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STAFF SELECTION COMMISSION

Closing Date : 11.01.2013
Written Examination : 12.05.2013



NOTICE

Recruitment of Constables(GD) in CAPFs and Rifleman (GD) in Assam Rifles , 2013

IMPORTANT INSTRUCTIONS TO CANDIDATES

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| 1. | Staff Selection Commission will make recruitment to the posts of Constable (GD) in ITBPF, BSF, CISF, CRPF and SSB and Rifleman (GD) in Assam Rifles. Female candidate will be considered for posts earmarked for them in different CAPFs. Matriculation or 10th class pass is the minimum educational qualification. The recruitment will comprise of Physical Standards Test (PST), Physical Efficiency Test (PET), Written Examination and Medical Examination. Constabulary forms the major component of the forces. The working mainly depends upon the effectiveness of the personnel at this level. Therefore, it is important that only the candidates having the right aptitude, capability and fitness in all respects apply for the posts. |
| 2. | In view of the anticipated large number of applicants, scrutiny of the eligibility and other aspects will not be undertaken before the PST/PET and Written Examination and, therefore, the candidature will be accepted only provisionally. Candidates are advised to go through the requirements of educational qualification, age, physical standards, etc. and satisfy themselves that they are eligible for the posts, before applying. Copies of supporting documents will be sought only from those candidates who qualify for the medical examination. When scrutiny is undertaken after the Written Examination, if any claim made in the application is not found substantiated, the candidature will be cancelled and the Commission's decision in this regard shall be final. |
| 3. | BEFORE APPLYING, CANDIDATES ARE ADVISED TO GO THROUGH THE DETAILED INSTRUCTIONS CONTAINED IN THIS NOTICE CAREFULLY. THIS NOTICE IS ALSO AVAILABLE ON THE WEBSITE OF THE COMMISSION (http://ssc.nic.in). |
| 4. | Candidates seeking reservation benefits as SC/ST/OBC/ ExS must ensure that they are entitled to such reservation as per eligibility prescribed in the Notice. They should also be in possession of the certificates in the format prescribed by Government of India in support of their claim when the copies of the certificates will be sought after the Written Examination. OBC candidates should ensure that they are in possession of OBC certificate issued by the competent authority within the due date prescribed in this Notice. |

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| 5. | CANDIDATES BELONGING TO THE PHYSICALLY HANDICAPPED CATEGORY ARE NOT ELIGIBLE TO APPLY FOR THIS EXAMINATION. |
| 6. | FEE: RUPEES FIFTY ONLY(R 50.00) payable through CRF Stamp or SBI Challan or on-line payment through account with the State Bank of India. Fee is exempted for all Women candidates and candidates belonging to Scheduled Castes, Scheduled Tribes and Ex-Servicemen eligible for reservation. |
| 7. | CLOSING DATE: 11.01.2013 (upto 5:00 P.M.) For candidates residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Jammu and Kashmir, Lahaul and Spiti District and Pangi Sub Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands, Lakshadweep and for candidates residing abroad 18.01.2013 (upto 5:00 P.M.) . APPLICATIONS RECEIVED LATE WILL NOT BE ENTERTAINED. |
| 8. | Only a single application will be entertained. Candidature in respect of multiple applications will be rejected outright without any notice to such candidates. |
| 9. | MOBILES & ACCESSORIES AND OTHER ELECTRONIC GADGETS ARE BANNED WITHIN THE PREMISES OF THE EXAMINATION VENUE. CANDIDATURE OF CANDIDATES IN POSSESSION OF SUCH GADGETS WILL BE CANCELLED FORTHWITH. THE COMMISSION CONSIDERES SUCH POSSESSION AS ADOPTING UNFAIR MEANS. |
| 10. | CANDIDATES DESIROUS OF SUBMITTING ON LINE APPLICATIONS MAY DO SO. THE ONLINE SUBMISSION OF APPLICATION MAY BE MADE ON WEBSITE http://ssconline.nic.in . AND http://ssconline2.gov.in . FACILITY OF ON-LINE APPLICATION WILL BE AVAILABLE FROM 15.12.2012 TO 09.01.2013 FOR FILLING UP PART-I AND TILL 11.01.2013 FOR PART-II. SUCH CANDIDATES SHOULD RETAIN THE REGISTRATION NUMBER ASSIGNED TO THEM ON LINE FOR CORRESPONDENCE WITH THE COMMISSION. THEY ARE NOT REQUIRED TO SUBMIT PRINT OUTS OF THEIR APPLICATION TO THE COMMISSION. |
| 11 | The Commission will send acknowledgement through SMS/email to candidates applying on-line, through e-mail regarding successful completion of registration of on-line application. |
| 12 | Candidates may contact following Regional Help Lines for clarifications, if any, in respect of filling/submitted applications : (i) SSC(NR), New Delhi - 01164715222, 01165570666 (ii) SSC(CR), Allahabad - 05322460511, 05326541021 (iii) SSC(SR), Chennai - 09445195946, 04428251139 (iv) SSC(WR), Mumbai - 09869730700, 07738422705 (v) SSC(ER), Kolkata - 09477461228, 09477461229 (vi) SSC(MPR) Raipur - 09407921504, 09407921505 (vii)SSC(KKR), Bangalore - 08025502520, 09483862020 (viii)SSC(NWR), Chandigarh - 01722749378, 01722742144 (ix)SSC(NER), Guwahati, - 09864217001, 09435711335 |
| 13 | Candidates must carry at least one photo bearing IDENTITY PROOF such as Driving Licence, Voter Card, Aadhaar Card, Identity Card issued by University/College, Income Tax Pan Card in original to the examination center, failing which THEY SHALL NOT BE ALLOWED TO APPEAR FOR THE EXAMINATION. |

F. No.3/9/2012–P&P-I. The Staff Selection Commission will be making Recruitment to the post of Constable (GD) in ITBPF, BSF,CISF,CRPF and SSB and Rifleman (GD) in Assam Rifles and the recruitment process will consist of Physical Standards Test, Physical Efficiency Test, Written Examination and Medical Examination. Only candidates qualifying in Physical Standards Test and Physical Efficiency Test will be called for the Written Examination, scheduled to be held on 12th May, 2013. Based on performance in the Written Examination, candidates will be shortlisted for Medical Examination in a ratio as may be decided by the Commission.

State-wise vacancies are available in each CAPF for candidates domiciled in the state and reservation is also available for candidates domiciled in naxal and militancy affected areas and select border districts.

Pay Scale – Pay Band – I, R 5200-20200 + Grade Pay R 2000/-

2. **Vacancies & Reservation are as follows** -: The State-wise and Category-wise tentative number of vacancies to be filled from the examination, will be as below:

(SEPARATE SHEET ATTACHED)

Note I: Candidates selected for appointment are liable to serve anywhere in India.

Note II: 10% vacancies are reserved for Ex-Servicemen in each category.

Note III: As the vacancies have been allotted to the concerned States/ UTs, candidates are required to submit domicile certificates of the states indicated by them in the application at the time of medical examination.

Note IV: Wards of serving personnel of Central Police Organisations, who are residing with her / him may apply either from their home state or from the state in which the serving person is posted/ deployed at the time of recruitment. To avail this concession, they have to submit photocopy of certificate from the unit Commander as per format annexed to this notification(Annexure IX). However, they will not be entitled to reservation for Naxal and Militancy affected districts if they are not actually domiciled in such districts.

Note V: The appointment of candidates is subject to training space and vacancy. As such, candidates may be appointed in phases in accordance with availability of vacancy as well as training space.

3. **NATIONALITY/CITIZENSHIP** :

A candidate must be a citizen of India.

4. (A) AGE LIMITS 18-23 years as on 01.01.2013. Candidates should not have been born **earlier than 02.01.1990** and **not later than 01.01.1995**.

Note I: The upper age limit is relaxable for SC, ST, OBC, Ex-Servicemen and other categories of persons in accordance with the Governments orders on the subject.

Note II: Candidates should note that only the Date of Birth as recorded in the Matriculation/Secondary Examination Certificate or an equivalent certificate available on the date of submission of application will be accepted by the Commission for determining the age and no subsequent request for its change will be considered or granted.

