



Tel : Office: 27098951/293, 27098072
CONTROLLER OF EXAMINATIONS,
OSMANIA UNIVERSITY,
HYDERABAD - 500 007.

(Re-Accredited by NAAC with 'A' Grade)

No. 480 /UG/EXAMS/2013-14

Date: 20 -11-2013

NOTIFICATION

BA/B.Com./B.Sc./B.B.A./B.S.W. ANNUAL EXAMINATION - 2014
(FOR REGULAR CANDIDATES ONLY)

It is hereby notified to all the eligible Regular candidates of B.A./ B.A (Vocational) / B.A(CDE)/B.S.W/B.Com.(General)/B.Com.(Computers)/B.Com.(Honours) B.Com. (Vocational) / B.Com (CDE)/ B.Sc./ B.Sc.(Vocational) , B.B.A course(s) of I,II, & III years enrolled during the academic year 2013-2014 to register for the **Annual Examinations** to be conducted in March / April 2014, the following is the schedule for the payment of examination fee and submission of examination application forms at their respective college(s).

LAST DATE FOR PAYMENT OF EXAMINATION FEE WITHOUT LATE FEE	26.12.2013
LAST DATE FOR PAYMENT OF EXAMINATION FEE WITH A LATE FEE OF ₹ . 100/-	02.01.2014

NOTE:

1. An additional paper

" HUMAN VALUES AND PROFESSIONAL ETHICS " (foundation course)

has been introduced on par with IHC(vide O.U. Lr.No.991/B/FoS/Acad-I/2013,dt:16.07.2013) at UG level in all the courses for I year students from the academic year 2013-2014. The maximum marks shall be 50 and the student is considered to be passed only if she/he gets 36 percent or more. This examination shall be conducted at college level on par with IHC.

2. The details of Examination Fee Schedule is enclosed.
3. The exact date of commencement of the Examinations and detailed time table will be notified later.
4. A separate notification will be issued soon after the declaration of the results of Supplementary Examinations (Oct/Nov) 2013, to enable the candidates having backlogs to register for the UG Annual Examinations to be held in March/April 2014.
5. The Examination application forms of I , II & III year eligible students (i.e. admitted to I Year during the academic year 2008-09 onwards) of the academic year 2013-14 are to be submitted online through college login. Also, hardcopy of the same may be downloaded and submitted to the examination branch duly signed by the Student and the Principal concerned along with photocopy of Qualifying Examination.

Note: The above conditions are not applicable for P.G.R.R.C.D.E. Students.

6. The Examination fee once paid by the candidate/college will not be refunded or adjusted.
7. The Principals of the Under-Graduate colleges and the Director, PGRRCDE, OSMANIA UNIVERSITY, are requested to:
 - a) Not to forward the B.A/ B.Com/ B.Sc /B.S.W Application forms of the Candidates admitted to I year during the academic Year 2007-08 and earlier (not applicable for P.G.R.R.C.D.E. Students).

