

MINISTRY OF DEFENCE
DEPARTMENT OF DEFENCE PRODUCTION
ORDNANCE FACTORY CHANDA
(MAHARASHTRA), PIN- 442 501.

Application are invited for the following posts from the citizen(s) of India who are fulfilling the requisite qualification/specifications as mentioned below :-

Sl. No.	Name of the post	Group	Details of Reservation				Total
			SC	ST	OBC	UR	
01.	Teacher (Primary)	'B'	--	01	02	04	07
02.	Laboratory Assistant	'C'	--	--	--	01	01

The above vacancies are subject to variation at the discretion of GM/OFCH depending upon the situation prevailing at the relevant time.

Specification and requirements for the above posts are as under :-

1. TEACHER (PRIMARY)

1. Pay Band : (PB- 2) ₹ 9,300 – 34,800/-
Grade pay : ₹ 4200/-
2. Age : Not exceeding 30 years
(Relaxable upto 05 years for Govt. servants)
3. Educational Qualification :

ESSENTIAL :

- i) Higher Secondary or equivalent from a School or Board recognized by Govt. of India, State Government.
- ii) Degree or Diploma in education or teaching or Music or Craft or Basic training certificate as the case may be from an Institution recognized by Government or National Council for Technical Education.

DESIRABLE :

- i) Post qualification teaching experience of (full time) at least two years from a recognized School in the primary classes in a regular capacity.
- ii) Competent to teach both in English or Hindi and medium of Instruction of the School.

4. SCHEME OF EXAMINATION :

A. WRITTEN EXAMINATION : 100 Marks

WRITTEN TEST :

Paper	Subject	Marks	Duration
Objective Type	i) General Knowledge	20	2 Hours
	ii) English	20	
	iii) Maths	20	
	iv) Science	20	
	v) Hindi/Local Language	20	

SYLLABUS

- GENERAL KNOWLEDGE** : Question will be designed to test the ability of the candidate's general awareness of the environment around him and its application to society. Questions will also be designed to test knowledge of current events and of such matters of everyday observation and experience in their scientific aspects as may be expected of an educated person. The test will also include question relating to India and its neighboring countries especially pertaining to History, Culture, Geography economic scene, General polity and Scientific research.
- SCIENCE** : Higher Secondary Standard.
- MATHS** : Higher Secondary Standard.
- ENGLISH** : Higher Secondary Standard.
- HINDI/LOCAL LANGUAGE** : Higher Secondary Standard.

2. LABORATORY ASSISTANT :

1. Pay Band : (PB-1) ₹ 5,200 – 20,200/-
Grade pay : ₹ 2,400/-
2. Age : Not exceeding 30 years
(Relaxable upto 05 years for Govt. servants)
3. Educational Qualification :

ESSENTIAL :

- i) Higher Secondary in Science or equivalent from a School or Board or equivalent from a School or Board recognized by Government of India or State Government.

DESIRABLE :

- i) Post qualification experience of (full time) at least Two years as Laboratory Assistant from a recognized School in regular capacity.
- ii) Competent to teach both in Hindi or English and medium of Instruction of the School.

4. SCHEME OF EXAMINATION

- A. WRITTEN EXAMINATION : 100 Marks

WRITTEN TEST :

Paper	Subject	Marks	Duration
Objective Type	i) Science	65	2 Hours
	ii) Maths	20	
	iii) English	15	

SYLLABUS

SCIENCE	:	Higher Secondary Standard with emphasis on experiments conducted and aids required.
MATHS	:	Higher Secondary Standard.
ENGLISH	:	Higher Secondary Standard.

CLOSING DATE

THE CLOSING DATE OF RECEIPT OF APPLICATIONS WILL BE 21 DAYS FROM THE DATE OF PUBLICATION IN THE EMPLOYMENT NEWS. IF THE CLOSING DATE FALLS ON SUNDAY OR HOLIDAY, THEN THE NEXT WORKING DAY WILL BE TAKEN AS CLOSING DATE OF THE RECEIPT OF APPLICATIONS.