4. (B) Category-Codes and age relaxation available to different category of eligible candidates, for claiming Age Relaxation as on the date of reckoning :

| Code No. | Category | Age-Relaxation permissible beyond the Upper age limit |
|----------|--|--|
| 01 | SC/ST | 5 years |
| 02 | OBC | 3 years |
| 09 | Ex-Servicemen(Unreserved / General) | 03 years after deduction of the military service rendered from the actual age as on the date of reckoning. |
| 10 | Ex-Servicemen (OBC) | 06 years (3 years + 3 years) after deduction of the military service rendered from the actual age as on the date of reckoning. |
| 11 | Ex-Servicemen (SC/ST) | 08 years (3 years + 5 years) after deduction of the military service rendered from the actual age as on the date of reckoning. |
| 21 | Candidates who had ordinarily been domiciled in the State of Jammu & Kashmir during the period from 1 st Jan 1980 to 31 st Dec 1989. (Unreserved) | 5 years |
| 22 | Candidates who had ordinarily been domiciled in the State of Jammu & Kashmir during the period from 1 st Jan 1980 to 31 st Dec 1989. (OBC) | 8 years |
| 23 | Candidates who had ordinarily been domiciled in the State of Jammu & Kashmir during the period from 1 st Jan 1980 to 31 st Dec 1989. (SC/ST) | 10 years |

| | | |
|----|--|----------|
| 33 | Children and dependent of victims KILLED in the 1984 riots OR communal riots of 2002 in Gujarat (Unreserved) | 5 years |
| 34 | Children and dependent of victims KILLED in the 1984 riots OR communal riots of 2002 in Gujarat (OBC) | 8 years |
| 35 | Children and dependent of victims KILLED in the 1984 riots OR communal riots of 2002 in Gujarat (SC/ST) | 10 years |

NOTE-I : Ex-servicemen who have already secured employment in civil side under Central Government in Group 'C' & 'D' posts on regular basis after availing of the benefits of reservation given to ex-servicemen for their re-employment are NOT eligible for fee concession or for claiming benefits of reservation under EXS category. However, they are eligible for age relaxation.

NOTE-II : The period of "Call up Service" of an Ex-Serviceman in the Armed Forces shall also be treated as service rendered in the Armed Forces for purpose of age relaxation.

NOTE-III : For any serviceman of the three Armed Forces of the Union to be treated as Ex-Serviceman for the purpose of securing the benefits of reservation, he must have already acquired, at the relevant time of submitting his application for the Post / Service, the status of ex-serviceman and /or is in a position to establish his acquired entitlement by documentary evidence from the competent authority that he would complete specified term of engagement from the Armed Forces within the stipulated period of one year from the CLOSING DATE (**i.e 11.01.2013**)

NOTE-IV:: AGE CONCESSION IS NOT ADMISSIBLE TO SONS, DAUGHTERS AND DEPENDENTS OF EX-SERVICEMEN.

NOTE-V: Break between Army Service and re-employment should not exceed 2 years.

EXPLANATION 1: An Ex-Serviceman **means** a person who has served in any rank whether as a combatant or non-combatant in the Regular Army, Navy, Air Force of the Indian Union, and

- (i) who retired from such service after earning his/her pension. This would also include persons who are retired/retire at their own request but after having earned their pension; or
- (ii) who has been released from such service on medical grounds attributable to military service/circumstances beyond his control and awarded medical or other disability pension; or

- (iii) who has been released, otherwise than on his own request from such service as a result of reduction in establishment; or
- (iv) who has been released from such service after completing the specific period of engagements, otherwise than at his own request or by way of dismissal or discharge on account of misconduct or inefficiency, and has been given a gratuity; and includes personnel of the Territorial Army of the following categories, namely:-
 - (a) Pension holders for continuous embodied service,
 - (b) Persons with disability attributable to military service; and
 - (c) Gallantry award winners.

EXPLANATION 2: The persons serving in the Armed Forces of the Union, who on retirement from service, would come under the category of “ex-serviceman” may be permitted to apply for re-employment one year before the completion of the specified terms of engagement and avail themselves of all concessions available to ex-servicemen but shall not be permitted to leave the uniform until they complete the specified term of engagement in the Armed Forces of the Union.

EXPLANATION 3: Children means

- a) son (including adopted son) or
- b) daughter (including adopted daughter)

Dependent family member means

- a) spouse or
- b) children or
- c) brother or sister in the case of unmarried victim who was wholly dependent on that victim at the time of his getting killed in the riots would be eligible. In order to be eligible for upper age relaxation in the category 33/34/35, the applicant should produce a certificate to that effect from the concerned District Collector/District Magistrate wherein the victim was killed.

4(C) : PROCESS OF CERTIFICATION AND FORMAT OF CERTIFICATES:

Candidates who wish to be considered against vacancies reserved/or seek age-relaxation **must submit requisite certificate** from the competent authority, in the prescribed format when such certificates are sought by concerned Regional/Sub Regional Offices **and when decided by the Commission.** Otherwise, their claim for SC/ST/OBC/ExS status will not be entertained and their candidature/applications will be considered under **General (UR)** category. The formats of the certificates are annexed. Certificates obtained in any other format will not be accepted. Candidates claiming OBC status may note that certificate on creamy layer status should have been obtained **within three years** before the closing date i.e. 11.01.2013. The Commission has decided to accept OBC certificate, in the prescribed format issued after 11.01.2013 but before the date of their medical examination, as valid proof of belonging to OBC.

Candidates belonging to the State/ UT will only be considered for recruitment in their respective State/ UT on production of valid "Domicile Certificate" issued by the competent authority so authorized by the concerned State/ UT to prove their domiciliary status. Since the State of Assam is not issuing Domicile Certificate/ PRC, candidates belonging to the state of Assam are not required to submit the same. However, their selection will be subject to verification of residential status from the concerned District Authorities. West Pakistani refugees who have settled in J&K but have not been given the status of J&K citizen of the State will be recruited without the condition of having a domicile certificate from the designated authority of the J&K State.

NOTE -I : Candidates are warned that they will be permanently debarred from the examination conducted by the Commission in case they fraudulently claim SC/ST/OBC/ExS status.

5. **ESSENTIAL QUALIFICATIONS (as on 11.01.2013)**

Matriculation or Xth class pass from a recognized board/university.

6. **MODE OF PAYMENT:**

(i) **Off-line applications:**

The candidates should pay the fee of s 50/- (s Fifty only) by means of "Central Recruitment Fee Stamps(CRFS)"only .CRFS stamps are available at the counter of all Departmental Post Offices of the country. Recruitment Fee Stamps should be pasted on the application form in the space earmarked for the purpose and **got cancelled** from the Counter of Post Office of issue **with the date stamp** of the Issuing Post Office in such a manner that the impression or the cancellation stamps partially overflows on the Application Form itself, taking care at the same time that the impression is clear and distinct to facilitate the **identification of date and Post Office of issue at any subsequent stage**. After getting the Recruitment Fee Stamps cancelled from the Post Office, the candidate must submit their application to the concerned Regional Office/Sub Regional Offices of the Commission in the usual manner after completing other formalities.

(ii) **On-line applications:**

The facility of submitting online applications is available on <http://ssconline.ssc.nic.in> and <http://ssconline2.gov.in>. The candidates submitting their applications on-line should pay the requisite fee only through State Bank of India either in the form of challan or net-banking.

- (iii) **Women candidates and candidates belonging to Scheduled Caste, Scheduled Tribe and Ex-Servicemen eligible for reservation are exempted from paying fee.**

NOTE I: Fee once paid will **not** be refunded under any circumstances.

NOTE II: Fee paid by **modes other than CRFS / SBI challan / SBI Net banking**, as stated above, will **not** be accepted and the applications of such candidates will be rejected forthright and the payment made shall stand forfeited.

NOTE III: Candidates may please note that **non-cancellation of CRFS** from the concerned Post Office in the manner indicated above, will lead to rejection of his/her application form. Therefore, it is in the interest of candidates that they get the CRFS cancelled from the concerned Post Office.