- b) **Not to collect the Exam fee from Blind, Physically Disabled, Deaf & Dumb students** as per O.U Order No. 1555/228/2007-08/Budget-V, dated: 25-03-2008. A Xerox Copy of Medical Certificate confirming their status as Handicapped (minimum percentage of disability must be of 40%) must be attached to the Application forms. **Blind, Physically Disabled, Deaf & Dumb Students Application forms should be submitted separately along with Separate Nominal Roll.**
- c) Inform their regular students that the examination fee & application forms will not be accepted after the due date.
- d) Instruct the students to enclose the photo copies (Xerox copies) of the memorandum marks of Qualifying examination to verify the eligibility, and Equivalency Certificate issued by the Board of Intermediate, A.P, if the candidates are from other board.
- e) Prepare separate nominal rolls for **Vocational & Honours** students and send the forms separately, otherwise their forms will not be accepted.
- e) Note that the H.T No allotted to a candidate at the time of admission shall not be changed or allotted to another candidate, even if the first candidate has cancelled his/her admission.
- f) Allot new Hall Ticket number (which is not allotted to any candidate) to the candidates transferred from the other Universities and Autonomous colleges of concerned batch and to enclose the OU Admission/ Permission orders on transfer, memorandum of marks, migration certificate of the parent University.
- g) Forward only the Examination application forms of the candidates who have **put in required Percentage of attendance.**
8. The payment of Examination fee is accepted through **Core Banking System** from the Colleges under Osmania University Jurisdiction. **Under no circumstances Demand drafts will be accepted.**
- a. The Colleges maintaining their account with the branch of State Bank of Hyderabad, can remit the fees through the same branch for credit of Registrar Osmania University Exam Fee Fund **A/c No. 52198262033** maintained with Osmania University Branch of State Bank of Hyderabad.
- b. In case the College is maintaining its account with any Bank other than State Bank of Hyderabad, is required to **transfer the fee amount through RTGS** for credit into Registrar Osmania University Exam Fee Fund A/c No **52198262033(SBH, O.U Branch, IFS Code "SBHY0020071")**.
- c. After remitting the examination Fee into the Registrar, Exam Fee Fund Account through Core Banking System the colleges can obtain a receipt from the Bank and submit the same to the Exam Branch along with Examination forms.
- d. Hence, collect the Examination fee as per the enclosed schedule from the candidates at the college and remit consolidated amount of B.A/B.Com/.B.Sc /B.B.A/B.S.W to the Registrar Exam Fee Fund account on the dates given below and obtain the receipts from the bank.
- i. Consolidated receipt without late fee on 28.12.2013. } **AVOID MORE NUMBER**
ii. Consolidated receipt with late fee on 04.01.2014. } **OF RECEIPTS**

e. **Consolidated fee receipt** obtained from the SBH Bank may be submitted to the Deputy Registrar, (Cheque-II Section), Examination Branch, O.U, where Receipts Pertaining to B.A/ B.Com /B.Sc/B.B.A/B.S.W will be issued separately. (In no case individual receipts submitted by students will be accepted).

9. **Application forms with all the following requirements should reach the Examination Branch, OU, on or before 9th January, 2014. A penal fee @ ₹ 500/- per faculty will be collected per day from the college on applications received after 9th January, 2014.**

I. **Affiliation orders** issued to the colleges for the Academic year 2013-2014 for the various courses for which Examination forms are to be submitted.

II. **No Dues certificate** issued by the Academic Branch, O.U.

III. **Clearance Certificate** from the Director, Directorate of Academic Audit, OU.

IV. **Approval from the Nodal Officer**, Statistical Cell, Administrative Building, O.U

V. **Fees Receipt** issued by the Deputy Registrar, Cheque-II section, Examination Branch, O.U.

VI. **Fees Abstract (in duplicate)** the first copy to be submitted to the Deputy Registrar (Cheque-II Section), Examination Branch, O.U and the second copy to the concerned sections.

VII. **Nominal Rolls:** One hard copy of nominal rolls (consolidated list of candidates) generated using the Students online information System after due verification by the Principal and I year Nominal Roll signed by the Director, Directorate of Academic Audit, O.U.

VIII. **Subject-wise Data & Elective Papers Data** of registered candidates in the prescribed proforma, must match with that of the applications submitted.

10. This notification is available on website www.Osmania.ac.in

Sd/-

CONTROLLER OF EXAMINATIONS

Copy to :

- 1) The Principal of concerned college,
- 2) The Director, PGRRCDE, O.U.,
- 3) The Director, Directorate of Academic Audit, O.U.,
- 4) The Deputy Registrar, Academic, O.U.,
- 5) The Finance Officer, O.U.,
- 6) The Addl. Controller of Examinations (Confidential.), O.U.,
- 7) The Director, University Press and Publications, O.U.
- 8) The Chief Public Relations Officer, O.U,
- 9) The Secretary to Vice - Chancellor, O.U.,
- 10) The P.A. to Registrar, O.U.,
- 11) The Spl . Officer, Infrastructure, OU
- 12) The Addl. Controller of Examinations (EDP section.), O.U.,



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No. 481 /UG/ANNUAL /EXAMS/2013-14

Dt: 20.11.2013

To
The Principal

Sub: B.A./B.Com./B.Sc/B.B.A/B.S.W. (YWS) Annual Examinations - 2014: Examination Fee Details - Regarding

Sir/ Madam,

The details of Examination Fee payable for B.A./B.Com./B.Sc./B.B.A./B.S.W examinations are as follows :-