IMPORTANT INSTRUCTIONS TO THE CANDIDATES/APPLICANTS

1. Upper age limit is relaxable by 5 years for ST candidates and 3 years for OBC candidates for the posts reserved for a particular category. No such relaxation would be available for candidates applying for unreserved post/vacancies.
2. Upper age limit is relaxable for PHP and Ex-servicemen as per existing Govt. rules.
3. No post is reserved for PHP. However, candidates with VH (LV), OH (OL, BL, OA) can apply against the posts of Teacher (Primary).
4. If the candidate does not put "Left Thumb Impression" in the application form at the appropriate column of the proforma, the application will also be rejected.
5. New entrants to Government Service will be governed by New Pension scheme termed as "Defined Contribution Pension Scheme" and existing provisions of CCS (Pension Rules), 1972 will not be applicable.
6. Application should be accompanied with a fee of Rs. 50/- through Indian Postal Order or Bank Draft in the name of General Manager, Ordnance Factory, Chanda payable at S.B.I., Bhadrawati O.F. Branch. SC/ST, PHP and Ex-Serviceman candidates are not required to pay any fee.
7. Applications on plain paper neatly typed/handwritten in the proforma appended herewith together with attested copies of relevant certificates alongwith THREE latest passport size photographs (NOT MORE THAN THREE MONTHS OLD)duly signed by the candidate on front side of the photograph. One photograph affixed on the application form in the space provided and also enclose 2(TWO) loose photographs duly signed on front side duly tagged with the application should reach to "The General Manager, Ordnance Factory, Chanda, Post Office : Chandrapur Ordnance Factory, Distt. Chandrapur, Maharashtra State, PIN - 442 501." Overwriting or blocking in any form is not permissible. Change, if any, is to be attested with full signature of the candidate.
8. Candidates applying for more than one post has to apply for each post.

9. Persons working in Central/State/PSUs must apply through proper channel alongwith the certificate from their establishment that NO DISCIPLINARY ACTION IS CONTEMPLATED/PENDING against them and that they have no objection in releasing them in case of selection.
10. Selection will be based on Written Test and Skill test wherever applicable.
11. Candidates furnishing dubious caste certificate or any other academic certificates are liable to be disqualified for the post/terminated after appointment. Apart from this other suitable action may be initiated as per Law of the Land. Hence, candidates are advised not to submit dubious/bogus certificates.
12. The department reserves the right to restrict the candidates to be called for test. If the number of applications received for the above posts are on a large scale and it will not be convenient or possible for this factory to call all eligible candidates for test/interview, the General Manager may restrict the number of candidates to be called for test/interview to a reasonable limit on the basis of desirable qualification/higher qualification.
13. SC/ST candidates called for test/interview will be paid only one second class Railway fare or Bus fare for to and fro journey chargeable by shortest route provided that the distance traveled by Rail/Bus each way exceeds **80 kms**. No extra charge, if any, incurred for reserving seat/sleeping berth in the train will however be reimbursed.
14. Incomplete or applications without attested Xerox copies of testimonials for claiming Reservation/Essential Qualification Certificates/Proof of Age/Three Passport size photograph (not more than three months old) duly signed by the candidate on front side of the photograph, Left Thumb Impression in the application form and also those not conforming to the required specification will be rejected summarily and no correspondence in this regard will be entertained.
15. Applications received after due date even if posted prior to that will not be accepted. Ordnance Factory Chanda Management in no way will be responsible for postal delay or failure.
16. The crucial date for determining the age limit shall be the last date of receipt of applications.
17. Ex-Servicemen certificates should have been issued by the Competent Authorities. A copy of Discharge Certificate should also be enclosed.
18. Mere submission of application form does not guarantee issue of "Admit Card" for written test and skill test.
19. Only selected candidates will be informed for their selection in due course after the selection process and no other correspondence on the subject would be entertained.

Caution to all Applicants :

Some unscrupulous elements may approach you with the assurance of procuring appointment for you in the factory through illegal gratification. You must not fall prey as such false assurance for exploitation and must not entertain or encourage such elements in any way. It is emphasized and reassured that the selection test and exercise will be done in a transparent manner.

10. Please tick in the relevant Box :-

SC ST OBC UR

(for OBC candidate Non-Creamy Certificate as on the last date of receipt of application to be attached)

11. Please also indicate whether you are :- Ex. Service Man PHP

12. Whether requisite application Fee of Rs. 50/- enclosed YES/NO
If yes, Bank Draft/I.P.O. No. _____ Dated _____

13. Nearest Railway Station :- _____

14. Religion :- _____

15. Nationality :- _____

16. Declaration by OBC candidates (similar endorsement in caste certificate from competent authority)

" I, _____ Son/daughter of Shri _____ resident of village/town/city _____ District _____ State _____ hereby declare that I belong to the _____ community which is recognized as a backward class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No. 36012/22/93-Estt.(SCT) dated 08-09-1993. It is also declared that I do not belong to persons/sections (Creamy Layer) mentioned in column 3 of the Schedule to the above referred Office Memorandum dated 08-09-1993".

(Signature of the candidate)

DECLARATION

I hereby declare that all the statement made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false / incorrect or ineligibility being detected before or after the Written Test/Interview, my candidature will stand automatically cancelled.

PLACE : _____ (Signature of the candidate)

DATE :

List of enclosures :

- | | |
|----|-----|
| 1. | 6. |
| 2. | 7. |
| 3. | 8. |
| 4. | 9. |
| 5. | 10. |

(Signature of the candidate)

PLACE :

DATE :

day 10/20/11/1894/1213