7. CENTRES OF EXAMINATION

A candidate **must indicate the centre in which he/she would like to appear for the Written Examination in the event of his/her selection in Physical Standards Test/ Physical Efficiency Test in the Application Form.**

| Sl. No. | Examination Centres & Centre Code | Address to which the applications should be sent |
|---------|--|---|
| 1 | 2 | 3 |
| 1. | Bhagalpur(3201), Muzaffarpur(3205), Agra(3001), Bareilly(3005), Gorakhpur(3007), Kanpur(3009), Meerut(3011), Varanasi(3013), Allahabad(3003), Patna(3206), Lucknow(3010) | Regional Director(CR), Staff Selection Commission, 21-23, Lowther Road, Allahabad, Uttar Pradesh-211 002. |
| 2. | Kolkata(4410), Midnapur(4413), Port Blair(4802), Sambalpur(4609), Gangtok(4001), Jalpaiguri(4408), Bhubaneshwar(4604), Cuttack(4605), Ranchi(4205), | Regional Director (ER), Staff Selection Commission, 1 st MSO Building, (8 th Floor), 234/4 . Acharya Jagadish Chandra Bose Road), Kolkata, West Bengal-700020 |
| 3. | Bangalore(9001), Thiruvananthapuram(9211), Kochi(9204), Thrissur(9212), Gulbarga(9005), Mangalore(9008), Dharwar(9004), Kozhikode (Calicut) (9206) | Regional Director(KKR), Staff Selection Commission, 1 st Floor, "E" Wing, Kendriya Sadan, Koramangala, Bangalore, Karnataka-560034 |
| 4. | Delhi(2201), Jaipur(2405), Jodhpur(2406), Kota(2407), Bikaner(2404), Udaipur(2409), | Regional Director (NR), Staff Selection Commission, Block No. 12, CGO Complex, |

| | | |
|----|---|--|
| | Ajmer(2401), Alwar(2402), Sriganaganagar(2408), Dehradun(2002), Haldwani(2003), Almora(2001), Srinagar (Uttarakhand) (2004) | Lodhi Road, New Delhi-110504 |
| 5. | Guwahati (Dispur)(5105), Itanagar(5001), Dibrugarh(5102), Jorhat(5107), Silchar(5111), Imphal(5501), Shillong(5401), Aizwal(5701), Kohima(5302), Agartala(5601) Churachandpur(5502) | Regional Director(NER), Staff Selection Commission, HOUSEFED Complex, West End Block, Last Gate, Beltola Basistha Road, Dispur, Guwahati, Assam-781 006. |
| 6. | Hyderabad(8002), Guntur(8001), Kurnool(8003), Rajahmundry(8004), Tirupati(8006), Coimbatore(8202), Chennai(8201), Madurai(8204), Puducherry(8401), Tirunelveli(8207), Tiruchirapalli(8206), Vishakhapatnam (8007) | Regional Director (SR), Staff Selection Commission, EVK Sampath Building, 2 nd Floor, College Road, Chennai, Tamil Nadu-600006 |
| 7. | Aurangabad(7202), Mumbai(7204), Kolhapur(7203), Nagpur(7205), Panaji(7801), Pune(7208), Ahmedabad(7001), Vadodara(7002), Rajkot(7006), Nashik (7207), Amravati (7201), Surat(7007) | Regional Director (WR), Staff Selection Commission, 1 st Floor, South Wing, Pratihtha Bhawan, 101 M.K. Road, Mumbai, Maharashtra-400020 |
| 8. | Ambikapur(6201), Indore(6006), Jabalpur(6007), Jagdalpur(6203), Chindwara(6003), Chattarpur(6002), Guna(6004), Mandsaur(6010), Jhabua(6008), Khandwa(6009), Rewa(6012), Raipur(6204), Bhopal(6001), Gwalior(6005), Bilaspur(6202) | Dy. Director (MPR), Staff Selection Commission, "Nishant Vila" ,F. Jalvihar Colony, Raipur, Chhatisgarh-492001 |
| 9. | Jalandhar(1402), Leh(1005), Chandigarh(1601), Jammu(1004), Srinagar(J&K)(1007), Shimla(1203), Bhathinda (1401), Hamirpur (1202) Anantnag (1001), Baramula(1002), Rajouri(1006) Kargil (1008), Dodda (1009). | Dy. Director (NWR), Staff Selection Commission, Block No. 3, Gr. Floor, Kendriya Sadan, Sector-9, Chandigarh-160017 |

NOTE I: No change of Centre of Examination will be allowed under any circumstances. Hence, the candidates should select the centres, carefully and indicate the same correctly in their applications.

NOTE II: The Commission reserves the right to cancel any Centre and ask the candidates of that centre to appear from another centre. Commission also reserves the right to divert candidates of any centre to some other Centre to take the examination.

8. SCHEME OF EXAMINATION :

I. Physical Standards Test : (Female candidates are eligible for posts earmarked for them only).

(i) All candidates applying for the recruitment and prima-facie eligible will be called to appear in Physical Standards Test and Physical Efficiency Test at

places finalized by the Commission in consultation with the **CAPFs**. Detailed scrutiny of their eligibility will not be undertaken by the Commission before PET/ PST. Therefore, it will be the responsibility of the candidate to verify their eligibility as prescribed in this notice before appearing for PST/ PET.

(ii) **Physical standards** laid down for the post of Constable are –

- a) **Height:** For Males : 170 cms.
For Females : 157 cms.
- b) **Chest:** For males only – Unexpanded : 80 cms.
- Expanded : Min expansion 5 cms.
- c) **Weight :** For males and Females : Proportionate to height and age as per medical standards

(iii) **Relaxations:**

a) **Height:**

- i) The minimum height of candidates falling in the categories of Garhwalis, Kumaonis, Dogras, Marathas and candidates belonging to the States of Assam, Himachal Pradesh and Jammu & Kashmir will be **165 cms** for males and **155 cms** for females. The minimum height for all candidates belonging to Scheduled Tribes will be **162.5 cms** for males and **150 cms** for females.
- ii) The minimum height will be 162.5 cms for males and 152.5 cms for females for the candidates hailing from the North Eastern States of Arunachal Pradesh, Manipur, Meghalaya, Mizoram, Nagaland, Sikkim & Tripura and candidates hailing from Gorkha Territorial Administration (GTA) comprising of the three Sub-Divisions of Darjeeling District namely Darjeeling, Kalimpong and Kurseong and includes the following “Mouzas” Sub-Division of these districts:

(1)Lohagarh Tea Garden (2)Lohagarh Forest
(3)Rangmohan(4)Barachenga (5)Panighata (6)Chota Adalpur (7)Paharu (8)Sukna Forest (9)Sukna Part-I (10) Pantapati Forest-I (11)Mahanadi Forest (12)Champasari Forest (13)Salbari Chhat Part-II (14)Sitong Forest (15)Sivoke Hill Forest (16)Sivoke Forest (17) Chhota Chenga (18) Nipania.

- iii) The minimum height for all Schedule Tribe candidates hailing from the North Eastern States of Arunachal Pradesh, Manipur, Meghalaya, Mizoram, Nagaland, Sikkim

& Tripura and Left Wing Extremism affected districts will be **160 cms** for males and **147.5 cms** for females.

Chest :

- i) The minimum chest of male candidates falling in the categories of Garhwalis, Kumaonis, Dogras, Marathas and candidates belonging to the States of Assam, Himachal Pradesh and Jammu & Kashmir will be **78 cms** (minimum **5 cms expansion**). The minimum chest for all male candidates belonging to Scheduled Tribes will be **76 cms** (minimum **5 cms expansion**).
- ii) The minimum chest of male candidates hailing from North Eastern States of Arunachal Pradesh, Manipur, Meghalaya, Mizoram, Nagaland, Sikkim, Tripura and Gorkha Territorial Administration (GTA) as mentioned in **para-8 (I)(iii)** above, will be 77 cms unexpanded (with minimum 5 cms expansion).

(iv) **Physical Standard Test(PST)/Physical Efficiency Test (PET) :**

- a) Candidates who are found eligible on height parameters will undergo PET (race) followed by biometric identification & screening of testimonials and thereon chest and weight measurements by a board.
- b) Physical Efficiency Test (PET):

| | For Male candidates | For Female candidates |
|------|----------------------|------------------------|
| Race | 5 Kms in 24 minutes. | 1.6 Kms in 8 ½ minutes |

For candidates of Ladakh Region:

| | Male | Female |
|------|-----------------------|-------------------------|
| Race | 1 Mile in 6 ½ minutes | 800 meters in 4 minutes |

- c) Pregnancy at the time of PET will be considered a disqualification and pregnant female candidates shall be rejected at this stage.
- d) PET will not be held for Ex-Servicemen. However, they will be required to qualify in the medical examination.

