

`Ministry of Railways  
CHITTARANJAN LOCOMOTIVE WORKS  
Office of Chief Personnel Officer  
Chittaranjan Locomotive Works,  
Chittaranjan, Dist. Bardhaman(West Bengal) PIN-713331  
**Employment Notice No. GMA/RS/11/9-C - 2012-13**

Date of issue : 16-11-2012; Closing Date: 31-12-2012; Closing Time : 17.00 Hrs. (for residents of Andaman Nicobar & Lakshadweep; Closing Date 15-01-2013 Closing Time : 17.00 Hrs.)

**Recruitment against Cultural Quota for the year 2012-2013.**

1. Applications are invited from Indian nationals for recruitment of two vacancies against Cultural Quota in Group 'C' in Pay Band ` 5,200-20,200/- (G.P. ` 1,900/-)(RSRP-2008)in CHITTARANJAN LOCOMOTIVE WORKS for the year 2012-13.Candidates fulfilling the following eligibility conditions may apply :-

<b>2. Cultural Disciplines :</b>	<b>i) Vocal Music - 01 Vacancy</b> <b>ii) Dance - 01 Vacancy</b>	
<b>3. Educational and Professional Cultural Qualification</b>	<b><u>Essential :</u></b> <b>I. Educational Qualification:</b> Pass in Matriculation or its equivalent from a recognized Board. (50% marks in the aggregate will be required for NTPC categories 50% marks are not required for SC/ST candidates and for candidates having higher qualification) <b>2. Professional Qualification :</b> i) <b>Vocal Music</b> : Possession of Degree/ Diploma / Certificate in Music from Government recognized Institute: ii) <b>Dance</b> : Possession of Degree / Diploma / Certificate in Dance from Government recognized Institute. <b><u>Desirable :</u></b> i) Experience in the relevant field and performance given on AIR/Doordarshan etc. ii) Prizes won at National level.	
<b>4. Minimum Educational Qualification</b>	Pass in Matriculation or its equivalent from a recognized Board. (50% marks in the aggregate will be required for NTPC categories 50% marks are not required for SC/ST candidates and for candidates having higher qualification)	
<b>5. Age as on 01-01-2013</b>	<b>UR : 18 – 30 Years., OBC : 18 – 33 years, SC/ST : 18 – 35 Years.</b>	
<b>6. Selection procedure</b>	Eligible candidates will be assessed on the following basis :	
	<b>Item</b>	<b>Marks</b>
	i) Written Test : Consists of 50 objective type questions relating to General Knowledge, Arithmetic and Reasoning.	<b>50</b>
	ii) Assessment of talent in the relevant cultural discipline on the basis of <b>Practical Demonstration.</b>	<b>35</b>
	iii) Assessment of talent in the relevant cultural discipline on the basis of <b>Testimonials / Prizes</b> etc.	<b>15</b>
	<b>Total :</b>	<b>100</b>

<b>7. Application Fee</b>	<p><b>UR and OBC candidates</b> should submit with the application an <b>Indian Postal Order/ Bank Draft/ Cash receipt issued by Cash Office, CLW/Chittaranjan</b> (issued after the date of issue of this notification) for an amount of ` 40/- drawn in favour of <b>FA&amp;CAO, Chittaranjan Locomotive Works, Chittaranjan</b>, payable at <b>Chittaranjan/ SBI/Chittaranjan</b>. SC/ST, Ex. Servicemen, Physically challenged, women, minority candidates (Muslims, Christians, Sikhs, <b>Buddhists &amp; Zorastrians (Parsis)</b>) and candidates belonging to economically backward classes (whose family income is less than ` 50,000/- per annum) need not pay this fee.</p> <p>ate of issue of this notification) for an amount of ` 40/- drawn in favour of <b>FA&amp;CAO, Chittaranjan Locomotive Works, Chittaranjan</b>, payable at <b>Chittaranjan/ SBI/Chittaranjan</b>. SC/ST, Ex. Servicemen, Physically challenged, women, minority candidates (Muslims, Christians, Sikhs, <b>Buddhists &amp; Zorastrians (Parsis)</b>) and candidates belonging to economically backward classes (whose family income is less than ` 50,000/- per annum) need not pay this fee.</p> <p>Note : Certificate in proof of the above issued by the authorities authorized to issue such certificate should be enclosed along with the application form for getting exempted from paying fee.</p>
<b>8. Address for sending Application by POST/Drop Box.</b>	<p>Asstt. Personnel Officer (HQ), Chittaranjan Locomotive Works, P.O. Chittaranjan, District – Bardhaman, State – West Bengal PIN CODE - 713331.</p>

