

SITUATION VACANT

The following post is required on contract basis for State Resource Centre for Women (SRCW) at Snehalaya, VTC-Maloya.

S. N.	Name of Post	No. of Post	Unit Name	Qualification	Experience & Skills	Max. Age Limit	Salary (P.M.)
1.	Project Advisor	1	SRCW	Master's Degree in Social Work/ Economics/ Women's Studies/Law/ Governance/any other related field. Ph.D in the relevant field is desirable.	i) Min. Exp. Of 7 yrs working on Women's issues with 5 yrs spent on managing & leading projects and teams. Previous exp. of working with the Govt. or on policy issues is desirable. ii) Previous publications, articles and papers on the area of expertise, with particular emphasis on women is desirable. iii) Excellent understanding and knowledge of women's issues and policies and programmes of the Govt., at the national and state level. iv) Knowledge of monitoring and evaluation techniques as well as conducting impact assessment studies. v) Should be prepared to travel extensively within the state for consultations with stakeholders, carrying out impact assessment and other studies.	50 Yrs	Rs.50,000/- (Fixed)
2.	State Coordinator	1	-Do-	Master's Degree in Social Work/ Economics/Women's/ Studies/Law/ Governance/any other related field.	i) Min. Exp. Of 5-7 yrs of working on women's issues. Previous exp. of working with the Govt. is desirable. ii) Good understanding of women's issues and policies and programmes of the Govt., at the national and state level. iii) Should be prepared to travel extensively.	50 Yrs	Rs.35,000/- (Fixed)
3.	Research Officer	1	-Do-	Master Degree in Economics or Statistical or math (one of the subject from recognized University)	i) Min. Exp. Of 3 yrs of working on women's issues. Previous exp. of working with the Govt. is desirable. ii) Good understanding of women's issues and policies and programmes of the Govt., at the national and state level. iii) Should be prepared to travel extensively.	50 Yrs	Rs.25,000/- (Fixed)
4.	Data Entry Operator	1	-Do-	Graduate with one year Certificate Course in Computer Application with practical knowledge of MS Word, Excel, Power Point, Internet etc.	i) Mn. 2 yrs exp. as Data Entry Operator.	18-35 yrs	Rs.10,000/- (Fixed)

Eligible candidates may submit their resume with one passport size photograph, contact no. and self attested copies of all relevant testimonials at the following address personally or by post to reach on or before 29.11.2012.

MANAGING DIRECTOR
CHANDIGARH CHILD & WOMEN
DEVELOPMENT CORPORATION LTD.
SNEHALAYA-VTC MALOYA, U.T. CHD.
(NEAR WATER WORKS, SECTOR-39, CHD.)