



Tel : Office: 27098951/293, 27098072  
CONTROLLER OF EXAMINATIONS,  
OSMANIA UNIVERSITY,  
HYDERABAD - 500 007.

(Re-Accredited by NAAC with 'A' Grade)

No. /B.F.A./Exams/2012-13

28-02-2013

**B.F.A. ANNUAL NOTIFICATION**  
**(For Regular & Backlog Candidates)**

It is hereby notified to all the eligible Regular candidates enrolled during the academic year 2012-2013 and for the Backlog candidates of B.F.A (Bachelor of Fine Arts ), Painting and Applied Arts( 5 years Degree Course ) and Photography ( 3 years Degree Course) to register for Annual Examinations to be conducted in April/May 2013 that the last date for payment of Examination fee and submission of examination application forms at their college is as follows:

**LAST DATE FOR PAYMENT OF EXAMINATION FEE  
WITHOUT LATE FEE** **13-03-2013**

**LAST DATE FOR PAYMENT OF EXAMINATION FEE  
WITH A LATE FEE OF RS. 100/-** **20-03-2013**

**FEE SCHEDULE**

- |  |                         |
|--|-------------------------|
| 1. 3 or more Papers  | ₹ 790/- + 50/- For Memo |
| 2. Upto 2 Papers   | ₹ 580/- + 50/- For Memo |
| 3. Provisional Certificate<br>(for outgoing students)                              | ₹ 60/-                  |
| 4. Consolidated Memo   | ₹ 125/-                 |
| 5. Migration Fee<br>(Candidates who took admission<br>from other Board/University) | ₹ 125/-                 |

**Fresh I year candidates who are appearing for examinations should pay "Examination Processing Fee of ₹ . 200/-- in addition to the normal examination fee (Only one time).**

**NOTE:**

1. Separate application forms should be submitted for each year of examination.
2. The exact date of commencement of the examinations and detailed time-table will be notified later.
3. The revised rules of B.F.A. course (copy enclosed) are applicable for the students admitted during the academic year 2012-2013.
4. (a) The Examination application forms of I & II year students (admitted to I year during the academic year 2011 - 2012 onwards) are to be submitted online through college login. Also, hardcopy of the same may be downloaded and submitted to the examination branch duly signed by the Student and the principal concerned along with photocopy of I Qualifying Examinations.  
  
(b) The Examination forms of I & II year (students other than covered at (a) ) III, IV,V can be obtained from the College /Director, University Press and Publications Osmania University, Hyderabad on payment from 01-03-2013 onwards.
5. Candidates who have applied for revaluation/recounting also have to pay the examination fee as per the above schedule without waiting for the results of revaluation/ recounting as the case may be.

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6. As per the Rule of the University, candidates must complete the course of study as duly registered candidates in double the duration of the course (i.e. Photography in 6 years, Painting and Applied Arts in 10 years). However, the candidates who have completed their course of study within the double the duration of the course are eligible to write their backlog papers if any, within immediate next two years (i.e. immediately after completion of double the duration of the course) on payment of ₹ 1,000/- per paper in addition to the normal examination fee.
7. The examination fee once paid by the candidate will not be refunded in any case.
8. Instruct the students to enclose the Xerox copy of the Memorandum of Marks to verify the eligibility.
9. The examination fee & application forms will not be accepted after the due date.
10. The Principal S.V. College of Fine Arts, Madhapur, R.R. Dist is requested to forward the Examination Application forms of the candidate who have put in required percentage of attendance.
11. The University has decided to accept the payment of Examination fee through Core Banking System from the colleges under Osmania University Jurisdiction.
  - a. The Colleges those maintaining their account with the branches of State Bank of Hyderabad, can remit the fees through the same branch for credit of Registrar Osmania University Exam Fee Fund A/c No. **52198262033** maintained with Osmania University Branch of State Bank of Hyderabad.
  - b. In case the College is maintaining its account with any Bank other than State Bank of Hyderabad, is required to transfer the fee amount through RTGS for credit into Registrar Osmania University Exam Fee Fund A/c No. **52198262033** (SBH, O.U. Branch, IFS Code SBHY0020071).
  - c. Further, after remitting the examination Fee into the Registrar Exam Fee Fund Account through Core Banking System the colleges can obtain a receipt from the Bank and submit the same to the Examination Branch along with Examinations forms.
  - d. Hence, collect the examination fee as per the schedule from the candidates at the college and remit to the Registrar Exam Fee Fund Account on the dates given below and obtain the receipts from the bank.

1. Consolidated receipt without late fee on **14-03-2013**
2. Consolidated receipt with late fee on **21-03-2013**

12. Submit all the **Application forms** along with the:

I. **Consolidated fee receipts** obtained from the SBH Bank.

(In no case individual receipts submitted by the students will be accepted)

II. **Nominal Rolls** in triplicate

**(a) In case of the I & II year students (admitted to I year in 2011- 2012 onwards)**

One hard copy of nominal rolls (consolidated list of candidates) generated using the Students **online information System** after due verification and signed by the Principal.

**(b)** In case of the students other than those covered at (a) Prepare the nominal rolls on B4(132column) size paper.



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III. **Subject wise data**

IV. **Affiliation orders** issued to the colleges for the academic year 2012-2013 for the Various courses for which examination forms are submitting.

V. **No dues certificate** issued by the Academic Branch, O.U.

VI. **Clearance certificate** from the Director, Directorate of Academic Audit , O.U.

VII. **Approval from the Nodal Officer**, Statistical Cell, Administration building, O.U,

10. Application forms with all the above requirements should reach the Examination Branch O.U. on or before 25-03-2013. A penal fee @ ₹ . 500/- will be collected per day from the college on applications received after 25-03-2013

11. This Notification is available on website [www.osmania.ac.in](http://www.osmania.ac.in).

Sd/-  
CONTROLLER OF EXAMINATIONS

Copy to:

- 1) The Principal of Concerned College
- 2) The Director, Directorate of Academic Audit Cell, O.U
- 3) The Deputy Registrar, Academic, O.U
- 4) The Deputy Registrar, Accounts, O.U
- 5) The Chief Public Relations Officer, O.U
- 6) The Addl. Controller of Examinations (Confidential ) ,O.U
- 7) The Director, University Press and Publications, O.U
- 8) The Special Officer, Infrastructure, O.U
- 9) The Addl. Controller of Examinations, EDP Section, O.U
- 10) The P.A. to Vice-Chancellor, O.U
- 11) The P.A. to Registrar, O.U.