NO. 2/INF./EXAMS/2013   DATED : 15-01-2013

NOTIFICATION

It is hereby notified for information of all the concerned that the Master of Computer Applications (MCA) Degree Course Examinations of the I year I Sem. (Main & Backlog) are likely to commence during the <u>LAST WEEK OF FEBRUARY 2013</u>. The detailed time-table will be issued in the due course of time.

The schedule for payment of examination fee and submission of ONLINE EXAMINATION application form duly completed in all aspects by the student is given below:

1. Last date for submission of form for Students …………. <u>31-01-2013</u>

2. Examination fee (any number of papers)……………… <u>Rs. 685/-</u>

In respect of the candidates who have completed Course requirement having appeared for III year II semester and completed double the duration of the Course but not crossed (8) years from the date of admission, have to pay an additional amount of Rs.1000/- per subject, along with normal Semester Fee. i.e. <u>06 and 07 Batch</u> only. Further the <u>candidates upto 05 batches are not eligible, hence they NEED NOT APPLY.</u>

In respect of MCA I year I Sem. fresh admissions the Colleges have to get clearance letter from the Academic Audit Cell, O.U.and the examination application forms of I year students admitted during the academic year 2012-13 are to be submitted online through college login. Also, hardcopy of the same may be downloaded and should be submitted to the examination branch duly signed by the student and the Principal concerned along with photocopy of previous Degree certificate. The Migration certificate (in original) and Migration Fee of <u>Rs.100/-</u> is to be submitted if the candidate is from other than Osmania University

<u>IMPORTANT NOTE:</u>

As a part of the Core Banking System, all the students are hereby Instructed to deposit the Examination Fee into their respective College Accounts only for onward transmission to the University by the college

As Notified earlier the payment of Examination fee is through <u>CORE BANKING SYSTEM ONLY</u> i.e. Registrar Examination Fee Fund A/c.No.52198262033

Further, after remitting the examination fee into the Registrar Exam Fee Fund Account through CORE BANKING SYSTEM the colleges can obtain a receipt from the Bank and submit the same to the Exam Branch along with Examination forms   <u>ON OR BEFORE   05-02-2013</u>

All the Principals/Directors of MCA Colleges are informed, to collect the PROCESSING FEES from each student @ <u>Rs.300/- for the first time</u> and remit the consolidated amount to the Controller of Examinations, OU, together with examination fee and application forms in terms of OU Circular No.387/D/307/93/Acad., dated <u>15-12-'93</u>, through CORE BANKING SYSTEM.

P.T.O.

They shall also furnish the following along with Examination Application Forms without fail:

a) Subject-wise data of examinations of I Semester.
b) List of Faculty Members of their college showing the experience and subjects being handled by them.
c) No Dues Certificate issued by the Academic Branch.

All the Colleges are informed to submit the sessional Marks and attendance in A"3" size of students pertaining to respective semester well in advance before the commencement of the said examination i.e. by 25-02-2013 to enable this office to issue Hall Tickets. In respect of the students who do not fulfil either the attendance or the sessional requirements it must be mentioned as DETAINED in the remarks column and a list of such students in duplicate has to be submitted separately. The attendance and sessional Marks once submitted in this office is final and no alterations or correction will be entertained.

NOTE: 1. Submission of Examination Application forms after 05-02-2013 attracts a penalty @ Rs. 1,000/- per day to be borne by the college FOR TWO DAYS ONLY.

2. Any correction in Nominal Roll/Sessionals/Attendance will be subject to a fine of Rs. 5,000/- upto 5 incorrect entries and Rs. 25,000/- for errors in excess of 5 incorrect entries which shall be borne by the college.

3. Any correction in candidate's Name or Father's Name is to be be orrected as per the Degree Certificate in the ONLINE APPLICATION ONLY. No further corrections will be made in the Data Base.

Sd/-

Controller of Examinations

To: The Principals/Directors……………………………………