NOTE:

- 1. There shall be **no** minimum requirement of chest measurement for Female candidates.

2. Relaxation in height and chest (as the case may be) as mentioned above will be permissible **only on production of certificate at the time of PST/PET in the proforma as prescribed in Annexure VIII** from the competent authorities of the District where he/she ordinarily resides.
3. Those candidates who are declared not qualified in Physical Standards, i.e., height and chest, may prefer an appeal, if they so desire, to the appellate authority present on the PET ground. The decision of the appellate authority will be final and no further appeal or representation in this regard will be entertained.
4. PST/PET in each PST/PET centre will be conducted by the designated CAPFs. The Commission will not entertain any representation/appeal against the decision of the PST/PET Board.

II. **Written Examination – 12th May, 2013**

The candidates qualifying in PST/PET will be called for a Written Examination. Though the Commission will endeavour to accommodate the candidates in centres opted by him / her, it may combine the centres or divert the candidates to other centres, depending on administrative convenience. The Written examination will consist of only **one objective type paper** containing **100 questions** and carrying **100 marks**, with the following composition -

| | Subject | Number of Questions | Maximum Marks | Duration/ Time Allowed |
|---------------|--|----------------------------|----------------------|---|
| Part A | General Intelligence and Reasoning | 25 | 25 | Two Hours (10.00 A.M. to 12.00 Noon) |
| Part B | General Knowledge and General Awareness | 25 | 25 | |
| Part C | Elementary Mathematics | 25 | 25 | |
| Part D | English/Hindi | 25 | 25 | |

All questions will be of **Objective Multiple Choice Types**. Questions will be set bilingually in Hindi and English/ Trilingually in English and Hindi/Kashmiri (Urdu Script for J&K), Marathi(Maharashtra), Gujarati(Gujarat), Malayalam(Kerala), Kannada(Karnataka), Telegu (Andhra Pradesh),Tamil (Tamil Nadu), Oriya(Odisha), Bengali(West Bengal and Tripura), Punjabi (Gurmukhi script for Punjab),Assamese (Assam & Arunachal Pradesh),Manipuri(Manipur) and Mizo(Mizoram). Accordingly the paper can be answered in any of these languages in Parts A, B and C. Candidates are required to attempt either Hindi or English section of Part 'D' of the question paper.

The syllabus for the Written Examination will be :

- A. General Intelligence & Reasoning:** Analytical aptitude and ability to observe and distinguish patterns will be tested through questions principally of non-verbal type. This component may include questions on analogies, similarities and differences, spatial visualization, spatial orientation, visual memory, discrimination, observation, relationship concepts, arithmetical reasoning and figural classification, arithmetic number series, non-verbal series, coding and decoding, etc.
- B. General Knowledge and General Awareness:** Questions in this component will be aimed at testing the candidates general awareness of the environment around him. Questions will also be designed to test knowledge of current events and of such matters of every day observations and experience in their scientific aspect as may be expected of any educated person. The test will also include questions relating to India and its neighboring countries especially pertaining to sports, History, Culture, Geography, Economic Scene, General Polity, Indian Constitution, scientific Research etc. These Questions will be such that they do not require a special study of any discipline.
- C. Elementary Mathematics:** This paper will include questions on problems relating to Number Systems, Computation of Whole Numbers, Decimals and Fractions and relationship between Numbers, Fundamental arithmetical operations, Percentages, Ratio and Proportion, Averages, Interest, Profit and Loss, Discount, Mensuration, Time and Distance, Ratio and Time, Time and Work, etc.
- D. English/Hindi :** Candidates' ability to understand basic English/ Hindi, his basic comprehension would be tested.

The questions in all the above components will be of Matriculation level.

NOTE - 1: The Commission will be using a software to detect attempted irregularities in an examination Hall / Sub-Centre / Centre / State. The Candidates are advised to desist from use of any unfair method in the examination hall which will render them ineligible for further consideration for the examination and also lead to their debarment from Commission's examinations in future.

NOTE - 2: Candidates are not permitted to use Mobile Phone, Calculators or any other electronic/electrical device. Candidates must not, therefore, bring Mobile Phone, Calculators or any other electronic / electrical device inside the Examination premises. Possession of these items, whether in use or not, will be considered as "use of unfair means" in the Examination and appropriate action will be taken by the Commission against such candidates, as per extant policy of the Commission.

NOTE - 3: The Commission will not take cognizance of representations regarding the Question Paper of Written Examination, received later than ten days after placement of answer keys on the website.

NOTE-4: The date of written examination is subject to change, in which event the new date will be notified through Newspapers, Commission’s websites and Admission Certificates for the examination.

NOTE-5: Detailed instructions along with specimen OMR sheet are available on the Commission’s website, <http://ssc.nic.in> about the manner in which OMR answer sheets are to be marked.

III. Medical Examination

a) **Eye Sight:**

| Visual Acuity unaided | | Uncorrected Visual Acuity | | Refraction | Color Vision | Remarks |
|-----------------------|-----------|---------------------------|-----------|---|----------------------------|--|
| (NEAR VISION) | | (DISTANT VISION) | | | | |
| Better Eye | Worse Eye | Better Eye | Worse Eye | | | |
| N6 | N9 | 6/6 | 6/9 | Visual correction of any kind is not permitted even by glasses. | CP-II BY ISIHAR A | -In right handed person, the Right eye is better eye and vice versa. -Binocular vision is required. |

- (i) The candidates must not have knock knee, flat foot, varicose vein or squint in eyes and they should possess high color vision. They must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties.
- (ii) Only those candidates who have scored above the cut off marks fixed by the Commission in Written Examination will be required to appear in the Medical Examination. The Commission shall have the discretion to fix different qualifying standards for candidates belonging to different categories in different states/UTs, taking into consideration vacancies allotted to each State/UT.
- (iii) The selected candidates will be medically examined to assess their physical and medical fitness as prescribed in the eligibility conditions. “

- (iv) Medical Test (X-Ray & laboratory) shall be conducted only for such candidates who are found fit after initial medical examination.
- (v) In case of medical examination, “temporary unfitness” will not be allowed. However, any such female candidate who during the medical examination is found to be pregnant of twelve weeks standing or above, she shall be declared temporarily unfit and her appointment held in abeyance until the confinement is over.
- (vi) Candidates declared unfit may file an appeal/representation within 15 days of rejection by the medical board.
- (vii) Those candidates who are found fit on appeal by the Appeal Panel (Review Medical Board) and who meet the merit criteria fixed by the Commission for final selection, subject to availability of vacancies , will be placed in the “Reserve List” and recruited against unfilled vacancies. The candidates in the Reserve List will be en-masse junior to the candidates in the ‘Select List’.
- (viii) Testimonials of the candidates will be checked at the medical examination stage.
- (ix) The nodal force will provide the list of medically fit candidates to SSC.

9. GENERAL INSTRUCTIONS TO BE COMPLIED BY THE CANDIDATES IN THE WRITTEN EXAMINATIONS

- (i) Candidates must write the papers/indicate the answers in their own hand.
- (ii) In the question papers, wherever necessary, the Metric systems of weights and measures only will be used.
- (iii) Candidates are not permitted to use calculators and other electronic gadgets except as specified in the Notice. They should not, therefore, bring the same inside the Examination Premises/Venue.
- (iv) If any candidate is found to possess mobile phones or any other means of wireless communication position in the working or switched off mode in the examination hall, his/her candidature shall be cancelled forthwith.
- (v) OMR Type of Answer Sheets will be supplied by the Commission to candidates for recording their answers of Multiple Choice Objective Type Questions. Candidates are advised to read very carefully, the following instructions, in their own interest.
 - (a) Part A of OMR Answer Sheet to be filled in Ball Point Pen (Black/Blue) only.
 - (b) Part B of OMR Answer Sheet should be filled in ball point pen(Black/Blue) only, as per instructions given in OMR Answer Sheet.
 - (c) **Candidate should write and code his/her name, Roll Number, Ticket Number, Name of the Examination as mentioned in Admission Certificate, Date of birth and Test Form Number correctly, in the relevant places, in OMR Answer Sheet. They are also requested to affix their signature in running hand and Left Thump Impression in the boxes earmarked for the purpose. Answer Sheet not bearing candidates Name, Roll Number, Ticket Number, Test Form Number, Language in Part D**

(English/Hindi), signature and Left Thumb Impression, which do not have such details fully and correctly coded, will not be evaluated and 'Zero' marks will be awarded to them. No correspondence in this regard will be entertained by the Commission.

