PUNJAB & SIND BANK

(A Govt. of India Undertaking)

Recruitment of supporting staff at 'Punjab & Sind Bank Rural Self Employment Training Institute (PSB RSETIS)' at Ludhiana, Faridkot and Moga

Applications (as per Annexure A) are invited from eligible candidates for the post of Faculty, Office Assistant and Attender/ Watchman on contractual basis for close mentoring of RSETIs at our Lead districts Ludhiana, Faridkot and Moga.

[A.] (i) Name of the Post: Faculty

(ii) No. of Posts: 06

- (iii) Qualification/ other requirements: Candidates having following Qualification can apply for The post:
- Shall be a Post Graduate viz. Masters in Social Work (MSW)/ M.A. in RURAL Development/ M.A. in Sociology / Psychology, B.Sc. (Ag.) / B.A. with B. Ed. Etc.
- Shall have flair for teaching with Computer Knowledge.
- Should be resident of same district or nearby district.
- Should be able to speak and write local/regional language.
- (iv) Approx. Salary: Rs. 15,000/- per month.
- (v) Experience: Should have three years teaching experience.

[B.] (i). Name of the Post: Office Assistant

- (ii). No. of Posts: 03
- (iii). Qualification/ other requirements: Candidates having following Qualification can apply for the post:
 - Shall be a Graduate viz. Bachelor in Social Work (BSW) /B.A. / B. Com with Computer Knowledge.
 - Knowledge in Basic Accounts is a preferred qualification.
 - Should be resident of same district or nearby district.
 - Should be able to speak and write local/regional language.
- (iv). Approx. Salary: Rs. 10,000/- per month.
- [C.] (i) Name of the Post: Attender / Watchman
 - (ii) No. of Posts : 03

- (iii) Qualification/ other requirements: Candidates having following Qualification can apply for the post:
 - Shall be a Matriculate.
 - Should be ready to attend to all types of jobs at the office.
 - Should be resident of same district.
 - Should be able to speak and write local/regional language.

(iv). Approx. Salary: Rs. 5,000/- per month.

SELECTION PROCEDURE: The eligible candidates shall be called for personal interview and the decision of the bank in this regard shall be final.

Tenure: The recruitment shall be on contract basis i.e. for a period of one year from the date of joining for the duties. However, the competent authority shall have a right to terminate the contract in case of unsatisfactory performance by giving 30 days prior notice.

HOW TO APPLY

(i) Candidates are required to download the application form through banks website `www.<u>psbindia.com</u>'.

(ii) Bank will send interview letters for Interview to the short listed eligible applicants through e-mail or by speed post.

(iii) To download application form Applicants are first required to go to the Bank's website <u>'www.psbindia.com'</u>

(iv) Thereafter, open the Recruitment Notification entitled "PUNJAB & SIND BANK Recruitment of supporting staff at 'Punjab & Sind Bank Rural Self Employment Training Institute (PSB RSETIS)' at Ludhiana, Faridkot and Moga".

(v) Last date of submission of application form is 15.05.2012.

Date: 04.05.2012

GENERAL MANAGER (PS)

Place: New Delhi

ANNEXURE A

APPLICATION FOR THE POST OF FACULTY/ OFFICE ASSISTANT/ ATTENDER or WATCHMAN

To, General Manager (PS) Punjab & Sind Bank, 6 th Floor, 21, Bank House Rajindra Place New Delhi -	Paste Passport size Photograph (Please sign across the Photograph)
With reference to your advertisement on Bank's website dated I, submit my application in prescribed format.	
Post Applied for	
 NAME (in full): ADDRESS FOR CORRESPONDENCE: 	
3. CATEGORY:	
4. If person with Disability:	
Type of disability:	
Percentage of disability:	
5. DATE OF BIRTH (As per School leaving Certificate):	
Age in completed years as on 31.12.2011:	
6. Contact Details:	
MOBILE NO LANDLINE No. :	
E-MAIL ID:	
8. GENDER:	
9. NATIONALITY:	
10. BIRTH PLACE: NATIVE PLACE:	

11. RELIGION:	
12. MARTIAL STATUS:	
13. FATHER's/ HUSBAND's NAME:	
14. PERMANENT ADDRESS:	

15. EDUCATION QUALIFICATION:

Name of Institute Board/ University	Qualification Full time/ Part Time	Year of Passing Subject / Specialization Marks (Rank if any)	Matriculate/ Graduation/ Post Graduation	Professional Qualification	Others

For 15 (Please furnish details strictly as per format).

16. DETAILS OF PRESENT EMPLOYMENT, IF ANY:

(a) Organisation:	
(b) Full Address:	
(c) Position:	
(d) Reporting to:	
(e) Salary/Compensati	on presently drawn:
(f) Present Assignmen	t/ Responsibilities :
17. Preferred district:	(i)
	(ii)
	(iii)

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief and I understand that in the event of any information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirements of the relative advertisement, my candidature/ appointment for the said post is liable to be cancelled/terminated at any stage and if appointed, my service are liable to be terminated. I hereby agree that any legal proceedings in respect of any matter of claims or disputes arising out of this application and/or out of said advertisement can be instituted by me only at Delhi and Courts/tribunals/forums at Delhi undertake to abide by all the terms and conditions mentioned in the advertisement displayed on Banks website dated04.05.2012.

(Signature of applicant)

Place:	 	
Date:	 	
Enclosures:		
1.		
2		
3.		
4.		