



Tel : Office: 27098951/293, 27098072
CONTROLLER OF EXAMINATIONS,
OSMANIA UNIVERSITY,
HYDERABAD - 500 007.

(Re-Accredited by NAAC with 'A' Grade)

No.313/UG/Annual Exams/2012-13

Dated: 10-01-2013

NOTIFICATION
(For Backlog Candidates Only)

In continuation to this office Notification No.312/UG/EXAMS/2012-13, dated: 26-11-2012, it is hereby notified for the **BACKLOG** candidates of B.A./ B.A. (Vocational) / B.A(CDE) / B.S.W. / B.Com. (General)/ B.Com. (Computers) / B.Com (Honours)/ B.Com. (Vocational) / B.Com (CDE)/ B.Sc./ B.Sc. (Vocational) course(s) of I, II & III years (YWS) & B.A (OUS- I & II year)/B.Com (OUS- I & II year) / B.B.A (I year) appearing for the Annual Examinations to be held in March/April, 2013 that the last date for payment of Examination fee and submission of Examination application forms at their respective colleges is as follows:-

LAST DATE FOR PAYMENT OF EXAMINATION FEE WITHOUT LATE FEE	24.01.2013
LAST DATE FOR PAYMENT OF EXAMINATION FEE WITH A LATE FEE OF ₹ 100/-	30.01.2013

Note:

1. This Notification is meant for the candidates failed in Supplementary, 2012 and in earlier Examinations. Separate application forms should be submitted for each year of examination. The details of Examination Fee schedule is enclosed.
2. The Examination application forms of **ALL** students (All batches) are to be submitted **online through college login**. Also, hardcopy of the **same may be downloaded and submitted to the examination branch duly signed by the Student and the principal concerned along with photocopy of Memo**.
3. Candidates who have applied for revaluation/recounting also have to pay the examination fee as per the above schedule without waiting for the results of revaluation/recounting as the case may be.
4. **Candidates who were admitted to I year in the academic year 2006 - 2007 and earlier and completed the course of study as duly registered candidates in double the duration of the course i.e. 6 years and intended to write backlog papers, have to pay an additional amount of ₹ 1000/- per subject, along with normal examination fee . (This rule is not applicable for P.G.R.R.C.D.E Students)**
5. Whenever the syllabus or scheme of examination changes, two more examinations one in the following September and the other in the following March shall be conducted according to old syllabus/regulations. Candidates not appearing in these examinations or failing in them shall take the examination subsequently according to the changed syllabus/regulations.
6. All the candidates of all Batches who have a backlog of **English paper- I & Paper- II** have to appear for the Viva- Voce, CBT and Theory Examination.
7. The exact date of commencement of the examinations and detailed time - table will be notified later.
8. All the Principals are requested to inform the candidates that the examination fee & application forms will not be accepted after the due date.
9. The Examination fee once paid by the candidate/Principal will not be refunded or adjusted.

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10. The Principals of the Under - Graduate colleges and the Director, PGRRCDE, Osmania University, Hyderabad are requested to:

- a) **Not to collect the Exam fee from Blind, Physically Disabled, Deaf & Dumb students** as per O.U Order No. 1555/228/2007-08/Budget-V, dated: 25-03-2008. A Xerox Copy of Medical Certificate confirming their status as Handicapped (minimum percentage of disability must be of 40%) must be attached to the Application forms. **Blind, Physically Disabled, Deaf & Dumb Students Application forms should be submitted separately along with Separate Nominal Roll.**
- b) The University has decided to accept the payment of Examination fee through **Core Banking System** from the Colleges under Osmania University Jurisdiction **under no circumstances Demand drafts will be accepted.**
- I. The Colleges maintaining their account with the branch of State Bank of Hyderabad, can remit the fees through the same branch for credit of Registrar Osmania University Exam Fee Fund **A/c No. 52198262033** maintained with Osmania University Branch of State Bank of Hyderabad.
- II. In case the College is maintaining its account with any Bank other than State Bank of Hyderabad, is required to **transfer the fee amount through RTGS** for credit into Registrar Osmania University Exam Fee Fund A/c No **52198262033 (SBH, O.U Branch, IFSCode "SBHY0020071")**.
- III. After remitting the examination Fee into the Registrar, Exam Fee Fund Account through Core Banking System the colleges can obtain a receipt from the Bank and submit the same to the Exam Branch along with Examination forms.
- IV. Hence, collect the Examination fee as per the enclosed schedule from the candidates at the college and remit consolidated amount of B.A/B.Com/.B.Sc to the Registrar Exam Fee Fund account on the dates given below and obtain the receipts from the bank.
- i. Consolidated receipt without late fee on **29-01-2013.** } **AVOID MORE NUMBER**
ii. Consolidated receipt with late fee on **01-02-2013.** } **OF RECEIPTS**
- c) Instruct the students to enclose the Xerox copies of the memorandum of marks of earlier examination and admission orders on Transfer issued by Academic Branch, OU. in case of transferred students from other Universities.
- d) In case of the candidates transferred from other Universities and autonomous colleges a new HT number which is not allotted earlier to any of the candidate of the college has to be allotted.
- e) Submit all the **Application forms** along with the
- I. **Consolidated fee receipt** obtained from the SBH Bank may be submitted to the Deputy Registrar, (Cheque-II Section), Examination Branch, O.U, where Receipts Pertaining to B.A, B.Com & B.Sc will be issued separately. (In no case individual receipts submitted by students will be accepted).
- II. **Nominal Rolls (Only one copy)** : One hard copy of nominal rolls (consolidated list of candidates) generated using the Students **online information System** after due verification and signed by the Principal.
- III. **Subject-wise Data & Elective Papers Data** of registered candidates in the prescribed proforma, which must matched with that of the application submitted.