10. MODE OF SELECTION :

- (i) The final selection of the candidates will be made in order of merit in each category in each state.
- (ii) The minimum cut off percentage of marks for selection will normally be as under :

| | |
|---------------------------|-------|
| General and Ex-servicemen | : 35% |
| SC/ST/OBC | : 33% |

 The cut off is relaxable at the discretion of the Commission.

Provided that SC, ST, and OBC, who are selected on their own merit without relaxed standards, along with candidates belonging to other communities, will not be adjusted against the reserved share of vacancies. **Such SC, ST, and OBC will be accommodated against the general/unreserved vacancies as per their position in the overall Merit List.** The reserved vacancies will be filled up separately from amongst the eligible SCs, STs, and OBCs, candidates which will, thus, comprise of SC, ST, and OBC candidates who are lower in merit than the last general candidate on merit list of unreserved category but otherwise found suitable for appointment by relaxed standard.

An Ex-Serviceman candidate who qualifies on the basis of relaxed standards viz. age limit, experience or qualifications, extended zone of consideration, etc. will be counted against reserved vacancies and not against general vacancies subject to fitness of such candidate for selection. Such candidates will also be recommended at the relaxed standards. Deduction from the age of Ex-Servicemen is permissible against the reserved or unreserved posts and such exemption is not termed as relaxed standards in regard to age.

- (iii) Allotment of CAPF to the candidates selected from each state will be on merit-cum-option depending on availabilities of vacancies in each CAPF for the State.
- (iv) The Commission, with the approval of the Ministry of Home Affairs, shall have the discretion to divert candidates from Surplus States to deficit States, after accommodating all available candidates in such deficit states, subject to category-wise reservation being maintained.
- (v) Further guidelines from MHA regarding mode of selection issued, if any, during currency of recruitment cycle shall be followed.

NOTE: The candidates applying for the examination should **ensure that they fulfill all the eligibility conditions** for admission to the examination. Their

admission at all the stages of examination will be **purely provisional**, subject to their satisfying the prescribed eligibility conditions. If, on verification, at any time before or after the written examination and interview, it is found that they do not fulfill any of the eligibility conditions, **their candidature for the examination will be cancelled by the Commission.**

11. RESOLUTION OF TIE CASES

- (a) The tie is resolved by the Commission by referring to the total marks in the written examination i.e. a candidate having more marks in the written examination gets preference over the candidate(s) with less marks.
- (b) If the tie still persists then the marks in Part A are referred to i.e. a candidate having more marks in Part A is given preference.
- (c) If the tie still persists, the candidate older in age gets preference.
- (d) If the tie still persists, it is finally resolved by referring to the alphabetical order of names i.e. a candidate whose name begins with the alphabet which comes first in the alphabetical order gets preference.

12. HOW TO APPLY : The application must be submitted only in the prescribed format online or on paper. Format of the paper application is at Annexure I and Instructions for filling up paper application and on-line application are at Annexure II and III respectively.

13. ADMISSION TO THE RECRUITMENT:

All candidates who apply in response to this advertisement by the CLOSING DATE and are eligible will be assigned **Roll numbers**, which will be communicated to them at the time of calling them for PST/PET, within **two weeks** from the CLOSING DATE. A candidate must write his/her Roll number along with his/her name, date of birth and name of the examination while addressing any communication to the Commission. Communication from the candidate not furnishing these particulars shall not be entertained.

Admission Certificates (ACs) for the Examination indicating the time table and also venues of PST / PET, Written Examination and Medical Examination for each candidate will be issued to all applicants about two weeks before the date of such tests/ examination. The facility of downloading of ACs from the Website of the concerned regional office will also be available simultaneously. **IF ANY CANDIDATE DOES NOT RECEIVE ADMISSION CERTIFICATE FOR ANY STAGE OF THE EXAMINATION OR IS UNABLE TO DOWNLOAD THE AC FROM THE WEBSITE OF THE RESPECTIVE REGIONAL OFFICE OF THE COMMISSION WHERE THE CANDIDATE HAS APPLIED AT LEAST ONE WEEK BEFORE THE DATE OF THE ANY STAGE OF THE EXAMINATION, HE/SHE MUST IMMEDIATELY CONTACT THE CONCERNED REGIONAL/SUB REGIONAL OFFICE (S) OF THE COMMISSION WITH PROOF OF HAVING SUBMITTED HIS/HER APPLICATION.** (In case of Applications submitted under

Certificate of Posting, the Date-Stamp of the Post-Office concerned should be clearly legible). IN THE CASE OF ONLINE APPLICATION, REGISTRATION ID SHOULD BE AVAILABLE WITH THE CANDIDATE. FAILURE TO DO SO WILL DEPRIVE HIM/HER OF ANY CLAIM FOR CONSIDERATION.

Detailed Programme of PST/PET and Medical Examination will be available on the website of the concerned Regional Offices, alongwith Roll Number block of candidates for each day, at least two weeks before PST/PET or Medical Examination. Similarly, details of centres / sub-centres will also be available on the Regional websites at least two weeks before the written examination. **Candidates are advised to visit the concerned Regional Office's website periodically for obtaining the information, though call-letters will be sent by post.**

The Tentative Schedule for Recruitment is:

| | | |
|-----------------------|---|----------------------------------|
| PST/PET | : | February- March , 2013 |
| Written Examination | : | 12 th May, 2013 |
| Medical Examination | : | June-August, 2013 |
| Declaration of Result | : | 30 th September, 2013 |

Note: The candidates must carry at least one photo bearing identification proof such as Driving Licence, Voter Card, Aadhaar Card, Identity Card issued by University/College, Income Tax Pan Card in original to the examination center, failing which they shall not be allowed to appear for the examination.

14. COMMISSION'S DECISION FINAL

The decision of the Commission in all matters relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode of selection, conduct of examination(s) and interviews, allotment of examination centres , selection and allotment will be final and binding on the candidates and no enquiry/correspondence will be entertained in this regard.

15. COURTS JURISDICTION

Any dispute in regard to this recruitment will be subject to courts/tribunals having jurisdiction over the City/Town in which the concerned Regional/Sub-Regional Office of the SSC is situated and where the candidate has submitted his/her application.

16. For Application form, instructions for filling up the application form and for on-line payment/submission of application, candidates are advised to refer Annexure- II and Annexure-III respectively.

APPLICATION ATTACHED SEPARATELY.

APPLICATION ATTACHED SEPARATELY.

BROCHURE**INSTRUCTIONS FOR FILLING UP THE APPLICATION**

- 1.0 Please read the instructions given in the Notice of Examination carefully before filling up the application form, in your own interest.**
- 2.0 Use only blue/black ball pen to write in the boxes. i.e.**
- 3.0 Instructions have been given for most items in the application itself which should be gone through carefully before filling up the boxes. For items for which instructions are not available, further instructions given below may be gone through carefully.**
- 4.0 Please go through the instructions given below for filling up each item numbered in the application form:-**

Column 1 and 1.1: State / UT of Domicile : For name and Code, see Annexure XII.

Domicile certificate will be required as proof, to be produced at the time of PST/PET or Written or Medical Examination, as decided by the Commission.

Column 2 and 2.1: Name of the Examination Centre and Code

Refer to para-7 of the Notice of the Examination.

It may be noted that the application should be sent to the Regional Office in whose jurisdiction the centre is situated, irrespective of State/UT of Domicile.

Column 11.1. Code for seeking age relaxation

Refer to para 4 B of the Notice of the Examination.

Column 13. Candidates to indicate whether they belong to one of the minority communities notified by Govt. namely, Muslims, Christians, Sikhs, Buddhists or Zoroastrians (Parsees).

Column 14: Refer to Para 8 I(iii) of the Notice of the examination.

Column 15: For Code for Militancy/ Naxal affected area and border districts, PI see Annexure XIV and Annexure XIII respectively.

Column 16. Preference for Posts

Candidates should carefully indicate preference for Post under different Forces. Option once exercised will be final and no change will be allowed under any circumstances.

Column 17. Educational Qualification from Matriculation or Equivalent onwards:

See Annexure –X for Codes. Use OTHERS (Code No.35) for any other qualification.

Column 18. Subject Code : See Annexure - XI for codes. Use OTHERS (Code No.48) for any other subject.

