo	llowing physical requirements for dis	scharge of his /her duties :-	
erform work by manipulating with	=	,	
perform work by pulling and push	_		
erform work by lifting.	Yes/No		
perform work by kneeling and cro	•		
erform work by bending.	Yes/No		
erform work by sitting.	Yes/No		
perform work by standing.	Yes/No		
erform work by walking.	-		
perform work by seeing.			
erform work by hearing/speaking			
, , , , , , , , , , , , , , , , , , , ,	5		
\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	\	1	
		)	
erfor perfor erforr perfo	m work by walking. Im work by seeing. In work by hearing/speaking In work by reading and wr	m work by walking.  Yes/No m work by seeing.  Yes/No m work by hearing/speaking.  Yes/No prm work by reading and writing.  Yes/No Yes/No (Dr)	

Countersigned by the Medical Superintendent/ CMO/Head of Hospital (with seal)

\*Strike out which is not applicable

### <u>ANNEXURE - IX</u>

### **Essential Educational Qualification Code**

Educational Qualification	Code
Certificate in Translation	03
Diploma in Translation	04
BA	05
BA (Hons.)	06
B. Com.	07
B.Com. (Hons.)	08
B.Sc.	09
B.Sc. (Hons.)	10
B. Ed.	11
LLB	12
BE	13
B. Tech	14
AMIE (Part A & Part B)	15
B.Sc. (Engg.)	16
BCA	17
BBA	18
Graduation issued by Defence (Indian Army, Air Force, Navy)	19
B. Lib.	20
B. Pharm.	21
ICWA	22
CA	23
PG Diploma	24
MA	25
M.Com.	26
M. Sc.	27
M.Ed.	28
LLM	29
ME	30
M. Tech.	31
M. Sc. (Engg.)	32
MCA	33
MBA	34
Others	35

### **Subject Code for Educational Qualification**

Subject of Educational Qualification	Code
History	01
Political Science	02
Economics	03
English/English Literature	04
Hindi/Hindi Literature	05
Geography	06
Commerce	07
Law	08
Physics	09
Chemistry	10
Mathematics	11
Statistics	12
Botany	13

Zoology	14
Agriculture Science	15
Civil Engineering	16
Electrical Engineering	17
Mechanical Engineering	18
Electronics Engineering	19
Electronics & Power Engineering	20
Electronics & Communication Engineering	21
Electronics & Instrumentation Engineering	22
Agriculture Engineering	23
Computer Science	24
Computer Application	25
Information Technology	26
Library Science	27
Accountancy	28
Work Accountancy	29
Business Administration	30
Mass Communication	31
Journalism	32
Mass Communication & Journalism	33
Pharmacy	34
Photography	35
Printing Technology	36
Nursing	37
Assamese	38
Bengali	39
Malyalam	40
Telgu	41
Kannada	42
Tamil	43
Marathi	44
Gujrati	45
Urdu	46
Sanskrit	47
Others	48