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CONTROLLER OF EXAMINATIONS  
OSMANIA UNIVERSITY  
HYDERABAD – 500 007

**No: 11 /B.Ed/Exams/2013**

**Date:24-04-2013**

## NOTIFICATION

### B.Ed ANNUAL EXAMINATIONS

**[Regular 2012-2013 Batch, Backlog & Improvement candidates of 2011-2012 Batch]**  
**&**  
**LAST CHANCE FOR 2010-2011 BATCH**

It is hereby notified for the information of all concerned that the *B.Ed Annual Examinations for the Academic Year 2012-2013 Regular, Backlog and Improvement 2011-2012*, Last Chance for **2010-2011 Batch** candidates can appear Theory along with Practical Examination under the Jurisdiction of this University will be held in the month of **June 2013**. The Time-Table is enclosed herewith.

The schedule for payment of Examination fee and submission of Examination Application forms, duly completed in all respects at the Office of the Principals of the concerned College(s) are shown below:

Last date for payment of Examination fee  
and submission of Examination Application forms  
**WITHOUT LATE FEE**

**Friday**  
**10-05-2013**

Last date for payment of Examination fee  
and submission of Examination Application forms  
**WITH A LATE FEE OF RS.200/-**

**Friday**  
**17-05-2013**

#### **Examination Fee Structure for 2012-2013**

The Prescribed Examination fee is Rs.880 + Rs.60/- (Memorandum of Marks) + Rs.60/- (Provisional Certificate Charges) + Examination Processing Fee is Rs.300/- i.e., Total fee of **Rs.1300/-**

#### **FEE STRUCTURE FOR BACKLOG & IMPROVEMENT CANDIDATES OF 2011-20112 BATCH**

1. Three or more Papers	Rs.800=00
2. Upto two (2) Papers	Rs.500=00
3. Improvement of Each Paper	Rs.500=00
4. Memorandum of Marks fees	Rs.60=00

**THIS IS THE LAST CHANCE FOR 2010-2011 BATCH BACKLOG CANDIDATES & THEY HAVE TO PAY RS.1,000/- PER EACH PAPER ALONGWITH EXAM FEES.**

#### **GENERAL CONDITIONS TO THE STUDENTS OF 2012-2013 REGULAR BATCH :-**

1. Candidates are advised to enclose the Xerox copies of Qualifying Degree Certificate to their Examination Application forms along with Migration Certificate (Original) & **Rs.125/- towards the Migration fee has to be paid by other than OU candidates.**

P.T.O.

2. Name of the Candidate and Father's Name should be same in the **Ed-CET Rank Card, Hall Tickets & Convenor List** and it should tally with the Name in the **Qualifying Degree Certificate**.
3. Backlog & Improvement candidates of 2011-2012 and Last chance for 2010-2011 Batch candidates are advised to enclose the xerox copies of **B.Ed Memo of Marks**.

**GENERAL CONDITIONS TO THE PRINCIPALS: -**

1. **The Examination Application Forms (EAF) are to be submitted online through college login. Also, hardcopy of the same may be downloaded and submitted to the Examination Branch duly signed by the student and the Principal concerned along with photocopy of qualifying examination (user manual is enclosed). Xerox Copies of Examination Application Forms & photographs will not be considered.**
2. The Principals are requested to verify and forward all the **ONLINE APPLICATION FORMS** immediately **WITH OUT LATE FEE FORMS ON 14-05-2013 AND WITH A LATE FEE FORMS ON OR BEFORE 18-05-2013.**
3. The Principals are requested to pay the examination fee for received application forms and **not to pay the fee for un-received application forms**. Any excess fees for un-received application forms is not refundable. **Individual demand drafts submitted by the students will not be accepted.**
4. The Principals are requested to verify and forward all the **ONLINE APPLICATION FORMS** immediately along with the Name List (Nominal Roll) in prescribed performa, subject-wise data & fee particulars in duplicate.
  - i) A copy of OU Affiliation Orders for the Academic Year 2012-2013.
  - ii) NO DUES CERTIFICATE from Academic Branch OU,
  - iii) Ed-CET Convenor List .
  - iv) No Objection Certificate from the Director, Academic Audit Cell, OU.
  - v) Consolidated Students attendance sheets / Statement verified through the Head, Dept. of Education.
  - vi) Management Quota list approved by the AP State Council of Higher Education.
  - vii) List of candidates approved by The Director, Directorate of Admissions, OU.
  - viii) Minority status certificate issued by the Minority Commissions, Govt. of AP in case of College with Minority Status.
  - ix) ***ALL THE PRINCIPALS ARE REQUESTED TO SUBMIT THE PRACTICAL MARKS LISTS ALONG WITH THE EXAMINATION APPLICATION FORMS ONLY. IF NOT APPLICATION FORMS WILL NOT BE ACCEPTED.***

**IMPOTANT NOTE:-**

1. i) As a part of the **CORE BANKING SYSTEM**, all the students are hereby instructed to deposit Examination fee into their respective College Principal's Accounts only (*students are advised not to obtain the DD in favour of the "Controller of Examinations", OU*)  
ii) The College Principals are requested to deposit (**credit**) the consolidated Examination fee amount into "**Registrar, Osmania University, Examination Fee Fund A/c No:52198262033**" in any Branch of State Bank of Hyderabad and obtain a receipt from the bank and submit the same to the Examination Branch, OU along with application forms.
2. Nominal Rolls should be generated using the Students Admissions Information Systems (SAIS) that is distributed to the Colleges, submit two soft copies (2 CD's) and two hard copies of nominal rolls to the Controller of Examinations after due verification by the Director, Academic Audit Cell, OU.
3. The Principals of the Colleges are required to submit the application forms in the Office of the Controller of Examinations after obtaining the Endorsement from the Director, Academic Audit Cell, OU. Application will not be accepted without the endorsement of the Director, Academic Audit Cell, OU.
4. **A Penal fee of Rs.5,000/- per day shall be levied if the college fails to submit the Examination Application form[s] within the stipulated date with a late fee forms on 18-05-2013.**
5. No Examination Application form will be entertained after the due date **18-05-2013**.
6. **The Colleges are required to enclose the clearance certificates issued by the stores section of the Examination Branch as a proof for the unused examination stationery returned by the college pertaining to the examinations conducted earlier.**
7. Principals of the colleges are requested to submit the Application forms at the earliest possible date without waiting for the cut off date and furnish the details in the given proformas.

Sd/-

**CONTROLLER OF EXAMINATIONS**

**Copy for the information and necessary action to:**

1. The Principals of concerned B.Ed Colleges.
2. The Dean, Faculty of Education, IASE, OU.
3. The Head Department of Education, IASE, OU.
4. The Chairperson in Board of Studies in Education, IASE, OU.
5. The Addl. Controller of Examinations (Confidential), Examination Branch, OU
6. The P.A to the Vice-Chancellor, O.U.
7. The P.A to the Registrar, O.U.
8. The P.A. to O.S.D., O.U.
9. The Addl. C.O.E., E.D.P. Section, Examination Branch, OU.
10. The Superintendent, (Stores Section) Examination Branch, O.U.
11. The Deputy, Registrar, (Academic), O.U.
12. The Director, Academic Audit Cell, OU.
13. The Director, University Press and Publications, O.U.
14. The Public Relations Officer, O.U.
15. The Director, Infrastructure, Administrative Building, O.U.
16. The Principals of concerned Colleges are requested to display the Press Note on Notice Board of the College.

**NOTE: Any Clash in the Press Note may be brought to the notice of the Controller of Examinations**