



CONTROLLER OF EXAMINATIONS
OSMANIA UNIVERSITY
HYDERABAD – 500 007

No: 20 / M.Ed / Exams / 2013

Date:06-11-2013

PRESS NOTE

It is hereby notified for the information of all the concerned that the **M.Ed I Semester 2013-2014 Regular Batch of IASE, OU and Affiliated Colleges, Examinations under the New Syllabus** are scheduled to be held in the month of **December 2013**. The detailed Time-Table is enclosed.

The schedule for payment of Examination fee and submission of Application forms duly completed in all respects at the Office of the concerned College(s) is shown below:

Last date for payment of Examination fee
and submission of Examination Application forms
WITHOUT LATE FEE

Monday
18-11-2013

Last date for payment of Examination fee 200 /-
and submission of Examination Application forms
WITHA LATE FEE

Monday
25-11-2013

Fee Structure:

1. The prescribed Examination fee for **M.Ed I Semester is Rs.880/-** + Memo of Marks Charges **Rs.60/-** + Processing Fees of **Rs.300/-** the total fee is **Rs.1240/-**.
2. The candidates are advised to enclose the Xerox copies of B.Ed Degree Certificate and the candidates other than OU have to submit the Migration Certificate (Original) with a fee of **Rs.125/-**.

The Examination Application Forms (EAF) are to be submitted online through college login. Also, hardcopy of the same may be downloaded and submit to the Examination Branch duly signed by the student and the principal concerned along with photocopy of qualifying examination. Xerox copies of Examination Application Forms & Photographs will not be considered.

Note:-

1. The Principals are requested to verify and forward all the application forms received by them immediately on or before **20-11-2013**.
2. The Principals are requested to submit the examination application forms alongwith name list, fee particulars and subject wise data in duplicate.
3. The Principals are requested to enclose the list of admitted candidates for the year **2013-2014** signed by the **Director, Directorate of Admissions**.
4. The Principals are requested to submit the fee only for received application forms and not to pay the fee for un-received application forms. Any excess fee paid for un-received application forms is not refundable, individual demand drafts submitted by the students will not be accepted.
5. The Principals of the Colleges are requested to enclose **“NO DUES CERTIFICATE”** and a copy of the Affiliation extension order for the year **2013-2014** with sanctioned strength issued by the Academic Branch, OU and **“CLEARANCE” FROM THE DIRECTOR, DIRECTORATE OF ACADEMIC AUDIT AND A CERTIFICATE OF COMPLIANCE FROM THE NODAL OFFICER, STATISTICAL CELL, OU,** otherwise their examination forms will not be accepted.

6. As a part of the Core Banking System, all the students are hereby instructed to deposit Examination fee into their respective College Principal's account only (students are advised not to obtain the DD in favour of the Controller of Examinations, OU).
7. The concerned Principal's are requested to deposit (credit) the Consolidated Examination fee amount into **"Registrar, Osmania University Examination fee Fund A/c No:52198262033" in any branch of State Bank of Hyderabad** and obtain a receipt from the bank and submit the same to the Examination Branch, OU along with application forms.
8. **A penal fee of Rs.1,000/- per day** shall be levied if the colleges fails to submit the application forms within the stipulated date i.e., **witha late fee forms** on or before **26-11-2013**. No application form will be entertained afer **26-11-2013**
9. All the candidates who are appearing the M.Ed I Semester Examinations should write the exams only in the English as per the University Orders.
10. The application forms will not be accepted unless the college submits clearance certificate from the Superintendent, Stores section of the Examination Branch, OU with regard to the account of 32 pages booklet stationery.
11. **THE COLLEGES ARE REQUIRED TO ENCLOSE THE CLEARANCE CERTIFICATES ISSUED BY THE STORES SECTION OF THE EXAMINATION BRANCH AS A PROOF FOR THE UNUSED EXAMINATION STATIONERY RETURNED BY THE COLLEGE PERTAINING TO THE EXAMINATIONS CONDUCTED EARLIER.**

Sd/-
A.C.O.E (P- II)

Sd/-
CONTROLLER OF EXAMINATIONS

- 1 The Principal, _____ ,
- 2 The Dean, Faculty of Education, I.A.S.E, O.U., Hyd
- 3 The Head, Department of Education, I.A.S.E, O.U., Hyd
- 4 The Chairperson, Board of Studies in Education, I.A.S.E, O.U., Hyd.
- 5 The Addl. Controller of Examinations (Confidential), Examination Branch, O.U.
- 6 The P.A to the Vice-Chancellor/Registrar, O.U.
- 7 The Directorate Academic Audit, O.U.
- 8 The Deputy, Registrar, (Academic), O.U.
- 9 The P.A. to O.S.D., O.U.
- 10 The Director, University Press and Publications, O.U.
- 11 The Public Relations Officer, O.U.
- 12 The Superintendent, (Stores Section) Examination Branch, O.U.
- 13 The Addl. C.O.E., E.D.P. Section, Examination Branch, O.U.
- 14 The Director, Infrastructure, Administrative Building, O.U.