1. B.A, B.S.W I, II & III Year

3 or more papers	₹ 570/- + 50 /-For Memo+ 50/- For CBT
upto 2 papers	₹ 420/- + 50/- For Memo
Improvement per Paper	₹ 300/- + 50/- For Memo
Migration Fee	₹ 125/-
(Candidates who took admission from other Board/University)	

2. B.Com. I, II & III Year

3 or more papers	₹ 650/- + 50 /-For Memo+ 50/- For CBT
upto 2 papers	₹ 420/- + 50/- For Memo
Improvement per Paper	₹ 300/- + 50/- For Memo
Migration Fee	₹ 125/-
(Candidates who took admission from other Board/University)	

3. B.Sc. I, II & III Year

3 or more papers	₹ 650/- + 50 /-For Memo+ 50/- For CBT
upto 2 papers	₹ 420/- + 50/- For Memo
Improvement per Paper	₹ 300/- + 50/- For Memo
Migration Fee	₹ 125/-
(Candidates who took admission from other Board/University)	

4. B.B.A I & II Year

3 or more papers	₹ 770/- + 50 /-For Memo+ 50/- For CBT
upto 2 papers	₹ 530/- + 50/- For Memo
Improvement per Paper	₹ 300/- + 50/- For Memo
Migration Fee	₹ 125/-
(Candidates who took admission from other Board/University)	

5. Examination Processing Fee

All B.A.,B.Com., B.Sc, B.S.W & B.B.A I year candidates who are appearing for the University Examinations for the first time should pay "Examination Processing Fee" of Rs.200 (one time payment) in addition to the examination fee.

6. B.A. B.Sc. B.Com.B.S.W.&B.B.A(III Year Only)

Provisional Certificate	₹ 60/-
Consolidated Memo	₹ 125/-

Kindly, collect the Examination Fee and English Ist and IInd year CBT, Viva-Voce Exam fee from the Candidates for Annual Examinations - 2014 as mentioned above and remit the same to the Registrar OU Fee Fund A/c No. 52198262033 as specified in the notification.

Sd/-
Controller of Examinations

U.G ANNUAL / SUPPL EXAMINATIONS 2014 - FEE ABSTRACT
(To be submitted along with the examination forms of Regular candidates)

Name of the College _____ Date : _____

College Code _____ College Telephone No. With STD code No. _____

Course / Year	Nature of the Fee	No. of Students	Denomination	Amount (Without late fee)	Amount (With late fee)
I	without late fee	X		_____	*****
I	with late fee	X		*****	_____
I Year: Total No. of Students		<input type="text"/>			
II	Without late fee	X		_____	*****
II	With late fee	X		*****	_____
II Year: Total No. of Students		<input type="text"/>			
III	Without late fee	X		_____	*****
III	With late fee	X		*****	_____
III Year: Total No. of Students		<input type="text"/>			
Total Amount				<input type="text"/>	<input type="text"/>

Fee Particulars

B.A & B.S.W.	B.B.A	B.COM	B.SC
<u>Without late fee Denomination</u>	<u>Without late fee Denomination</u>	<u>Without late fee Denomination</u>	<u>Without late fee Denomination</u>
I Year : ₹ 870 II Year : ₹ 670 III Year : ₹ 805	I Year: ₹ 1070 II Year: ₹ 870 III Year: ₹ 1005	I Year : ₹ 950 II Year : ₹ 750 III Year : ₹ 885	I Year : ₹ 950 II Year : ₹ 750 III Year : ₹ 885
<u>With late fee Denomination</u>	<u>With late fee Denomination</u>	<u>With late fee Denomination</u>	<u>With late fee Denomination</u>
I Year : ₹ 970 II Year : ₹ 770 III Year : ₹ 905	I Year : ₹ 1170 II Year: ₹ 970 III Year: ₹ 1105	I Year : ₹ 1050 II Year : ₹ 850 III Year : ₹ 985	I Year : ₹ 1050 II Year : ₹ 850 III Year : ₹ 985

Without Late Fee Receipt NoDATE AMOUNT

With Late Fee Receipt NoDATE AMOUNT.....

Signature of the Principal with seal