



Osmania University  
HYDERABAD – 500 007.

No. MR-144 /25/85/Estt.I.

Dated:-09-07-2012.

NOTIFICATION

Sub:- Establishment – Non-Gazetted – Filling up of vacant posts of Junior Assistant in the pay scale of Rs. 8440-24950 (RSP'2010) - Applications Called for - Notification – Issued.

\*\*\*\*

It is proposed to conduct a written test for filling up of (100) vacant posts of Junior Assistant in the pay scale of Rs. 8440-24950 (RSP'2010) in the Osmania University from among the eligible internal regular employees working in the categories below the rank of Junior Assistant and who possess PUC / Intermediate qualifications and who have put in at least (5) years of regular service in the University as on 30.06.2012.

The SC/ST Time Scale employees are also eligible for the Written Test for the reserved SC/ST vacancies, subject to possessing the qualifications prescribed for the post.

The reservation of the roster for above (100) vacant posts of Junior Assistant is as follows:-

Backlog

SC - 14 (5-W)  
ST - 8 (4-W)

Shortfall

OC - 29 (24 - W, 4 - PH, 1- PH(W))  
BC'A' - 6 (2 -W)  
BC'B' - 7 (6 -W)  
BC'C' - 2 -W  
BC'D' - 3 -W  
BC'E' - 3

Running Roster

OC - 15 (5 -W, 1 - PH (W) )  
BC'A' - 1 -W  
BC'B' - 3 (2 -W)  
BC'C' - 1 -W  
BC'D' - 2  
BC'E' - 1  
SC - 4 (1-W)  
ST - 1-W

TD  
Venu - Web  
DCE

....2....

As mentioned above, a Written Test will be conducted for the appointment to the notified posts of Junior Assistant and a panel of candidates, based on their performance in the written test will be declared. The panel will be valid for a period of two years with effect from the date of declaration.

All the vacancies of Junior Assistant that would be available during two years will be filled up from the panel according to the roster.

All the Principals and Administrative Officers are requested kindly to give wide publicity to this Notification among the employees working under their control by displaying on Notice Board and also to forward the filled in applications in the enclosed format along with the copies of certificates etc., so as to reach this Office on or before 16.07.2012.

Applications received after the due date will not be entertained.

**SYLLABUS AND MODEL QUESTION PAPER ENCLOSED HEREWITH.**

*V. Rishu*  
REGISTRAR

Encl: As stated

To

All the Principals of the University & Constituent Colleges.  
All the Administrative Officers,  
Osmania University.

Copy to:-

1. The Secretary to Vice-Chancellor, OU.
2. The P.A. to Registrar, OU.
3. The P.A. to Officer on Special Duty to Vice-Chancellor, OU.



WRITTEN TEST FOR THE APPOINTMENT AS JUNIOR ASSISTANTS

SYLLABUS FOR  
GENERAL ENGLISH

<u>I. Comprehension</u>	<u>Marks</u>
A Short Passage on which 5 questions are set ..	5
<u>II. Vocabulary</u>	
a) Meanings of Difficult words / Phrases (10 Questions) ..	10
b) Antonyms (5 Questions) ..	5
c) Spelling (5 Questions) ..	5
d) Single words or phrases (5 Questions) ..	5
<u>III. Grammar</u>	
a) Prepositions: (5 Questions) ..	5
b) Articles (5 Questions) ..	5
c) Common Errors (5 Sentences) ..	5
d) Adjectives (5 Questions) ..	5

\*\*\*\*\*

SYLLABYUS FOR  
GENERAL KNOWLEDGE  
All Questions are Objective Type

	<u>Marks</u>
I. Discoveries, Inventions, Awards and Important Dates and Events (10 Questions) ..	10
II. Health and Hygiene (5 Questions) ..	5
III. World History (UNO etc.,) (5 Questions) ..	5
IV. Sports (5 Questions) ..	5
V. Andhra Pradesh (5 Questions) ..	5
VI. Indian History and Culture (5 Questions) ..	5
VII. Elementary Science & Technology (5 Questions) ..	5
VIII. Elementary Geography (5 Questions) ..	5
IX. Books and Authors (5 Questions) ..	5

**SYLLABUS FOR  
NUMERICAL ABILITY**

1. Arithmetics of Fractions
2. Averages
3. Interest Calculations (Simple and Compounds)
4. Profit and Loss
5. Time and Distance, Work
6. Ratio and Proportion
7. Areas and Volumes of Circles, Square, Rectangle, Cylinder, Sphere and Cube.

**NOTE:- ALL THE THREE TEST PAPERS ON THE ABOVE SUBJECTS WILL BE GIVEN SIMULTANEOUSLY WITH A TOTAL TIME OF THREE HOURS.**

\*\*\*\*\*