Column 19. Postal Address

Write your complete communication address including your Name in English in capital letters or in Hindi with blue/black ball pen. Do not forget to write 6 digits PIN Code in the boxes. All the correspondence will be made to this address.

Column 19. Permanent/ Domicile Address

Write your complete permanent address including your Name in English in capital letters or in Hindi with blue/black ball pen. Do not forget to write 6 digits PIN Code in the boxes.

Column 20. Photograph

Paste your recent photograph of size 4cmx5cm. Do not staple and do not get the photo attested. Please note that your application shall be rejected summarily without photograph or with mutilated / defaced photograph.

Box in the Application form for Roll Number to be left unfilled (blank) by the candidate.

Signature of Candidate (Wherever required)

Please sign in running hand. Signature in capital letters of English shall not be accepted and your application shall be summarily rejected. Unsigned application shall also be rejected.

IMPORTANT:- It is in the interest of the candidates to furnish e-mail ID and /or mobile number to enable the Commission at its option, to send the call letter / inform about venues for PST/PET or Written Examination or Medical Examination.

Annexure-III**Procedure for Online Submission of Application**

**Note: The facility of Part-I Registration will be available from 15.12.2012 to 9.1.2013 (upto 5:00 PM)
The facility of Part-II Registration will be available from 15.12.2012 to 11.1.2013 (upto 5:00 PM)**

The online submission of application may be made on website <http://ssconline.nic.in>. and <http://ssconline2.gov.in>. Detailed instructions are available at the site. Candidate should read the instructions carefully before making any entry or selecting options. Candidate should supply all the required details while filling up the online form. Mandatory fields are marked with * (asterisk) sign. The filling of online application contains two parts :

Part I Registration
Part II Registration

1. In Part I registration, candidate will have to fill basic information. On submission of details, candidate will be prompted to check the details and make correction, if any.
2. Candidate should press "I agree" button after declaration once he/she finds that information supplied by him/her is in order and no correction is required. Thereafter no correction/modification etc. shall be allowed.
3. A page with Registration No. will appear on the screen. Note down the registration number or take a print out of the page. The Registration Number (or Registration II) will need to be quoted in all references to the Commission.
4. The application procedure will be incomplete without Part II Registration. Part II Registration contains filling of payment details, uploading of photograph, and scanned signature.
5. Candidates who have to pay application fee can pay fee online through net banking, or cash through SBI bank challan (which is downloadable after completing Part I).
6. To pay fee in cash, candidate should take print out of challan generated online after completion of part I registration. The requisite fee can be deposited in any branch of State Bank of India and Part II registration can be continued.
7. Those who want to pay online through net banking can go directly to part II registration after completion of part I. Candidate will have to supply Registration Number and date of birth to continue to Part II registration.
8. Those who are exempted from payment of fee can skip steps 4 to 7.
9. Candidates should then upload a recently taken scanned photograph **in 8 – bit JPG format**. The digital size of the file must be less than 12 kb and greater than 4 kb and of resolution **100 pixel width by 120 pixels height**.
10. Then upload your scanned signature in **JPG format**. The digital size of the file must be less than 12 kb and greater than 1 kb and of resolution **140 pixel width by 60 pixels height**.
11. Request for change/correction in any particular field shall not be entertained under any circumstances. **The Staff Selection Commission will not be responsible for any consequences arising out of non acceptance of any correction/addition/deletion in any particular field in application form whatever the reasons may be.**

ANNEXURE- IV

Form of Certificate for serving Defence Personnel (*Please see Note III Para-4 (B) of Notice for the Examination*)

I hereby certify that, according to the information available with me (No.) _____ (Rank) _____ (Name) _____ is due to complete the specified term of his engagement with the Armed Forces on the (Date) _____.

Place:

(Signature of Commanding Officer)

Date:

Office Seal:

ANNEXURE-V

UNDERTAKING TO BE GIVEN BY THE CANDIDATE COVERED UNDER NOTE III PARA 4(B) OF NOTICE.

I understand that, if selected on the basis of the recruitment/examination to which the application relates, my appointment will be subject to my producing documentary evidence to the satisfaction of the Appointing Authority that I have been duly released/retired/discharged from the Armed Forces and that I am entitled to the benefits admissible to Ex-Servicemen in terms of the Ex-Servicemen (Re-employment in Central Civil Services and Posts rules, 1979, as amended from time to time).

I also understand that I shall not be eligible to be appointed to a vacancy reserved for Ex-S in regard to the recruitment covered by this examination, if I have at any time prior to such appointment, secured any employment on the civil side (including Public Sector Undertakings, Autonomous Bodies/Statutory Bodies, Nationalized Banks, etc.) by availing of the concession of reservation of vacancies admissible to Ex-S.

I further submit the following information:

- a) Date of appointment in Armed Forces _____
- b) Date of discharge _____
- c) Length of service in Armed Forces _____
- d) My last Unit / Corps _____

(Signature of the Candidate)

Place:

Date:

ANNEXURE-VI

FORMAT FOR SC/ST CERTIFICATE

A candidate who claims to belong to one of the Scheduled Caste or the Scheduled Tribes should submit in support of his claim an attested/certified copy of a certificate in the form given below, from the District Officer or the sub-Divisional Officer or any other officer as indicated below of the District in which his parents(or surviving parent) ordinarily reside who has been designated by the State Government concerned as competent to issue such a certificate. If both his parents are dead, the officer signing the certificate should be of the district in which the candidate himself ordinarily resides otherwise than for the purpose of his own education. Wherever photograph is an integral part of the certificate, the Commission would accept only attested photocopies of such certificates and not any other attested or true copy.

(The format of the certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under Government of India)

This is to certify that Shri/Shrimati/Kumari* _____
son/daughter of _____ of village/town/* in
District/Division * _____ of the State/Union Territory* _____
belongs to the Caste/Tribes _____ which is recognized as a Scheduled
Castes/Scheduled Tribes* under:-

The Constitution (Scheduled Castes) order, 1950 _____
The Constitution (Scheduled Tribes) order, 1950 _____
The Constitution (Scheduled Castes) Union Territories order, 1951 * _____
The Constitution (Scheduled Tribes) Union Territories Order, 1951* _____

As amended by the Scheduled Castes and Scheduled Tribes Lists(Modification) order, 1956, the Bombay Reorganization Act, 1960 & the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act 1970, the North-Eastern Area(Reorganization) Act, 1971 and the Scheduled Castes and Scheduled Tribes Order(Amendment) Act, 1976.

The Constitution (Jammu & Kashmir) Scheduled Castes Order, 1956 _____
The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes order (Amendment Act), 1976*.
The Constitution (Dadra and Nagar Haveli) Scheduled Castes order 1962.
The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order 1962@.
The Constitution (Pondicherry) Scheduled Castes Order 1964@
The Constitution (Scheduled Tribes) (Uttar Pradesh) Order, 1967 @
The Constitution (Goa, Daman & Diu) Scheduled Castes Order, 1968@
The Constitution (Goa, Daman & Diu) Scheduled Tribes Order 1968 @
The Constitution (Nagaland) Scheduled Tribes Order, 1970 @
The Constitution (Sikkim) Scheduled Castes Order 1978@
The Constitution (Sikkim) Scheduled Tribes Order 1978@

The Constitution (Jammu & Kashmir) Scheduled Tribes Order 1989@
 The Constitution (SC) orders (Amendment) Act, 1990@
 The Constitution (ST) orders (Amendment) Ordinance 1991 @
 The Constitution (ST) orders (Second Amendment) Act, 1991 @
 The Constitution (ST) orders (Amendment) Ordinance 1996

%2. Applicable in the case of Scheduled Castes, Scheduled Tribes persons who have migrated from one State/Union Territory Administration.

This certificate is issued on the basis of the Scheduled Castes/ Scheduled tribes certificate issued to Shri/Shrimati _____ Father/mother _____ of _____ of _____ of village/town* _____ in District/Division* _____ of the State/Union Territory* _____ who belong to the _____ Caste/Tribe which is recognized as a Scheduled Caste/Scheduled Tribe in the State/Union Territory* issued by the _____ dated _____.

