



**ODISHA STAFF SELECTION COMMISSION**  
Barrack No.1, Unit – V, Bhubaneswar – 751054

Advertisement No. <sup>2512</sup> /OSSC Date: 04.08.2012

Selection of candidates for recruitment to the post of **Junior Motor Vehicle Inspector** .

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Applications in prescribed format are invited for selection of candidates for recruitment to 17 posts of **Junior Motor Vehicle Inspector** (Post Code-22/JMVI) in the Odisha Sub Ordinate Transport Engineering Service under **Department of Commerce &Transport**, Government of Odisha, carrying pay in the Pay Band-II of Rs.9,300/- to Rs.34,800/- with Grade Pay of Rs.4200/-.

**1.How to apply:**

**1.a.** Intending Candidates have to apply online using the website of the Commission [www.odishassc.in](http://www.odishassc.in). By clicking on the tab 'online application' on the home page of the website, the posts advertised for submitting application online and **detailed instructions** in that regard are displayed on the computer screen. The Instructions are to be read carefully before proceeding to fill up the Application Form. The Application Form can be generated by clicking on 'apply online' after selecting the post.

**1.b.** Blank Application Form specific for the particular post will be generated on the screen, and the candidate has to fill in the required details against the various items in the Form, including the candidate's recent passport size photograph which has to be uploaded. No item in the form is to be left blank. The filled in Application Form can be submitted by

clicking on the 'submit' button. After the form is successfully submitted, a user ID and a password are generated on the screen, which the applicant has to note down for his/her future use in accessing the system to find out the status of the application. The candidate has to click on the button 'print application form' to generate the filled in Application Form, which is now generated by the system with a unique bar code and bar code number printed on the format, called the 'index number' of the application.

**1.c.** The candidate has to take two printed copies of the application, one OSSC copy and the other the applicant's copy. The OSSC copy is meant to be promptly sent to the Commission as a detailed application form, duly attaching therewith (i) the original Treasury Challan in proof of payment of application fees, (ii) the attested photocopies of the certificates / documents in proof of date of birth, record of educational career, caste, documentary claim for being considered as reserved category/ special category, Copy of the Driving Licence (authorising to drive Motor Cycle, Heavy goods Vehicle, and heavy passenger Motor Vehicle),(iii) attested copy of the experience certificate in support of having at least one year's experience at a reputed automobile workshop. The Detailed Application Form (DAF) with all the above requisite certificates / documents, and with the signature of the candidate at the indicated space on the Form has to be submitted to the Commission by Speed post, or in person at the appropriate drop box in the Commission's office.

**1.d.** Applications received incomplete and without required documents are liable to be summarily rejected.

1.e. The candidate may find out the status of his/her application at different times by accessing OSSC website, clicking therein 'online application' tab, and thereafter clicking on the candidate's log in tab, and providing the user ID and password.

**2. Last date for receipt of Applications:**

2.a. The last date for submission of Application online in response to this advertisement is 05/09/2012. The system will be disabled from 5 PM of the said date after which the application form for this particular post will not be generated any more at the candidate's end.

2.b. The closing time for receipt of Detailed Application Form (DAF) (refer to para 1.c. above) in the Commission's office is 5 PM of 12/9/2012. Neither any DAF nor the requisite documents will be entertained in the Commission's office after 12/09/2012.

**3. Number of posts to be filled up and reservations :**

3.a. As per information furnished by the Transport Commissioner, Odisha, Cuttack, the category-wise break-up of the total no. of posts to be filled up is as follows:

Category	Number of posts to be filled up by direct recruitment	Number of posts reserved for female candidates out of the total no. of posts.
SC	3	1
ST	3	1
SEBC	2	1
UR	9	3
Total	17	6

3.b. One post will be reserved for Ex-Servicemen. There is no reservation of post for the Sportspersons. **Persons with disabilities are not eligible for this post.**

3.c. The number of vacant posts to be filled up on the basis of this recruitment process can be changed at any time without any prior notice, at the discretion of the State Government.