## 9. How to apply :

- (i) Fill the application after carefully reading the employment notice.
- (ii) Submit the application in the format prescribed at Annexure-I on good quality A-4 size white paper.
- (iii) Application should be filled up by the candidate in his/her own handwriting in English/ Hindi using Blue/Black ball point pen. Application with typed entries will be rejected.
- (iv) Applicant should give his/her full signature in running script in the box below the photograph affixed at the top of the application, and the specified place. Signature on Capital letters will not be accepted.
- (v) Applicant should submit clear left thumb impression in the space provided in the application. Applications without left thumb impression or with smudged/partial impressions will be rejected.
- (vi) Applicant should write the sample declaration statement in his/her own handwriting in the space provided in the application form. Applications without the written declaration will be rejected.
- (vii) Applicant should firmly affix one recent clear passport size photograph on the application revealing the full face. Photos should be attested. Applications with hazy, unclear photos will be rejected.
- (viii) Applicant should submit one additional copy of the same photograph by firmly stitching it on the top left corner of the application form.
- (ix) Applicant should enclose with the application a set of legible Xerox copies of all certificates, duly attested by a Gazetted Officer, in proof of Cultural achievements, educational qualification, age, SC/ST/OBC status etc.
- (x) UR/OBC candidates should enclose application fee as explained at para-7 above without fail.
- (xi) Applicant should fill all columns, including signatures at all prescribed columns, in the application without fail. Application form with incomplete entries will be rejected.

- (xii) Applicant should clearly indicate one of the cultural disciplines notified as at Para-2 of the notification Applications without indicating this cultural discipline will be rejected.
- (xiii) Applicant should write on the top of the envelope containing the application as follows: "Application against cultural quota recruitment for the year 2012-13."
- (xiv) Application should reach the address shown at para-8 above on or before the closing date and time mentioned at the top of this notification. Railway Administration shall not be responsible for any postal delays. Late applications would be summarily rejected..
- (xv) Serving government Employees should send applications through proper channel only i.e through their office.

**10. Other terms and conditions:**

- (i) Applicants should possess requisite educational and cultural qualifications as on the date of submission of application.
- (ii) (a) the Matric or equivalent Board Certificate in proof of minimum educational qualification/date of birth should be those issued by a recognized Board or equivalent recognized institution.(b) the Degree/Diploma/Certificate in the relevant cultural discipline notified under Para-3 above should be those issued by govt. recognized institute.
- (iii) Discrepancies in details/certificates submitted with the application may render the candidate ineligible at any time during the selection.
- (iv) Date of written test/Practical Demonstration will be uploaded on CHITTARANJAN LOCOMOTIVE WORKS website [www.clw.indianrailways.gov.in](http://www.clw.indianrailways.gov.in). Applicants are advised to visit the website regularly for such information.
- (v) Eligible applicants will be issued with call letters to their correspondence address. Change in dates/venue for written test, practical demonstration, certificate verification etc. shall not be entertained under any circumstances. If any candidate whose name figures in eligible list on the website does not receive call letter at least one week before the date of written exam, the candidate should collect duplicate call letter from the office of Chief Personnel Officer two days before the exam date.
- (vi) For written exam. and candidates who are called for Practical Demonstration have to make their own arrangements for costumes, instruments ,assisting persons and accommodation etc. as may be required.
- (vii) SC/ST candidates will be eligible for free rail travel in second class for attending written test/Practical Demonstration.
- (viii) Selected candidates have to pass the requisite medical fitness standards prior to appointment.
- (ix) In the event of appointment as office clerks in Group-C, candidates will be required to acquire typing proficiency of 30 w.p.m in English or 25 w.p.m. in Hindi within a period of two years from the date of appointment, and till such time appointment will be provisional.
- (x) There is no community reservation against Cultural quota recruitment. SC/ST and OBC candidates seeking age relaxation should submit latest copy of community certificate issued by competent designated officers in the format prescribed for appointments to posts under the Government of India.
- (xi) Candidate on their selection and appointment should continue to participate in cultural functions/events of Railway in the event of his/her selection. Non participation will attract the violation of conduct Rules.
- (xii) Applications not fulfilling any of the terms and conditions given in this notification shall be summarily rejected.
- (xiii) Railway administration will not be responsible for any postal delay/wrong postal delivery of applications or call letters or any other recruitment related correspondence whatsoever at any stage of the selection process.

- (xiv) CHITTARANJAN LOCOMOTIVE WORKS, CHITTARANJAN reserves the right to cancel or modify recruitment process without assigning reasons thereof. Decision of Chief Personnel Officer or higher authority of CHITTARANJAN LOCOMOTIVE WORKS in all matters relating to this recruitment shall be final.
- (xv) Applicants are advised to check the list of applicants whose applications get rejected which will be published on Chittaranjan Locomotive Works website [www.clw.indianrailways.gov.in](http://www.clw.indianrailways.gov.in). after the closing date of this notification. No other intimation of rejection would be communicated to such candidates.
- (xvi) The recruitment process is purely based on the merit of the candidates. Canvassing in any form will attract disqualification.
11. **Caution:** Recruitment is purely merit based. CHITTARANJAN LOCOMOTIVE WORKS have not appointed any agents or coaching centers for acting on its behalf for this recruitment .Candidates are cautioned against any false claims made by any unscrupulous persons/agencies of getting them selected in this recruitment on illegal consideration. If you come across any such person/agencies please do inform, Chief Personnel Officer, CHITTARANJAN LOCOMOTIVE WORKS, Chittaranjan, District Bardhaman, State :West Bengal,Pin-713331. They can also inform the Chief Vigilance Officer, Chittaranjan Locomotive Works, Chittaranjan, District - Bardhaman, State : West Bengal, PIN-713331.

for CHIEF PERSONNEL OFFICER