%3. Shri/Shrimati/Kumari and /or * his/her family ordinarily reside(s) in village/town* _____ of _____ District/Division* _____ of the State/Union Territory of _____

Signature _____
 ** Designation _____
 (with seal of office)

Place _____
 Date _____

- * Please delete the words which are not applicable
- @ Please quote specific presidential order
- % Delete the paragraph which is not applicable.

NOTE: The term ordinarily reside(s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

**** List of authorities empowered to issue Caste/Tribe Certificates:**

- (i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Dy. Collector/1st Class Stipendiary Magistrate/Sub-Divisional Magistrate/Extra-Assistant Commissioner/Taluka Magistrate/Executive Magistrate.
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- (iii) Revenue Officers not below the rank of Tehsildar.
- (iv) Sub-Divisional Officers of the area where the candidate and/or his family normally resides.

NOTE: ST candidates belonging to Tamil Nadu state should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER.

ANNEXURE-VII

(FORMAT OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA)

This is to certify that _____ son/ daughter
of _____ of village _____
_____ District/Division _____
in the _____ State
_____ belongs to the
_____ Community which is recognized as a backward class
under:

i) Resolution No. 12011/68/93-BCC dated the 10th September, 1993, published in the Gazette of India Extraordinary – Part I, Section I, No. 186 dated 13th September, 1993.

ii) Resolution No. 12011/9/94-BCC, dated 19.10.1994 published in Gazette of India extraordinary Part I Section I No. 163, dated 20th October, 1994.

iii) Resolution No. 12011/7/95-BCC dated the 24th May 1995 Published in the Gazette of India extraordinary Part-I Section I No. 88 dated 25th May, 1995.

iv) Resolution No.12011/96/94-BCC dated 9th March, 1996.

v) Resolution No. 12011/44/96-BCC, dated the 6th December, 1996, published in the Gazette of India – Extraordinary-part I, Section-I, No. 210, dated the 11th December, 1996.

vi) Resolution No.12011/13/97-BCC dated 3rd December, 1997.

vii) Resolution No.12011/99/94-BCC dated 11th December, 1997.

viii) Resolution No.12011/68/98-BCC dated 27th October, 1999.

ix) Resolution No.12011/88/98-BCC dated 6th December, 1999, published in the Gazette of India, Extra Ordinary Part-I, Section-I No.270, 6th December, 1999.

x) Resolution No.12011/36/99-BCC dated 4th April, 2000, published in the Gazette of India, Extra Ordinary Part-I, Section-I, No.71 dated 4th April, 2000.

xi) Resolution No.12011/44/99-BCC dated 21.9.2000, published in the Gazette of India, Extra Ordinary Part-I, Section-I, No.210 dated 21.9.2000.

Shri _____ and/or his family ordinarily reside(s)
in the _____ District/Division of the _____
_____ State.

This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in column 3 of the Schedule to the Government of India, Department of Personnel & Training OM No. 36012/22/93-Estt. (SCT,) dated 08.09.1993 and modified vide Govt. of India Deptt. of Personnel and Training OM No. 36033/3/2004-Estt(Res) dated 09.03.2004 & 14.10.2008

Dated:
Seal:

District Magistrate or
Deputy Commissioner etc.

Note-I (a) The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

(b) The authorities competent to issue Caste Certificate are indicated below:-

(i) District Magistrate/Additional Magistrate/Collector/Dy. Commissioner/ Additional Deputy Commissioner/Deputy Collector/1st Class Stipendary Magistrate/ Sub-Divisional Magistrate/Taluka Magistrate/ Executive Magistrate/Extra Assistant Commissioner (not below the rank of 1st Class Stipendiary Magistrate).

(ii) Chief Presidency Magistrate /Additional Chief Presidency Magistrate/ Presidency Magistrate.

(iii) Revenue Officer not below the rank of Tehsildar

(iv) Sub-Divisional Officer of the area where the candidate and/or his family resides.

NOTE-II: The **closing date for receipt of application** will be treated as the date of reckoning for OBC status of the candidate and also, for assuming that the candidate does not fall in the creamy layer.

The candidate should furnish the relevant OBC Certificate in the format prescribed for Central Government jobs as per Annexure-VII issued by the **competent authority on or after 11.01.2013 but before the date of their medical examination.**

ANNEXURE-VIII**FORM OF CERTIFICATE TO BE SUBMITTED BY THOSE CANDIDATES WHO INTEND TO AVAIL RELAXATION IN HEIGHT OR CHEST MEASUREMENT**

(Please see [Para 8 / \(iii\)](#) of the Notice for the Examination)

Certified that Shri _____ S/o Shri _____
 _____ is permanent resident of village _____,
 Tehsil/Taluka _____ District _____ of
 _____ State.

2. It is further certified that :

- * Candidates falling in the categories of Garhwalis, Kumaonis, Dogras, Marathas and candidates belonging to the States of Assam, Himachal Pradesh and Jammu & Kashmir.
- * Candidates hailing from the North Eastern States of Arunachal Pradesh, Manipur, Meghalaya, Mizoram, Nagaland, Sikkim & Tripura and candidates hailing from Gorkha Territorial Administration (GTA) comprising of the three Sub-Divisions of Darjeeling District namely Darjeeling, Kalimpong and Kurseong and includes the following "Mouzas" Sub-Division of these districts:
 - (1)Lohagarh Tea Garden (2)Lohagarh Forest
 - (3)Rangmohan(4)Barachenga (5)Panighata (6)Chota Adalpur (7)Paharu
 - (8)Sukna Forest (9)Sukna Part-I (10) Pantapati Forest-I (11)Mahanadi Forest
 - (12)Champasari Forest (13)Salbari Chhat Part-II (14)Sitong Forest
 - (15)Sivoke Hill Forest (16)Sivoke Forest (17) Chhota Chenga
 - (18) Nipania.
- * He / she belong to Scheduled Tribe.

Signature
 District Magistrate / Sub-Division Magistrate / Tehsildar

Date:
 Place:

* Delete whichever is not applicable.

CERTIFICATE FOR SONS, DAUGHTERS, WARDS OF SERVING CPMF PERSONNEL

Certified that _____ (Name of the candidate) is Son / Daughter / ward of CISF / BSF / CRPF / SSB / ITBPF / ASSAM RIFLES No. _____ Rank _____ Name _____ who is posted at CISF /BSF / CRPF / SSB / ITBPF/ ASSAM RIFLES Unit _____. It is also certified that the applicant has been residing with the serving personnel. The name of the Son/Daughter/ ward has been verified from the service records of the individual.

(Signature of the Unit Commander)

Dated :

Name _____

Rank _____

Unit: _____

(With office seal)

Note: One copy of the certificate to be kept in the personal file of the serving personnel.

ANNEXURE-X**Essential Educational Qualification Code**

| Educational Qualification | Code |
|---|-------------|
| Matricualtion / 10 th Class Pass | 01 |
| Intermediate/Higher Secondary | 02 |
| Certificate | 03 |
| Diploma | 04 |
| BA | 05 |
| BA (Hons.) | 06 |
| B. Com. | 07 |
| B.Com. (Hons.) | 08 |
| B.Sc. | 09 |
| B.Sc. (Hons.) | 10 |
| B. Ed. | 11 |
| LLB | 12 |
| BE | 13 |
| B. Tech | 14 |
| AMIE (Part A & Part B) | 15 |
| B.Sc. (Engg.) | 16 |
| BCA | 17 |
| BBA | 18 |
| Graduation issued by Defence (Indian Army, Air Force, Navy) | 19 |
| B. Lib. | 20 |
| B. Pharm. | 21 |
| ICWA | 22 |
| CA | 23 |
| PG Diploma | 24 |
| MA | 25 |
| M.Com. | 26 |
| M. Sc. | 27 |
| M.Ed. | 28 |
| LLM | 29 |
| ME | 30 |
| M. Tech. | 31 |
| M. Sc. (Engg.) | 32 |
| MCA | 33 |
| MBA | 34 |
| Others | 35 |

Annexure-XI**Subject Code for Educational Qualification**

| Subject of Educational Qualification | Code |
|---|------|
| History | 01 |
| Political Science | 02 |
| Economics | 03 |
| English Literature | 04 |
| Hindi Literature | 05 |
| Geography | 06 |
| Commerce | 07 |
| Law | 08 |
| Physics | 09 |
| Chemistry | 10 |
| Mathematics | 11 |
| Statistics | 12 |
| Botany | 13 |
| Zoology | 14 |
| Agriculture Science | 15 |
| Civil Engineering | 16 |
| Electrical Engineering | 17 |
| Mechanical Engineering | 18 |
| Electronics Engineering | 19 |
| Electronics & Power Engineering | 20 |
| Electronics & Communication Engineering | 21 |
| Electronics & Instrumentation Engineering | 22 |
| Agriculture Engineering | 23 |
| Computer Science | 24 |
| Computer Application | 25 |
| Information Technology | 26 |
| Library Science | 27 |
| Accountancy | 28 |
| Work Accountancy | 29 |
| Business Administration | 30 |
| Mass Communication | 31 |
| Journalism | 32 |
| Mass Communication & Journalism | 33 |
| Pharmacy | 34 |
| Photography | 35 |
| Printing Technology | 36 |
| Nursing | 37 |
| Assamese | 38 |
| Bengali | 39 |
| Malyalam | 40 |
| Telgu | 41 |
| Kannada | 42 |
| Tamil | 43 |
| Marathi | 44 |
| Gujrati | 45 |
| Urdu | 46 |
| Sanskrit | 47 |
| Others | 48 |

Note: Leave subject column blank for Matriculation / 10th class pass AND Intermediate/Higher Secondary.