4. **Eligibility:**

4.a. **Age:**

The candidate must have completed 20 years of age, and must not have crossed the age of 32 years, as on 01.01.2012. The upper age limit is relaxable (a) by 5 years for candidates belonging to SC/ST/SEBC Categories and for all Women candidates, and (b) by the total period of service rendered in defence service in case of Ex-servicemen. However, a candidate can avail only one type of age relaxation as per Rule. There is no relaxation of upper age limit pertaining to vacancies which arose in the previous years. To be eligible, candidates not enjoying any relaxation of upper age limit must not have been born earlier than 2<sup>nd</sup> January, 1980 and not later than 1<sup>st</sup> January, 1992.

Date of birth entered in the High School Certificate or equivalent School leaving Certificate issued by the concerned Board/Council will only be acceptable to the Commission in regard to proof of age of the applicant.

4.b. **Minimum Educational qualification:**

The candidate in order to be eligible for appearing in the selection examination for the post must have passed

(i) the High school certificate Examination or equivalent School leaving Examination of a recognised Board/Council.

(ii) The Diploma Course in Automobile Engineering (3 years course) or the Diploma course in Mechanical Engineering awarded by the State Council of Technical

Education (3 years course) or such other three years diploma course declared equivalent to either of the above courses by the Central government or State Govt.

**4.c. Essential qualification**

The candidate must have the following eligibility for appearing in the examination.

- (i) The candidate must have a driving license authorising him to drive motorcycle, heavy goods vehicles and heavy passenger motor vehicles.
- (ii) The candidate must have the working experience of at least one year in a reputed automobile workshop/organisation/garage being engaged there in the repair of light motor vehicles, heavy goods vehicles and heavy passenger motor vehicles.
- (iii) The candidate must have passed Middle School Examination with Odiya as a language subject or have passed the High school Certificate Examination or equivalent examination with Odiya as a medium of examination in non-language subjects or have passed a test in Odia of M.E. School standard conducted by Education Department.

**5. Application Fee:**

Candidates other than those belonging to SC/ST have to pay application fee of Rs.100/- only through treasury challan under the head of account "0051-PSC-104-UPSC/SSC-examination fees-0047-fees collected for conducting examination-02041-examination fees". The treasury challan No. and date are to be filled in the online application, and the original treasury challan has to be submitted with the detailed application form.

6. Certificates / documents to be submitted alongwith the detailed application form

(DAF):

- (a) Original Treasury challan in support of deposit of Rs.100/-(Rupees one hundred) only towards Examination Fee (except SC/ST candidate).
- (b) Candidates of SC/ST category shall enclose attested photocopy of caste certificate issued by the competent authority.
- (c) Candidates claiming reservation under SEBC category shall enclose attested photocopy of valid SEBC certificate issued by the competent authority.
- (d) Attested photocopy of HSC certificate & mark sheet or equivalent certificate in support of declaration of age , issued by the concerned Board/Council.
- (e) Attested photocopy of certificate & mark sheet of the minimum required educational qualification specified for the post at **para-4(b) (ii)**.
- (g) Attested photo copies of driving license, working experience certificate, pass in odia language certificate as specified for the post at **para-4 (c)**.
- (i) Attested copy of Discharge certificate, identity card and the document indicating the period of service rendered in defence forces in case of Ex-servicemen candidates.

- (j) Candidates have to submit a certificate either of passing HSC examination with Odia as a compulsory subject, or in lieu thereof a certificate of passing Odia of M.E. standard issued by competent authority.
- (k) Two recent colour photographs (3.5 Cm X 4.5 Cm size) duly attested by a Gazetted officer should be enclosed with the DAF.

### **7. PLACE AND DATE OF WRITTEN EXAMINATION:**

The date/time/ venue of the written examination will be conveyed to the eligible candidates in the admission letters, in due course. The admission letters can be downloaded by the eligible candidates by accessing the Commission's website from a date to be notified later. The list of applicants whose applications are rejected shall be displayed in the said website simultaneously from that date.

### **8. PLAN OF EXAMINATION:**

There shall be a written examination followed by viva-voce test.

#### **I. Written Examination-**

The written Examination would comprise of three papers having all objective type questions with multiple choice of answers.

