



Tele: Office: 27682293, 27098072  
CONTROLLER OF EXAMINATIONS  
OSAMNIA UNIVERSITY  
HYDERABAD-500007

(Re-Accredited by NAAC with "A" Grade)

No 55 Inf./Exams/2013

Dated: 12-11-2013

## NOTIFICATION

It is hereby notified for information to all the concerned that the Master of Computer Applications (MCA) Degree course (Main & supplementary) examinations of the following semesters are likely to commence during the **THIRD WEEK OF DECEMBER 2013**

Sl.No.	Year & Semester	Examination
1.	II Year I Semester	Main & Backlogs
2.	III Year I Semester	Main & Backlogs
3.	I year II Semester	Supplementary
4.	II Year II Semester	Supplementary
5.	III Year II Semester	Supplementary

The detailed time-table will be sent in the due course of time.

The schedule for payment of examination fee and submission of examination application form duly completed in all aspects and with proper attestation by the Principal is given below:

- I. Last date for submission of form (for students)..... 30-11-2013
- II. Examination fee (any number of papers)..... Rs.755/-

The Examination application forms for all the above semesters, including OLD BATCHES FROM 07 batch are to be submitted ONLINE THROUGH COLLEGE LOGIN. Also, hardcopy of the same may be downloaded and submitted to the examination branch duly signed by the Student and the Principal concerned along with photocopy of Qualifying Examination.

In respect of the candidates who have completed Course requirement having appeared for III year II semester and completed double duration of the Course but do not crossed (8) years from the date of admission, have to pay an additional amount of Rs.1000/- per subject, Semester-wise along with normal Semester Fee i.e. 07 and 08 Batch only (UPTO 2006 AND EARLIER BATCH NEED NOT APPLY)

Further, the students intending to appear for III Year II Semester (Main) have to pay Rs.350/- for Consolidated Memorandum of Marks and Rs.60-00 for Provisional Certificate along with III Year-II Semester Exam. Fee. The consolidated memorandum of marks and provisional certificate will be sent to the Principals concerned from where the candidates have to obtain the said certificates. The students need not apply individually for the above certificates at the Examination Branch.

The Principals/Directors of MCA Colleges, O.U., are informed to forward all the Examination Application forms along with a Xerox copy of last Examination Memo of the student to this office on or before 04-12-2013. They are also requested to submit the fees for received application forms only and not to pay the fee for un-received application forms. Any excess fees paid for un-received application form is not refundable or adjustable. Further, the College has to submit the sessional marks and the attendance of students in A-3 size pertaining to respective semesters, well in advance atleast (15) days before the commencement of the above examinations to enable this office to UPLOAD Hall Tickets.

### IMPORTANT NOTE:

As a part of the Core Banking System, all the students are hereby instructed to deposit the Examination Fee into their respective College Accounts only for onward transmission to the University by the college

P.T.O

The University has decided to accept the payment of Examination fee through **Core Banking System** from the colleges under Osmania University Jurisdiction and the same was communicated Vide Lr.No.171207/COE/2007, dated 17-12-2007, effective from 01-04-2008 onwards and **under no circumstances DDs/Cheques will be accepted.**

The Colleges those maintaining their Account with the Branches of State Bank of Hyderabad, can remit the Fees through the same Branch for credit of **Registrar, Examination Fee Fund A/c.No.52198262033** maintained with Osmania University Branch of State Bank of Hyderabad.

In case the College is maintaining its Account with any Bank other than the State Bank of Hyderabad, they are required to remit the fee through RTGS for credit in to **Registrar Examination Fee Fund A/c.No.52198262033 (IFSC CODE OF SBH,OU BRANCH "SBHY0020071")**.

Further, after remitting the Examination Fee into the Registrar Exam. Fee Fund Account through Core Banking System the Colleges can obtain a receipt from the Bank and submit the same to the Examination Branch along with Examination Forms on or before **04-12-2013**

**NOTE:**

1. **Submission of Examination Application Forms after 04-12-2013 attracts a penalty @ Rs.1, 000/- per day, to be borne by the College i.e. for 4 days only.**
2. **Any correction in Nominal Roll/Sessionals/Attendance will be subject to a fine of Rs. 5000/- upto 5 incorrect entries and Rs. 25,000/- for errors in excess of 5 incorrect entries which shall be borne by the College.**
3. **"Any discrepancies with regards to the Candidate's data such as Internal Marks , Practicals, Viva-voce and Projects etc. should be brought to the Notice of concerned officials of Examination Branch and obtain the acknowledgement within one month of declaration of results. After one month queries will not be entertained.**

  
**CONTROLLER OF EXAMINATIONS**

To  
The Principals / Directors .....

**Copy to:**

1. The Dean, Faculty of Informatics, O.U.
2. The O.S.D. to the Vice Chancellor, O.U.
3. The P.R.O., O.U.
4. The Head/Chairman, BOS in Computer Science & Engineering/Informatics, O.U.
5. The Addl. Controller of Examinations (Confidential / E.D.P.), O.U.
6. The Director, Academic Audit Cell, O.U.
7. The Director University Press & Publications, O.U.
8. The Dy.Registrar, Cheque – II , Examination Branch, O.U.
9. The Dy. Registrar, Academic Branch, O.U.
10. The Asst.Registrar,Bills Section. Exam.Br. OU
11. Secretary to the Vice Chancellor, O.U.
12. P.A to the Registrar, OU.
13. Enquiry Counter, Examination Branch, O.U.