Annexure-XII

| State/UT | CODE | State/UT | CODE |
|------------------------|-------------|-----------------|-------------|
| Andaman & Nicobar | 01 | Lakshadweep | 19 |
| Andhra Pradesh | 02 | Madhya Pradesh | 20 |
| Arunachal Pradesh | 03 | Maharashtra | 21 |
| Assam | 04 | Manipur | 22 |
| Bihar | 05 | Meghalaya | 23 |
| Chandigarh | 06 | Mizoram | 24 |
| Chhattisgarh | 07 | Nagaland | 25 |
| Dadar and Nagar Haveli | 08 | Odisha | 26 |
| Daman & Diu | 09 | Pudduchery | 27 |
| Delhi | 10 | Punjab | 28 |
| Goa | 11 | Rajasthan | 29 |
| Gujarat | 12 | Sikkim | 30 |
| Haryana | 13 | Tamilnadu | 31 |
| Himachal Pradesh | 14 | Tripura | 32 |
| Jammu & Kashmir | 15 | Uttar Pradesh | 33 |
| Jharkhand | 16 | Uttarakhand | 34 |
| Karnataka | 17 | West Bengal | 35 |
| Kerala | 18 | | |

Border Districts

| NAME OF STATE | DISTRICTS | |
|----------------------|--|----|
| ASSAM | Dhubri, Cachar & Karimganj | 01 |
| ASSAM | Baksa, Chirang, Kokrajhar & Udalguri | 02 |
| ARUNACHAL PRADESH | Tawang | 03 |
| ARUNACHAL PRADESH | West Kameng, | 04 |
| ARUNACHAL PRADESH | West Siang | 05 |
| ARUNACHAL PRADESH | Upper Siang | 06 |
| ARUNACHAL PRADESH | Upper Dibang Vally | 07 |
| ARUNACHAL PRADESH | Anjaw | 08 |
| ARUNACHAL PRADESH | Upper Subansiri | 09 |
| ARUNACHAL PRADESH | Kurung Kumey | 10 |
| ARUNACHAL PRADESH | Papumpore | 11 |
| ARUNACHAL PRADESH | Tirap and Changlang | 12 |
| ARUNACHAL PRADESH | East Kameng, Lower Dibang Vally & Dibang Vally | 13 |
| BIHAR | Araria, East Champaran, Kishan Ganj, Sitamarhi, Supaul, Madhubani & West Champaran | 14 |
| GUJARAT | Kachchh & Bhuj(Taluk), | 15 |
| GUJARAT | Banas Kantha & Patan | 16 |
| HIMACHAL PRADESH | Lahul & Spiti | 17 |
| HIMACHAL PRADESH | Kinnaur | 18 |
| JAMMU & KASHMIR | Kupwara, Baramula, Punch, Rajauri, Jammu , Kathua, | 19 |
| JAMMU & KASHMIR | Leh | 20 |
| JAMMU & KASHMIR | Kargil | 21 |
| JAMMU & KASHMIR | Bandipur, Samba & Badgam | 22 |
| MANIPUR | Thoubal, Ukhrul, Chandel and Churhandpur | 23 |
| MIZORAM | Lunglei | 24 |

| | | |
|---------------|---|----|
| MIZORAM | Mamit, Lawangtlai | 25 |
| MIZORAM | Serchhip, Aizwal, Champhai and Saiha | 26 |
| MEGHALAYA | West Garo Hills, West Khasi Hills, East Khasi Hills, & Jaintia Hills | 27 |
| MEGHALAYA | South Garo hills | 28 |
| NAGALAND | Tuensang & Mon, Phek | 29 |
| NAGALAND | Kiphire | 30 |
| PUNJAB | Gurdaspur, Amritsar & Ferozpur | 31 |
| PUNJAB | Tarn Taran | 32 |
| RAJASTHAN | Ganganagar, Bikaner, Jaisalmer, Barmer | 33 |
| SIKKIM | East Distt., North Distt. & West Distt. | 34 |
| SIKKIM | Mangan, North Sikkim | 35 |
| TRIPURA | North Tripura, West Tripura, South Tripura, Dhalai | 36 |
| UTTAR PRADESH | Baharaich, Balrampur, Lakhimpur Kheri, Maharajanj, Pilibhit, Shrawasti & Sidharth Nagar | 37 |
| UTTRAKHAND | Champawat, , Udham Singh Nagar | 38 |
| UTTRAKHAND | Pithoragarh | 39 |
| UTTRAKHAND | Chamoli | 40 |
| UTTRAKHAND | Uttarakashi | 41 |
| WEST BENGAL | South 24 Parganas, North 24 Parganas, Nadia, Murshidabad, Maldah, Dakshin Dinajpur, Uttar Dinajpur, Cooch Behar | 42 |
| WEST BENGAL | Darjeeling , Jalpaiguri, | 43 |

List of Naxal/Militancy affected Districts

| Name of Naxal/ Militancy affected States | Name of Naxal/Militancy affected Districts in the States | Code |
|--|--|-----------|
| Andhra Pradesh | Warangal, Karimnagar, Adilabad, Khammam, Medak, Nalgonda, Guntur, Nizamabad, Mahboobnagar, Prakasam, Anantapur, Kurnool, Vizianagaram, Vishakhapatam, East Godavari & Srikakulam. | 51 |
| Bihar | Aurangabad, Gaya Jehanabad, Rohtas, Nalanda, Patna, Bhojpur, Kaimur, Munger, East & West Champaran, Sitamarhi, Arwal, Nawada, Jamui, Muzaffarpur, Sheohar, Vaishali, Banka, Lakhisaraj, Bengusarai & Khangaria. | 52 |
| Odisha | Malkangiri, Ganjam, Koraput, Gajapati, Rayagada, Sambhalpur, Navrangpur, Mayurbhanj, Sundargarh, Keonjhar, Nayagarah, Kondhamal, Deogarh, Jajpur, Dhenkanal, Bargarh, Kalahandi, Nuapada & Balangir. | 53 |
| Jharkhand | Hazaribagh, Lohardagga, Palamu, Chatra, Garhwa, Ranchi, Gumla, Simdega, Latehar, Giridih, Kodarma, Bokaro, Dhanbad, East & West Singhbhum, Saraikela-Kharaswan, Khunti, Ramgarh, Deoghar, Pankur & Dumka | 54 |
| Chattisgarh | Bastar, Bijajpur, Dantewada, Kanker, Rajnandgaon, Sarguja, Jashpur, Narayanpur, Korea (Baikunthpur), Dhamtari & Mahasamund. | 55 |
| Madhya Pradesh | Balaghat | 56 |
| Maharashtra | Gadchiroli, Chandrapur & Gondia | 57 |
| Uttar Pradesh | Sonebhadra, Mirzapur & Chandauli | 58 |
| Jammu & Kashmir | All districts | 59 |
| Manipur | All districts | 60 |
| Meghalaya | All districts | 61 |
| Mizoram | All districts | 62 |
| Nagaland | All districts | 63 |
| Arunachal Pradesh | All districts | 64 |
| Assam | All districts | 65 |
| Tripura | All districts | 66 |
| West Bengal | Bankura, Paschim Medinipur, Purulia & Birthum | 67 |