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IV. List of Transferred Candidates-

- i. Transferred from one college to another college of Osmania University.
- ii. Transferred from other Universities.

V. List of Deaf & Dumb Candidates.

VI. Fees Abstract (in duplicate) the first copy to be submitted to the Deputy Registrar (Cheque-II Section), Examination Branch, O.U and the second copy to the concerned sections.

11. Application forms with all the above requirements should reach the Examination Branch, OU, on or before 02nd February, 2013. A penal fee @ ₹ 1,000/- per faculty will be collected per day from the college on applications received after 02nd February, 2013.

12. This notification is also available on website www.osmania.ac.in

Sd/-

CONTROLLER OF EXAMINATIONS

Copy to :

- 1) The Principal of concerned college,
- 2) The Director, PGRRCDE, O.U.,
- 3) The Director, Directorate of Academic Audit, O.U.,
- 4) The Deputy Registrar, Academic, O.U.,
- 5) The Jt. Director, Directorate of Academic Audit, O.U.,
- 6) The Finance Officer, O.U.,
- 7) The Deputy Registrar, Accounts, O.U.,
- 8) The Addl. Controller of Examinations (Confidential.), O.U.,
- 9) The Addl. Controller of Examinations (EDP), O.U.,
- 10) The Director, University Press and Publications, O.U.
- 11) The Chief Public Relations Officer, O.U,
- 12) The Dean, Students Affairs, O.U.,
- 13) The Secretary to Vice - Chancellor, O.U.,
- 14) The P.A. to Registrar, O.U.,
- 15) The Superintendent, B.A./B.Sc./B.Com.(YWS) sections
- 16) The Superintendent (Stores), Examination Branch, O.U,



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No. 314/UG/ANNUAL/EXAMS/2012-13

Date: 10-01-2013

To
The Principal

Sub: B.A./B.Com./B.Sc./B.B.A(Regular) (YWS) Annual Examinations - 2013: Examination Fee Details - for Backlog Candidates only- Regarding

Sir/ Madam,

The details of Examination Fee payable for B.A./B.Com./B.Sc. (YWS) & B.B.A(Regular) examinations are as follows :-

1. B.A. I, II & III Year

3 or more papers	₹ 510/- + 50 /-For Memo
upto 2 papers	₹ 380/- + 50/- For Memo
English CBT & Viva-Voce Fee	₹ 50/-
Improvement per Paper	₹ 300/- + 50/- For Memo
Migration Fee	₹ 125/-

(Candidates who took admission from other Board/University)

Additional Fee per Paper ₹ 1,000/-

(Candidates admitted to I Year Degree Course (U.G) in the Academic year 2006-07 & earlier)

Note: The above addition fee is Not applicable for P.G.R.R.C.D.E Students

2. B.Com. I, II & III Year

3 or more papers	₹ 590/- + 50 /-For Memo
upto 2 papers	₹ 380/- + 50/- For Memo
English CBT & Viva-Voce Fee	₹ 50/-
Improvement per Paper	₹ 300/- + 50/- For Memo
Migration Fee	₹ 125/-

(Candidates who took admission from other Board/University)

Additional Fee per Paper ₹ 1,000/-

(Candidates admitted to I Year Degree Course (U.G) in the Academic year 2006-07 & earlier)

Note: The above addition fee is Not applicable for P.G.R.R.C.D.E Students

3. B.Sc. I, II & III Year

3 or more papers	₹ 590/- + 50 /-For Memo
upto 2 papers	₹ 380/- + 50/- For Memo
English CBT & Viva-Voce Fee	₹ 50/-
Improvement per Paper	₹ 300/- + 50/- For Memo
Migration Fee	₹ 125/-

(Candidates who took admission from other Board/University)

Additional Fee per Paper ₹ 1,000/-

(Candidates admitted to I Year Degree Course (U.G) in the Academic year 2006-07 & earlier)

4. B.B.A I Year (Regular)

3 or more papers	₹ 700/- + 50 /-For Memo
upto 2 papers	₹ 480/- + 50/- For Memo
English CBT & Viva-Voce Fee	₹ 50/-
Migration Fee	₹ 125/-

(Candidates who took admission from other Board/University)

Kindly, collect the Examination Fee from the Candidates for Annual Examinations - 2013 as mentioned above and remit the same to the Registrar OU Fee Fund A/c No. **52198262033** as specified in the notification.

Yours faithfully,

Sd/-

Controller of Examinations