Paper-I - Language proficiency (both Odia & English) and General Knowledge -	50 marks -	1 hour
Paper-II – Vehicle maintenance, pollution Standards, Motor vehicle laws and road safety rules -	50 marks -	1 hour
Paper-III – Automobile Engineering	<u>100 marks -</u>	<u>2hour.</u>

**Total Written Marks- 200 Marks**

**II. Viva voce Test 25 Marks**

**Total – 225 Marks**

The **Paper-I** would be a composite paper comprising of questions to test the English and Odia language proficiency and General knowledge of the candidate. There would be 30 nos. of question on English and Odia Language carrying 30 marks and 20 nos. of questions on General Knowledge carrying 20 Marks.(Total 50 Marks). The maximum Time allowed for this composite paper would be 1 hour. All questions will be compulsory and will be objective type with multiple choice of answers.

The questions on English & Odia Language proficiency will include vocabulary and usage, common errors, grammar, etc.

The questions on GK will cover history and geography of India with special reference to Odisha, Indian polity and socio- economic scenario, environmental issues, general science, mathematics of matriculation standard.

The questions in **Papers-II** would be on maintenance of vehicles, pollution standards, motor vehicle laws and road safety rules, First Aid, Fire hazard and other matters with which one is required to be acquainted in order to be eligible to get the heavy vehicle driving license. There will be **50 questions** with **maximum Marks 50** and Time allowed for this paper would be **1 hour**. All questions will be compulsory and will be objective type with multiple choice of answers.

The questions in paper-III would be on Automobile Engineering of Diploma standard prescribed by the State Council of Technical Education and vocational Training, Odisha for three years Diploma course. There will be 100 questions in this paper with **maximum100 Marks** and Time allowed for this paper would be **2 hours**. All questions will be compulsory and will be objective type with multiple choice of answers.

For all these papers the answer sheet will be in OMR format, where the correct answers are to be marked by darkening the appropriate circle with black ball point pen.



9. **Admission letter:-**

The Commission shall upload the Admission letter for the convenience of the admitted candidates on its Website. "[www.odishassc.in](http://www.odishassc.in)". The candidate has to go to the website of the Commission click on the button 'candidates login' and then provide 'user Id' and 'password' upon which the status of the application will be displayed on the screen. If the application has been rejected the same would be indicated along with grounds of rejection. Then the eligible applicant has to click on "Download Admit Card" and the requisite Admission letter can be downloaded. This would be feasible about two weeks before the scheduled date of examination. The complete list of the admitted/rejected applications (with grounds of rejection) may also be seen in the Commission's Website. The candidates are advised to download their respective Admission letters and take print out thereof. The admitted candidates will have to produce the admission letter at the allotted venue for appearing in the examination. The admission letter will carry intimation about the date, time and venue of the examination, and will bear the photo and signature of the candidate and facsimile signature of the Secretary of Commission.

In case the Photograph is not visible or available on the admission letter downloaded from the Commission's website, the candidates are advised to carry identical photographs, one for each sitting / session of the examination along with proof of identity such as Voter's Identity Card, / Passport/Driving licence/Pan Card along with the print out of the admission letter to the venue of the examination. **No Admission Letter will be despatched to any candidate by post by the Commission.**

If any candidate finds it difficult to download his/her admission letter, he/she may report before the designated official of the Commission for issue of duplicate admission letter on either of the two consecutive days namely the third day and the 2<sup>nd</sup> day before the schedule date of examination.

#### **10. VIVA-VOCE TEST:**

The viva voce or personal interview will carry 25 marks. Based on the performance in the written examination, candidates numbering up to 3 times the number of vacancies in the respective categories are to be called for appearing at the Viva-voce Test, subject to securing the cut off percentage of marks as may be fixed by the Commission.

**NOTE:-** T.A. will be paid to SC/ST candidates for appearing in the Viva-Voce examination. Before being allowed to appear at the viva-voce test, a candidate is required to produce original certificates as listed at para-7 above, failing which he/she shall be debarred.

#### **11. SELECT LIST:**

The select list shall be published based on merit within respective category as determined by the sum total of marks secured by the candidate in the written examination and the viva-voce test.

12. **Results:** The results will be published in due course in the Commission's website.

*Mobile phone or any other communication device is not allowed into the premises of the OSSC examination centre. The candidates are advised not to bring any such banned items to the examination centre venue, as arrangements for safe keeping can*

*not be assured. Any infringement of these instructions might entail debarment of the concerned candidate from the particular examination.*

By order of the Commission.

Secretary 