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CONTROLLER OF EXAMINATIONS
OSMANIA UNIVERSITY
HYDERABAD – 500 007

No: 21 /Law/Exams/2013

Date: 02-03-2013

PRESS NOTE

It is hereby notified for the information of all concerned that the **Post Graduate Diplomas in Intellectual Property Rights, Cyber Laws, and Taxation & Insurance Laws, I Semester Regular Examinations under Faculty of Law** Pertaining to the Candidates of University College of Law & P.G College of Law, scheduled to be held in the month of **March, 2013**. The detailed Time - Table enclosed herewith.

The last date for payment of the Examination fee and submission of Examination Application forms duly completed in all aspects at the office of the Principal concerned college is shown below.

Last date for payment of Examination fee and submission of **Online** Examination Application forms **Monday 11-03-2013**
WITHOUT LATE FEE

Last date for payment of Examination fee and submission of **Online** Examination Application forms **Monday 18-03-2013**
WITH A LATE FEE OF Rs.100/-

Fee Structure:

1. P.G. Diplomas in Intellectual Property Rights, Cyber Laws, and Taxation & Insurance Laws, I-Semester is **Rs.1915/- + Rs.60/-** (Memo Charges) + **Processing Fee is Rs. 300/- total fee is Rs.2275/-** Migration fee of **Rs. 125/-** for the students other than Osmania University, the total fee is **Rs.2400/-**.

GENERAL CONDITIONS TO THE PRINCIPALS:-

The Examination Application Forms (EAF) are to be submitted online through college login. Also, hardcopy of the same may be downloaded and submitted to the Examination Branch duly signed by the student and the Principal concerned along with photocopy of qualifying examination (user manual is enclosed). Xerox Copies of Examination Application Forms & photographs will not be considered.

Fresh candidates appearing for I-Semester shall enclose Xerox copies of their Degree Certificates and marks memo of the qualifying examinations duly attested by the Principal of College concerned. The Name of the Candidate as per the Degree Certificate only, **Name corrections will not be entertained.** Candidates from **other Universities should enclose their Original Migration Certificate together with a fee of Rs.125/- in addition to the Examination fee.**

The University has decided to accept the payment of Examination fee through Core Banking system from the colleges under Osmania University Jurisdiction as communicated vide. Lr. No.171207/COE/2007, dated 17.12.2007. The Core Banking system has come into **effect from 01.04.2008** onwards.

The Colleges those maintaining their account with the branches of State Bank of Hyderabad can remit the fees through the same branch for credit of Registrar, Osmania University Examination Fee Fund **A/c No. 52198262033** maintained with **Osmania University Branch of State Bank of Hyderabad.**

In case the College is maintaining its account with any Bank other than State Bank of Hyderabad they are required to deposit money/cheque in favour of the Registrar University examination fee fund **A/C No.52198262033** in any Branch of State Bank of Hyderabad for credit.

Further after remitting the Examination fee into Registrar, Examination Fee Fund Account through Core Banking system the College can obtain a receipt from the Bank and submit the same to the Examination Branch along with Examination Forms.

P.T.O

Note:-

1. Candidates should put the requisite percentage of attendance for registration to the said examination as per the University Rules and Regulations.
2. The concerned Principal is requested to deposit (Credit) the consolidated Examination fee amount into "Registrar, Osmania University, Examination Fee Fund A/c No: 52198262033" in any branch of the State Bank of Hyderabad and obtain a receipt from the Bank and submit the same to the Examination Branch, OU along with the **Online** Examination Application forms.
3. The Principal is requested to verify and forward all the application forms on or before **13-03-2013** without late fee and **20-03-2013** with a late fee. No application forms will be entertained after **20-03-2013**.
4. The Principal of the concerned college is required to furnish the **subject wise data, Fee particulars and Nominal Rolls** in duplicate in the prescribed Performa and submit the examination forms in the office of the Controller of Examinations, as per the scheduled stated above.

Sd/-

CONTROLLER OF EXAMINATIONS

Copy for information and necessary action to:

1. The Principal, _____.
2. The Dean, Faculty of Law, O.U., Hyd-7
3. The Head Department of Law, O.U., Hyd-7
4. The Chairperson in Board of Studies in Law, O.U., Hyd-7
5. The Addl. Controller of Examinations (Confidential), Examination Branch, O.U.
6. The Secretary / P.A to the Vice-Chancellor, O.U.
7. The P.A to the Registrar, O.U.
8. The Director, Academic Audit Cell, OU.
9. The Deputy, Registrar, (Academic), O.U.
10. The P.A. to O.S.D., O.U.
11. The Director, University Press and Publications, O.U.
12. The Public Relations Officer, O.U.
13. The Superintendent, (Stores Section) Examination Branch, O.U.
14. The Addl. C.O.E., E.D.P. Section, Examination Branch, O.U.
15. The Director, Infrastructure, Administrative Building, O.U.
16. Notice Board of the Examination Branch, OU.